

## Graduate Council Overview 2003-2004

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### I. Proposals

<p><b>Legend</b></p> <p>+ Create a course/program   - Delete a course/program   * Revise a course/program   ^ Suspend a course/program</p>
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## A. College of Education & Behavioral Sciences

### 1. Dept of Counseling & Student Affairs

Courses	Item	Date
	*CNS 590 Practicum	1/15/04

  

Programs	Item	Date
	*MAE Mental Health CNS (143)	1/15/04

### 2. Dept of Curriculum & Instruction

One-Time Only	Item	Date
	ADED 595 Readings/Research in Adult Educ	2/12/04
	LME 527 Thematic Young Adult Literature	2/12/04
	LME 535 Survey of Education Tech Practices	2/12/04
	LME 537 Principles of Educ Tech Applications	2/12/04
	ADED 611 Adult Development & Learning	2/12/04

  

Courses	Item	Date
	*ELED, MGE, SEC 545 Investigations in Classroom Teaching	3/11/04
	*ELED, MGE, SEC 570 Workshop	3/11/04

### 3. Dept of Education Administration-None

### 4. Department of Psychology-None

### 5. Department of Special Instructional Programs

One-Time Only	Item	Date
	Prefix change: PSY 611 to ADED 611	1/15/04

  

Courses	Item	Date
	*LTCY 520 Clinical Diagnosis of Rdg Variability	1/15/04
	*LTCY 521 Reading Intervention	1/15/04
	+LME 527 Thematic Approach to YA Lit	1/15/04
	+LME 535 Survey of Educ Tech Practices	1/15/04
	+LME 537 Principles of Educ Tech Appli	1/15/04
	+ADED 540 Philosophy & History of ADED	1/15/04

  

Programs	Item	Date
	MAE Elementary Education: Reading/Writing (093)	1/15/04
	MAE Secondary Ed: Reading/Writing (094)	1/15/04
	MAE Middle Grades Ed: Reading/Writing (155)	1/15/04
	Certificate Program: Educational Technology	1/15/04

## B. College of Health & Human Services

### 1. Dept of Communication Disorders

Courses	Item	Date
	+CD 500 Research Methodologies in CSD	2/12/04

### 2. Department of Consumer & Family Sciences—None

### 3. Department of Nursing

<b>Courses</b>	<b>Item</b>	<b>Date</b>
	*NURS 500 Adv. Pathophysiology	4/15/04
	*NURS 515 Adv. Pharmacology	4/15/04
	*NURS 522 Teaching in Schools of NURS Internships	4/15/04
	+NURS 509 Management for Adv. Practice Nurses	4/15/04
<b>Programs</b>	<b>Item</b>	<b>Date</b>
	*MSN 149 Master of Science in Nursing	3/11/04

#### 4. Department of Physical Education & Recreation

<b>Courses</b>	<b>Item</b>	<b>Date</b>
	+PE 524 Applied Biomechanics	3/11/04

#### 5. Department of Public Health

<b>One-Time Only</b>	<b>Item</b>	<b>Date</b>
	HCA 574 Decision Making in Health Care	2/12/04
	Prefix change from EHS to PH	4/15/04

<b>Courses</b>	<b>Item</b>	<b>Date</b>
	+PH 548 Community Health Organization	4/15/04
	+PH 560 Environmental Mgt & Risk Assessment	4/15/04
	+PH 571 Air Quality Management	4/15/04
	+PH 595 Public Health Mgt of Disasters	4/15/04

<b>Programs</b>	<b>Item</b>	<b>Date</b>
	*MPH 152, PHEH	4/15/04
	*MPH 152, PHED	4/15/04

#### 6. Department of Social Work

<b>Courses</b>	<b>Item</b>	<b>Date</b>
	-SWRK 500 Profession of Social Work	1/15/04
	*SWRK 510 Human Behavior in Soc Environ	1/15/04
	*SWRK 520 Generalist SW Practice	1/15/04
	*SWRK 560 Foundation Field Practicum I	1/15/04
	+SWRK 571 Intro to KY Child Welfare Practice	2/12/04
	+SWRK 572 Family Violence: SW Practice	2/12/04
	+SWRK 573 Assessment & Case Mgt of Child Sex Abuse	2/12/04
	+SWRK 574 Enhancing Safety/Permanency for Children	2/12/04
<b>Programs</b>	<b>Item</b>	<b>Date</b>
	*Master of Social Work (157)	1/15/04

### C. Gordon Ford College of Business

#### 1. Business Administration Courses

<b>Programs</b>	<b>Item</b>	<b>Date</b>
	*MBA 057	4/15/04

#### 2. Dept of Economics & Marketing—None

#### 3. Dept of Finance & Accounting—None

Courses	Item	Date
	^ACCT 510 Adv. Accounting Sys/Controls	4/15/04
	^ACCT 550 Accounting for Non-profit Orgs	4/15/04

4. Dept of Management & Information Systems--None

D. Ogden College of Science & Engineering

1. Dept of Agriculture

Courses	Item	Date
	^ANSC 533 Physiology of Lactation	4/15/04

2. Dept of Biology—None

3. Dept of Chemistry--None

4. Dept of Computer Science--None

5. Dept of Geography & Geology

One-Time Only	Item	Date
	GEOG 469G Geography of British Isles	10/9/03

Courses	Item	Date
	*GEOG 416G Remote Sensing...Environment	9/11/03
	*GEOG 430G Cultural Geography	9/11/03
	+GEOG 444G Environmental Ethics in GEOG	9/11/03
	+GEOG 555 Global Environmental Change	9/11/03

6. Dept of Mathematics-None

7. Dept of Physics & Astronomy-None

E. Potter College of Arts, Humanities, & Social Sciences

1. Dept of Art-None

2. Dept of Communication-None

3. Dept of English

Programs	Item	Date
	-MA English & Allied Language Arts (068)	11/13/03

4. Dept of Political Science (Formerly Government)-None

5. Dept of History-None

6. Dept of Modern Languages & Intercultural Studies

One-Time Only	Item	Date
	FLK 471G Architecture in America	10/9/03
	ANTH 450G Modern Human Biological Variations	2/12/04

Courses	Item	Date
	+MLIS 420G Multimedia Technologies in Teaching Foreign Languages	2/12/04

Programs	Item	Date
	-MAE French (070), German (073), Spanish (141)	10/9/03

#### 7. Dept of Music

Courses	Item	Date
	-MUS 402G	4/15/04
	-MUS 403G	4/15/04
	-MUS 405G	4/15/04
	-MUS 407G	4/15/04
	-MUS 414G	4/15/04
	-MUS 415G	4/15/04
	-MUS 416G	4/15/04
	-MUS 417G	4/15/04
	-MUS 430G	4/15/04
	-MUS 432G	4/15/04
	-MUS 451G	4/15/04
	-MUS 454G	4/15/04
	-MUS 501	4/15/04
	-MUS 510	4/15/04
	-MUS 515	4/15/04
	-MUS 556	4/15/04
	-MUS 557	4/15/04
	-MUS 558	4/15/04
	-MUS 600	4/15/04

#### 8. Dept of Philosophy & Religion

Courses	Item	Date
	+PHIL 426G Philosophy & Old Age	9/11/03

#### 9. Dept of Sociology -None

#### 10. Dept of Theatre & Dance-None

### F. Graduate Studies & Research

#### 1. Women's Studies

Courses	Item	Date
	*WOMN 545 Theories of Gender, Race, Class	11/13/03
	*WOMN 555 Feminist Method & Global Persp	11/13/03

#### 2. Interdisciplinary Administration—None

## II. Committee Reports

### A. Electronic Thesis Committee (*ad hoc*)

*Members:* Dr. Doug Harper (Chair), Dr. Ted Hovet, Mr. Eric Wolfe—Network Specialist, Ms. Sue Lynn Stone—Archivist, Mr. Vishwam Annam, Ms. Jue Wang—Libraries Coordinator for Electronic Information; Ms. Connie Foster, Ms. Rose Davis, and Ms. Nelda Sims

### B. Graduate Faculty Committee

*Members:* Dr. Mark Robinson (Chair), Dr. Christopher Brown, Dr. Stan Cooke, and Dr. Kathleen Matthew

1. The committee motions for section I-D-3 of the Graduate Faculty Membership requirements include the following amendment to Temporary membership: “Hold an appropriate degree and appropriate professional experience in the teaching field”. The current requirement reads: “Hold an appropriate terminal degree in the teaching field.” (11/13/03)

2. The committee motions for sections I-E-1 and I-E-2 of the Graduate Faculty Membership requirements include the following amendments: (1/15/04)

I-E-1 Current:

“Regular graduate faculty appointment is automatic with appointment/promotion to the rank of associate or full professor.”

I-E-1 Change:

“For faculty who hold an appropriate terminal degree, regular graduate faculty appointment is automatic\* with appointment/promotion to the rank of associate or full professor.”

(\*The department head must submit the application form through the College Dean to the Graduate Dean.)

I-E-2 Current:

“Associate graduate faculty appointment is automatic with appointment/promotion to the rank of assistant professor.”

I-E-2 Change:

“For faculty who hold an appropriate terminal degree, associate graduate faculty appointment is automatic\* with appointment/promotion to the rank of assistant professor.”

(\*The department head must submit the application form through the College Dean to the Graduate Dean.)

### October 2003-July 2004 Approved Graduate Faculty Members

Faculty Member	Dept	Membership	Apptd	Expires
Rickard, Wayne	CNSA	Adj	10/9/03	10/1/05
Connell, John	EALR	Adjunct	10/9/03	10/1/05
Heriot, Kirk	MGT/CIS	Associate	10/9/03	10/1/07
Hatfield, Robert	MGT/CIS	Associate	10/9/03	10/1/07
Martin, Craig	ECON/MKT	Associate	10/9/03	10/1/07
Atici, Ferhan	MATH	Associate	10/9/03	10/1/07
Jukes, Pamela	CI	Associate	10/9/03	10/1/07
Reber, Robert	MGT/CIS	Regular	10/9/03	10/1/09
Greenwalt, Bill	CNSA	Regular	10/9/03	10/1/09
Ziegler, Uta	CS	Regular	10/9/03	10/1/09
Shindhelm, Art	CS	Regular	10/9/03	10/1/09
Trapasso, Michael	GEOG/GEOL	Regular	10/9/03	10/1/09
Crawford, Robert	CS	Regular	10/9/03	10/1/09
Coffey, David	AGRI	Regular	10/9/03	10/1/09
Logan, Deborah	ENG	Regular	10/9/03	10/1/09
Gandy, Stephanie	CI	Associate	11/13/03	11/1/07
Endres, Niko	ENG	Associate	11/13/03	11/1/07
Cooksey, Elizabeth	CI	Associate	11/13/03	11/1/07
Poole, Alex	ENG	Associate	11/13/03	11/1/07
McCain, Terrence	CI	Associate	11/13/03	11/1/07
Davison, Judy	CI	Associate	11/13/03	11/1/07
Hunley, Tom	ENG	Associate	11/13/03	11/1/07
Mutter, Sharon	PSY	Regular	11/13/03	11/1/09
Jones, Myra Susan	NURS	Regular	11/13/03	11/1/09
Shoenfelt, Elizabeth	PSY	Regular	11/13/03	11/1/09
Pulsinelli, Robert	ECON/MKT	Regular	11/13/03	11/1/09
Pierce, Judy	CI	Regular	11/13/03	11/1/09
Pfohl, William	PSY	Regular	11/13/03	11/1/09
Roberts, Julia	CI	Regular	11/13/03	11/1/09
Roberts, Nancy	ENG	Regular	11/13/03	11/1/09
Jones, Elizabeth	PSY	Regular	11/13/03	11/1/09

O'Phelan, Mary	EALR	Regular	11/13/03	11/1/09
Wagner, Christopher	EALR	Regular	11/13/03	11/1/09
<del>Dobie, Robert</del>	<del>PS</del>	<del>Regular</del>	<del>11/13/03</del>	<del>11/1/09</del>
Blankenship, Ray	MGT/CIS	Regular	11/13/03	11/1/09
Butterfield, T. Jeff	MGT/CIS	Regular	11/13/03	11/1/09
Stickle, Fred	CNSA	Temporary	11/13/03	11/1/05
Wilson, Shala	NURS	Temporary	11/13/03	11/1/05
Main, M. Eve	NURS	Temporary	11/13/03	11/1/05
Dongvillo, Jeff	SWRK	Temporary	11/13/03	11/1/05
Heubner, Ruth	SWRK	Adjunct	2/12/04	6/1/04
Wilson, Molly	SIP	Adjunct	2/12/04	2/1/06
Joyce, Melinda	NURS	Adjunct	2/12/04	2/1/06
Kamal, Ahmed	CS	Temporary	2/12/04	2/1/06
Sepanski, Peter	MATH	Temporary	2/12/04	2/1/06
Dressler, Richard	CD	Temporary	2/12/04	2/1/06
Little, Harold	ACCT	Associate	2/12/04	2/1/08
Smith, Douglas	SOCL	Associate	2/12/04	2/1/08
McLester, John	PE/REC	Associate	2/12/04	2/1/08
St. Pierre, Peter	PE/REC	Associate	2/12/04	2/1/08
Hall, Tina	PE/REC	Associate	2/12/04	2/1/08
Poff, Raymond	PE/REC	Associate	2/12/04	2/1/08
Green, Matthew	PE/REC	Associate	2/12/04	2/1/08
Gary, James	CS	Associate	2/12/04	2/1/08
Brindle, Barbara	CD	Associate	2/12/04	2/1/08
Harlander, Jens	MATH	Associate	2/12/04	2/1/08
Kenworthy, Stephen	GEOG/GEOL	Associate	2/12/04	2/1/08
Lindley, Lisa	PH	Associate	2/12/04	2/1/08
Hakman, Melissa	PSY	Associate	2/12/04	2/1/08
Buthelezi, Thandi	CHEM	Associate	2/12/04	2/1/08
Fife, Jane	ENG	Associate	2/12/04	2/1/08
May, Michael	GEOG/GEOL	Regular	2/12/04	2/1/10
Kallstrom, Michael	MUS	Regular	2/12/04	2/1/10
Vos, Arvin	PHIL/REL	Regular	2/12/04	2/1/10
Bohlander, Edward	SOCL	Regular	2/12/04	2/1/10
Grimm, James	SOCL	Regular	2/12/04	2/1/10
Wozniak, Paul	SOCL	Regular	2/12/04	2/1/10
Williams, Michael Ann	FLK	Regular	2/12/04	2/1/10
Garmon, Cecile	COMM	Regular	2/12/04	2/1/10
Evard, Jean-Claude	MATH	Temporary	3/11/04	3/1/06
Bennett, Jerry	MGT	Adjunct	3/11/04	12/31/04
Basham, Shannon	CD	Adjunct	3/11/04	5/31/04
Sivley, John	CNSA	Adjunct	3/11/04	3/1/06
Taylor, Ritchie	PH	Associate	3/11/04	3/1/08
<del>Jreitano, Lois</del>	<del>EALR</del>	<del>Associate</del>	<del>3/11/04</del>	<del>3/1/08</del>
Payne, Holly	COMM	Associate	3/11/04	3/1/08
Nicholson, Thomas	PH	Regular	3/11/04	3/1/10
Love, Nathan	MLIS	Regular	3/11/04	3/1/10
Lee, Minwoo	ACCT	Regular	3/11/04	3/1/10
Thacker, Jack	HIST	Regular	3/11/04	3/1/10
Crawford, Nicholas	GEOG/GEOL	Regular	3/11/04	3/1/10
Wilson, Terry	CI	Regular	7/8/04	7/1/10
Bowker, Richard	BIOL	Regular	7/8/04	7/1/10
Meier, Albert	BIOL	Regular	7/8/04	7/1/10
Eckard, Ronald	ENG	Regular	7/8/04	7/1/10
Stone, James	EALR	Regular	7/8/04	7/1/10
Barksdale, James	MATH	Regular	7/8/04	7/1/10
Huskey, Steve	BIOL	Associate	7/8/04	7/1/08
Marcus, Jeffrey	BIOL	Associate	7/8/04	7/1/08
King, Rodney	BIOL	Associate	7/8/04	7/1/08
Rice, Nancy	BIOL	Associate	7/8/04	7/1/08
Lienesch, Philip	BIOL	Associate	7/8/04	7/1/08
DeHart, Heather	BIOL	Associate	7/8/04	7/1/08

Wyatt, Robert	BIOL	Associate	7/8/04	7/1/08
Alice, Lawrence	BIOL	Associate	7/8/04	7/1/08
Mayton, Michael	SIP	Associate	7/8/04	7/1/08
Shadrick, Scott	PSY	Adjunct	7/8/04	5/31/05
Stephens, Ronald	PSY	Adjunct	7/8/04	7/1/06
Meier, Ouida	BIOL	Adjunct	7/8/04	7/1/06
Millay, John	EALR	Adjunct	7/8/04	7/1/06
Warren, Mary	SIP	Adjunct	7/8/04	8/6/04

### C. Graduate Student Research Committee

*Members:* Dr. Elizabeth Jones (Chair), Dr. Carol Crowe-Carraco/Dr. Mary Wolinski, Ms. Amy Frazier

This year the maximum award was increased to \$750.00.

Student	Department	Amount Awarded
Laura Strain	Psychology	\$600.00
Anna Clayton	Psychology	\$480.00
Amanda Grubbs	Psychology	\$500.00
Allison Dyrland	Psychology	\$748.00
Kristina Sidebottom	Psychology	\$404.40
Sara Alvey	Psychology	\$404.40
Marci Sammons	Psychology	\$750.00
Thomas Carnahan	Psychology	\$500.00
Kristy Jones	Psychology	\$750.00
Allison Hubble	Psychology	\$407.00
Pavani Vuppalapati	Agriculture	\$675.00
Bridget Wilfert	Psychology	\$620.00
Yancy Moore	Geography/Geology	\$750.00
Jaime Crocker	Agriculture	\$750.00
Kimberly Unseld	Psychology	\$460.00
Leigh Ann Bryant	Psychology	\$750.00
Lisa Boswell	Sociology	\$470.00
Soleil Archila	Biology	\$750.00

### D. Rules Committee

*Members:* Dr. Joan Krenzin (Chair), Dr. Susan Wesley, Dr. Nedra Atwell, and Mr. Thomas Carnahan

(9/11/03) During the past year the Graduate Council and Graduate Studies have identified and referred several policy and procedural questions to the Rules Committee. Responses and recommendations are provided herein. It is expected that approved changes in present policies would be included in the new Graduate Catalog to become effective immediately. **Items stricken by the Senate are noted with a strikethrough, and changes to items are noted in red.**

#### 1. Credits Prior to Program Admission

- Total number of credits students may apply to their degree program from credits earned prior to admission to the program (courses taken during the senior semester, unclassified status courses, transfer courses, previous master's courses, previous certificate courses) may not exceed twelve (12) hours.

*\*The Rules Committee motion for approval passed.*

#### 2. Unclassified Admission

- Change designation to "post-baccalaureate admission" (not a form of probationary admission to a degree-granting program)

*\*Note: Recommendation to change designation to post-baccalaureate admission is declared void because the designation is established in BANNER for another admission category.*

- ~~Maximum of nine (9) hours taken in the post-baccalaureate unclassified admission status may be transferred, if appropriate, to a degree program.~~

*\*Amended from six to nine hours. The Rules Committee motion (b) for approval passed.*

#### 3. Seniors Enrolling for Graduate Credit

- ~~Final semester Western seniors who lack no more than nine (9) hours to complete a bachelor's degree may enroll in a maximum of six (6) hours of graduate credit. A student lacking no more than twelve (12) hours may enroll in a maximum of three (3) hours of graduate credit.~~



- b. Maximum combined enrollment of undergraduate and graduate credits will not exceed fifteen (15) hours.
- c. Seniors enrolling in graduate courses must have met all admission requirements except completion of the bachelor's degree.

*\*Amended to maximum enrollment of UG and Graduate credits will not exceed 15 hours. The Rules Committee motion for approval passed.*

#### 4. Transfer Credits

- a. ~~For degree programs requiring 30-59 and 60 plus, the maximum transfer credits are 9 and 12, respectively.~~
- b. In cooperative or joint programs with other universities, credits earned in the program at these institutions are not considered transfer credits.

*\*Amended from "requiring 30-44, 45-59, and 60 plus, the maximum transfer credits are 6, 9, and 12, respectively" to above. The Rules Committee motion for approval passed.*

#### 5. Previous Master's Course Work

- a. ~~Maximum of nine (9) hours of credit from a previous Western master's program may be accepted toward a second master's degree.~~

*\*The Rules Committee motion for approval passed.*

#### 6. Graduate Certificates

- a. Admission or completion of a graduate certificate does not guarantee admission to a graduate degree program.
- b. Admission to a graduate certificate is based upon a bachelor's degree and adequate preparation in the area of study.
- c. Maximum of ~~nine (9)~~ twelve hours of certificate course work, if appropriate, may subsequently be applied toward graduate degree requirements.

*\*The Rules Committee motion for approval passed.*

#### 7. 400/400G Dual Level Courses

- a. The use of 400G course credits on degree programs should be reduced, thereby providing further distinction between the graduate and undergraduate programs.
- b. ~~The 12 hours of 400G credits should be reduced to 9 hours by Fall 2004 and 6 hours by Fall 2005.~~
- c. Programs for teacher certification will be exempt from the reduction in 400G-level courses.

*\*The Council voted to continue the present maximum of 12 hours and to further research this issue.*

#### 8. GRE Analytical Writing Score

- a. ~~Minimum score for degree program admission is 3.5.~~
- b. Scores of 3.5 and 4.0 indicate competent analyses, relevant reasoning, adequate organization, satisfactory sentence structure, and reasonable clarity.
- c. For ETS data, 14% of 213,284 examinees scored lower than 3.5; for WKU data, 13% of 386 examinees scored lower than 3.5.

*\*The Rules Committee motion for approval passed.*

#### 9. GRE Questions (not recommendations)

- a. (1) Should programs have the discretion to base GAP on the last 60 hours and require a higher score? (2) To substitute other standardized test scores (GMAT, LSAT, MCAT, NTE, PRAXIS, etc.)? (3) To accept a previous master's degree in lieu of the GRE requirement? (4) Or not to require the GRE?

*\*The Graduate Council voted to approve the Cooke/Jones motion to (3) accept a master's degree from an accredited institution in a related field in lieu of the GRE General Test. The catalog statement will appear as follows: "If a student has a master's degree from an accredited institution in a related field to the area of study, the department has the discretion to substitute the master's degree for the GRE General Test requirement."*

*\*Items 1, 2, and 4 were rejected by the Graduate Council.*

- b. If the GRE is taken a second time because of low Analytical Writing score, is it permissible to base GAP on either the first or second set of verbal and quantitative scores?

*\*The Graduate Council voted to reject splitting the GRE test scores (See 9b) for students to gain admission into a program. The GRE must be ~~passed~~ taken in its entirety with a 2200 GAP score and 3.5 Analytical Writing score.*

- c. Should there be remediation opportunities available to students who receive low scores on the GRE Analytical Writing test? *\*The Graduate Council discussed remediation in the form of offering a technical writing course/workshop for students who did not meet the writing score. The Council will review this at a later date.*

#### 10. Residency

- a. Graduate Studies does not have a residency requirement for master's or specialist degree students.

- b. Western's courses offered by distance education are considered resident credit.

*\*The Rules Committee motion for approval passed. This will appear in the 2003-2005 Graduate Catalog.*

(11/13/03) The following items were voted on by the Graduate Council and will be effective Fall 2005.

#### 1. 400G Classes

~~For students beginning the program in the fall of 2005 or later, no more than three classes or nine hours, whichever is the greater at the 400G level may count toward the master's degree. Programs may appeal to the Rules Committee Graduate Council for an exception that would permit a maximum of 12 hours at the 400G level. Note: Several departments, i.e., English, History, Mathematics, and Biology, have expressed interest in the exemption.~~

*\*With the underlined amendments, the Rules Committee motion for approval passed.*

#### 2. Academic Probation

A grade point average of 3.0 is necessary for candidacy and for graduation. Students who fall below an average of 3.0 are placed on probation for one semester. If the student's performance does not improve during that semester or summer term, the department involved will contact the Graduate School to decide whether to dismiss the student or to allow the continuation of probation. ~~and be ineligible for a graduate assistantship.~~ If at the end of the second semester or summer term the grade point average is still below 3.0, the student may be advised to withdraw or face dismissal. A student must have a final semester or term of enrollment after obtaining a 3.0 and gaining admission to candidacy. A student on probation is ineligible for a graduate assistantship.

*\*With the underlined amendments, the Rules Committee motion for approval passed.*

#### 3. Graduate Teaching Associates

Students who qualify for graduate assistantships may qualify to become graduate teaching associates by meeting the following requirements:

- a. Completion of 18 hours of study in the major with a GPA of at least 3.0;
- b. Either (1) or (2) below:
  - (1) Completion of a full semester (for at least one graduate credit) class in teaching,
  - (2) Attendance at six CTL sessions (no more than two of which may be viewed on videotape) AND participation in a departmental teaching seminar.

*\*The Rules Committee motion for approval passed.*

#### 4. Graduate Council Attendance

If a member does not attend two consecutive meetings without contacting an alternate and notifying the Council secretary, his or her membership will be revoked and the first alternate will then become a regular member. If necessary, the replaced member's college will then appoint a new alternate member to complete the term.

The secretary will include in the minutes a list of members who were absent and will add a reminder that members who anticipate an absence should contact an alternate and provide the name of the alternate to the Council secretary before the meeting.

*\*The Rules Committee motion for approval was defeated.*

### III. Other Business

#### A. Graduate Council Election

The Graduate Council Faculty election was held on Tuesday, April 27 through Thursday, April 29.  
Voter turnout: 73

#### B. Student Representative Election

The Graduate Council Student election was held on Tuesday, August 24 through Thursday, August 26.  
Voter turnout: