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# Staff Council Minutes

## 11/02/99

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**The Staff Council met for its regular monthly meeting on Thursday, November 2, 1999 in the Facilities Management Conference room.**

**Council members present: Tony Thurman, Kathy Jimerson, Linda Cantrell, Joy Gramling and Debby Gabbard.**

**Council members absent: Johnny Allen, LaDonna Harris, Marshall Gray, Marilyn Anderson, Larissa Young.**

**1. Awareness of Special Needs: The Staff Council members met with Michael Southern, (Student Disability Services). Michael discussed what is being done at present and what will be done in the future to improve the services provided for those with special needs or disabilities. Some topics addressed in the meeting:**

**Maps—identify accessible areas in pamphlet form; distribute maps to every building coordinator. Another option is to have the maps posted on the Internet.**

**Internal Bus Shuttle—This service can also be used by those with special needs for easy access to other buildings on campus.**

**Michael Southern will present the suggestions of the Council to the ADA Advisory Committee. This committee meets every second Thursday at 2PM in the Potter Conference Room.**

**2. Employee Awareness of Agenda Items: The Council discussed the idea of creating a link to our current web page for employees to review the agenda before each monthly meeting, and send any comments via E-mail. This avenue of communication will be discussed and finalized at our December staff meeting.**

**3. University Senate: The Staff Council discussed rotating one member each month to serve as a liaison with the Senate. The rotating member would be in a position to keep the Council up-to-date on matters that may need further discussion. This item will appear on the Agenda of the Staff Council next month for a vote.**

**4. Feminine hygiene products and trash receptacles in all women's**

**restrooms: A discussion about this matter is scheduled on December 16, whereas more information will be forthcoming and hopefully a final decision. The goal is to place feminine products in all women's bathrooms and at least one trash receptacle near the bathroom stalls. If you have questions or need more information, please contact Pat Jordan.**

**5. Staff Regent Position--Term and Release Times: Regent, Joy Grambling was asked to contact other staff regents in the state to determine if they had term limits and release times. This item will be up for discussion at the next meeting and possibly a vote in January by the Council.**

**6. Leadership Western: The Staff Council realizes that the time and expertise needed to start this program would be too involved for the Staff Council. However, the Council will look into other departments that may be in a position to initiate this program.**

**7. Employee Excellence Awards: The Council will discuss the arrangements with the Human Resources Director, Tony Glisson, to discuss implementation of this program.**

**8. Crosswalks Recommendation: Parking and Traffic advised that some roads that may need crosswalks are not owned by the University, such as Normal Avenue (city-owned) and KY State Street (68-80-state-owned), so the University cannot place crosswalks or signs on those roads. There are a couple of busy streets such as in front of the Service One Credit Union and Alumni Drive that will be considered in the near future for crosswalks or posting of signs.**

**9. Resignation: Marilyn Anderson has officially resigned from the Staff Council, effective immediately.**

**With no other business, the meeting was adjourned and the next regular meeting will convene on December 2, 1999, Thursday at 10 a.m.**

**The Staff Council Minutes, Constitution and By-laws are posted on the Staff Council web page at: <http://www.wku.edu/staffcouncil>**

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