

MINUTES OF BOARD MEETING JULY 21, 1908

A meeting of the Board of Regents of the Western Kentucky State Normal School was held in Bowling Green on Tuesday, the 21<sup>st</sup> day of July, at which were present Supt. E. H. Mark, Regent J. Whit Potter, and Representative H. K. Cole. In the absence of Superintendent of Public Instruction Crabbe, Regent H.K. Cole was elected Chairman of the meeting.

Senator Conn Linn had been appointed to fill the vacancy caused by the resignation of Mr. Henry C. Miller and was present. The oath of office was administered by Mr. B.P. Eubank, Notary Public, to Messrs. Linn and Cole, the latter having been reappointed for a term of four years. Senator Linn then took his seat with the Board of Regents. Acknowledgement of oath is herewith appended.

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#                                     #
#                                     #
#           I hereby certify that Mess. Conn Linn and H. K. Cole           #
#                                     #
#           who having been duly appointed Regents of the Western Kentucky   #
#                                     #
#           State Normal School by the Governor of the Commonwealth, ap-    #
#                                     #
#           peared personally before me the 21st day of July 1908 and took    #
#                                     #
#           the oath of office as provided by the constitution and laws      #
#                                     #
#           of Kentucky.                                                      #
#                                     #
#           Given under my hand this the 21st day of July, 1908.             #
#                                     #
#           My Commission expires Feb. 1, 1910 (Signed) B.P. Edwards, N.P.W.Co. #
#                                     #
#           [Seal]                                                            #
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Moved and seconded that Regent Cole be elected Vice-President of the Board of Regents. Carried.

The President of the Normal School presented in writing a report for the consideration of the Board. Senator Linn moved that Superintendent Mark be elected Secretary. Motion carried by Regent Potter. Carried.

Motion made and passed that Miss Mattie McLean be elected as Assistant Secretary.

Motion made and adopted that the part of the Report relating to Finances be incorporated in the Minutes:

“All of the money appropriated by the General Assembly of 1906 from date of appropriation to date has been drawn from the Treasury except \$1,666.67. None of the additional appropriation of \$30,000 made by the last General Assembly has been drawn, and there is due on this appropriation from the date of that act to the present time \$10,000. This leaves a balance due the Western Normal from the State of Kentucky up to the present time on both appropriations \$11,666.67. The amount to the credit of the institution now in the bank is \$698.49. The amount to the credit of Frisbie Hall account is \$477.27. This makes the total balance due the Normal \$12,842.43. The total amount of outstanding obligations of the institution is about \$6,000. After all outstanding accounts are paid, this will leave a balance amounting to \$6,842.43 to the credit of the institution. The outstanding accounts are for the salaries of the faculty, clerical force, purchase of Mathematic, Library, Laboratory, and Training School equipment, etc. It also includes an account for publishing the Bulletin and getting out other circulars and the estimated cost of the annual catalog which is now in the hands of the printer. Under the law, it is necessary for us to submit and itemized statement of the finances of the institution covering the whole year. This will be done in August.”

It was agreed that a copy of the Report be filed for future reference.

The Committee appointed to arrange for additional dining room facilities reported that,  
“The total cost, including equipment, repairs, and construction of dining room of Cherry Hall, amounted to about \$1,500 . We have collected for room rent in this Hall, since its opening on the 20<sup>th</sup> of January , 1908, \$541.80. The dining room has been crowded to its utmost capacity with students who took advantage of the table boarding proposition. The Board will remember that Mr. Potter and myself were authorized to construct a dining room in order to relieve the boarding situation. We found upon investigation that any attempt to construct such a building would cost the institution from \$3000 to \$3,500. We succeeded in arranging with Prof. J. Tom Williams of San Antonio, who owns Cherry Hall, for it use for a period of three years and the privilege of five years. The arrangement at Cherry Hall has relieved the boarding situation. It would have been utterly impossible to have properly handled the great number of boarding students without this building. From 125 to 140 students have been taking table board, and about 40 have been rooming in this building. The school pays \$25 per month for the building. The money collected on this building has been turned over to the general funds.”

Upon motion of Senator Linn the foregoing report of the committee was adopted.

From an examination of the previous minutes of the Board, it had been discovered that a resolution providing for the approval of the action of Regent Potter and President Cherry in having certain repairs made had been lost. Now moved by Superintendent Mark and seconded by Regent Cole that the action of this committee in having all repairs made be approved. Passed.

Moved and carried that the Life Certificate should be granted the following persons:

Messrs. W.E. Bohannon, F.E. Cooper, H.L. Donovan, B.W. Sherrill, R.B. Tuck, H.E. West, Misses Betsey Madison, Verbel McMullen, Nancy H. McNeal, Wylie B. McNeal, Annie L. Proctor, and Nellie J. Stewart.

Also moved and carried that the following persons be granted the Two Years' Certificate:

Messrs. W.E. Miller, S.A. Morrow, J.B. Johns, E.Y. Allen, J.L. Harbourt, L.L. Hudson, W.T. Lawrence, S.C. Ray, H.C. Stevens, Misses Katesie Bailey, E. Norah Bridwell, Nettie Depp, Cora Stroud, Nannie Hays, Mollie Sherry, Lillie Meador, Mary E. Baskett, Willia Duncan, Verlie Mae Coffman, Myrtle Duncan, Ethel Douglas, Ora Ella Daniel, Hontas Dunn, Mattie J. Franklin, Lora Goodwin, Bertha Lee Gardner, Maybel Heal, Myrtle Jordan, Mary M. Jarboe, Ruby Goodwin, Myrtie McGee, Ray Peterson, Nellie A. Smith, Alva Ella Tandy, Lula Wheeler, Essie Peterson.

Superintendent Mark moved that the President of the school be authorized to advertise at his discretion for the fall term. Seconded by Senator Linn. Carried.

Also that the salary list as submitted by President Cherry be approved. Unanimous. Likewise that the list of names recommended for the different positions be approved for the positions and duties named below.

Dr. A.J. Kinnaman, Dean, -----\$2,500 annually  
This is the amount that Dr. Kinnaman is now receiving.

Dr. Fred Mutchler ----- 2,500 “  
Dr. Mutchler is receiving \$1,500 at this time

Prof. J.R. Alexander----- 1,500 “  
Prof. Alexander is receiving \$1,200 at this time

Prof. M.A. Leiper----- 1,500 “  
Prof. Leiper is one of the most scholarly men in the institution. He is now receiving \$1,200.

Prof. J. Will Craig----- 1,500 “  
Prof. Craig is now receiving \$1,200

Prof. V. O. Gilbert----- 1,500 “  
To begin work with the Mid-Winter Term next January. Prof. Gilbert is receiving this salary at the present time.

Prof. J.H. Clagget----- 1,500 “  
After January 20, 1909. He is now receiving \$1,200

Prof. A.M. Stickle----- 1,500 “

His salary is now \$1,200

Prof. R.P. Green----- 1,500 “  
His present salary is \$1,200

Col. J.M. Guilliams----- 1,800 “  
His present salary is now \$1,640

Prof. W.L. Gebhart----- 1,380 “  
His present salary is \$1,200

Prof. F.O. Putnam----- 1,200 “  
Prof. Putnam will take the place of Prof. C.W. Fulton, the teacher of Free Hand Drawing and Penmanship, who resigned the first of last June. Prof. Putnam has been Supervisor of Free Hand Drawing and Penmanship in the Public Schools of Little Rock, Arkansas, for four years. He had extensive experience before going to this place. He is one of the strongest and best qualified men in his profession.

Miss Mattye Reid----- 900 “  
To begin work with the Mid-Winter Term in January, 1909. Miss Reid has been teaching in the Normal since last January and has rendered a very high grade educational service. She will attend a University for five months next fall.

Miss Laura Frazee----- 1,500 “  
Her present salary is \$1,500

Miss Belle Caffee----- 525 “  
First Grade Training School

Miss Louise Beasley----- 150 “  
Second Grade Training School

Miss Jennie West-----150 “  
Third Grade Training School

Miss Flora Stallard----- 250 “  
Fourth Grade Training School

We shall need two additional teachers beginning with the Mid-Winter Term in January, 1909. One of these teachers would cost about \$50 per month and the other \$75 per month.

Mr. H.H. Eggner----- 780 “

Registrar and Bookkeeper

Mrs. R.P. Green-----	600	“
Hostess of Frisbie Hall		
Miss Lou Adams-----	480	“
Clerk and stenographer		
Janitor Service-----	1,000	“
Two stenographers at \$40 (estimated) per month -----	960	“

Miss Pauline Drake, Miss Mary Porter, and Miss Irene Russell, who have charge of the special work in Music, collect enough on special tuition to pay their salaries. I think their service should be continued. We desire to pay Miss Drake \$150 annually for extra service in developing an Orchestra and a Band for the institution. Considerable successful work has already been done along this line. We very much desire a good Orchestra and Band, as they will be of great service to the institution. Should like to have the privilege of arranging with Miss Drake on the basis mentioned above.

In order to do efficient work in the Training School, it has become necessary to put Manual Training in and this necessitates the employment of a young man to assist in this work. We have looked into this proposition and find that a suitable person can be had for \$15 per month. Mr. J.H. White is now rendering a splendid service in this position. I think he should be given the place at the rate named above.

Dr. Bailey will not be able to conduct the Bailey Home next year, and we have arranged for Mr. and Mrs. W.L. Bennett to take charge of the Home on the same terms we made with Dr. Bailey.

Mr. and Mrs. Bass will continue in charge of Cherry Hall next year on the same terms that we have had with them up to this time.

We have employed Miss Florence Ragland as Librarian to begin work in January, 1909, at \$75 per month. Miss Ragland will spend four or five months next fall in pursuing a regular Librarian's Course of study and is working in the Library of one of the leading Normal Schools of this country. Miss Weller, the present Librarian, will continue on the basis of \$35 per month until that time.

Moved and carried that the Board approve President Cherry's action in employing the special Lecturers for the Summer School.

It was then voted that the President be authorized and instructed to procure suitable certificate-forms for the graduates of the institution, substantially in the form presented and that they be of good appearance and quality.

Moved and carried that Regent Cole and Superintendent Mark be a committee to procure the printing of these diplomas and, if possible, to arrange for the expense to be met by the State Superintendent's office.

The local Regent was authorized to advertise for bids for coal required for the school and dormitories for the coming year and report to the Board at its next meeting.

The Board then took up the consideration of the question of the purchase of additional grounds, and Mr. Potter made a report on the options which he held, after which the Board made a personal examination of several tracks.

(Signed) E.H. Mark  
Secretary

(Signed) H.K. Cole  
Chairman