


12-16-2010

## UA9/4 Institutional Advancement - College Heights Foundation

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**Western Kentucky  
University  
UA9 Institutional  
Advancement**

**Series 4 College Heights Foundation**

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**Description:** Records created by and about College Heights Foundation including annual reports, meeting minutes, publications and subscriber lists.

**Dates:** 1923-present

**Subject Analytics:**

Bookstore (WKU)

Clippings

College Heights Foundation (WKU)

Correspondence

Fund raising

Institutional Advancement (WKU)

Kentucky Building (WKU)

Laundrette (WKU)

President's Home (WKU)

Pylon (WKU)

Real property

Thompson, Kelly

Western Kentucky University

**Accession Information:** These records were transferred to the WKU Archives upon its creation.

**Access Restrictions:** no restrictions

**Preferred Citation:** UA9/4 College Heights Foundation, WKU Archives, Bowling Green, Kentucky, USA.

**Processing Information:** Finding aid created by Suellyn Lathrop 12/16/2010, revised 7/16/2013.

# Finding Aid Report

07/16/2013

|                            |  |                     |
|----------------------------|--|---------------------|
| <b>UA9.4</b>               | <b>Records</b>   | <b>Date</b>         |
| <b>Level</b>               | <b>Series</b>  | <b>Linked toUA9</b> |
| <b>Title</b>               | <b>UA9. Institutional Advancement Series 4. College Heights Foundation</b>   |                     |
| <b>Collection</b>          | <b>WKU Archives</b>  |                     |
| <b>Scope &amp; Content</b> | <b>Records created by and about College Heights Foundation including annual reports, meeting minutes, publications and subscriber lists.</b> |                     |

## Container List

| <b>Container</b> | <b>Folder</b>   | <b>Creator</b>             | <b>Date</b>       | <b>Title</b>  |
|------------------|---|----------------------------|-------------------|---|
| Box 1            |   | College Heights Foundation | 1924-1943         | Annual Reports<br>Subjects Western Kentucky University<br>Fund raising<br>Gifts |
| Box 2            |   | College Heights Foundation | 1943-1955/56      | Annual Reports<br>Subjects Western Kentucky University<br>Fund raising<br>Gifts |
| Box 3            |   | College Heights Foundation | 1955/56 & 1988/89 | Annual Reports<br>Subjects Western Kentucky University<br>Fund raising<br>Gifts |
| Box 3            | 1   | College Heights Foundation | 1955-1964         | Meeting Minutes   |
| Description      | Incomplete run of meeting minutes.<br>1526-28 State Street (Bowling Green, KY)<br>319 E. Fourteenth Street (Bowling Green, KY)<br>Audits<br>Bell property<br>Bell, Charles<br>Bookstore (WKU)<br>Bowling Green Industrial Foundation<br>Cedar House (WKU)<br>Cherry Hall Chimes<br>College Heights Foundation Loan Program for Six Years, Including 1964<br>Duncan, George<br>Faculty House (WKU)<br>In Memoriam, President Paul Garrett, 1955<br>James R. Meany & Associates<br>Keown, Charles<br>Laundrette (WKU)<br>Mineral rights<br>National Defense Education Act |                            |                   | Subjects Western Kentucky University<br>Fund raising<br>Gifts<br>Real property  |



Bowles, Clara  
 C. Perry Snell Fund  
 Chaney property  
 Chaney, Emery  
 Clements property  
 Clements, John  
 Cochran, Robert  
 Craig Alumni Center (WKU)  
 Crume, Charles  
 Executive Committee  
 Form 990 Exempt from Income Tax, 1971  
 Garris, Sarah  
 Gates F. Young Scholarship  
 Howard, C.C.  
 Keown, Charles  
 Lampkin property  
 Lampkin, Sara  
 Loan Committee  
 Memorial Fund  
 President's House (WKU)  
 Pushin, Clara  
 Salaries  
 Thompson, Kelly  
 Tom & Susan McReynolds Porter Scholarship  
 Trusts, 8/31/1971  
 Wilson property  
 Wilson, Ivan

Box 3                      4                      College Heights Foundation                      1972-1973                      Meeting Minutes

|             |   |          |   |
|-------------|---|----------|---|
| Description | Incomplete run of meeting minutes.<br>1530 State Street (Bowling Green, KY)<br>1664 Normal Drive (Bowling Green, KY)<br>Bookstore (WKU)<br>Building Fund<br>Bylaws<br>Chaney property<br>Chaney, Virginia<br>Coley property<br>Coley, Robert<br>Cottrell property<br>Cottrell, T.C.<br>Executive Committee<br>Government National Mortgage Association<br>James R. Meany & Associates<br>Keown, Charles<br>Laundrette (WKU)<br>Memorial Fund of the College Heights Foundation, 6/1/1972<br>Reorganization<br>Salaries<br>Scholarships<br>Smith, Herbert<br>Stansbury, Edgar<br>Student Financial Aid<br>Thompson, Kelly<br>Thurman, A.J.<br>Trusts Committee<br>Trusts, 6/1/1972<br>Whitmer property<br>Whitmer, Mrs. J.R. | Subjects | Western Kentucky University<br>Fund raising<br>Gifts<br>Budget. |
|-------------|---|----------|---|

|             |  |                            |           |  |
|-------------|--|----------------------------|-----------|--|
| Box 3       | 5  | College Heights Foundation | 1974-1975 | Meeting Minutes  |
| Description | Incomplete run of meeting minutes.   |                            |           | Subjects   |
|             | Bylaws<br>Cash Value of Loans, 1923-1974<br>Executive Committee<br>Franklin, C. Ray<br>Hughes, W. Sylvester<br>James R. Meany & Associates<br>Keown, Charles<br>Martin, Charles<br>Memorial Fund of the College Heights Foundation, 1974, 1975<br>Memorial Fund, Schedule of Investments, 4/30/1975<br>Salaries<br>Scholarship Awards, 1974-75<br>Scholarships<br>Thompson, Kelly<br>Trusts, 6/30/1975<br>Trusts Committee |                            |           | Western Kentucky University<br>Fund raising<br>Gifts<br>Correspondence |

|             |  |                            |      |  |
|-------------|--|----------------------------|------|--|
| Box 3       | 6  | College Heights Foundation | 1976 | Meeting Minutes  |
| Description | Incomplete run of meeting minutes.   |                            |      | Subjects   |
|             | Bates, Georgia<br>Bell, Charles<br>Bylaws<br>Coke, W. Gaston<br>College Heights Foundation Golf Classic<br>Keown, Charles<br>Lagen, Harry<br>Loan program<br>Lowry, Mark<br>Matthews, Mrs. H.R.<br>Memorial Fund of the College Heights Foundation, 5/31/1976<br>Salaries<br>Scholarship Awards, 1975-76<br>Scholarships<br>Smith, Harold<br>Thompson, Kelly |                            |      | Western Kentucky University<br>Fund raising<br>Gifts<br>Correspondence |

|             |  |                            |           |  |
|-------------|--|----------------------------|-----------|--|
| Box 3       | 7  | College Heights Foundation | 1977-1978 | Meeting Minutes  |
| Description | Incomplete run of meeting minutes.   |                            |           | Subjects   |
|             | Bates, Georgia<br>Cash Value of Loans, 1923-1978<br>Cash Value of Scholarships Awarded, 1959-1978<br>James R. Meany & Associates<br>Keown, Charles<br>Laundrette (WKU)<br>Bookstore (WKU)<br>Memorial Fund<br>Salaries<br>Scholarship Awards, 1977-78<br>Thompson, Kelly<br>Trusts, 12/31/1977 |                            |           | Western Kentucky University<br>Fund raising<br>Gifts<br>Correspondence |

|             |   |                            |            |  |
|-------------|---|----------------------------|------------|--|
| Box 3       | 8   | College Heights Foundation | 1979       | Meeting Minutes  |
| Description | Incomplete run of meeting minutes.  |                            |            | Subjects Western Kentucky University<br>Fund raising<br>Gifts<br>Correspondence      |
|             | Bates, Georgia<br>Cole, J. David<br>Downing, Dero<br>Finance Committee<br>James R. Meany & Associates<br>Minton, John<br>President's House (WKU)<br>Salaries<br>Thompson, Kelly<br>Zacharias, Donald  |                            |            |  |
| Box 4       | 1   | College Heights Foundation | 1954-1968  | Business & Industry Committee  |
| Description | Bowling Green and Warren County . . . & . . . Western Kentucky University: A Partnership in Progress, nd<br>Griffin, Houston<br>Hill, James<br>Kirkpatrick, W.D.<br>Organizations Described in Section 170 (c) of the Internal Revenue Code of 1954<br>Pledge card<br>Progress Fund, 1968<br>Relationships Between Industry & Western Kentucky University, nd<br>Smith, Gilbert<br>Smith, Herbert |                            |            | Subjects Western Kentucky University<br>Fund raising                                 |
| Box 4       | 2   | College Heights Foundation | 1923, 1976 | Publications - Articles of Incorporation<br><br>Subjects Western Kentucky University |
| Box 4       | 3-4   | College Heights Foundation | 1927-1973  | Publications - Reports   |
| Description | Operating Budget, 1973<br>Report of College Heights Foundation for Dr. Kelly Thompson, 1960-1969<br>Report of the College Heights Foundation to the Board of Regents, 1927<br>Seventh Annual Report to the Board of Directors, 1930<br>Some Vital Information Concerning the CHF 1923-1935<br>Vital Facts & Figures Concerning the College Heights Foundation - 6th annual report, 1929           |                            |            | Subjects Western Kentucky University<br>Budget.<br>Fund raising                      |
| Box 4       | 5-6   | College Heights Foundation | 1972-1979  | Publications - The Educator  |
| Description | Bi-monthly newsletter regarding donations, gifts, tax incentives, estates, trusts and wills. If you have additional issues to donate, please contact the University Archivist at 745-4793.<br><br>November 1972-July 1978<br>November 1978<br>March 1979  |                            |            | Subjects Western Kentucky University<br>Budget.<br>Fund raising                      |
| Box 4       | 7   | College Heights Foundation | 1930-1939  | Publications - Kentucky Building Fundraising   |
| Description | A View of Teachers College Heights, postcard<br>Actual Photograph of the Kentucky Building, postcard, 1931<br>Alexander, J.R. An Interpretation<br>An Earnest Appeal<br>Cobb, Irvin. Letter to Henry Cherry<br>Important to the Citizenship of Bowling Green and Warren County  |                            |            | Subjects Western Kentucky University<br>Fund raising<br>Construction                 |

Kentucky Building postcards  
 Supplement  
 Supplement Teachers College Heights  
 The \$300,000 Campaign for the College Heights Foundation of the WKSNS&TC  
 The Kentucky Building  
 The Kentucky Building and the Student Loan Fund  
 The Proposed Kentucky Building  
 The Proposed Kentucky Building, postcard  
 Western Kentucky State Teachers College - song sheet and J.R. Alexander's An Interpretation

|             |   |                            |           |   |
|-------------|---|----------------------------|-----------|---|
| Box 4       | 8   | College Heights Foundation | 1930-1974 | Publications - Fundraising  |
| Description | <p>A Plaque Upon a Wall<br/>         College Heights Foundation Headquarters, postcard<br/>         College Heights Foundation Makes Special Appeal, 1970<br/>         Form letter to Western Supporter, 1970<br/>         Letter from Kelly Thompson to Sara Tyler re: Memorial Fund, 1974</p> <p>College Heights Foundation Building (WKU)</p>  |                            |           | <p>Subjects Western Kentucky University<br/>         Fund raising<br/>         Construction</p>                           |
| Box 4       | 9   | College Heights Foundation | 1948-1963 | Subjects - Bank Account   |
| Description | <p>American National Bank, bank book 1948-1963</p>  |                            |           | <p>Subjects Western Kentucky University<br/>         Fund raising<br/>         Banking</p>                                |
| Box 4       | 10  | College Heights Foundation | 1969-1972 | Subjects - Bookstore  |
| Description | <p>Announcing a Bookfair, 1972<br/>         Don't be Duped, boycott flyer, 1972<br/>         Memo Dero Downing to Faculty &amp; Staff re: textbook adoption, 1969<br/>         Your Official WKU School Ring, nd</p>  |                            |           | <p>Subjects Western Kentucky University<br/>         Boycotts<br/>         Bookstores<br/>         Rings</p>              |
| Box 4       | 11  | College Heights Foundation | 1923-1979 | Subjects - Clippings / Publicity  |
| Description | <p>1734 Students Subscribe to College Heights Fund, PCDN, 10/26/1923<br/>         300 Hear Foundation Fund Explained by Dr. Cherry at Dinner Given on Hill, PCDN, 10/30/1923<br/>         402 Loans Made by Foundation, PCDN, 10/3/1939<br/>         Arnold, Margaret. College Heights Foundation<br/>         At the Western Normal, np, 5/18/1923<br/>         Berry, Melvern. To Be or Not to Be?<br/>         Building to be Open Saturday, PCDN, 10/1/1939<br/>         College Heights Foundation Again Elects Seward, PCDN, 10/4/1949<br/>         College Heights Foundation Meet Held at Western, PCDN, 10/4/1932<br/>         College Heights Foundation Names Two New Directors, CHH, 10/11/1940<br/>         College Heights Foundation, PCDN, 7/20/1923<br/>         College Loan Heads Named, LCJ, 10/3/1934<br/>         Contract for Building Awarded at Western, PCDN, 12/24/1938<br/>         Crabb, A.L. Letter to the Editor, Louisville Post, 5/18/1923<br/>         Directors of College Heights Are Re-Elected, np, 10/8/1946<br/>         Dodd, J.H. College Heights Foundation<br/>         Faculty Gives Aid of \$15,000, PCDN, 10/30/1923<br/>         Faculty Gives Aid, PCDN, 10/29/1923<br/>         Foundation Loan Directors Meet, Students Weekly, 10/10/1935<br/>         Gaston Coke is Elected, np, 10/7/1947<br/>         Greene, W.C. College Heights Foundation Scenario<br/>         H.H. Cherry Bronze Statue Fund<br/>         Hamby, Geneva. Foundation History Written by Reporter, CHH, 6/1938<br/>         Helm, Margie. Synopsis of Scenario</p> |                            |           | <p>Subjects Western Kentucky University<br/>         Clippings<br/>         Public relations<br/>         Advertising</p> |



J.L. Harman Education Fund, American Eagle, Vol. 3, No. 1, January 1979  
 Kentucky Building to be Dedicated November 16, np, nd  
 Marshall, Romie. When Dreams Come True  
 Mayfield, Edith. The Helping Hand  
 Miss Schneider Named to Foundation Post; Campus Entrance is Planned, PCDN, 10/11/1956  
 Modern Chimes for Western Will be Underwritten by Foundation, PCDN, 11/29/1959  
 Plans Are Being Made to Complete Construction of Western Campus Building, PCDN, 2/17/1938  
 Real Get-to-Gether Community Meeting on Normal Heights, Warren County Courier, 1923  
 Richards, Frances. College Heights Foundation Fund  
 Several Large Contributions Made to College Heights Fund, PCDN, 10/30/1923  
 Seward, R.H. A Student's Soliloquy  
 Seward, R.H. Chapel Speech re: Student Loan Fund, nd  
 Seward, R.H. Educational Stepping-Stones, np, nd  
 Seward, R.H. Foundation Makes Plea for Payment of Pledges, CHH 1/21/1938  
 Seward, R.H. Gifts to the Foundation  
 Seward, R.H. Speech written for Dr. Toomey re: Henry Cherry, nd  
 Seward, R.H. The College Heights Foundation, Talisman  
 Seward, R.H. The College Heights Foundation: Its Origin, Mission and Objective  
 Seward, R.H. The Seal and Its Significance  
 Some Flashes from the College Heights Foundation  
 The Foundation Has Made 5002 Distinct Student Loans from 1923-1937  
 Thompson, Kelly. Western Gets PWA Outlay, 9/18/1938  
 Western State Bursar Given Foundation Post, LCJ, 10/12/1959  
 Western's Officials Deserve the Censure They Are Reaping, np, 3/26/1966

Kentucky Building (WKU)  
 Schneider, Florence  
 Seward, Roy

|             |   |                            |           |   |
|-------------|---|----------------------------|-----------|---|
| Box 4       | 12  | College Heights Foundation | 1923-1978 | Subjects - Directors  |
| Description | Chart listing directors and dates of service<br>James M. Hill, obit., LCJ, 9/28/1978<br>James M. Hill Dies at 83, PCDN, 9/27/1978   |                            |           | Subjects Western Kentucky University  |
| Box 4       | 13  | College Heights Foundation | 1979-2008 | Subjects - Events   |
| Description | Edwards, Bill<br>Edwards, Jennie<br>Scholarships<br>Stansbury, Edgar<br>Stansbury, Edith<br>Thompson, Kelly   |                            |           | Subjects Western Kentucky University<br>Invitations<br>Receptions                       |
| Box 4       | 14  | College Heights Foundation |           | Subjects - Forms  |
| Description | College Heights Foundation pledge cards<br>Envelope<br>In Memory, blank card<br>Letterhead<br>Participating Certificate of Membership, blank<br>Schedule of Payments, blank forms<br>Statement, blank<br>Thank You card |                            |           | Subjects Western Kentucky University<br>Certificates<br>Forms (Documents)<br>Stationery |
| Box 4       | 15-16   | College Heights Foundation | 1929-1932 | Subjects - Kentucky Building  |
| Description | Adams School<br>Bank Contributors List<br>Bardstown Junction School   |                            |           | Subjects Western Kentucky University<br>Fund raising<br>School children                 |

Brawdus School  
 Cherry, Henry  
 Church Hill School  
 Davis, Brinton  
 East View School  
 Estimate on Skeleton of Kentucky Building  
 Form Letter to Esteemed Friend from Henry Cherry, 1929  
 Franklin, R.W.  
 Good Hope School  
 Haynesville School  
 Hays School  
 Hill, Mary  
 Itemized Statement of the Kentucky Building Costs, 1952  
 Johnson Island School  
 Larue County Schools  
 Love Pirates of Hawaii  
 Marksberry School  
 Mt. Vernon School  
 Murphy, Gladys  
 Oakwood Mills School  
 Richland Rural School  
 Semple, Sue  
 Seward, Roy  
 Silver Grove School  
 Simmons, Stella  
 Skeleton of Prices of Materials for Ky. Bldg.  
 Stevens School  
 The Kentucky Building Committee is Interested in Locating the Following Articles, 1930  
 The Mason Box Company  
 Todd County District #17 School  
 Training School (WKU)  
 Zoneton School

|             |  |                            |           |   |
|-------------|--|----------------------------|-----------|---|
| Box 4       | 17   | College Heights Foundation | 1961      | Subjects - Laundry  |
| Description | Cain, Frank<br>Coin Laundry, Mechanical Specifications, nd<br>Committee Report, Coin Operated Laundry, 1961<br>Keown, Charles<br>Laundrette (WKU)<br>Lawson, Owen<br>Moore, Judy<br>Preliminary Estimate Coin Operated Laundry, 1961<br>Smith, Billy<br>Thompson, Kelly<br>Thurman, A.J. |                            |           | Subjects<br>Western Kentucky University<br>Laundries (Rooms & spaces)<br>Construction<br>Specifications |
| Box 4       | 18   | College Heights Foundation | 1956      | Subjects - Ogden College Fund   |
| Description | Auditor's Report, 1956   |                            |           | Subjects Western Kentucky University  |
| Box 4       | 19   | College Heights Foundation | 1956-1957 | Subjects - Pylon  |
| Description | Cain, Frank<br>Indiana Limestone Company, Inc.<br>Memorial Committee, 1956<br>Pylon (WKU)<br>Schneider, Florence<br>Specifications for New Entrance Western Kentucky State College, 1956   |                            |           | Subjects<br>Western Kentucky University<br>Construction<br>Specifications                               |

|             |  |                            |           |  |
|-------------|--|----------------------------|-----------|--|
| Box 4       | 20   | College Heights Foundation | 1981-1994 | Subjects - Thompson, Kelly   |
| Description | Sample, Mary<br>Thompson, Kelly  |                            |           | Subjects Western Kentucky University<br>Checks<br>Correspondence           |
| Box 4       | 21   | College Heights Foundation | 1932      | Subjects - Subscribers   |
| Description | Faculty Subscriptions & Payments, nd<br>Kentucky Building (WKU)<br>List of Citizens of Bowling Green & Warren County, 1932<br>Subscriptions Made by Louisville Firms<br>Warren County Subscribers to CH Foundation, nd |                            |           | Subjects Western Kentucky University<br>Fund raising<br>Gifts              |
| Box 5       |  | College Heights Foundation | 1939      | Subjects - Subscribers   |
| Description | Complete List of Subscribers to College Heights Foundation, 1939<br>List of Subscribers Foundation, nd   |                            |           | Subjects Western Kentucky University<br>Fund raising                       |
| CD Box 1    | CD337-CD338  | College Heights Foundation |           | Investing in the Spirit - Film/Video/Audio File                            |
| Description | DVD's<br>Big Red<br>Hiles, Thomas<br>Nixon, Mary<br>Ransdell, Gary<br>The Western Spirit<br>Vitale, Don<br>Williams, Caleb   |                            |           | Subjects Fund raising<br>Video recording<br>Videodiscs                     |
| CD Box 1    | CD381-CD382  | College Heights Foundation | 2007      | A New Century of Spirit - Film/Video/Audio File                            |
| Description | A New Century of Spirit: The Capital Campaign for WKU 2007-2012<br>DVD's   |                            |           | Subjects Gifts<br>Charity<br>Fund raising<br>Video recording<br>Videodiscs |
| OS Box 2    | 38   | College Heights Foundation |           | Posters  |
| Description | "The Cupola," Cupola Society, Thank You for 20 Years of Consecutive Giving, nd (2)<br>Resolution in honor of Kelly Thompson, 10/15/1993  |                            |           | Subjects Resolutions<br>Posters  |
| OS Box 36   | 4  | College Heights Foundation | 1929      | Posters  |
| Description | Notice regarding the Student Loan Fund and Kentucky Building fundraising campaign.   |                            |           | Subjects Posters<br>Broadsidings   |
| OS Box 71   | 1  | College Heights Foundation |           | Posters  |
| Description | Important to the Citizenship of Bowling Green and Warren County<br>Kentucky Building (WKU)   |                            |           | Subjects Western Kentucky University<br>Fund raising                       |