

appointed and hereby authorized to place an adequate amount of insurance for the protection of said building and its contents both against fire and storm. And that these policies be distributed amongst the several underwriting firms in Bowling Green as he shall deem wise and shall direct.

Upon roll call Mrs. Drake, Mr. Garrett, and Mr. Borrone all voting in the affirmative, the motion was declared adopted.

President Garrett reported that in the past the College had been purchasing gasoline and oil from one firm which had charged straight retail prices for all gasoline and oil used by the College in their automobiles and trucks, that he had referred this matter to Mr. Tanner of the Purchasing Department at Frankfort; that he was in receipt of a communication from Mr. Tanner suggesting that the business be continued with the same firm who had agreed to allow the College 2 cents per gallon off the regular pump price for gasoline and a discount of 15% on all oil purchased by the College.

There being no further business the Committee adjourned subject to call of the President.

W. L. ... Secretary *Borrone* Chairman

Minutes of Executive Committee

December 3, 1937.

A call meeting of the Executive Committee of the Board of Regents of Western Kentucky State Teachers College was held in the President's office on the morning of December 3, 1937. Present: Mr. Borrone, Mrs. Drake, and President Garrett. Mr. Borrone presided.

President Garrett reported that he had re-employed Mr. Kelly Thompson who has been on leave-of-absence. That Mr. Thompson would begin his duties with the College about the first of the year at his former salary of \$200.00 per month. The following resolution was offered by Mrs. Drake and seconded by Mr. Borrone:

RESOLVED; That the action of President Garrett in re-employing Mr. Kelly Thompson at his former salary of \$200.00 per month be approved and hereby conformed.

Upon roll call Mrs. Drake, Mr. Borrone, and President Garrett all voting in the affirmative, the motion was declared adopted.

President Garrett also reported that in conformity with an advertisement asking for bids to furnish certain specified items of equipment in the Physics and Chemistry Departments, that he had met in his office on the afternoon of November 30th with Captain Brinton B. Davis, Architect, and Mr. H. N. Dodd, representing the Public Works Administration; that two bids had been received, one from the Kentucky School Equipment Company of Louisville, Kentucky, and one from The Central School Supply Company, of Louisville, Kentucky; that these two bids were opened in the presence of Captain Davis, Mr. Dodd, Mr. Vincent of the Kentucky School Supply Company, Mr. Allen Bond of The Central School Supply Company, and himself; that after comparison and computation it was found that the bid of the Kentucky School Equipment Company amounted for all groups to \$12,094.13 and the bid of The Central School Supply Company for all groups \$14,735.50; that the bid of the Kentucky School Equipment Company was accompanied by a bid bond for \$1,000.00 and the bid of The Central School Supply Company has attached a certified check for \$736.78. President Garrett presented the two bids to the Committee for their examination.

After discussion President Garrett presented the following resolution which was seconded by Mrs. Drake:

WHEREAS; It is most desirable that certain items of equipment for the better furnishing of the Physics and Chemical Laboratories of our new Classroom Building, known as P.W.A. Project-Ky-1043R, be purchased, and

WHEREAS; An advertisement was duly and legally issued, asking for proposals to furnish certain specified items of equipment, which for convenience in bidding had been arranged in groups, and

WHEREAS; Two bids were filed in the office of the President in the City of Bowling Green, Kentucky, and the same were opened at 3:30 P.M. on November 30th, 1937 in the presence of President Garrett of Western Kentucky State Teachers

College, Mr. H. N. Dodd, representing the Public Works Administration, and Captain Brinton B. Davis, Architect, and

WHEREAS; It was then ascertained that the Kentucky School Equipment Company of Louisville, Kentucky (with bid bond attached for \$1,000.00) offers to furnish said equipment as follows:

Group A. for	\$3197.97
Group B. for	514.55
Group C. for	6158.55
Group D. for	1153.21
Group E. for	1069.90

Total \$12,094.18

And that the bid of The Central School Supply Company of Louisville, Kentucky (with a certified check for \$736.78 attached) offers to furnish the said equipment as follows:

Group A. for	\$4,021.19
Group B. for	601.96
Group C. for	7,095.50
Group D. for	1,670.48
Group E. for	1,346.37

Total \$14,735.50

NOW BE IT RESOLVED; It appearing that the offer of the Kentucky School Equipment Company is the lowest and best bid both as to the groups and total amount; that said bid be accepted. However with the reservation and understanding that the amount of funds available for the purchasing of this equipment be first ascertained and that such monies that may be ascertained to be available for this purpose be used for the purchase of all or any part of this equipment from said Kentucky School Equipment Company under this bid and at prices specified in the bid; that this resolution is not to be effective until approved by the Public Works Administration.

Upon roll call President Garrett, Mrs. Drake, and Mr. Borrone all voting in the affirmative, the motion was declared adopted.

There being no further business the Committee adjourned subject to the call of the President

J. Borrone
Chairman

Stewart Pentecost
Secretary

The Chairman then called for the reading of the minutes of the Board of Regents' meetings of May 17, August 3, and September 1, 1937; after which a motion was made by Mrs. Drake with a second from Judge Pentecost that these minutes be adopted as read. The motion was put and unanimously passed.

President Garrett then made a statement as to the budget for the biennium and the prospect for its allowance. He also made a statement concerning the bids for equipping the President's Home.

Judge Pentecost called the attention of the Board to the fact that no resolutions relative to the death of Dr. Cherry had been prepared by the Board and stated that he would like to know that this would be done. The Chairman requested that he prepare suitable resolutions and submit same to the Board for signature with a view of sending a copy to Mrs. Cherry and incorporating same in the minutes as of August 3, 1937. He was also asked to prepare suitable resolutions expressing the appreciation of the Board for the work done by the Executive Committee composed of the two local regents and three members of the faculty (Dr. F. C. Grise, Dean of the College; Dr. L. F. Jones, head of the Department of Education; and Mr. W. L. Matthews, Director of the Training School) appointed by the Board to act on all official matters of the college following the death of Dr. Cherry until a successor should be elected.

The next item for discussion concerned the legal right of the college to employ counsel for the night watchman, Mr. Aubrey Hoefnel, who on the night of September 12, 1937, in the discharge of his duty, accidentally shot and killed a Mr. Henderson "Peck" A. Daniels. After a somewhat lengthy discussion by the Board President Garrett was asked to write Attorney-General Hubert Meredith and request his opinion as to whether or not the Board has a right to spend any funds of the institution by way of a settlement in case a compromise is offered or for legal services rendered on account of suit, in event the College should be sued by the estate of Mr. Daniels and, if so, out of what fund it should be paid.

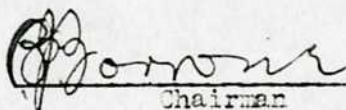
President Garrett then presented the matter of the need of additional teachers for the second semester, beginning January 31, the mid-term beginning April 4, and the summer school, beginning June 13. Upon motion of Judge Pentecost with a second from Mrs. Drake, the President was authorized to employ the following teachers: Orbra Traylor, for the Department of Economics and Sociology; Julia Neal, for the Department of English; Lena Logan, for the Department of History; and Mary Asher, for the Department of Psychology. He was also authorized to employ an assistant for the Art Department, the individual to be selected later, and any other necessary instructors who might be needed for the proper operation of the institution during these terms. The motion was unanimously passed upon roll call.


Next there was a general discussion of certain arbitration that is going on between the Struck Construction Company and the College, also the matter concerning payment of services due the landscape artist, Mr. Harry Wright.

Upon motion of Judge Pentecost with a second from Mrs. Drake, payment of the balance due Honorable John B. Rodes for legal services rendered was referred to the Executive Committee with power to act, and the Bursar was instructed to draw a warrant for same when the Executive Committee so agrees after receiving satisfactory information from the PWA authorizing the payment of same. This motion was unanimously passed upon roll call. The maximum is to be five thousand dollars.

Since there is needed additional equipment and supplies in the Chemistry and Physics Departments, amounting to the sum of eight hundred dollars or more, the Board agreed that the purchase should be authorized provided the funds in the treasury of the college will allow it; and, thereupon, Mrs. Drake moved that the Bursar's office be authorized to pay the amount necessary to purchase these general supplies for the second semester, the spring term, and the summer term in these science departments to such an amount not to exceed nine hundred dollars. The motion was seconded by Judge Pentecost and unanimously passed upon roll call.

Upon motion duly seconded and passed the Board adjourned.


Chairman


Secretary