# MINUTES OF MEETING OF BOARD OF REGENTS WESTERN KENTUCKY UNIVERSITY February 15, 1969

The Board of Regents of Western Kentucky University convened in a regular quarterly session in the Regents Conference Room of the Lawrence W. Wetherby Administration Building on the campus of the University in Bowling Green, Kentucky, on February 15, 1969, at 2 p.m., CST, pursuant to KRS 164.340. Vice Chairman Douglas Keen was in the chair presiding.

The meeting opened with a prayer of invocation by Mr. Dero G.

Downing, Vice President for Administrative Affairs and Treasurer.

Upon call of the roll, it was ascertained that the following members of the Board were present:

Mr. Douglas Keen, Vice Chairman

Mr. Hugh Poland

Dr. J. T. Gilbert

Dr. Chalmer P. Embry

Dr. W. R. McCormack

Mr. Albert G. Ross

Dr. Herbert E. Shadowen

Mr. Paul E. Gerard, III

Absent was Chairman Wendell P. Butler.

Also present in addition to Dean Downing were Dr. Kelly Thompson,
President of the University; Dr. Raymond L. Cravens, Vice President for
Academic Affairs and Dean of the Faculties; Miss Georgia Bates, Assistant
to the President and Secretary of the Board; and Mr. Harry Largen, Business
Manager.

The minutes of the regular meeting of the Board held on October 9, 1968, were presented by Vice Chairman Keen. Dr. Embry moved that the minutes be adopted without a reading inasmuch as each member had previously been provided with a copy and they were found to be in order. The motion was seconded by Dr. McCormack and carried unanimously.

President Thompson presented to the Board a recommendation and progress report relative to the reorganization of the Campus Laboratory School. The full report which was distributed as an exhibit follows:

In connection with the reorganization of the Campus Laboratory School, it is recommended that Mr. James A. Carpenter, Director of the Training School, be appointed to the position of Director of Teacher Education Admissions. This is a new area of responsibility for which Mr. Carpenter is particularly well qualified; and this recommendation is in keeping with his request to be given, if possible, an opportunity to apply his professional experiences to a broader scope of the Teacher Education program. Mr. Carpenter will continue to serve as the Director of University High School during the 1969-70 school year. This recommendation is being made to the Board of Regents at this time to enable Mr. Carpenter to initiate planning in his challenging new role and in order that definite planning can continue to go forward in the reorganization of the Campus Laboratory School. A specialist in elementary education will be chosen as the principal of the Campus Laboratory School at a later date.

To supplement this recommendation, it seems desirable to make a brief review of the progress in the reorganization of the Campus Laboratory School and the development of the Education Complex.

On February 23, 1967, the Board of Regents approved recommendations for the development and construction of an Education Complex and adopted a resolution which embodied the plan of reorganization of the Campus Laboratory School. It was specified that the Campus Laboratory School is to be designed and organized so as to best fulfill the function, carry out the intended role, and meet the educational needs of the total program of Teacher Education.

This report is intended to serve as a brief review and to provide information on the progress in the implementation of the adopted plan. It is not possible to separate program and facilities because educational programs must determine the design and scope of facilities. However, for purposes of clarity this report will be broken into these elements.

## I. Facilities

A. Action of the Board of Regents on February 23, 1967, included the adoption of a resolution which is stated in part:

"WHEREAS, the scope, role, and purposes of the Laboratory School have been defined within the framework of the teacher education program which is considered to best meet the long-range needs of Western Kentucky University;

BE IT THEREFORE RESOLVED by the Board of Regents of Western Kentucky University in meeting on February 23, 1967, that President Kelly Thompson be authorized to proceed with the employment of an architect and such other steps as are necessary to plan for and effect the construction of the physical facilities that will best implement the program of teacher education at an approximate construction cost of \$3,100,000.

BE IT FURTHER PROVIDED, that special attention be given to the design, location, and arrangement of the campus laboratory school as a part of the Education Complex so that it will best serve the needs and fulfill the objectives of the College of Education and the University;

BE IT FURTHER PROVIDED, that President Kelly Thompson be authorized to enter into such agreements as are necessary to accept and expend participating grant or loan funds from the Federal government or other sources; and

BE IT FURTHER PROVIDED, that, to the extent that other funds are not available, President Kelly Thompson be directed to make proper arrangements with the Department of Finance and the State Property and Building Commission of the Commonwealth of Kentucky for the issuance and sale of sufficient Western Kentucky Consolidated Educational Buildings Revenue Bonds to assure completion of this project."

- B. In keeping with the above authorization, the University proceeded with the planning for the development and construction of the Education Complex.
  - 1. Working within the context of the Master Campus Plan, the site of the Education Complex is at Normal Drive and Seventeenth Street. The Laboratory School, a part of the Education Complex, is located across University Boulevard, adjacent to the City-College Cooperative School.
  - 2. A federal grant in the amount of \$600,703 was received on the Education Complex with the balance financed through Consolidated Educational Buildings Revenue Bonds, Series G.
  - 3. The two buildings are designed by Frank Cain, Architect, Bowling Green, Kentucky. The successful bidder was Foster-Creighton Company, Nashville, Tennessee; and the firm commenced construction on May 6, 1968.
  - 4. Construction progress is good with the completion date for the Laboratory School scheduled this summer and the balance of the Complex to be occupied in the spring semester of 1970.

#### II. Program and Organization

- A. The specific plan for the reorganization of the Campus Laboratory School was submitted to the Board of Regents on March 3, 1967, whereupon it received approval and was released for publication on March 10, 1967.
- B. Brief quotes taken from the statement of President Thompson in presenting the recommended plan may be helpful as a part of this report.

"Basically, you will find that this plan proposes continuing the present program in all grades through the 1969-70 school year, whereby it will be possible to carry the present freshman class through graduation in June, 1970. Rather than phase out other grades below that, each grade would advance in the normal fashion until the conclusion of the 1969-70 school year.

After studying it, I think you will agree that an abundance of understanding and consideration has been given to students, faculty, parents, the University, and the educational community of which we are all a part. This attitude is responsible, in part at least, for keeping the present high school intact for what may appear to be a slightly longer period than earlier anticipated."

- C. It should be noted that the following has transpired.
  - 1. The 1967 senior class has graduated and other classes have advanced on schedule.
  - 2. The 1968 senior class has graduated and other classes have advanced on schedule.
- D. This brings the program to the present, and the approved plan will be continued as follows:
  - 1. The 1969 senior class will graduate in June.
    - SPECIAL NOTE: It is here that the "phasing out" procedure actually commences.
  - Grades 6 through 11 will advance as scheduled, remaining in the University High School (Grades 7 - 12) for the final year of that program.
  - 3. The elementary grades (1 6) will be moved into the new Campus Laboratory School beginning with the 1969 fall semester.
    - (a) Current Grades 1 5 will advance a grade and will be moved from the present location in the Training School Building into the new facilities.
    - (b) A beginning grade 1 for the fall of 1969 will be enrolled in accordance with approved admissions policies.
  - 4. The 1970 senior class will graduate in June, 1970, thereby terminating the high school program in University High School.

# SPECIAL NOTE:

There may be two observations worthy of note.

- (1) The 1970 graduating class is made up of students who were freshmen at the time this plan was adopted. This should make it apparent that the University gave every consideration to students and parents as they planned their educational future.
- (2) Present plans call for the completion of the new Bowling Green High School so it can be occupied in the fall of 1970. This was a major factor in the adopted plan as the new city high school will have the responsibility for enrolling the students at University High School.

The preceding summary is provided as a background to certain important decisions which are especially significant in carrying out the transition in the most effective manner.

It has been determined that the implementation of the reorganized program can best be achieved by "phasing into" the new school. The desirability of such action was implied in the recommendations presented to the Board on March 3, 1967. The following excerpt is taken from that source.

"We are recommending, therefore, that the revised program be implemented as the institutional budget will permit. In other words, we may find it necessary to 'phase into' the new school until adequate resources are available to implement the full program."

With this in mind, the University will conduct an elementary program during the 1969-70 school year for grades 1 - 6 in the new Campus Laboratory School. Facilities and staff for one section of each of these grades will be planned and made ready for the fall of 1969. The full program will be implemented as it becomes educationally sound and economically feasible.

Following full discussion, Dr. Gilbert moved for approval of the President's recommendation that Mr. James A. Carpenter, present Director of the Training School, be appointed to the position of Director of Teacher Education Admissions and for confirmation of other decisions relative to the reorganized Laboratory School program. The motion was seconded by Mr. Poland; and upon call of the roll, the vote was as follows:

Aye: Keen, Poland, Gilbert, Embry, McCormack, Ross,

Nay: None

Two recommendations to the President from the Vice President for Academic Affairs and Dean of the Faculties, which were the outgrowth of careful deliberations by academic deans, department heads, and university faculty committees, were presented for the consideration of the Board. The recommendations follow:

## I. Establishment of four special ranks

#### A. Visiting Lecturer

Special appointment for individuals qualified to lecture or conduct university classes. The University's guidelines for faculty rank and the limitations of the Kentucky Retirement System would not apply to the visiting lecturer.

# B. Visiting Professor

Special appointment designed particularly for academic personnel who are qualified for such a position at Western

Kentucky University by virtue of educational service elsewhere. No age limit. Participation in Kentucky Retirement System determined according to eligibility and whether vestiture would be possible. Renewable.

C. Distinguished Visiting Professor

Special appointment designed for academic persons of particularly outstanding service elsewhere. No age limit. Participation in Kentucky Retirement System determined according to eligibility and whether vestiture would be possible. Renewable.

D. Appointee in Residence

Appointment designed for persons particularly distinguished in their fields, such as artist in residence, author in residence, musician in residence, sculptor in residence, scientist in residence.

II. Naming of Mr. Robert Oppitz as Acting Head of the Department of Business Administration for the remainder of the 1968-69 school year, with appointment extended for the 1969-70 school year if a permanent department head is not secured by that time.

Following discussion and upon the President's recommendation, Dr. McCormack moved the approval of the four special ranks and the naming of Mr. Oppitz as Acting Head of the Department of Business Administration.

The motion was seconded by Dr. Gilbert, and the vote was as follows:

Aye: Keen, Poland, Gilbert, Embry, McCormack, Ross

Nay: None

A listing of personnel changes subsequent to September 21, 1968, was presented as an exhibit. Special reference was made to the employment of Mr. William E. Bivin, University Attorney and Director of Legal Area Studies; Dr. Roland M. Garvin, Director of Health Programs; Dr. William Lynwood Montell, Associate Professor of History; and to the new responsibilities of Mr. B. A. Childress as Director of University Stores. Following discussion and upon the recommendation of Dr. Thompson, the motion was made by Dr. McCormack for official acceptance and approval of the listing as follows:

# PERSONNEL CHANGES (Subsequent to meeting of Board of Regents on September 21, 1968)

# NEW FACULTY

Name	Salary	Effective Date and Remarks
Bowling Green College of Commerce		
Mr. William E. Bivin	\$15,000	July 1, 1969; University Attorney and Director of Legal Area Studies
Business Administration: Mr. Emil Peter, III	4,000	February 1, 1969 (spring semester)
College of Education		
School Administration: Dr. Gene C. Farley	13,308	September 1, 1969 (will teach in
	13,300	1969 summer school)
Elementary Education: Mrs. Onzell Kidd	3,800	February 1, 1969 (one-semester appointment only)
Secondary Education: Mr. George A. Dillingham, Jr.	4,500	February 1, 1969 (spring semester)
Home Economics: Miss Sallye Sue Russell	10,250	September 1, 1969
Psychology: Mr. Frank L. Schmidt Mr. Don Frederick Keller	4,500 4,200	February 1, 1969 (spring semester) February 1, 1969; also Department of Secondary Education (one-semester appointment)
Potter College of Liberal Arts		
English:		
Dr. Nancy H. Davis Miss Margaret Bruner	4,800 9,600	February 1, 1969 (spring semester) September 1, 1969 (\$10,200 with doctoral degree)

# NEW FACULTY (continued)

Name	Salary	Effective Date and Remarks
Potter College of Liberal Arts (contin	nued)	
Foreign Languages: Mr. James C. Babcock	\$10,400	September 1, 1969 (\$11,000 with doctoral degree)
History: Dr. William Lynwood Montell	13,000	September 1, 1969; also English
Speech and Theatre: Mr. David Lee Cornelius	3,500	February 1, 1969 (one-semester appointment only)
Philosophy and Religion: Mr. Donald R. Tuck	9,600	September 1, 1969 (\$10,200 with doctoral degree)
Other Departments		
Nursing: Miss Grace T. K. Ku	2,750	February 1, 1969 (one-semester appointment only)
Library Services:  Mrs. Jill Estes Dantic  Miss Sara Helen Gleaves  Health Programs:  Dr. Ronald M. Garvin, Directo	6, 900 7, 200	February 1, 1969 February 1, 1969
		July 1, 1969; one-fourth part-time basis, effective February 17, 1969
ADMINISTRATI	VE PERSON.	NEL
Office of Business Affairs  Mr. Robert M. Dawson Mr. Robert M. Toohey	8,400 5,040	March 1, 1969, Staff Accountant November 25, 1968, Postal Clerk
Director of University Stores (Manager, College Heights Bookstor Mr. B. A. Childress		T 10/0/
	*10,248 rom \$9,888)	January 1, 1969 (succeeds Mr. James L. Hall as Manager of College Heights Bookstore)

College Heights Bookstore)

\* \$7,686 is paid by the

College Heights Foundation (75%)

# ADMINISTRATIVE PERSONNEL (continued)

Name	Salary	Effective Date and Remarks
Computer Center		
* Mr. Bobby K. Vanderpool	\$ 5,100	November 18, 1968; Junior Programmer
Food Services		
Mr. Felix F. Spugnardi	6,000	January 1, 1969; Staff Assistant for Vending and Concessions
Print Shop		
* Mr. Larry E. Johnson	3,888	January 20, 1969; Duplicating Equipment Operator
Secretarial Staff		
Office of Business Affairs:		
Mrs. Dorothy L. McGrew	3,180	·
Mrs. Betty P. Bruner	3,480	November 25, 1968
Office of Student Affairs:		
* Miss Judy Gipson	2,700	December 9, 1968
* Mrs. Doris S. Thompson	2,700	September 23, 1968
* Mrs. Jennifer L. Bailey	2,760	December 18, 1968
Office of Alumni and Placement:		
* Mrs. Judy A. Newton	2,160	January 1, 1969, for a period of eight months
Office of Student Financial Aid:		
* Mrs. Dorothy L. Hall	3,240	January 15, 1969
* Mrs. Ann T. Sims	3,420	January 20, 1969
Paul L. Garrett Student Center:		
* Mrs. Vera T. Howerton	3,900	January 15, 1969
College of Education:		
Mrs. Margery H. Siria	3,080	February 5, 1969; Student Teaching (eleven months' basis)

<sup>\*</sup> replacement

Name	Salary	Effective Date and Remarks
Secretarial Staff (continued)		
Counselor Education: * Mrs. Nancy Carrington Pay	\$ 3,300	October 11, 1968
Department of Elementary Educat Mrs. Alice Englebright	ion: 1,920	January 13, 1969 (one-half time)
Department of Home Economics: * Mrs. Mary Bess Rollins	3,025	October 2, 1968 (11 months' basis)
Department of Physical Education Miss Susan Shelley Evans	: 2,915	September 16, 1968 (11 months' basis)
Department of Art:  * Mrs. Wîlma Ann Fowlks	3,190	October 7, 1968 (11 months' basis)
Department of English: Mrs. Ruth G. Starkey	2,400	January 1, 1969, through August 15, 1969 (period of 7-1/2 months)
Division of Library Services:		
* Mrs. Ilona T. Jaffe	3,190	September 16, 1968 (11 months' basis)
* Mrs. Georgia A. Hogue	3,000	October 16, 1968
* Mrs. Roz J. Watson	3,190	November 18, 1968 (11 months' basis)
<ul><li>* Mrs. Blanche I. Parrent</li><li>* Mrs. Jane R. Buttermore</li></ul>	3,180 3,120	December 1, 1968 February 1, 1969
RESIC	GNATIONS	
Office of Financial Development		·

Office	of	Financ	ial	Development

Dr. Luther Smith October 31, 1968

Department of Nursing

Mrs. Sharon A. Henderson January 31, 1969

Division of Library Services

Margie Helm Library:

Mrs. Pamela Jeanne Temple January 31, 1969

Department of Business Administration

Mr. Larry Berry January 31, 1969 (military service)

Department of English

Mrs. Suzanne Tuck January 31, 1969

## LEAVE OF ABSENCE

# Office of Admissions

Mr. Ronnie Sutton February 1, 1969, through August 31, 1969

The motion was seconded by Mr. Poland, and the roll call vote was recorded as follows:

Aye: Keen, Poland, Gilbert, Embry, McCormack, Ross,

Nay: None

The next item on the agenda was a proposal on awards of excellence for service to the University. The proposal as submitted to President Thompson by a special committee of the Academic Council and recommended by Dean Cravens follows:

# Number and Nature of Awards

The Committee recommends that two university-wide awards be established initially and that these awards be made to faculty who make "Distinguished Contribution to the University" in either of two categories of service:

One award to a faculty member for excellence in productive teaching.

A second award to a faculty member for significant contribution in the fields of basic research, creative production, or scholarly investigation.

### Procedure for Selection of Recipients

#### 1. Securing nominations:

- (a) Nominations for awards will be made to a University Selections Committee.
- (b) Alumni, faculty members, junior, senior, and graduate students will be eligible to make nominations. The University Selections Committee will actively solicit nominations from these groups.
- (c) Upon receipt of a nomination, the University Selections Committee will forward it to the dean of the nominee's college. In the case of faculty unassigned to a college, the Committee will send the nomination to the Associate Dean for Undergraduate Instruction.

#### 2. Screening nominees:

- (a) The dean of each college will create a committee to study the nominations of faculty who are members of his college.
- (b) Each college committee will act as a preliminary screening device, establishing its own rules of procedure but evaluating nominees on the basis of the criteria for selection.
- (c) Each college committee will be organized in such a way as to include representation from all departments within the college and to achieve essential standards of objectivity and impartiality in its deliberations. Its deliberations will be confidential in nature.

- (d) (1) Each college committee, after a consideration of all nominations sent to it, may send to the University Selections Committee a final list of nominees.
  - (2) The number of nominations to be sent by a college committee will not exceed one nomination per 30 to 40 full-time faculty members in the college.
- (e) The Associate Dean for Undergraduate Instruction, complying with the basic principles set forth in the preceding paragraphs of this section, will be responsible for securing final nominations of faculty unassigned to a college.

#### 3. Final Selection:

- (a) A committee, to be known as the University Selections
  Committee, will be established for the purpose of making
  the final selection of award recipients. It will be composed
  of (1) the Vice President for Academic Affairs, who shall
  act as chairman; (2) two Academic Council representatives
  selected by the chairman; (3) two alumni representatives
  selected by the Alumni Association; and (4) two students
  selected by the Associated Students.
- (b) The University Selections Committee may make whatever additional investigations are necessary in arriving at its final selections.
- (c) All nominations and other materials related to the final college lists of nominees, as well as the final university nominees, will be held in strict confidence and in the exclusive custody of the University Selections Committee. The dean of each college will be responsible for the custody of nominations and materials relating to faculty who are not his college's final nominees.

# Eligibility for Awards

- 1. Nominees for awards will be full-time faculty members with teaching responsibilities and holding the rank of instructor or higher.
- 2. Any faculty member previously nominated will be eligible for renomination.
- 3. No consideration will be given to age, sex, race, national origin, religion, financial need, rank, or duration of service.
- 4. Although all criteria are pertinent, an individual need not necessarily meet all the qualifications.

Distinguished Contribution to the University Award

A. Excellence in Productive Teaching

#### Criteria for Selection

This award will be given in recognition of the recipient's teaching excellence as evidenced by his effectiveness and ability to motivate and inspire students in the classroom and outside the classroom.

The recipient of the award should:

- 1. Consistently demonstrate superior teaching, evidenced by
  (1) comprehensive knowledge of his field, (2) organization
  and presentation of subject matter, (3) stimulation of student
  thinking and development of student understanding, (4) arousal
  of student interest, and (5) demonstration of resourcefulness;
- 2. Typify by his conduct the ideals of higher scholarship;
- Exemplify by his actions the qualities of unselfishness, integrity, and humane outlook;
- 4. Demonstrate an interest in fostering the intellectual growth of each student;
- Stimulate and promote student scholarship;
- 6. Contribute to the advancement of his scholarly discipline;
- 7. Be active in professional associations and learned societies and disseminate current knowledge to students;
- 8. Earnestly seek for personal intellectual and professional growth, both as a member of a specialized discipline and as a participant in the academic affairs of the university;
- 9. Contribute to the institutional welfare of the university.
  - B. For Contribution in the Fields of Basic Research, Creative Production, or Scholarly Investigation

#### Criteria for Selection

This award will be given for outstanding contributions in a field of specialty. The recipient of the award will be selected for significant contributions in the field of (1) basic research, (2) creative production, or (3) scholarly investigation.

The recipient of the award should:

- 1. Achieve recognition among his colleagues for productive and creative work in his field;
- 2. Make a concerted effort toward the advancement of his scholarly discipline;
- 3. Typify by his conduct the ideals of higher scholarship;
- 4. Earnestly seek for personal intellectual and professional growth, both as a member of a specialized discipline and as a participant in the academic affairs of the university;
- 5. Demonstrate an interest in fostering the intellectual growth of students;
- Stimulate and promote student scholarship;
- 7. Be active in professional associations and learned societies and disseminate current knowledge to students;

- 8. Exemplify by his actions the qualities of unselfishness, integrity, and humane outlook;
- 9. Contribute to the institutional welfare of the university.

After discussion and upon the President's recommendation, Dr. Gilbert moved that the proposal be adopted as presented. The motion was seconded by Dr. Embry, and the roll call vote was as follows:

Aye: Keen, Poland, Gilbert, Embry, McCormack, Ross,

Nay: None

The Board heard a proposal from Dr. Thompson relative to the expansion of the group life insurance program, which is written by the Commonwealth Life Insurance Company and paid for by the University as a special benefit to all employees. He recommended that the program, which was adopted by the Board on April 13, 1967, and provides \$2,500 life insurance for each member of the faculty and staff at an annual cost of \$14,600 to the University, be increased to \$5,000 coverage per employee at an additional cost of approximately \$14,600.

Following discussion, Mr. Ross moved for approval of the expanded group life insurance program as recommended by the President. Mr. Poland seconded the motion, and the roll call vote was as follows:

Aye: Keen, Poland, Gilbert, Embry, McCormack, Ross,

Nay: None

The following plan for the establishment of an official sabbatical leave program at Western and guidelines for its implementation and development were presented and recommended by the President:

# University Plan for Sabbatical Leaves

A sabbatical leave shall be granted by the University for the purpose of professional improvement of the faculty. Such leaves are not automatic with tenure or the accumulation of years of service and are regulated by budgetary, legal, and other considerations.

To be eligible to apply for a sabbatical leave a faculty member shall have professorial rank, shall have tenure and shall have completed six continuous full academic years of service at the University. Such sabbatical leaves shall be granted for either one full academic year at one-half of the faculty member's salary or for one full semester at full pay. In lieu of the above and with the approval of the University, a faculty member who is selected for a sabbatical leave may request to take the leave during two summer terms for which the regular summer stipend would be granted. Although the desires of the faculty member will be given full consideration, the University reserves the right to make the final determination of the semester or term when the sabbatical shall be taken.

# Guidelines for Administration of the University Plan for Sabbatical Leaves

- 1. Any eligible faculty member who desires a sabbatical leave must submit a written application not later than December 1\* of the preceding academic year.
- 2. The application must include the following:
  - a. A general outline of the applicant's proposed activities for the period of the leave, including an indication of their contribution to his professional improvement.
  - b. Endorsements by the Dean of the College in which the faculty member teaches and by the Department Head, including the proposed plans for conducting the classes usually taught by the member requesting leave.
  - c. Preferences for the beginning date and the length and type of sabbatical requested.
- 3. The applications will be forwarded to a Sabbatical Advisory Committee composed of one representative from each College of the University selected from among the tenured faculty by the College's Curriculum Committee and one representative from the graduate faculty selected by the Graduate Council. Members shall serve two-year, overlapping terms to provide continuity to the Committee. (Initially two of the members would serve one-year terms, and three, one of who would be the graduate faculty representative, would serve two-year terms. The initial terms to be served would be determined by lot.) Members would be eligible for reappointment. Representatives from the Departments of Nursing and Library Science will sit with the College of Commerce Curriculum Committee in selecting a member of the Review Committee who will represent these departments along with the College of Commerce.
- 4. The Sabbatical Advisory Committee will submit its recommendations as to the relative merits of the applications to the Dean of the Faculties. Major modifications in plans of a leave recipient must be endorsed by the Sabbatical Advisory Committee.
- 5. After a review of the budgetary and departmental staffing implications by the dean, a recommendation will be made as to the number of sabbatical leaves which may be submitted by the President to the Board of Regents for official approval.
- 6. Upon completion of the sabbatical leave the faculty member shall submit a written report on the activities engaged in during the leave of absence to the Dean of the Faculties.
- \* A special date will be established for applications for 1969-70.

7. Faculty members holding positions as academic deans, department heads, or academic directors are eligible for sabbatical leaves, and a number of them proportionate to the number of eligible faculty members having no administrative duties receiving sabbaticals in any academic year may be designated by the President to receive such leaves. The Council of Academic Deans shall serve as a review committee for these applications prior to their submission to the President for his consideration.

8. It is also recommended that the President give consideration to granting leaves to top administrative officers on the same basis as those granted to members of the faculty and academic administrators.

Following discussion, Dr. Gilbert moved for adoption of the sabbatical program as outlined by Dr. Thompson. The motion was seconded by Mr. Ross, and the roll call vote was recorded as follows:

Aye: Keen, Poland, Gilbert, Embry, McCormack, Ross,

Nay: None

After discussion and upon the recommendation of Dr. Thompson, the motion was made by Dr. McCormack that the President be authorized to notify members of the faculty and staff of their 1969-70 salaries as soon as such information had been determined. The motion was seconded by Mr. Poland, and the roll call vote was as follows:

Aye: Keen, Poland, Gilbert, Embry, McCormack, Ross,

Nay: None

In other action, Mr. Ross moved that the Annual Financial Report for the 1967-68 fiscal year, copies of which had previously been mailed to the Board, be accepted for filing with other official documents of the University. The motion was seconded by Mr. Poland and carried unanimously.

The Audit Report for the fiscal year ended June 30, 1968, copies of which had been mailed to the Board on January 27, was presented by the President. Following discussion and comments regarding its thoroughness, the motion was made by Dr. Embry for the adoption of the report.

Dr. McCormack seconded the motion, and the roll call vote was as follows:

Aye: Keen, Poland, Gilbert, Embry, McCormack, Ross,

Nay: None

A general discussion followed regarding campus disorders across the country.

At this hour the group moved to the Executive Room of the Paul L. Garrett Student Center where they were joined by their wives for dinner. Following dinner, there being no further business and upon the motion made and duly seconded, the meeting was adjourned at 6:50 p.m.; and the group proceeded to the E. A. Diddle Arena for the Western-East Tennessee basketball game.

Vice Chairman

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