

MINUTES OF ADJOURNED MEETING OF BOARD OF REGENTS
WESTERN KENTUCKY UNIVERSITY
August 6, 1970

The Board of Regents of Western Kentucky University met in an adjourned regular meeting on August 6, 1970, at 10 a.m., CDT, in the Regents Conference Room, Administration Building, on the campus of the University, Bowling Green, Kentucky, pursuant to a due adjournment of the regular meeting of such Board held on July 17, 1970, as shown by the minutes of that meeting.

The meeting opened with a prayer of invocation by Mr. John R. Lyne.

The following members were present:

Dr. W. R. McCormack, Vice Chairman
Dr. Coy E. Ball
Dr. J. T. Gilbert
Mr. John R. Lyne
Mr. Albert G. Ross
Mr. Joe L. Travis

Absent were Mr. Wendell P. Butler, Chairman; Mr. Hugh Poland; and Dr. H. E. Shadowen.

Also present were Dr. Dero G. Downing, President; Dr. Raymond L. Cravens, Vice President for Academic Affairs and Dean of the Faculties; Mr. Paul B. Cook, Assistant to the President; Miss Georgia Bates, Secretary to the Board; Mr. Harry K. Largen, Director of Business Affairs and Finance and Treasurer; and Mr. Stuart S. Billington, representative of Stein Bros. & Boyce, Fiscal Agent.

The minutes of the meeting held on July 17, 1970, were presented by the Vice Chairman. Dr. Gilbert moved, with a second by Dr. Ball, that the minutes be adopted without a reading inasmuch as all members had previously received copies and they were found to be in order. The motion carried unanimously.

It was explained that it was in order for the Board to consider and take action upon proposals which had been received for the purchase of Revenue Bond Anticipation Notes. Thereupon, each proposal was carefully considered. Upon such consideration it was apparent that acceptable proposals had been

received for such Notes in the aggregate amount of \$7,000,000 and that Notes to that amount should be sold.

Thereupon, Mr. Travis introduced, caused to be read, and moved the immediate adoption of a resolution as follows:

A RESOLUTION ACCEPTING THE BEST BID OR BIDS FOR THE PURCHASE OF \$7,000,000 PRINCIPAL AMOUNT OF REVENUE BOND ANTICIPATION NOTES OF THE BOARD OF REGENTS OF WESTERN KENTUCKY UNIVERSITY, ESTABLISHING THE INTEREST RATE OR RATES, DESIGNATING THE PAYING AGENT AND SPECIFYING THE DENOMINATIONS IN WHICH SUCH NOTES SHALL BE ISSUED.

BE IT RESOLVED by the Board of Regents of Western Kentucky University as follows:

Section 1. The actions of the Commissioner of Finance of Kentucky, the Treasurer of the University and the Fiscal Agent on behalf of the Board of Regents of Western Kentucky University and on behalf of the State Property and Buildings Commission in soliciting the submission of proposals by more than three responsible lenders for the purchase of Revenue Bond Anticipation Notes of the Board of Regents of the University are hereby approved, adopted, ratified and confirmed as constituting compliance with the requirements of Section 56.513 of the Kentucky Revised Statutes.

Section 2. Upon receipt and consideration of purchase proposals for the \$7,000,000 principal amount of Revenue Bond Anticipation Notes authorized on July 17, 1970, by the Board of Regents, it is hereby determined that acceptable proposals have been received and should be accepted at this time in the aggregate principal amount of \$7,000,000.

Section 3. The Revenue Bond Anticipation Notes in the aggregate principal amount of \$7,000,000 are hereby awarded and sold to the bidder or bidders at the price or prices and bearing interest at the rate or rates and in the denomination or denominations named by the bidder or bidders, it having been provided in the Invitation to Submit Proposal that if the denomination or denominations are not named in the bid or bids they will be furnished within such time as the Commissioner of Finance may allow, as follows:

<u>Name and Address of Successful Bidder</u>	<u>Price</u>	<u>Interest Rate or Rates</u>	<u>Denomination or Denominations to be Named by Bidder</u>
\$6,000,000 Bache & Company, Inc. 36 Wall Street New York, New York 10005	99.90%	6.02%	(To be named)
\$1,000,000 F. L. Dupree & Company 502 Security Trust Building Lexington, Kentucky 40507	99.75%	\$ 250,000 @ 5-1/4% 250,000 @ 5.40% 250,000 @ 5.60% 250,000 @ 5.75%	(To be named)

Section 4. The largest dollar amount for such Notes having been awarded to Bache & Company, Inc., New York, New York, it is hereby determined that in accordance with the nomination of such purchaser the place of payment of the principal of and interest on all of the aforesaid Notes shall be the principal office of The Kentucky Trust Company, in the City of Louisville, Kentucky, 40201, and the printer may be instructed to prepare the Notes accordingly.

Section 5. The Notes shall be executed on behalf of the Board of Regents and on behalf of the State Property and Buildings Commission in the manner set forth in the resolution authorizing such Notes. They shall be tendered to the purchasers thereof at a financial institution to be designated by the Commissioner of Finance of Kentucky on September 14, 1970, provided, however, if, despite efforts to deliver on the date of the Notes, there should be unavoidable delay, such Notes shall be delivered as soon as possible thereafter, and the purchasers shall be required to pay accrued interest to delivery. The Commissioner of Finance of Kentucky is authorized to give an official receipt to each purchaser and to make deposit of the proceeds of such Notes in the manner set forth in the aforesaid authorizing resolution.

Section 6. This resolution shall be in full force and effect from and after its adoption, and an authenticated copy may be delivered to each purchaser as evidence of the award made.

Such motion was seconded by Mr. Ross. Upon a vote being taken upon such motion and upon a call of the roll, the result was as follows:

Aye: McCormack, Ball, Gilbert, Ross, Travis

Nay: None

Thereupon, it was declared that the resolution had been duly adopted and was in full force and effect.

President Downing reviewed action of the Board in 1965 which created two vice presidencies. As the scope of the position of Vice President for Academic Affairs continues to expand, he stated that the need was recognized for the broadening of responsibility under this position and that recommendations pertinent thereto would be presented later in the meeting. With reference to the strengthening of other areas of the administrative structure of the University, he presented to the Board the following recommendations:

1. The naming of Dr. John D. Minton, Dean of the Graduate College, as Vice President for Administrative Affairs (the position held by Dr. Downing at the time of his elevation to the presidency). Designated areas of responsibility would include the Dean of Student Affairs, the Dean of Public Affairs and Public Relations, Administrative Staff Officer for University-School Relations, the Director of Alumni Affairs and Placement Services, the Director of the Computer Center, and the Director of Athletics.

2. The naming of Mr. Harry K. Largen as Vice President for Business Affairs. Designated areas of responsibility would include the Physical Plant Administrator, the Director of Personnel Services, the Director of Purchasing, Director of Accounts and Budgetary Control, and the Auxiliary Enterprises Administrator.

3. Change in title of Mr. Bradford D. Mutchler from Administrative Staff Officer for University-School Relations to Director of University-School Relations. In this new responsibility, Mr. Mutchler would be charged with all aspects of the program, including school visitation and pre-admission counseling.

The President reviewed the areas of responsibility in which these gentlemen had served the University and elsewhere, with special emphasis on their competency, ability, and dedication.

Dr. Gilbert moved approval of the President's recommendations as

outlined above. The motion was seconded by Mr. Travis. Following discussion, the roll call vote was as follows:

Aye: McCormack, Ball, Gilbert, Ross, Travis

Nay: None

Dr. Minton was invited to join the meeting and along with Mr. Largen was congratulated by the Board.

The next item on the agenda was the presentation of the following recommendations to the President from the Vice President for Academic Affairs and Dean of the Faculties--the result of studies, conferences, etc., with the Council of Deans, the Academic Council, Department Heads, and the President. The full report, having been distributed to the Board members, follows in condensed form:

1. Establishment of new majors and minors

a. Graduate major in speech under the Master of Arts in Education degree.

b. Undergraduate majors in health education and health and safety education.

c. Undergraduate minor in computer science.

Following discussion, Mr. Ross moved for approval of the new instructional programs as outlined above. The motion was seconded by Dr. Gilbert and carried unanimously.

2. Expansion of student membership on the Academic Council

a. Student membership on the Academic Council would be considered as a special membership category in that the term of office and the privileges of the students would be different from that of other members.

b. Student members would have full rights of membership but would not vote on matters pertaining to faculty only or to individual students or classes of students.

c. The student membership on the Academic Council would be as follows:

(1) One elected student representative from each college would be authorized which at the present time would provide six members in this category.

(2) By virtue of their office, the president and vice president of the Associated Students, presently associate members of the Academic Council, would become regular student members.

d. The following qualifications would apply to student members:

(1) Have earned a minimum of 60 semester hours credit.

(2) Have minimum grade point average of 2.75.

(3) Have earned at least one semester of residence credit at Western.

(4) Be a major in a department of the college he proposes to represent.

e. Student members would be elected according to guidelines set by the Rules Committee of the Academic Council.

Following lengthy discussion, Dr. Ball moved that the president and vice president of Associated Students be approved for student membership on the Academic Council and that the six elected student representatives (one from each college of the University) be approved as associate members of the Academic Council. The motion was seconded by Dr. Gilbert. There being no further discussion, the motion carried with Mr. Travis dissenting.

3. Policy on notification of non-reappointment to non-tenured faculty

a. Notice of non-reappointment, or of intention not to recommend reappointment to the Board of Regents, shall be given in writing by the University in accordance with the following guidelines:

(1) Not later than March 1 of the first academic year of service, if the appointment expires at the end of the year; or, if a one-year appointment terminates during an academic year, at least three months in advance of its termination.

(2) Not later than December 15 of the second academic year of service, if the appointment expires at the end of that year.

(3) After two or more years of service, the faculty member will be given at least twelve months' notice of probable non-reappointment. Not later than December 15, he will be notified of the final decision of his appointment status.

Following full discussion, Mr. Travis moved that notice of non-reappointment, or of intention not to recommend reappointment to the Board of Regents, be given in writing by the University to all non-tenured faculty not later than March 1, with the exception of one-year appointments which terminate during the academic year--the date of notification being at least three months in advance of termination of services. The motion was seconded by Dr. Gilbert and carried unanimously.

4. Reorganization of instructional area of engineering technology to departmental status

Following discussion and upon the President's recommendation, Dr. Gilbert moved for the creation of a Department of Engineering Technology within the Ogden College of Science and Technology, effective August 15, 1970. The motion was seconded by Mr. Ross and carried unanimously.

5. Personnel appointments and changes in status

a. Elevation of Dr. Henry Hardin from Associate Dean to Dean of Academic Services, effective August 16, 1970.

b. Appointment of Dr. Carl Chelf as Associate Dean for Instruction, effective August 16, 1970. Dr. Chelf is currently Assistant Dean for Faculty Programs.

c. Appointment of Dr. James Davis as Associate Dean of the Faculties, effective August 16, 1970. Dr. Davis would continue his present assignment as Head of the Department of Geography and Geology until such time as a replacement could be made.

d. Elevation of Dr. Ronnie Sutton from Assistant Dean to Associate Dean for Student Scholastic Development, effective August 16, 1970.

e. Appointment of Mr. Lynn Greeley as Assistant Dean for Administrative and Technical Services in the Ogden College of Science and Technology, effective August 16, 1970. Mr. Greeley is currently Director of Technical Services in that college.

f. Naming of Dr. Boyce Tate as Acting Head of the new Department of Engineering Technology, effective August 16, 1970. Mr. Tate is currently Interim Director of Engineering Technology Programs.

g. Elevation of Dr. Randall Capps from Acting Head to Head of the Department of Speech and Theatre, effective August 16, 1970.

Upon the President's recommendation, Dr. Gilbert moved for approval of the personnel appointments and changes in status. The motion was seconded by Dr. Ball and, following discussion, carried unanimously.

A proposed policy statement on "Policy and Procedure for Non-University Speakers" was presented by Dr. Downing. He read excerpts from a letter of transmittal from Dr. Lowell H. Harrison, Chairman of the University-wide Speakers Policy Committee, which indicated the depth of study by the committee in the formulation of its recommendations. While approving in principle and spirit the policy statement, it was the consensus of the Board that more time was needed for study and refinement. After further discussion, Mr. Travis moved that the proposal be tabled for action at the next meeting. The motion was seconded by Dr. Gilbert and carried unanimously. The Vice Chairman requested that the Board's appreciation be conveyed to Dr. Harrison and his committee for the time and efforts that have been devoted to the assignment.

A listing of personnel changes subsequent to the meeting of the Board on July 17, 1970, was presented as an exhibit. Upon the recommendation of the President, Dr. Ball moved for acceptance and approval of the listing which follows:

PERSONNEL CHANGES

(Unless otherwise indicated, the effective date is August 16, 1970)

NEW FACULTY

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
<u>College of Applied Arts and Health</u>		
Home Economics and Family Living:		
Miss Diane Carol Rice	\$ 8,700	
Nursing:		
Miss Amy Cawley	10,000	
Mrs. Kay Carr	6,600	
<u>Bowling Green College of Commerce</u>		
Economics:		
Mr. John Pisarkiewicz, Jr.	10,750	
<u>College of Education</u>		
Elementary Education:		
Mrs. Carolyn Houk	7,600	One-year appointment
Physical Education and Recreation:		
Mrs. Beve Leonard	1,875	Part time for fall semester
Psychology:		
Mrs. Lois Layne	5,650	Part time; \$5,950 with doctorate
<u>Ogden College of Science and Technology</u>		
Biology:		
Mrs. Sue R. Mahurin	5,500	Assistant instructor and laboratory technician
Dr. Otto Bluh	17,000	Also Department of Physics
Mathematics:		
Mrs. Virginia Hanks	7,560	
<u>Potter College of Liberal Arts</u>		
History:		
Mr. Mingo Scott, Jr.	1,000	Part time; teaching "American Negro History Since 1900"; fall semester
Mass Communications:		
Mr. Keith A. Jackson	8,300	
Mr. C. William Platt	10,000	
Speech and Theatre:		
Mrs. Jane Forgy	5,500	January 13, 1971; second semester
<u>Academic Services</u>		
Dr. Robert L. Rees	15,250	Also College of Education; straight 12 months' basis
Library Services:		
Mr. A. Ferdinand Engel	10,500	Head acquisitions librarian; straight 12 months' basis

FACULTY REASSIGNMENT

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
<u>Ogden College of Science and Technology</u>		
Agriculture:		
Dr. Elmer Gray	\$ 16,800	Special professorship on straight 12 months' basis

SECRETARIAL AND CLERICAL STAFF

Business Affairs:		
Mrs. Sharon A. Mooney	3,696	July 22, 1970; purchasing clerk
Computer Center:		
Mrs. Deborah W. Burch	3,900	August 1, 1970; key punch operator
College Heights Bookstore:		
Mrs. Minnie Price	3,420	August 1, 1970; general clerk
Mrs. Shirley A. Jones	3,420	August 1, 1970; general clerk

LEAVE OF ABSENCE

Bowling Green College of Commerce

Accounting:		
Mr. Mohamed S. Eisa		1970-71 school year; work toward doctoral degree

RESIGNATIONS

Bowling Green College of Commerce

Economics:		
Dr. Robert L. Brite		August 31, 1970

College of Education

Physical Education and Recreation:		
Mr. Clemens Brigl		August 31, 1970

Academic Services

Audio-Visual Service Center:		
Mr. James E. Sanders		August 31, 1970

SALARY ADJUSTMENTS

(Resulting from appointments and assignments of additional responsibility as noted previously in these minutes)

Vice President for Administrative Affairs:		
Dr. John D. Minton	26,108	Adjusted from \$24,108
Vice President for Business Affairs:		
Mr. Harry K. Largen	21,700	Adjusted from \$19,700
Director of University-School Relations		
Mr. Bradford D. Mutchler	14,000	Adjusted from \$13,400

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SALARY ADJUSTMENTS
(continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
Dean of Academic Services: Dr. Henry Hardin	\$21,500	Adjusted from \$20,500
Associate Dean for Instruction: Dr. Carl Chelf	18,300	Adjusted from \$17,300
Associate Dean of the Faculties: Dr. James Davis	20,048	Adjusted from \$19,048
Associate Dean for Student Scholastic Development: Dr. Ronnie Sutton	17,680	Adjusted from \$16,680
Assistant Dean for Administrative and Technical Services, Ogden College of Science and Technology: Mr. Lynn Greeley	17,668	Adjusted from \$16,828

The motion was seconded by Mr. Ross; and following discussion, the roll call vote was as follows:

Aye: McCormack, Ball, Gilbert, Ross, Travis

Nay: None

In other business, the Board heard a report from the President regarding the establishment of an annual \$3,000 scholarship by the Big Rivers Rural Electric Cooperative Corporation of Henderson, Kentucky. Dr. Gilbert moved for acceptance of the scholarship, with an expression of the Board's appreciation being conveyed to the donor. The motion was seconded by Mr. Travis and carried unanimously.

There being no further business to come before the meeting, a motion was made, seconded, and unanimously carried that the meeting adjourn. The group then moved to the Executive Room of the Paul L. Garrett Student Center for luncheon.

W. A. McCormack
Vice Chairman

Georgia Bates
Secretary