

MINUTES OF MEETING OF BOARD OF REGENTS
WESTERN KENTUCKY UNIVERSITY
November 10, 1971

A regular meeting of the Board of Regents of Western Kentucky University was held on Wednesday, November 10, 1971, at 2 p.m., CST, in the Regents Conference Room, Administration Building, on the Western campus. Vice Chairman Dr. W. R. McCormack presided.

The meeting opened with a prayer of invocation by Dr. John D. Minton, Vice President for Administrative Affairs.

The following members of the Board were present:

Dr. W. R. McCormack, Vice Chairman
Dr. Coy E. Ball
Dr. Lowell H. Harrison
Miss Linda E. Jones
Mr. W. S. Moss, Jr.
Mr. Joe L. Travis

Absent were Mr. Wendell P. Butler, Chairman; Mr. Hugh Poland; and Mr. Albert G. Ross.

Also present, in addition to Dr. Minton, were Dr. Dero G. Downing, President; Dr. Raymond L. Cravens, Vice President for Academic Affairs and Dean of the Faculties; Mr. Harry K. Largen, Vice President for Business Affairs and Treasurer; Mr. Paul B. Cook, Assistant to the President; Mr. William E. Bivin, University Attorney and Director of Legal Area Studies; and Mrs. Mary Hawes, acting as secretary in the absence of Miss Georgia Bates, Secretary to the Board, who was vacationing out of state.

The minutes of the meeting held on August 18, 1971, were presented by the Vice Chairman. Mr. Travis moved, with a second by Dr. Ball, that the minutes be adopted without a reading inasmuch as the members had previously received copies and they were found to be in order. The motion carried unanimously.

Recommendations to the President from the Vice President for Academic Affairs and Dean of the Faculties, which were the result of studies, conferences, and careful deliberations by the Academic Council, Council of Deans, appropriate academic officers and University committees,

were presented with the President's recommendation for the consideration of the Board. The recommendations and report included:

I. Recommendation and Report

A. Proposed Undergraduate Area of Concentration in Community Health (Public Health)

This is a coordinated undergraduate area of concentration primarily utilizing existing courses from a number of departments to provide a curriculum for personnel in the public health field. Through this interdisciplinary program, students may prepare for careers in community health, a field in which trained personnel are in much demand.

B. Report on General Education Guidelines

For over two years the Academic Council has had under review the general education component of the undergraduate curricula. At a special meeting on Tuesday, October 26, the Council gave approval to general education guidelines which, when implemented, will provide a relatively uniform curriculum pattern for all undergraduate programs. The categorical guidelines are as follows:

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|--|------------|
| 1. Organization and Communication of Ideas | 9-12 hours |
| English Composition (English 101 & 102) | 6 hours |
| Electives | 3-6 hours |

Students taking foreign language in this category may take 12 hours; those not taking foreign language must take 9 hours in this category and 12 hours in category 2.

- | | |
|---|-------------|
| 2. Humanities | 9-12 hours |
| Literature | 3-6 hours |
| Electives | 6-9 hours |
| 3. Social and Behavioral Studies | 12 hours |
| 4. Natural Science - Mathematics | 12 hours |
| At least 3 hours must be in Mathematics | |
| 5. Physical Development | 2-3 hours |
| 6. General Electives | 6 hours |
| Total | 53-54 hours |

The procedural guidelines provide for a General Education Committee for continual review of these requirements, that up to 12 semester hours of the requirements may be taken during the student's senior year, that advanced placement may be achieved in any general education category upon demonstration of proficiency in the subject, and that students transferring from another college may have some flexibility in meeting Western's general education requirements.

In the past, revisions in the general education requirements have not received specific approval of the Board of Regents; however, since this important Council action constitutes the most significant change in these requirements since 1960 and is the culmination of many months of study, analysis, and evaluation, these new guidelines are deserving of official receipt and endorsement by the Board of Regents.

II. Recommendation that a Center for Career and Vocational Teacher Education be Established

This Center would be charged with the responsibility for coordinating vocational teacher education programs across the University, for the development within the College of Education of career education content as a part of existing education curricula, and for the extension of career education services to elementary and secondary schools.

Dr. Norman Ehresman, presently Director of Occupational Education and Educational Research, is proposed to be the Director of this new center and coordinator of the programs offered through it. Dr. Ehresman will continue to serve as Director of Educational Research on an interim basis.

III. Recommendation for the Creation of a University Health Programs Committee

The proposed Health Programs Committee would be composed of faculty representatives from the various health curricula of the University. Currently such programs are offered in four colleges of the University and include a number of pre-professional curricula. This committee would assure better coordination of University health programs, would review new and revised curricula, and would recommend general policies relating to these programs.

It is further proposed that this committee be chaired by the Dean of the College of Applied Arts and Health, Dr. William R. Hourigan, and that Dr. Hourigan be officially designated as the University coordinator for health programs.

President Downing stated that the Board of Regents has the responsibility by law of directing and governing the affairs of Western Kentucky University, and there are many, many matters which come before the Board of varying degrees of significance, including matters relating to the fiscal affairs, personnel staffing, etc., all of which are to facilitate and implement the educational programs, the services provided as an educational institution, or the research which goes on in the educational context in which it is engaged. He stated that any matter which has come through the processes and procedures which bring recommendations on academic programs to the Board is of considerable significance.

In the presentation of the recommendations and report, President Downing emphasized the diverse viewpoints and educational philosophies of individual faculty members and groups within the University community, stating, however, that the guidelines presented had come through a process which ensures a general consensus.

President Downing made reference to a letter in which a member of the faculty requested that the following message be conveyed to the Board of Regents:

In requesting the Board to accept and endorse the report on general education guidelines, President Downing and Vice President Cravens pointed out that the proposed guidelines were adopted by the Academic Council on October 26 following more than two years review, study, and discussion. It was further noted that the general education guidelines, like all other programs and curricula, will remain under study, analysis, and evaluation, resulting in further refinements in the future.

After discussion, Mr. Travis moved that the recommendations and report as submitted by Dr. Downing be accepted. The motion was seconded by Mr. Moss, and the roll call vote was as follows:

Aye: McCormack, Ball, Moss, Travis

Nay: None

Dr. McCormack expressed appreciation and commended those responsible for the work which had been done.

A listing of personnel changes, including replacements, employment of new faculty and staff, faculty and staff reassignments, retirements and changes of status, and resignations, subsequent to July 28, 1971, was presented as an exhibit.

Following discussion and upon the recommendation of President Downing, the motion was made by Dr. Ball for official acceptance and approval of the listing as follows:

NEW FACULTY

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
<u>College of Applied Arts and Health</u>		
Nursing:		
Evelyn Redding	\$ 9,500	8/16/71
<u>Bowling Green College of Commerce</u>		
Government:		
Dr. Jasper B. Shannon	8,900 (2nd Sem.)	1/1/72; Distinguished Visiting Professor for second semester only of 1971-72 school year
<u>College of Education</u>		
Industrial Education:		
Dr. Vincent J. Feck	15,500	8/16/71; also area of Vocational Education; straight 12-months basis

NEW FACULTY
(continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
<u>College of Education (continued)</u>		
Teacher Corps:		
Billy H. Chandler	\$ 10,000 (40 weeks)	8/30/71; Assistant Director
Physical Education and Recreation:		
Ralph Baker	9,600	8/16/71; assistant basketball coach
Psychology:		
Mrs. Betty Jo Pritchard	4,250 (1st Sem.)	8/16/71; one semester only
<u>Oorden College of Science and Technology</u>		
Agriculture		
Dr. James Price Worthinton	13,200	10/1/7; salary reduced by \$2,200 because of late effective date
<u>Potter College of Arts and Humanities</u>		
History:		
Kenneth R. Nelson	9,600	8/16/71; \$10,200 with doctorate
Thomas E. Norton	9,600	8/16/71; one-year appointment
Mass Communications:		
Robert L. Blann	11,300	8/16/71
<u>Academic Services</u>		
Division of Library Services:		
Mrs. Janice Masannat	8,400	8/16/71; twelve-months basis; Cravens Graduate Center and Library
NEW STAFF		
<u>Health Services</u>		
Mrs. Marella T. Normand	6,501	9/16/71; staff nurse; 11-months basis
Mrs. Pearl C. Satterfield	6,006	10/1/71; staff nurse; 11-months basis
J. Barry Steen	12,000	10/4/71; pharmacist; 11-months basis
<u>University Farm</u>		
Ted F. Thomas	6,504	10/18/71; Farm Manager
Charles R. Jones	7,500	8/16/71; herdsman
<u>Downing University Center</u>		
David Gordon	7,200	10/25/71; staff assistant
Wm. Joseph Muller	2,000	8/16/71; student assistant; 9-months basis
William Ramsey	1,000	8/16-12/18/71; student assistant

NEW STAFF
(continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
<u>Print Shop</u>		
Darrell W. Glass	\$ 4,320	11/15/71; returning to Western after completion of tour of duty in Armed Forces
<u>Student Financial Aid</u>		
Mrs. Mona Sue Lowson	7,260	8/16/71; staff assistant
<u>College Heights Bookstore</u>		
Caris Eugene Douglas	4,368	9/1/71; stock clerk
<u>Secretarial and Clerical Staff</u>		
Department of Dental Hygiene		
Linda R. Hurst	3,564	10/18/71; 11-months basis; secretary
Department of Military Science:		
Linda F. Allen	1,248	11/1/71-2/29/72; secretary
Department of Sociology and Anthropology:		
Linda Logan	3,420	8/16/71-5/31/72; administrative aide
Office of the Dean of the College of Education:		
Mrs. Peggy M. Gray	340 per month	9/1/71; temporary position; secretary
Mrs. Diana C. Moody	4,980	8/23/71; secretary
Department of Elementary Education:		
Christina E. Perkins	3,564	10/7/71; 11-months basis; secretary
Department of Agriculture:		
Mrs. Cynthia N. Jeannette	4,400	11/29/71; 11-months basis; senior secretary
Department of Biology:		
Patsy Jo Fant	3,564	11/9/71; 11-months' basis; secretary
Hardin Planetarium:		
Mrs. Suzanne Fitch	4,080	10/18/71; secretary
Office of the Dean of Potter College of Arts and Humanities:		
Mrs. Cheryl Henderson	4,080	7/27/71; administrative secretary
Department of Art:		
Mrs. Alice G. Stull	3,564	8/23/71; 11-months basis; secretary; \$3,740 eff 12/1/71
Department of English		
Mrs. LaDonna R. McGehee	1,700	8/16/71; half-time position; 10-months basis; secretary
Department of Industrial Education:		
Mrs. Stephanie N. Terrell	4,080	8/24/71; administrative secretary

NEW STAFF
(continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
<u>Secretarial and Clerical Staff</u> (continued)		
Department of History:		
Mrs. Susan D. Gill	\$ 3,740	8/18/71; 11-months basis; secretary
Department of Mass Communications:		
Mrs. Ann F. Handy	3,740	8/16/71; 11-months basis; secretary
Office of the Dean of Academic Services:		
Mrs. Betty H. Seitz	4,296	9/1/71; administrative secretary
University Libraries:		
Cheryl L. Hasty	4,080	10/18/71; administrative secretary
Raymond Cravens Graduate Center and Library:		
Mrs. Julia B. Griffey	3,744	8/16/71; clerical assistant
Mrs. Shirley Hay	3,888	8/16/71; clerical assistant
Mrs. Marjorie Heyduck	3,744	8/16/71; clerical assistant
Mrs. Hazel Gwynn Molley	3,744	8/16/71; clerical assistant
Mrs. Jacqueline Ann Stuart	3,744	8/16/71; clerical assistant
Audio-Visual Service Center:		
Mrs. Marjorie L. Smith	3,744	8/18/71; administrative secretary
Office of University Attorney and Director of Legal Area Studies:		
Jo Ann Higgs	5,484	8/1/71; legal secretary
Office of Scholastic Development:		
Mrs. Barbara E. Jordan	3,696	10/20/71; clerk
Office of Public Relations:		
Rebecca S. Higgs	3,744	8/16/71; clerk-stenographer
Office of Student Affairs:		
Mrs. Carolyn W. Weis	3,744	8/18/71; secretary
Office of the Physical Plant:		
Mrs. Doris F. Riley	3,888	9/8/71; general clerk
College Heights Bookstore:		
Mrs. Frances Brown	3,612	9/1/71; general clerk
Mrs. Patsy Ann Hammond	3,720	10/18/71; secretary
Mrs. Abbie Thurman	3,612	9/1/71; general clerk

FACULTY AND STAFF REASSIGNMENTS

College of Applied Arts and Health

Department of Nursing:

Mrs. Billie M. Baughman	1,524	10/1/71; status changed from full (remainder of Sem.) time to half time for remainder of semester
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FACULTY AND STAFF REASSIGNMENTS
(continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
<u>College of Education</u>		
Department of School Administration:		
Dr. Fred Williams	\$ 2,300	Part time for first semester of 1971-72 school year
Department of Physical Education and Recreation:		
Wallace B. Sydnor	No change	8/23/71; assistant baseball coach
<u>Oøden College of Science and Technology</u>		
Department of Geography and Geology:		
Dr. E. R. Pohl	No salary	Adjunct Professor of Geology for 1971-72 school year
Department of Biology:		
Mrs. Susan Givens	4,136	9/1/71; assigned additional duties as senior secretary
<u>Potter College of Arts and Humanities</u>		
Department of English:		
Mrs. Mary Ann Kearny	640	Part-time teaching load reduced to one class for fall semester; \$690 per class following close of wage-price freeze
Office of the Dean:		
Mrs. Wilma Walz	5,112	7/1/71; assigned additional responsibilities
<u>Academic Services</u>		
Division of Library Services:		
Mrs. Nelda Hills	5,000	Duties reduced from full time to part time for 1971-72 school year
Mrs. Jane R. Buttermore	No change	Employment status reinstated to full time, effective 9/1/71
<u>Graduate College</u>		
Dr. C. Charles Clark	No change	Confirmation of title of Director of Extension, which comes under Dean of the Graduate College, in addition to title of Assistant Dean for Laboratory and Field Programs
<u>Academic Affairs</u>		
Office of the Vice President for Academic Affairs and Dean of the Faculties:		
Mrs. Virginia Rickman	4,200	9/1/71; reassigned from part time to full time
<u>Administrative Affairs</u>		
Dormitory Director:		
Mrs. Bonnie Rae Troop	2,600	8/16/71; reemployed as Director of Florence Schneider Hall

FACULTY AND STAFF REASSIGNMENTS
(continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
<u>Business Affairs</u>		
Food Services:		
Mrs. Maureen Smith	\$ 3,740	9/1/71; promoted to Assistant Grill Supervisor in Downing University Center

SALARY ADJUSTMENTS

<u>Graduate College</u>		
Dr. Elmer Gray	1,800	Adjustment in salary for 1971-72 school year; named Assistant Dean of Graduate College, eff. 8/16/71
<u>Office of Admissions</u>		
Stephen D. House	900	Adjustment in salary for 1971-72 school year; named Director of Admissions, eff. 8/18/71

RETIREMENTS OR CHANGE OF STATUS

<u>Department of Speech and Theatre</u>		
Mrs. Frances Dixon		5/15/72; retirement
<u>Department of English</u>		
Dr. Willson E. Wood		8/15/72; change of status from Head of Department of English to full-time teaching position

RESIGNATIONS

<u>Legal Area Studies</u>		
Dr. Jerry C. Traylor		12/17/71
<u>Health Services</u>		
Gretchen T. Funk		8/31/71
Mrs. Rebecca B. LeSieur		9/30/71
<u>Office of Student Affairs</u>		
Richard Nau		9/9/71
<u>University Farm</u>		
Larry Mutter		9/15/71

The motion was seconded by Mr. Moss; and upon a call of the roll,
the vote was as follows:

Aye: McCormack, Ball, Moss, Travis

Nay: None

A resolution was presented by the Vice Chairman, authorizing the renovation and reconstruction of Cherry Hall. After discussion of the resolution, read by Mr. Larken, and upon the recommendation of the President, Mr. Travis moved the adoption of the following:

RESOLUTION

WHEREAS, Henry Hardin Cherry Hall, which was build in 1937, is one of the oldest and largest major classroom buildings on the Western Kentucky University campus and provides classrooms and offices for the Departments of English, History, Art, and Geography and Geology; and

WHEREAS, the building has had no major renovation and repair since it was constructed; and

WHEREAS, the facility is in need of modernization and should have new plumbing, new electrical systems, and air conditioning;

BE IT THEREFORE RESOLVED by the Board of Regents of Western Kentucky University in meeting on November 10, 1971, that President Dero G. Downing be authorized to take such steps as are necessary to complete the planning, renovation, and reconstruction of Cherry Hall at a construction scope to be determined upon completion of program plans for the building; and

BE IT FURTHER RESOLVED that the project be financed from funds budgeted for capital construction and capital improvements in the Consolidated Educational Buildings Revenue Fund.

The motion was seconded by Dr. Ball; and upon a call of the roll, the vote was as follows:

Aye: McCormack, Ball, Moss, Travis

Nay: None

The next item on the agenda was the presentation of a resolution authorizing the air conditioning of Van Meter Hall. Following discussion and upon the recommendation of Dr. Downing, Mr. Moss moved that the resolution as presented below be approved.

RESOLUTION

WHEREAS, Van Meter Hall houses the largest auditorium on the University campus, with a capacity of approximately 1,200; and

WHEREAS, the utilization of the facility has increased in the late summer and early fall months due to the University having adopted a new academic calendar, with the fall term opening in mid-August; and

WHEREAS, at the time of the renovation and reconstruction of Van Meter Hall in 1968, duct work was included in the auditorium to accommodate air conditioning when resources were available;

BE IT THEREFORE RESOLVED by the Board of Regents of Western Kentucky University in meeting on November 10, 1971, that President Dero G. Downing be authorized to take such steps as are necessary to plan for and to install air conditioning in Van Meter Hall at a scope to be determined upon completion of program plans for the installation;

BE IT FURTHER RESOLVED that the project be financed from funds budgeted for capital construction and capital improvements in the Consolidated Educational Buildings Revenue Fund.

The motion was seconded by Dr. Ball, and the roll call vote was as follows:

Aye: McCormack, Ball, Moss, Travis

Nay: None

President Downing presented a status report and discussed the progress on the preparation of the Biennial Budget Request, 1971-72, Western Kentucky University, a copy of which had been mailed to each Board member on November 6. In reporting to the Board, he stated that the budget request document was being prepared in accordance with prescribed procedures and in keeping with the brief written reports provided members of the Board of Regents during recent weeks. He explained that the budget request format, adopted by the Council on Public Higher Education as a result of months of intensive study and careful planning, serves as the guideline and the basis for the biennial budget request.

The three-part format previously approved by the Council on Public Higher Education to be followed by each of the eight institutions of public higher education includes--

Part A - Provides for a continuation of current income and expenditure levels (1971-72) to support existing enrollments and educational programs.

Provides for income to support cost of living and fixed costs at agreed levels for 1972-74 biennium.

Part B - Provides for income and expenditures resulting from anticipated enrollment increases.

Part C - Provides for identification of income and expenditures to support new programs, program expansion, and program improvements and provides for replacement of anticipated or actual revenue losses.

President Downing said the document which is proposed to be presented to the Council on Public Higher Education represents the combined efforts of the University officials who are charged with the responsibility of administering the fiscal affairs of Western, and the request reflects the ever-increasing role which Western plays in higher education in Kentucky. The President indicated that he considered the budget request to be both conservative and modest, as it provides for a continuation of current programs plus a cost-of-living allowance. In addition, it provides for funds to support an enrollment increase of 5% in each year of the biennium and requests a limited amount of funds for new programs, program expansion, and program improvements. It provides for a modest capital construction budget for the biennium, he stated.

Upon the President's recommendation, Mr. Moss moved that the President be authorized to proceed with further refinements of the budget document for presentation to the Council on Public Higher Education on Monday, November 15.

The motion was seconded by Mr. Travis; and upon call of the roll, the vote was as follows:

Aye: McCormack, Ball, Moss, Travis

Nay: None

Mr. Larsen and his staff were commended for their efforts in the preparation of this most comprehensive document.

Under other business, President Downing caused to be distributed to members of the Board copies of a resolution relative to the purchase of real estate as follows:

RESOLUTION

WHEREAS, it has been determined that additional land purchases are desirable for the orderly expansion, development, and operation of Western Kentucky University; and,

WHEREAS, a certain tract of land owned by the W. H. Parks Estate (Mrs. Claudia Compton Bell, Executrix) and located at 1546 State Street has special significance for academic purposes in relation to the continuing long-range development and operation of Western Kentucky University, in accordance with the master plan for development of the campus;

NOW THEREFORE, it is hereby determined that the subject land is needed and should be acquired for academic purposes, and President Dero G. Downing and his delegated representatives are authorized to submit to the Commissioner of Finance a request to purchase said land for the use and benefit of Western Kentucky University, provided it can be purchased at a price agreeable to the University and within the scope of such appraisals as are required by the Commissioner of Finance.

This 10th day of November, 1971.

Following discussion and upon recommendation by the President, Dr. Ball moved that the resolution be approved. The motion was seconded by Mr. Travis, and the roll call vote was as follows:

Aye: McCormack, Ball, Moss, Travis

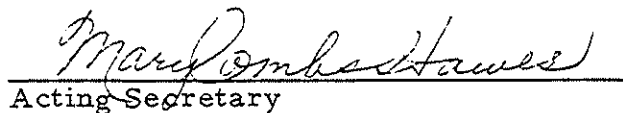
Nay: None

The President reminded the Board of a previously extended invitation to attend the autographing party for Kentucky: A Pictorial History, edited by J. Winston Coleman, underway in the Kentucky Building, being scheduled for Wednesday, November 10, 2 - 4 p.m.

On behalf of the University, President Downing extended an invitation to the members of the Board and their wives to be present for the Founders Day Luncheon, scheduled for Tuesday, November 16, and to any other events being held during Founders Week which their schedules might permit, including Open House on Sunday, November 14, 1:30 - 4:30 p.m. On behalf of the Board, Dr. McCormack expressed appreciation for the invitation.

There being no further business to come before the meeting, motion was made by Mr. Travis, seconded by Mr. Moss, and unanimously carried that the meeting adjourn.


W. A. McCormack
Vice Chairman


Mary Pemberton
Acting Secretary