

MINUTES OF MEETING OF BOARD OF REGENTS
WESTERN KENTUCKY UNIVERSITY
January 26, 1972

The Board of Regents of Western Kentucky University convened in a regular meeting in the Regents Conference Room, Administration Building, on the campus of the University on Wednesday, January 26, 1972, at 2:30 p.m., CST. Dr. Lyman V. Ginger, Chairman, presided.

The meeting opened with a prayer of invocation by Dr. John D. Minton, Vice President for Administrative Affairs.

All members were present; namely,

Dr. Lyman V. Ginger
Dr. Coy E. Ball
Dr. Lowell H. Harrison
Miss Linda E. Jones
Dr. W. R. McCormack
Mr. W. S. Moss, Jr.
Mr. Hugh Poland
Mr. Albert G. Ross
Mr. Joe L. Travis

Also present, in addition to Dr. Minton, were Dr. Dero G. Downing, President; Dr. Raymond L. Cravens, Vice President for Academic Affairs and Dean of the Faculties; Mr. Harry K. Largen, Vice President for Business Affairs and Treasurer; Dr. Paul B. Cook, Assistant to the President; Mr. William E. Bivin, University Attorney and Director of Legal Area Studies; and Miss Georgia Bates, Secretary.

The minutes of the meeting of the Board held on November 10, 1971, were presented by the Chairman. Dr. McCormack moved that the minutes be adopted without a reading inasmuch as each member had previously been sent a copy and a follow-up suggested change, which had been incorporated in the minutes. The motion was seconded by Mr. Moss and carried unanimously.

The Annual Financial Report for the fiscal year ended June 30, 1971, copies of which had been mailed to all members on January 20, was presented for the consideration of the Board. Following preliminary statements by President Downing, which included a review of the four documents that pertain to the fiscal operation of the University, Mr. Poland moved for acceptance of the Annual Financial Report. The motion was seconded by Mr. Ross and after further discussion, it carried unanimously. Chairman Ginger commended

Mr. Largen and members of his staff for the clarity and completeness of the Annual Financial Report.

The next item on the agenda was the presentation of the Audit Report for the fiscal year ended June 30, 1971, copies of which had been mailed to the Board on January 21. Prepared by the accounting firm of James R. Meany & Associates, President Downing stated that the Audit Report is the official record of financial statements, accounts, and fiscal affairs of the University for the period specified. In submitting both the Annual Financial Report, prepared by the Business Office staff, and the Audit Report, prepared by private auditors, the President stated that the fiscal affairs, financial statements, and accounts of the University were in good order.

Mr. Travis moved for acceptance of the Audit Report, with a second by Mr. Moss. In the discussion which followed, the President made special reference to an item reflected in both the Annual Financial Report and the Audit Report. He stated that with the establishment of a much larger and more comprehensive university store and the subsequent closing of the Center Store, the transfer of the Center Store inventory to the College Heights Bookstore had been supplemented to the extent that the University's investment in the Bookstore as of June 30, 1971, was in the amount of \$181,000. Upon his recommendation, Mr. Travis amended his motion for acceptance of the Audit Report to include ratification of action involving Western's investment in the College Heights Bookstore. The amended motion was seconded by Mr. Moss and carried unanimously.

A series of recommendations and reports to the President from the Vice President for Academic Affairs and Dean of the Faculties, all of which had been carefully considered by the appropriate University councils and committees and had the full concurrence of the College Deans and Department Heads concerned, were presented for the consideration of the Board. The recommendations and reports, having been presented to the members as an exhibit in detail, follows in condensed form:

1. Restructuring of the University Honors Program

The naming of Dr. Paul Cortis, Assistant Professor of Speech, as University Honors Program Director was recommended as the first in

a series of steps designed to strengthen the program and expand its student participation. As in the past, the program will be under the general supervision of the Associate Dean for Instruction, Dr. Carl Chelf, and will continue to utilize the services of Dr. James Baker as Honors Program Advisor.

Refinements of the structure and functions of the University Honors Committee, which is composed of faculty representatives from the colleges and student representatives from the Honors Program, would include (1) chairing of the committee by the University Honors Program Director who, along with the Honors Program Advisor, would be ex officio members of the committee, (2) the review of all Honors Program course proposals prior to their consideration by the Academic Council, (3) the review of University programs and policies on scholastic recognition and graduation honors and submission of recommendations in these areas to the Academic Council, and (4) the responsibility for the establishment of broad guidelines relative to the structure and objectives of the University Honors Program and for the encouragement and coordination of the specialized and general honors societies of the University.

2. Report on Planning for a Three-week Short Term in May, 1972

This experimental intensive May Term of three weeks would be scheduled between the second semester and summer school (May 22-June 9) and would be designed to enable students to earn three semester hours of credit prior to their attendance at summer school or the beginning of summer employment. Both day and late afternoon classes would be offered. The May Term would be basically operated on a budget derived from a course tuition charge, with faculty stipends being based upon the anticipated tuition revenue.

3. Recommendations from the Academic Council

a. Proposed program refinements under the M.A. in Education degree would permit the secondary school teacher of French and Industrial Education to take up to three additional subject matter courses in the Master of Arts in Education degree program. These refinements would recognize a subject concentration in French or Industrial Education as

the major portion of the student's graduate program upon completion of at least eighteen semester hours in one of these teaching fields.

b. Proposed modifications and extensions of interdisciplinary studies would (1) recognize the Latin American Studies program as an academic minor in student degree program, and (2) prepare students for positions as health care administrators through the organization of courses in Business Administration, Psychology, Health and Safety, and other related fields into an interdisciplinary concentration.

Upon the President's recommendation, Mr. Travis moved for approval of the recommendations and reports as outlined above. The motion was seconded by Mr. Ross and following discussion carried unanimously.

A listing of personnel changes, including new faculty and staff, reassignments, retirements, leaves of absence, resignations, and termination of employment, subsequent to November 10, 1971, was presented as an exhibit. Following discussion and upon the recommendation of Dr. Downing, Mr. Ross moved for official acceptance and approval of the listing as follows:

NEW FACULTY

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
<u>College of Applied Arts and Health</u>		
Health Services:		
Dr. Thomas G. Perkins	\$ 22,500	11/22/71; Health Services Physician; straight 12-months basis; \$2,000 honorarium to be on call evenings, weekends, and for emergencies
<u>Bowling Green College of Commerce</u>		
Legal Area Studies:		
J. David Francis	12,240	1/1/72
<u>College of Education</u>		
Center for Career and Vocational Teacher Education:		
Dr. Wayne Ashley	14,000*	1/1/72; straight 12-months basis; initial contract 1/1-6/30/72; also teaching one class in Elem. Education
Mark Newton	750* per month	1/1-6/30/72; research associate
Elementary Education:		
Mrs. Carolyn Houk	4,000	One-semester appointment for second semester of 1971-72 school year
<u>Potter College of Arts and Humanities</u>		
Speech and Theatre:		
Dr. Carl Lewis Kell	12,200	8/16/72

*Federally funded

NEW FACULTY
(continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
<u>Potter College of Arts and Humanities (continued)</u>		
Academic Services:		
Earl Shumaker	7,800	1/17/72; Government Documents Librarian in Cravens Graduate Center and Library; straight 12-months basis
NEW STAFF		
<u>Health Services</u>		
Dr. Raymond J. Wesley	23,260	11/15/71; Acting Director of University Health Services; straight 12-months basis; \$2,000 honorarium for being on call evenings, weekends, and for emergencies
<u>Purchasing</u>		
Willie O. Carter	7,200	1/3/72; Junior Buyer
<u>University Center</u>		
Donald H. Taylor	1,000	1/10-5/31/72; student assistant
Gary Sundmacker	1,000	1/10-5/31/72; student assistant
<u>Secretarial and Clerical Staff</u>		
Bowling Green College of Commerce:		
Mrs. Ann B. McGuire	4,080	1/17/72; administrative secretary in Office of the Dean
Department of Elementary Education:		
Mrs. Kay Steen	3,520	12/6/71; secretary; 11-months basis
Occupational Guidance Activities:		
Mrs. Cathie Marie Watkins	4,080	1/5/72; administrative secretary; employed on year-to-year basis
Potter College of Arts and Humanities:		
Mrs. Phyllis J. Rzeszowski	4,080	11/29/71; administrative secretary in Office of the Dean
Department of Foreign Languages:		
Miss Laura A. Harper	3,740	2/1/72; secretary; 11-months basis
Division of Library Services:		
Miss Louise H. Glaser	3,744	1/19/72; clerical assistant, assigned to Cravens Graduate Center and Library
Mrs. Wanda H. Keown	3,744	1/10/72; clerical assistant
Mrs. Dorris W. Potter	3,744	1/17/72; clerical assistant, assigned to Cravens Graduate Center and Library
Mrs. Sue Kyle Gentry	3,744	12/16/71; clerical assistant, assigned to Cravens Graduate Center and Library

NEW STAFF
(continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
<u>Secretarial and Clerical Staff (continued)</u>		
Office of Undergraduate Advisement:		
Mrs. Patricia Ann McDowell	4,512	1/17/72; senior secretary
Office of Business Affairs:		
Mrs. JoAnn Whitaker	3,744	12/1/71; junior accounts clerk
Auxiliary Enterprises:		
Mrs. Rebecca R. Hornal	4,080	1/4/72; administrative secretary
Office of Alumni Affairs and Placement Services:		
Kathryn Jill Hunt	308 per month	1/10-2/28/72; temporary position; general clerk
Office of the Executive Secretary- Treasurer of College Heights Foundation:		
Mrs. Pamela S. Parrish	4,080	11/29/71; administrative secretary
College Heights Bookstore:		
Nancy B. Tarter	3,840	12/1/71; receptionist-secretary
Lyndia J. Thomas	3,612	1/15/72; general clerk

FACULTY AND STAFF REASSIGNMENTS

College of Education

Office of the Dean:		
Mrs. Peggy M. Gray	4,236	1/1/72; from temporary to full time; senior secretary
Department of School Administration:		
Dr. Fred D. Williams	2,300	Continuing on part-time basis for spring semester

Academic Services

Division of Library Services:		
Sara Tyler	No change	11/22/71; title changed to Director of Library Services and University Archivist
Mrs. Jane R. Buttermore	2,016	1/1/72; status changed from full time to half time

Graduate College

Bill L. Weaver	11,799	Appointment changed from 9-months to 12-months basis, retroactive to 8/16/71
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Administrative Affairs

Office of Student Affairs:		
Mrs. Elizabeth C. Thornton	5,760	12/1/71; promoted to office super- visor

FACULTY AND STAFF REASSIGNMENTS
(continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
<u>Business Affairs</u>		
Office of Purchasing: Larry G. Howard, Jr.	14,000	12/13/71; named Acting Director of Purchasing
Food Services: Madelyn E. Houchens	5,640	12/1/71; appointed Cafeteria Supervisor in University Center
<u>College Heights Foundation</u>		
Bookstore: Caris Eugene Douglas	4,800	11/15/71; promoted to Receiving Department Manager
James D. Evans	6,744	11/15/71; promoted to Supply Department Manager
<u>Ogden College of Science and Technology</u>		
Office of the Dean: Mrs. Vera T. Howerton	5,340	1/15/72; reassigned from Auxiliary Enterprises to position of principal secretary in Office of Dean of Ogden College of Science and Technology
<u>Potter College of Arts and Humanities</u>		
Office of the Dean: Mrs. Phyllis J. Rzeszowski	4,800	2/1/72; promoted to principal secretary
<u>College of Applied Arts and Health</u>		
Department of Nursing: Mrs. Billie M. Baughman	3,479	Reduced teaching load to 3/4 position for second semester of current school year

RETIREMENTS

Kentucky Library and Museum

Julia Neal 8/4/72

Office of Business Affairs

Lois Dickey 7/1/72

LEAVES OF ABSENCE

Department of Home Economics and Family Living

Mrs. Joyce Oliver Rasdall Spring semester of 1971-72 school year; extension of leave of absence

LEAVES OF ABSENCE
(continued)

<u>Name</u>	<u>Effective Date and Remarks</u>
<u>Department of Sociology and Anthropology</u>	
Dr. Bragi S. Josepsson	11/1-11/19/71; special leave of absence in order to serve as representative of Iceland in the UN General Assembly
<u>Department of Foreign Languages</u>	
Fannie Holland	1/16-3/8/72; sick leave of absence
<u>Purchasing</u>	
Clarence M. Tabor	1-Year leave effective 12/13/71; appointed Director of Purchases for Commonwealth of Kentucky

FACULTY RESIGNATIONS

<u>Department of Sociology and Anthropology</u>	
Robert A. Neuroth	12/18/71
<u>Departments of Biology and Physics</u>	
Dr. Otto Bluh	Close of the 1971-72 fall semester
<u>Division of Library Services</u>	
Mrs. Mary Helen Lawson	12/31/71

SECRETARIAL AND CLERICAL STAFF RESIGNATIONS

<u>Office of the Dean of the Bowling Green College of Commerce</u>	
Mrs. Anne M. Francis	2/3/72
<u>Ogden College of Science and Technology</u>	
Office of the Dean:	
Mrs. Mary Holman	2/15/72
Hardin Planetarium:	
Mrs. Rosemary Crennel	11/30/71
<u>Department of Foreign Languages</u>	
Mrs. Martha Jane Moore	12/31/71
<u>Division of Library Services</u>	
Margie Helm Library:	
Mrs. Anna L. Carder	12/16/71
Raymond Cravens Graduate Center and Library:	
Mrs. Tonya M. Barnard	11/13/71

a. That residence hall personnel listed on the Summary of Unpaid Wages, Form WH-56, receive payment in the approximate gross amount of \$6,821.23.

b. That female housekeeping personnel listed on the Summary of Unpaid Wages, Form WH-56, receive payment in the approximate gross amount of \$33,131.68.

In addition, I am directing the Dean of Student Affairs to comply with the record keeping requirements of the Act. Maintenance of hours worked records for all residence hall personnel will begin immediately.

These recommendations to the University Board of Regents are being made, and administrative practices are being changed in order to avoid the cost and inconvenience of prolonged negotiations and litigation. Such action does not constitute an admission that our practices were improper.

We attempted to cooperate fully with Mr. Livingston in the hope that such cooperation would result in an accurate disclosure of our pay practices, and we appreciate the professional manner in which Mr. Livingston conducted his field study. His thoughtful and courteous attitude was helpful and resulted in a pleasant and professional association of mutual trust and understanding.

Sincerely yours,

/s/

Dero G. Downing
President

jd

cc: Mr. Herbert L. Livingston
Mr. Harry K. Largen
Mr. James B. Tomes

Following discussion, Mr. Travis moved that President Downing be authorized to proceed in accordance with his letter of December 22 to the Wage and Hour and Public Contracts Division. The motion was seconded by Dr. McCormack; and there being no further discussion, it carried unanimously.

A resolution was presented by the Chairman relative to the purchase by the University of three parcels of real estate. Upon the recommendation of the President, Mr. Moss moved the adoption of the following:

RESOLUTION

WHEREAS, it has been determined that additional land purchases are desirable for the orderly expansion, development, and operation of Western Kentucky University; and

WHEREAS, a certain house and lot owned by Mrs. C. P. Walton at 336 Sumpter Avenue; a certain house and lot owned by Mr. and Mrs. Edward T. Lee at 334 Sumpter Avenue; and a certain house and lot owned by Mr. Claude E. Pickard at 1790 Normal Drive--all located

in the City of Bowling Green and near the campus of Western Kentucky University; and

WHEREAS, said properties have significance for the long-range development and operation of academic programs of Western Kentucky University in accordance with the master plan for development of the campus;

NOW THEREFORE, it is hereby determined by the Board of Regents pursuant to its duties and functions set out in K.R.S. 164 that the subject land is needed and should be acquired for academic purposes, and President Dero G. Downing and his delegated representatives are authorized to submit to the Commissioner of Finance a request to purchase said land for the use and benefit of Western Kentucky University provided it can be purchased at a price agreeable to the University and within the scope of such appraisals as are required by the Commissioner of Finance.

This the 26th day of January, 1972.

The motion was seconded by Mr. Ross and following discussion carried unanimously.

A proposed policy statement relative to patents and copyrights of any invention or discovery by faculty, staff, or students at Western Kentucky University was presented by Dr. Downing. Having been drafted by a special committee appointed on September 21, 1971, and reviewed by the Administrative Council and by selected individuals, including the University Attorney and the academic deans, the President stated that it would be necessary to make future revisions in the proposed policy and that continued attention would be required in the area of copyrights. For the present time, however, he recommended official approval of the following policy, with the understanding that it would apply in cases prior to the development of a more complete and comprehensive plan:

PATENT POLICY

As a public institution of higher education, Western Kentucky University has broad responsibility in the areas of instruction, service, and research. Faculty engaging in research may make significant discoveries which have commercial application. Income resulting from patents is to be regulated in the public interest by procedures set forth in this policy.

1. Scope of the Policy Statement

This policy statement is defined to include any member of the faculty, staff, or student body of Western Kentucky University.

2. General Policy

Any invention or patent which is the result of the use of staff, materials, equipment, time, or facilities shall be owned and controlled by Western Kentucky University.

3. Patents and Research Sponsors

Sponsors of research may wish to retain partial or total control of inventions and patents which are the result of the sponsored research. Unless agreed to in advance of the research, all patent rights from sponsored research shall be owned and controlled by Western Kentucky University.

4. Relationship of the faculty, staff, or student body and Western Kentucky University in regard to patents

a. Faculty, staff, or students having a joint interest with Western Kentucky University in an invention or patent shall assign patent rights to Western Kentucky University.

b. Faculty, staff, or students of the University have the responsibility to report in writing to the Committee on Patents, any invention or discovery of patentable value. Faculty, staff, or students are not obligated to apply for a patent unless such expenses are borne by Western Kentucky University. Faculty, staff, or students must agree to cooperate with Western Kentucky University in patent application procedures. Faculty, staff, or students may have an interest in a patent application and may share in the returns as the Committee on Patents may determine.

c. Interest of the University in all cases involving invention or discovery shall be determined by the standing Committee on Patents appointed by the President of Western Kentucky University. Faculty, staff, or students engaged in patent deliberations shall be present, or may be represented in discussions before the Committee on Patents. The decision of the Committee shall be final and shall determine the interest of the parties in the invention or discovery. The Committee on Patents shall act in accordance with the following general principles:

(1) If the Committee on Patents finds that an invention or discovery made by faculty, staff, or students was not related to employment by Western Kentucky University and was not the result of the use of staff, materials, equipment, time, or facilities owned or controlled by Western Kentucky University, Western Kentucky University shall have no interest in the invention or discovery.

(2) If the Committee on Patents determines that an invention or discovery is related to employment or the use of the resources of Western Kentucky University, patent rights shall be assigned to Western Kentucky University with the faculty, staff, or student member

having an interest in the invention or discovery and sharing in the returns, as determined by the Committee on Patents.

(3) To determine the interest which the faculty, staff, or student shall have, the Committee on Patents shall consider whether Western Kentucky University paid, or did not pay, for time spent in the research which led to the invention or discovery. The Committee on Patents shall determine the extent to which University resources were used in the research. The Committee on Patents shall determine the involvement in advice and assistance given to the inventor by associates of Western Kentucky University. The Committee on Patents shall determine the relationship which existed between the invention or discovery and the responsibilities of the faculty, staff, or student member.

5. Should Western Kentucky University not initiate a patent search within nine months or a patent application within eighteen months of the receipt of a written report of an invention or discovery, the individual faculty, staff, or student member may apply for a patent and shall own all rights.

6. In case of sponsored research, the contract between Western Kentucky University and the sponsoring agency shall be binding on the faculty, staff, or student members engaged on the project, the same as if each were a party to that agreement.

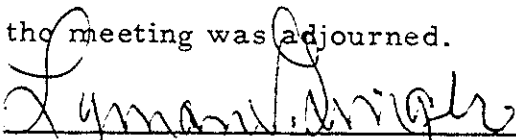
(Following discussion, Mr. Travis moved the adoption of the Patent Policy statement. The motion was seconded by Mr. Ross and carried unanimously.

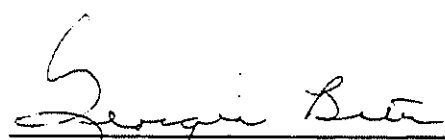
After a brief report from Dr. Downing on the preparation of the 1972-73 operating budget, Dr. Ball moved that the President be authorized to proceed with the development of the operating budget in accordance with previously established procedures. The motion was seconded by Mr. Ross and following discussion carried unanimously.

(Upon the recommendation of the President, Dr. McCormack made the motion that the former Training School building, now under renovation, be redesignated as Science and Technology Hall. Seconded by Mr. Poland and following discussion, the motion carried unanimously.

Under other business, President Downing reported on (1) the excellence of registration for the spring semester which, he stated, would show an increase over the 1971 spring registration; (2) the renaming by the City Government of 17th Street between Chestnut Street and the Russellville Road as Regents Avenue in honor of the Board of Regents; and (3) the renaming of 16th Street between Normal Drive and the Russellville Road as Virginia Garrett Avenue in tribute to the memory of Mrs. Garrett, whose late husband, Dr. Paul L. Garrett, was former President of Western.

There being no further business, on motion duly made and seconded, the meeting was adjourned.


Chairman


Secretary