

MINUTES OF MEETING OF BOARD OF REGENTS  
WESTERN KENTUCKY UNIVERSITY  
July 27, 1974

A regular meeting of the Board of Regents of Western Kentucky University was held on Saturday, July 27, 1974, at 2:30 p.m., CDT, in the Regents Conference Room, Wetherby Administration Building, on the Western campus. Dr. W. R. McCormack, Chairman, presided.

The meeting opened with a prayer of invocation by Dr. John D. Minton, Vice President for Administrative Affairs.

The following members were present:

Dr. W. R. McCormack  
Mr. Ronald W. Clark  
Dr. W. Gerald Edds  
Dr. Chalmer P. Embry  
Dr. Lowell H. Harrison  
Mr. Gregory L. McKinney  
Mr. W. S. Moss, Jr.  
Mr. John L. Ramsey

Absent were Mr. Hugh Poland and Mr. Albert G. Ross.

Also present, in addition to Dr. Minton, were Dr. Dero G. Downing, President; Dr. Raymond L. Cravens, Vice President for Academic Affairs and Dean of the Faculties; Mr. Harry K. Largen, Vice President for Business Affairs and Treasurer; Miss Georgia Bates, Secretary to the Board; Dr. Paul B. Cook, Assistant to the President; Dr. Kelly Thompson, President Emeritus of Western and President of the College Heights Foundation; Mr. William E. Bivin, University Attorney; Mr. Dee Gibson, Jr., Director of Public Affairs and Community Relations; Mr. Charles A. Keown, Dean of Student Affairs; and Mr. Rhea P. Lazarus, Registrar, recently reassigned as Staff Assistant, Office of the President.

Chairman McCormack stated that before proceeding with the prepared agenda, he would like to present several items for discussion. The first one dealt with a memorandum from the President to the Board members dated July 12, 1974, which recommended an expansion of the open house program in the residence halls for the 1974-75 school year and outlined the following proposed plan:

Proposed Open House Program for 1974-75

1. Residents of a hall may observe up to six open houses per semester and twelve per school year.

2. The duration of an open house shall not be more than five hours. The present policy allows duration of four hours.

3. Open house shall be scheduled only on Friday or Saturday between 12 noon and 12 midnight or on Sunday between 12 noon and 10 p.m. Each day is to be considered a single open house.

4. Each hall government shall have printed a ballot and make it available to each resident early in the semester, allowing the resident to:

(a) Vote on the question of whether he or she wants twelve open houses per year or fewer or none.

(b) Vote on preference of day (Friday, Saturday, or Sunday) and the duration (five hours or some lesser period of time) for the open house.

(c) A majority of those voting favorable or unfavorable shall determine the questions; however, at least one-half of the hall population must participate in the vote for an open house to be scheduled.

(d) The residents of a floor may decline to participate in an open house if a majority of the residents vote opposed.

(e) The provisions in paragraphs (a), (b), and (c) shall be settled at the beginning of the year or, if preferred, at the beginning of each semester. The provisions in paragraph (d) shall be exercised for each open house if as many as six residents of a floor call for a vote.

5. Each floor shall have on duty during open house one staff official from the hall government or the resident assistant staff whose duty it shall be to report any infraction of policy to the director of the hall.

6. One-half of the open house staff officials shall come from the hall government organizations. One-half shall be resident assistants.

7. The director, relief director, or assistant director shall be in the hall during the entire period of open house.

8. The following procedures and regulations shall be observed without exception during open house.

(a) The guest shall register at the office upon arrival and departure. Only registered guests shall be above the first floor during open house. It shall be the responsibility of the hostess or host to see that their guests register. The director shall keep the guest register for the files. They will be called for at the end of the semester by the Office of Student Affairs.

(b) The hostess or host shall meet the guests at the hall office or sign-in station in the lobby and shall accompany them to their room and upon departure shall accompany them to the lobby and see that they register out.

(c) Each resident who has a guest must leave the room door open at all times. The same regulation applies if the guest is taken to

another resident's room.

(d) The violation of any provision of this policy will result in the loss of privilege of open house to a resident offender for the remainder of the year.

The Chairman stated that there was a variance of opinion among the Board members as to the desirability of increasing the residence hall "visitation" program from six periods during the 1973-74 school year to twelve periods for the coming school year and that additional information was being requested. He proposed that the President have letters sent to the parents of students living on campus to get their reactions to the plan. Thereupon, Dr. Edds moved that the parents and students involved be polled individually; that a full description of the visitation be contained in the letter; and that after evaluation, results of the poll be sent to the Chairman to be brought up at the next meeting. The motion was seconded by Dr. Embry.

In the lengthy discussion which followed, Mr. Moss stated that with the expanded program proposed to become effective with the opening of the fall semester, the time element was an important factor to be taken into consideration. Dr. McCormack then suggested that the matter be held in abeyance until the parents have the opportunity to make known their feelings, stating that in his opinion neither the Board nor the President's Office has a right to make such decision. At this time, President Downing had distribution made of a report addressed to Dr. Minton by Mr. Keown, Dean of Student Affairs, dated July 26, 1974, which resulted from a request of Mr. Clark for additional information following receipt of the President's memorandum of July 12. After preliminary remarks, he called upon Dean Keown to answer a specific question as to how the proposed plan differs from the existing open house program. In stating that the plan is essentially an extension and embodies little more than refinement of the procedures now being followed, Dean Keown gave a thorough explanation of what the proposed supervised open house entails. He said that "we feel it is a reasonably safe program and can be both successful and effective, as have similar programs in the past."

After further discussion, the Chairman put the question; and upon a call of the roll, the vote was as follows:

Aye: McCormack, Edds, Embry

Nay: Clark, Harrison, McKinney, Moss, Ramsey

In response to Dr. McCormack's suggestion that a call meeting be held in the near future for a discussion of the issue with the dormitory directors, their assistants, and some of the students on campus, Mr. Clark stated that after talking with many students and many parents in an effort to determine if there had been any repercussions or problems in the past, he had found none. He then moved that Western expand its existing policy on open house for the residence halls during the 1974-75 school year in accordance with the President's recommendation, thereby increasing the number from six per year to twelve per year. The motion was seconded by Mr. McKinney.

In expressing further objection to the expanded program, which he stated was described to him by some dormitory directors and counselors as visitation and not open house, Dr. McCormack cited unanimous opposition by students, counselors and directors with whom he had talked, with the latter group having stated that it would be physically impossible to supervise the halls. He added that the directors, who are "scared" at this time, had not conferred with the administration because "I think they are afraid." In response to his question as to why it was necessary for a boy to go to a girl's room when they could visit in the dormitory lobby, Dean Keown explained the crowded situations that exist in such areas, including the Downing University Center, and stated that very little opportunity was afforded for three or four students to "sit down and visit" or study. Upon being asked by the Chairman if he thought parents should have a voice in the matter, the Dean said that on the basis of an approximate 90 percent response from parents authorizing unsupervised dormitory hours for their daughters, he would suspect that an affirmative response to the question at hand would be given even more freely. Mr. Moss, Dr. Downing, and Mr. Keown cited increasing maturity among students, with the majority being capable of conducting themselves in an exemplary manner.

At this point in the discussion, Dr. Minton spoke to a statement in which it was intimated that "we have individuals on this campus who are afraid of this administration." He succinctly reviewed the various positions in which he has served under two presidents during his tenure of sixteen years at Western which involved working with both the administration and the student

body. He stated he felt that colleagues present and some of the Board would agree that a free and open policy exists relative to the President's Office and that he would be disappointed if the implication were made that President Downing would take repressive action against individuals expressing themselves to him, or if any person on the campus felt that their position might be in jeopardy if they happened to express their views. He concluded his statement by requesting that it be made a part of the official record.

After further discussion, the Chairman put the question; and upon a call of the roll, the vote was as follows:

Aye: Clark, Harrison, McKinney, Moss, Ramsey

Nay: McCormack, Edds, Embry

In recognizing the additional responsibility placed upon the University in administering the expanded open house program in the same efficient manner that has characterized such programs in the past, President Downing stated that "every resource at our command" will be utilized in the achievement of this goal.

Other items presented included the following:

1. Dr. McCormack commended Miss Sheila Conway, Staff Assistant in the Office of Public Relations, and Mr. Skip Church, a senior from Ohio, upon the national recognition brought about through the radio production, "Holiday Special."

2. Dr. McCormack spoke briefly on a recent Association of Governing Boards study involving a half-dozen southern university campuses in which 137 non-productive or marginal programs were found to exist. In response to a question as to whether or not Western has undertaken such a study, a summary was given as to the intensified efforts of various university committees and other groups toward this end. Reference was made to the recent self-studies for two broad accreditation associations and to the statewide study of the graduate and professional programs. The efforts of the University in this direction were described as being a "continual process."

3. Dr. McCormack reported on the findings of researchers engaged in the study of marijuana and hashish which showed a rapid rise in the

use of marijuana and linked the drugs to both mental and physical disorders.

He stated that in light of the recent medical report, he feels that the nation is presented with one of its biggest problems for years to come. He shared copies of an article which contained statistics and data on the problems of drug abuse.

4. Upon inquiry, Mr. Moss reported that his committee appointed by the Chairman to make a study of student interest in campus elections had met and was recommending to the Board that the President be authorized to name a committee consisting of students and administrative personnel to make an indepth study of student voting on campus, student voting on campuses similar to Western, and to report back to the President after such studies have been completed. After discussion, Mr. Ramsey moved approval of Mr. Moss's recommendation. The motion was seconded by Dr. Harrison and carried unanimously.

5. Upon inquiry, Dr. Edds reported that his committee appointed by the Chairman to work with the Faculty Athletic Committee in matters involving fiscal accountability, recruiting, staffing, and player eligibility did not have a report.

The minutes of the special meeting held on June 19, 1974, were presented by the Chairman. Following discussion, Dr. Harrison moved, with a second by Mr. Ramsey, that the minutes be adopted without a reading inasmuch as copies had been mailed to the members and were found to be in order. The motion carried unanimously.

Presented for the consideration of the Board was a report to the President from the Vice President for Academic Affairs and Dean of the Faculties which consisted of thirteen proposed associate degree and certificate programs, five baccalaureate and graduate programs, a recommendation for redesignation of the Office of Undergraduate Advisement, and reports on the National Council for Accreditation of Teacher Education reaccreditation study and on the National League for Nursing reaccreditation study. All matters in the report having been reviewed by the appropriate academic officers, councils and committees, and endorsed by the Vice President for Academic Affairs and Dean of the Faculties were presented by the President in exhibit form and recommended by him for approval. The report follows:

(Secretary's note: Inasmuch as complete descriptions of the first ten associate degree programs proposed are covered in the minutes of the meeting of April 27, 1974, at which time the planning and development of these programs were endorsed by the Board, the descriptions are not duplicated here.)

A. Recommendations from the Academic Council

1. Proposed Associate Degree and Certificate Programs:

- (a) Architectural Drafting Technology
- (b) Building Construction Technology
- (c) Graphic Reproduction Technology
- (d) Industrial Electrical Technology
- (e) Industrial Plastics Technology
- (f) Manufacturing Technology
- (g) Metals Technology
- (h) Wood Products Technology
- (i) Radiological Technology
- (j) Health Care Administration

(k) Power Mechanics Technology. This program provides two years of training in understanding the operation of increasingly mechanized industrial processes. The program will enable students to gain practical skills and knowledge which will facilitate direct entry into industrial occupations working with power-driven machines and machine tools.

(l) Technical Illustration. This one-year certificate program involves technical illustration techniques to develop a student who can function as a technical illustrator, air-brush artist, or layout artist. Job opportunities are good because involved industries have traditionally relied on training inexperienced personnel. This one-year educational program in this field can serve a definite industry need.

(m) Mapping and Cartographic Techniques. This two-year program provides training in mapping, charting and related drafting techniques. The technician with this training will be qualified for jobs with a variety of agencies involved in mapping, plotting, land use planning, urban development, etc.

2. Proposed Baccalaureate and Graduate Programs:

(a) Interdisciplinary Major in Public Relations. The interdisciplinary program in public relations is a grouping of existing courses from six departments representing three colleges. The program involves theoretical and practical courses designed to prepare students for a variety of occupations in business, industry, governmental and public services agencies. Opportunities for employment are good. Existing faculty and courses are to be used; therefore, no budgetary allocations are required.

(b) Major in Learning Disabilities (Undergraduate and Graduate - M.A. in Education). The major in learning disabilities is proposed to serve growing demands of state, regional, and local governmental agencies. Recent state government directives are requiring public schools and encouraging other agencies to create formal programs to

deal with learning disabilities. This program is designed to help fill staffing needs which will result from these recent trends. The program is proposed at the undergraduate level and also at the graduate level as an M. A. in Education program for teachers certified in elementary or secondary education. Two new courses are required which will be taught through existing faculty positions; therefore, no new resources are required.

(c) Minor in Health Care Administration. This minor program in health care administration has been developed out of the existing area of concentration program in health care administration. A minor program in this field will enable students to make an attractive combination of this program with other related majors such as business administration, accounting, government, or other fields. The combined programs would have a student well prepared for entry into a variety of health care occupations in public and private health care related agencies. This proposal requires no new resources.

(d) Minor in Data Processing. This minor program in data processing is proposed to offer students an opportunity to combine limited study in this important field with their major study in traditional business and social science areas. This program will introduce students to computers and computer usage with emphasis on the computer's usefulness in processing information through systems. No new courses or faculty are required, and the program does not require the allocation of any new resources.

(e) Cooperative Doctoral Program in Chemistry. The proposed cooperative doctoral program in chemistry between Western Kentucky University and the University of Louisville would specialize in Spectroscopy and Reactions of Free Radicals. The development of an expertise in the chemistry of unpaired electron species (radicals) would find broad application in Kentucky. Such chemical species are used by industries to induce polymerization involved in the formation of photochemical smog, take part in numerous chemical reactions of life processes, are created when tobacco is burned, might be useful in cancer detection, are believed involved in the process of aging, to name but a few areas wherein this chemical entity is encountered. The most significant value of this program should be the final result of more qualified personnel to fill positions of leadership in the communities served by these two institutions. Overall coordination of and evaluation of the Cooperative Doctoral Program will be provided by a permanent Coordinating Committee consisting of at least four members; a minimum of two members being appointed by the Dean of the Graduate School of the U of L and two by the Dean of the Graduate College of WKU. This program will use existing faculty, courses, and equipment; therefore, no new resources will be required.

B. Recommendation for Redesignation of the Office of Undergraduate Advisement

It is recommended that the Office of Undergraduate Advisement be redesignated as the Office of Undergraduate Advisement and Developmental Studies. The expansion of this office's function to include developmental studies will enable the University to better coordinate the advisement of students with the provision of special instructional assistance including tutorial services. Dr. Jerry Wilder, presently Director of the Undergraduate Advisement office, will assume responsibilities in the area of developmental studies in addition to his present assignment.

C. Report on National Council for Accreditation of Teacher Education Reaccreditation Study

Western Kentucky University has engaged during the past year in an intensive study of the teacher education programs which will be



presented to the National Council for Accreditation of Teacher Education. In October of this year a team selected by the National Council will visit the campus for purposes of verifying the report. Subsequently, the report of the institution and that of the visiting team will constitute the reports on which reaccreditation action will be taken by the Council. Dr. J. T. Sandefur has served as Chairman of the Steering Committee for the study, and Dr. Henry N. Hardin has directed the study and has edited the final report which is now being printed. The visiting team chaired by Dr. Arthur Fritschel will be joined by the Kentucky Department of Education team in the campus visitation. Accreditation standards of NCATE have been adopted as the standards for teacher preparation by the State Department of Education.

D. Report on National League for Nursing Reaccreditation Study

Associate degree programs and baccalaureate and higher degree programs in nursing which have been accredited by the National League for Nursing are usually revisited and reevaluated for accreditation every eight years. During the past year the Western nursing faculty, headed by Mrs. Bettye Jones, engaged in an evaluation of the nursing program and prepared a self-study report for the League. On October 16, 17, and 18, 1974, the Department of Nursing will be visited by the National League for Nursing representatives, Michael Lenkowski, Lansing Community College, Lansing, Michigan, and Charlotte J. Burge, Lorain County Community College, Elyria, Ohio. The purpose of the forthcoming visit is to verify, clarify, and amplify the self-evaluation report prepared by the faculty so that the N. L. N. Board of Review will have a clear and complete picture of the nursing program prior to action on reaccreditation.

All items in the report were further explained and discussed, following which Mr. Moss moved (1) approval of all recommendations from the Academic Council, (2) the redesignation of the Office of Undergraduate Advisement as the Office of Undergraduate Advisement and Developmental Studies, and (3) acceptance of the reports on the National Council for Accreditation of Teacher Education reaccreditation study and the National League for Nursing reaccreditation study. The motion was seconded by Mr. McKinney and carried unanimously.

A listing of personnel changes subsequent to the meeting of the Board on June 19, 1974, was presented. After preliminary remarks, President Downing called special attention to the following recommendations of particular importance which were covered in a memorandum to the Board on July 25:

1. Dr. Thomas Updike. During the past year Dr. Updike has served as Interim Director of Admissions thereby enabling Mr. Steve House to be given a leave of absence to work on his doctorate at Indiana University. He is recommended to fill this position on a permanent basis and will be assigned the added responsibility of coordinating community-junior college relations.

2. Mr. Steve House. Mr. House will return from the leave of absence this fall when he completes the doctorate at Indiana University. It is recommended that he be appointed to the position of Registrar.

3. Dr. Ronnie Sutton. It is recommended that Dr. Sutton be promoted from Associate Dean for Scholastic Development to Dean of Scholastic Development. This is in recognition of the expanded responsibility resulting from placing the Registrar's function under the Office of Scholastic Development. Also, this promotion is in recognition of the past performance of Dr. Sutton in this position.

4. Dr. John Scarborough. Dr. Scarborough is one of the most effective teachers in the University, as evidenced by his selection last spring as the recipient of the Faculty Award for Excellence in Classroom Teaching. In recognition of this fact and to more effectively utilize his ability to communicate with alumni of the University and with other groups such as public school teachers and school leaders, it is recommended that he be relieved of the responsibility of Director of the Summer School and be designated as Professor of Education and Distinguished Service Professor.

5. Dr. James Davis. It is recommended that Dr. Davis be promoted from Associate Dean of the Faculties to Dean of Faculty Programs. As Dean of Faculty Programs, Dr. Davis will have additional duties and responsibilities in working with Deans and Department Heads in the area of faculty development, evaluation, etc. He will also serve as Associate Affirmative Action Officer.

The complete listing of personnel changes follows:

#### NEW FACULTY

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
<u>College of Education</u>		
Jones-Jaggers Laboratory School:		
Miss Mary Carol Turner	\$ 9,900	1974-75 school year; Instructor; one-year appointment
Physical Education and Recreation:		
Mr. Lanny Van Eman	14,000	8/16/74; Assistant Basketball Coach and Instructor; assumed coaching duties 6/24
Reading and Special Education:		
Mr. Leo Andrew Ruberto	11,400	8/16/74; Instructor; Assistant Professor upon receipt of doctoral degree; \$12,000 with doctorate
Dr. John K. Vokurka, Jr.	15,600	8/16/74; Assistant Professor
<u>Academic Services</u>		
Library Services:		
Mrs. Jean Moore Almand	8,700	8/16/74; Instructor; straight 12-months basis
Mrs. Nancy R. Steen	8,800	8/16/74; Instructor; straight 12-months basis
<u>Ogden College of Science and Technology</u>		
Geography and Geology:		
Dr. Sandor C. Csallany	17,400	8/16/74; Professor
<u>College of Applied Arts and Health</u>		
Home Economics and Family Living:		
Miss Vicki Lynn Wright	9,000	8/16/74; Instructor; one-year appointment

NEW FACULTY  
(continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
<u>College of Applied Arts and Health (continued)</u>		
Library Science:		
Dr. Jefferson D. Caskey	\$16,000	8/16/74; Associate Professor
Health and Safety:		
Mr. Ronald J. Dunn	8,500 (10-months basis)	8/1/74; Instructor; Assistant Athletic Trainer in Department of Physical Education and Recreation (10-month appointment)

NEW STAFF

Administrative Affairs

University-School Relations:		
Mrs. Marilyn Basham Loyal	9,120	8/16/74; Field Representative

Business Affairs

Student Financial Aid:		
Mrs. Mona S. Logsdon	9,048	7/8/74; Staff Assistant

College Heights Foundation

College Heights Bookstore:		
Mr. Kyle M. Nicks	7,200	7/1/74; Receiving Department Manager

President's Office

Public Safety:		
Mr. Elvis Paul Bunch	13,000	1/1/75; Assistant Director of Public Safety for Training and Investigation
Mr. Joseph D. Mahurin	\$3.50 per hour	7/19/74; Officer; on an hourly basis

FACULTY AND STAFF REASSIGNMENTS AND/OR PROMOTIONS

President's Office

Public Safety:		
Mr. Bobby G. Houk	14,028	7/1/74; Assistant Director

Academic Affairs

Dr. James L. Davis	24,992	Promoted to Dean of Faculty Programs
Dr. Ronnie N. Sutton	22,884	Promoted to Dean of Scholastic Development
Mr. Donald Darnell	9,495	Reassigned from Director of Veterans' Affairs to Coordinator of Freshman Orientation and Special Projects
Admissions:		
Dr. Thomas L. Updike	19,236	Named Director; presently serving as Interim Director

FACULTY AND STAFF REASSIGNMENTS AND/OR PROMOTIONS  
(continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
<u>Academic Affairs (continued)</u>		
Veterans Affairs:		
Mr. Leonard Mullins	\$675 per month	Named Director; one-year appointment
<u>College of Education</u>		
Dr. John Scarborough	no change	Reassigned from Director of Summer School to Professor of Education and Distinguished Service Professor, 12-months position
NEW RESIDENCE HALL DIRECTORS		
Bemis Lawrence Hall:		
Miss Karen Chandler Smith	\$ 6,500 (10-months basis)	8/1/74-5/31/75; to be employed in Office of the Dean of Student Affairs for the period 6/1/75- 7/31/75 at salary of \$500 per month
Douglas Keen Hall:		
Mr. Guy Thomas Scholar	2,400	8/16/74; Assistant Director; 9-months basis
Hugh Poland Hall:		
Mr. Gary A. Giamartino	2,400	8/16/74; Assistant Director; 9-months basis
Central Hall:		
Miss Freida Florence Kaufman	2,400	8/16/74; Assistant Director; 9-months basis
NEW SECRETARIAL AND CLERICAL STAFF		
<u>College of Education</u>		
Head Start:		
Miss Adelle M. Powell	4,680	6/14/74; Administrative secre- tary in WKU/UT Leadership Development Program
<u>Academic Affairs</u>		
Office of the Registrar:		
Miss Bernice G. Wilder	4,920	8/1/74; General Clerk I
<u>Academic Services</u>		
Office of University Archivist:		
Mrs. Helen L. Knight	4,800	8/1/74; Administrative secretary
Library Services:		
Mrs. Julie Allen	4,320	7/1/74; Clerical assistant; em- ployed on an hourly basis 6/18-6/30
Mrs. Shannon C. Gaddie	4,320	7/15/74; Clerical assistant
Miss Judith M. McCormack	4,320	7/ 1/74; Clerical assistant; em- ployed on an hourly basis 6/18- 6/30
Mrs. Patsy H. Pitchford	4,320	7/ 1/74; Clerical assistant; em- ployed on an hourly basis 6/18- 6/30

NEW SECRETARIAL AND CLERICAL STAFF  
(continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
<u>Academic Services (continued)</u>		
Library Services:		
Mrs. Jacqueline Faye Edwards	\$ 4,800	8/16/74; Secretary; Education Resources Center; employed on an hourly basis 7/24-8/15/74
Mrs. Ann E. Brown	4,680	8/19/74; Clerical assistant; employed on an hourly basis 7/30-8/18/74

Business Affairs

Student Financial Aid:		
Miss Mabel L. Romans	4,800	7/15/74; General Clerk II
Central Stores:		
Mrs. Donna R. Dennis	4,320	8/1/74; General Clerk I

SECRETARIAL AND CLERICAL  
REAPPOINTMENT AND/OR REASSIGNMENT

Bowling Green College of Business  
and Public Affairs

Business Administration:		
Mrs. Janice L. Castiller	4,800	8/1/74; Position as departmental secretary changed from 11-months basis to 12-months basis

College of Education

Counselor Education:		
Mrs. Alice E. Englebright	5,292	8/16/74; Position as departmental secretary changed from 11-months basis to 12-months basis

Industrial Education and Technology:

Miss Jeannie Jasper	5,172	8/16/74; Position as departmental secretary changed from 11-months basis to 12-months basis
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Teacher Corps:

Miss Deborah Lynn Myers	\$400 per month	8/22/74; Reappointed to the position of secretary; 8/22/74 - 8/14/75
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Head Start:

Mrs. Dinah S. Eder	6,000	6/1/74; Promoted to Program Coordinator-Bookkeeper for WKU/UT Leadership Development Program in the Extended Program.
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Potter College of Arts and Humanities

English:

Mrs. Marilyn Scheiferdecker	3,816	8/21/74; Reassigned from Office of University Archivist to position of departmental secretary in Department of English; 9-months basis to be paid over
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SECRETARIAL AND CLERICAL  
REAPPOINTMENT AND/OR REASSIGNMENT  
(continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
<u>Academic Affairs</u>		
Admissions:		
Miss Sarah June Haynes	\$ 5,040	7/15/74; Position reclassified from clerk-stenographer to administrative secretary; \$5,484 effective 8/16/74
Veterans Affairs:		
Mrs. Vicki Benningfield	4,680	7/1/74; Reappointed as General Clerk II for the period 7/1/74-6/30/75
<u>Academic Services</u>		
Grant and Contract Services:		
Miss Judy Bentley	4,800	8/1/74; Reappointed to position of administrative secretary on regular basis
<u>Business Affairs</u>		
Purchasing:		
Mrs. Sarah S. Richey	5,064	8/19/74; Promoted from the position of General Clerk I to General Clerk II
<u>College Heights Foundation</u>		
College Heights Bookstore:		
Miss Inga Sue Minton	4,800	7/1/74; Position reclassified from General Clerk I to administrative secretary; \$5,040 effective 8/16/74

STAFF RESIGNATIONS

<u>Office of University Attorney</u>		
Miss Leslie C. Knott		8/19/74; Administrative secretary
<u>College of Education</u>		
Center for Career and Vocational Teacher Education:		
Miss Lynn Schult		6/30/74; Secretary
<u>Academic Services</u>		
Library Services:		
Miss Louise H. Glaser		8/1/74; Clerical assistant
Mrs. Carolyn Boles		8/2/74; Secretary; Education Resources Center
<u>Administrative Affairs</u>		
Student Affairs:		
Mrs. Elizabeth Thornton		7/31/74; Office supervisor

STAFF RESIGNATIONS  
(continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
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Administrative Affairs (continued)

Residence Hall Directors:  
Mr. Jan Neil Akers

5/15/74; Director of Bemis  
Lawrence Hall

Business Affairs

Student Financial Aid:  
Mrs. Dorothy P. Hall  
Miss Judy C. Watt

7/5/74; Staff assistant  
9/2/74; General Clerk II

LEAVE OF ABSENCE

Potter College of Arts and Humanities

Philosophy and Religion:  
Mr. John E. Long

1974-75 school year; to accept  
Fulbright award to study and  
teach in North Africa

RETURNING FROM LEAVE

Academic Affairs

Office of the Registrar:  
Mr. Stephen House

\$17,800

Has been on leave as Director of  
Admissions; named Registrar

College of Education

Industrial Education and Technology:  
Mr. Howard Lowrey

13,000

8/16/74; Instructor; Assistant  
Professor upon completion of  
doctoral degree; \$13,600 with  
doctorate

SABBATICAL LEAVE

Bowling Green College of Business  
and Public Affairs

Sociology and Anthropology:  
Dr. Faud G. Baali

Change from 1974 fall semester  
to 1974-75 school year

FACULTY RESIGNATIONS

College of Education

Industrial Education and Technology:  
Dr. Clyde M. Hackler

8/15/74

Jones-Jaggers Laboratory School:  
Mr. William M. Riddle

8/3/74; Also Department of Read-  
ing and Special Education

Psychology:  
Dr. Sandra C. Reese

8/15/74; Accepted post-doctoral  
position at John Hopkins Uni-  
versity

FACULTY RESIGNATIONS  
(continued)

<u>Name</u>	<u>Effective Date and Remarks</u>
<u>College of Education (continued)</u>	
Reading and Special Education: Dr. Frederick D. Reese	8/15/74
<u>College of Applied Arts and Health</u>	
Home Economics and Family Living: Mr. Frederick C. Malven	4/29/74; Not returning from leave
<u>Academic Services</u>	
Library Services:	
Mrs. Mary G. Lamb Arterburn	8/15/74
Mr. Robert S. Phillips	8/15/74

Following discussion and upon the recommendation of the President, Dr. Embry moved for approval of the personnel changes. The motion was seconded by Dr. Harrison; and upon a call of the roll, the vote was as follows:

Aye: McCormack, Clark, Edds, Embry, McKinney, Moss,  
Ramsey

Nay: None

Abstaining: Harrison

A report on the Electrical Energy and Facilities Management Project which was mailed to members of the Board on July 23 and explained the concepts of electrical energy management and the objectives of the project was presented for their consideration. President Downing stated that the proposed plan is the result of study and investigation over a period of approximately ten months of various means by which the University can reduce and more effectively control the use of fuel and electrical energy, thereby reducing costs of utilities which have continued to rise at an alarming rate. After recommending acceptance of the plan and authorization for the University to proceed with its implementation, funds for which have been included in the 1974-75 Operating Budget, he called upon Mr. Largen who explained how the IBM System/7 operates in the control of electrical demand and consumption. In stating that the goals of the monitoring and control project are to (1) limit peak demand for energy to a predetermined or specified amount and to (2) reduce consumption by turning off nonessential equipment whenever possible, Mr. Largen said that thirty-two major buildings that contain the majority of the high energy consumption



equipment on campus have been selected for installation of instrumentation. He noted that the project cost of \$70,505 and computer rental of \$32,886 for twenty-nine months could be recovered in that length of time because of the estimated monthly savings of \$3,583 in the electrical bill.

Following discussion, Mr. Moss moved approval of the Electrical Energy and Facilities Management Project. The motion was seconded by Mr. Clark and carried unanimously.

A report on all grants and contracts to Western totaling \$1,264,604 for the period July 16, 1973, to June 30, 1974, was presented by the President. The report, which was mailed to the Board members on July 24, listed the amount of each grant, the individual responsible for the administration of the grant, and the source of funding. It also reflected the following breakdown of sources: Federal government agencies, \$816,111; Commonwealth of Kentucky, \$268,503; private and other sponsors, \$179,990. Following discussion, Mr. Ramsey moved acceptance of the report. The motion was seconded by Dr. Harrison and carried unanimously.

A summary report on the cremation of bonds payable for the period July 1, 1966, through June 30, 1973, which had been previously mailed to members of the Board, was presented by President Downing and recommended for acceptance. The summary, which was taken from a detailed report prepared by the University Internal Auditor, reflected the breakdown of the Consolidated Educational Buildings Revenue Bonds, Housing and Dining System Revenue Bonds, Bond Anticipation Notes, Interest Coupons, Building Revenue Refunding Bonds of 1940 and of 1945, and of the Dormitory Revenue Bonds of 1947, all totaling \$22,780,406.36, which have been paid and cancelled and subsequently cremated. After discussion, Mr. Moss moved, with a second by Dr. Embry, for acceptance of the report. The motion carried unanimously.

The next item on the agenda was a progress report on the College Heights Foundation. In his comprehensive statement, Dr. Thompson reviewed the historical background of the Foundation, which was chartered in 1923 under the administration of Dr. H. H. Cherry, and the early role which it played in bringing the Kentucky Building into existence. Created primarily as a loan program for deserving students through solicitation of funds, he explained how

the Foundation acquired the operation of the bookstore, which was started by Western as a "child of necessity," and through which the Foundation in subsequent years has been able to expand the loan program as well as provide physical embellishments for the institution.

Dr. Thompson described the reorganization of the College Heights Foundation which began in 1970 and was culminated in 1973 with an arrangement with Western whereby the Office of Business Affairs now provides management support, coordination and planning assistance in the operation of the bookstore and laundry. The creation of the Memorial Fund during the first year of reorganization by the establishment of a general area of perpetual trusts, which consisted of the rather modest accumulated holdings that had come to the College Heights Foundation and to Western down through the years by will bequests or gifts, was reported by the Foundation President. He stated that the fund, which is kept invested in Government-guaranteed securities with estimated earnings of approximately \$75,000 for the current year, is experiencing healthy growth.

In comments leading up to the budget for the coming school year, Dr. Thompson said that 1972 saw the largest loan total, \$126,436, with the service being provided last year totaling \$108,458. It being estimated that this year's total will be approximately the same, he stated that the Foundation is prepared to (1) operate a \$100,000 plus emergency loan program in which an estimated 700 students will participate and to (2) be the instrument through which \$30,000 in scholarship funds will be channeled to President Downing and the University Scholarship Committee for approximately 200 students who will be aided directly through scholarship awards from the Scholarship Committee which will range from about \$100 to \$500.

In his report, President Thompson pointed out that the College Heights Foundation is in no sense of the word an Office of Development, which the older universities almost without exception have in operation and which calls for a sizable bureau and high-salaried staff who concentrate on fund raising in all of its ramifications. He stated he was confident that the day would come when Western would want to consider the establishment of such an office and that he was watching developments along that line among the universities which could be classified as similar to Western. If and when he would consider the time to be

propitious for consideration of such program, he would report such to the President for the consideration of him and the Board of Regents.

In speaking of one of the main objectives in the reorganization of the Foundation being the establishment of a reputation as the best operation from a business standpoint of all similar organizations to be found anywhere, Dr. Thompson stated it was felt that this has been achieved. Not only is such a reputation desirable from all normal viewpoints, he continued, but is believed to be an absolute requirement in the giving of proper encouragement to individuals to provide ever-increasing financial support to the Foundation. Referring to the motto, "Guardian of Trusts," established within the reorganization, he said that "We cannot live up to that motto unless we have an operation that is meticulously and scrupulously the best."

Enumerating some of the economic and other factors that currently prevail, Dr. Thompson stated that he considered the present time to be one of the most difficult in history as far as financial gift support for the Foundation program is concerned. Despite this, however, he said he felt that there was an ever-growing number of alumni and other friends who are willing to help in some financial way now or who are planning to do so in the future. The policy to operate a low-key program was described, in his opinion, as being "good." He said he believed that the real impact of the present program, as stated to President Downing when the present type of operation was started, would not be felt for at least a decade. After that time and from then forward, he said, the amount of money which will be accumulated in the Memorial Fund will serve as "one of the greatest strengths that this university will possess, with the annual earnings opening up all types of opportunities not only to aid needy and worthy students but to provide challenges for greater academic achievement through a program of merit awards which can be instituted at the proper time." He added that in the meantime he saw no reason why, with the support of alumni and other friends, the Foundation cannot continue to be of increasing service to students in the area of emergency loans to such degree as is necessary and in the channeling to Western of gradually increasing annual funds to provide badly needed scholarship support.

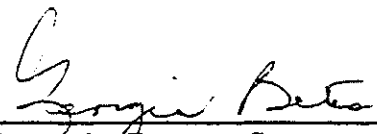
In conclusion, Dr. Thompson expressed appreciation to President Downing; Mr. Largen; the Board of Regents; and to Miss Bates, the Executive Secretary-Treasurer, for the innumerable ways in which they manifest their interest in and cooperation and support of the College Heights Foundation.

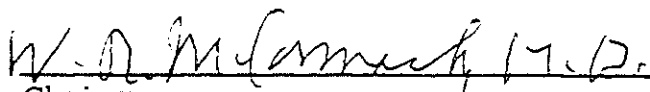
Under other business, President Downing (1) reported that final inspection of Cherry Hall scheduled for July 16 had been cancelled by the architect because of the inability of the contractor to finish the work and that completion of the project was now estimated for the period August 20-September 10, and (2) reminded members of the Board of commencement exercises scheduled for Friday, August 2, at 6:30 p.m. and invited participation by those who could conveniently do so.

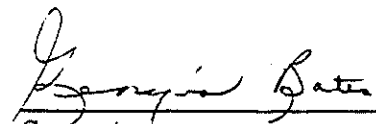
There being no further business, on motion made and duly seconded, the meeting was adjourned at approximately 5:00 p.m.

#### CERTIFICATION OF SECRETARY

I certify that the minutes herein above set forth an accurate record of votes and actions taken by the Board of Regents of Western Kentucky University in its meeting held on July 27, 1974, in the Regents Conference Room of the Wetherby Administration Building on the Western campus and further that the meeting was held in compliance with Sections 2, 3, 4, and 5 of House Bill 100 enacted by the General Assembly of the Commonwealth of Kentucky at its 1974 Regular Session.

  
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Georgia Bates, Secretary

  
\_\_\_\_\_  
Chairman

  
\_\_\_\_\_  
Secretary