

MINUTES OF MEETING OF BOARD OF REGENTS  
WESTERN KENTUCKY UNIVERSITY  
January 29, 1977

A regular meeting of the Board of Regents of Western Kentucky University was held on Saturday, January 29, 1977, at 2:30 p.m., CST, in the Regents Conference Room of the Wetherby Administration Building on the Western campus. Mr. John David Cole, Chairman, presided.

The meeting opened with a prayer of invocation by Dr. Raymond L. Cravens, Vice President for Academic Affairs and Dean of the Faculties, who is on sabbatical leave during the current school year.

All members were present; namely,

Dr. William G. Buckman  
Mr. Ronald W. Clark  
Mr. John David Cole  
Mr. Tom Emberton  
Mr. Carroll Knicely  
Mr. William M. Kuegel  
Mr. Hugh Poland  
Mr. John L. Ramsey  
Mr. Ronald G. Sheffer  
Miss Christy Vogt

Also present, in addition to Dr. Cravens, were Dr. Dero G. Downing, President; Dr. James L. Davis, Interim Vice President for Academic Affairs and Dean of Faculty Programs; Dr. John D. Minton, Vice President for Administrative Affairs; Mr. Harry K. Largen, Vice President for Business Affairs and Treasurer; Miss Georgia Bates, Secretary; Dr. Paul B. Cook, Assistant to the President for Resources Management and Director of the Budget; Mr. Rhea P. Lazarus, Staff Assistant, Office of the President; Mr. William E. Bivin, University Attorney; Dr. Randall Capps, Head of the Department of Communication and Theatre and Parliamentarian; and Mr. Dee Gibson, Director of Public Affairs and Community Relations.

The minutes of the regular meeting held on October 30, 1976, were presented by the Chairman. Following discussion, Mr. Ramsey moved that the minutes be adopted without a reading inasmuch as copies had been mailed to the members on November 17 and were found to be in order. The motion was seconded by Mr. Poland and carried unanimously.

In keeping with the policy of the Board, the agenda for the meeting and information and materials pertinent to items thereon had been mailed by the President to the members.

In presenting a report to him from and endorsed by the Interim Vice President for Academic Affairs consisting of four recommendations and a report from the Academic Council which "are the result of studies, deliberations, and activities that have taken place in the various groups which function as a part of the organizational structure established for this purpose," President Downing recommended approval of the following:

I. Recommendations from the Academic Council:

A. Proposed Area of Concentration in Psychobiology. The Departments of Biology and Psychology jointly propose to offer a new interdisciplinary program in Psychobiology. For several years these two departments have cooperated in providing students with a special major/minor combination between the two departments. This program is designed to prepare students for employment in areas such as behavioral research or it will provide suitable undergraduate training for graduate studies in such areas as psychobiology, psychopharmacology, and neuropharmacology. Courses utilized in the curriculum of this program are existing courses in the Departments of Biology and Psychology.

B. Proposed Cooperative Associate of Science Degree in Printing Technology. The Department of Industrial Education and Technology proposes to cooperate with the Bowling Green and Somerset State Vocational-Technical Schools to offer a cooperative Associate of Science Degree in Printing Technology. This program is designed to allow the students to use technical credit achieved through their vocational schooling to be applied toward an associate degree. The additional education which vocational/technical school students will take at Western will better equip them for success in their technical vocation. The program has been endorsed by the Bureau of Vocational Education of the State Department of Education. No new resources will be required to implement this cooperative program.

C. Proposed Certificate for Specialized Professional School Services Endorsed for the Position of JROTC Instructor. The Department of Military Science proposes a certification program for high school JROTC instructors. The program meets all of the requirements of the State Department of Teacher Education and Certification. The purpose of the program is to provide a certification plan for persons desiring to serve as specialized professionals in high school JROTC programs. No new resources will be required to implement this program.

D. Proposed Area of Concentration in Community Health. The Department of Health and Safety proposes to offer an area of concentration in Community Health as an expansion of the existing undergraduate major in Community Health. The department plans to continue offering the undergraduate major but feels that some students can be better prepared to meet their professional needs through the development of an area of concentration program which will allow students greater specialization in community health than is provided through the major program. Since the development of this program is based upon a student taking an increased number of existing courses in community health, no new resources will be required to implement this program.

II. Report from the Academic Council:

Revisions in the Journalism Education Major. The Department of Journalism, newly formed, has implemented several changes in its major in Journalism Education. These changes have been necessitated by internal curriculum changes resulting from renumbering courses and the creation of the new Department of Journalism.

A motion for approval of the recommendations and acceptance of the report as outlined above was made by Dr. Buckman and seconded by Mr. Clark. After full discussion in which Interim Vice President Davis elaborated upon each item in the

written report, the motion carried unanimously.

Personnel changes subsequent to the meeting of the Board on October 30, 1976, were presented by Chairman Cole. The listings, which were briefly reviewed by the President, follow:

PERSONNEL CHANGES

Part I. Faculty Personnel Changes

<u>Name</u>	<u>Faculty Salary</u>	<u>Effective Date and Remarks</u>
<u>Bowling Green College of Business and Public Affairs</u>		
Accounting:		
Mr. Richard E. Coppage	\$ 4,800	1/1-5/14/77; 1-semester appointment; replace Dr. John Thompson; instructor
Mr. G. Stevenson Smith	18,400	8/16/77; assistant professor; budgeted position; \$19,000 with doctorate
Public Service Institute:		
Mrs. Anne W. McAfee	5,500	1/10-5/14/77; 1-semester appointment; replace Mr. John Wilson who is on leave of absence; instructor
Dr. Orba F. Traylor	12,500	1/13-8/5/77; Visiting Professor; replace Dr. Frank Neuber who is on leave of absence
<u>College of Education</u>		
Center for Career and Vocational Teacher Education:		
Mrs. Charla E. Crowell	1,026 per month	11/1/76-9/26/77; State Training Officer in Head Start Program; grant funded
Mrs. Elaine Faine	1,000 per month	11/1/76-9/26/77; State Training Officer in Head Start Program; grant funded
Miss Susan McBride	1,150 per month	11/1/76-9/26/77; State Training Officer in Head Start Program; grant funded
Mrs. Elizabeth McKinley	900 per month	12/15/76-9/26/77; State Training Officer in Head Start Program; grant funded
Industrial Education and Technology:		
Mr. John C. Spoo	2,400	10/25-12/17/76; instructor; replace Mr. Daniel Ray
Reading and Special Education:		
Mrs. Sharman P. Moore	5,000	1/10/77; 1-semester appointment; instructor; grant funded
<u>Ogden College of Science and Technology</u>		
Engineering Technology:		
Mr. Robert L. Baxter	16,620	1/1/77; assistant professor; budgeted position
<u>Potter College of Arts and Humanities</u>		
Center for Intercultural and Folk Studies:		
Dr. Robert T. Teske	13,500	8/16/77; assistant professor; replace Dr. Kenneth Clarke
Journalism:		
Mr. John F. Corn, Jr.	14,000	1/10/77; Photo-Journalist in Residence; replace Mr. David Sutherland

Part L Faculty Personnel Changes (continued)

Faculty  
(continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
<u>Academic Services</u>		
Media Services:		
Mr. Thayton M. Traugher	\$11,500	1/1/77; instructor; joint assignment in Media Services and Department of Communication and Theatre; straight 12-month basis; replace Mr. Larry Coyle
<u>Faculty Reappointment</u>		
<u>College of Applied Arts and Health</u>		
Health and Safety:		
Mrs. Kay Karnes Wilcox	4,700	1/10/77; 1-semester reappointment; instructor
<u>College of Education</u>		
Center for Career and Vocational Teacher Education:		
Mr. John F. Hanel	850 per month	1/1-6/30/77; one-half time in Center for Career and Vocational Teacher Education and one-half time in Department of Psychology

Eagle Prep Faculty and Staff

Mr. Jan L. Ireland	1,316 per month	10/17/76-1/31/77; Coordinator-Counselor
Mrs. Mary T. Fleming	587 per month	10/20-12/11/76; Administrative Secretary
Mrs. Lillie B. Coleman	1,522.50 per cycle	10/17-12/11/76; Mathematics Instructor
Mrs. Kathleen Rathbun	1,070 per month	10/27-11/26/76; Mathematics Instructor
Mrs. Marianna Daskal	1,540.50 per cycle	10/17-12/11/76; Reading Instructor
Mrs. Peggy W. Cunningham	1,633.50 per cycle	10/17-12/11/76; Reading Instructor
Miss Sheila A. Clark	1,531.50 per cycle	10/17-12/11/76; English Instructor
Mr. Michael E. Moore	1,550 per cycle	10/17-12/11/76; English Instructor

Faculty Leaves of Absence

College of Applied Arts and Health

Health and Safety:		
Mr. Ray P. Biggerstaff		1977-78 school year; continue work toward doctoral degree
Library Science and Instructional Media:		
Dr. Vera Guthrie		1977 summer session

Part L Faculty Personnel Changes (continued)

Faculty Leaves of Absence  
(continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
<u>Bowling Green College of Business and Public Affairs</u>		
Public Service Institute: Mr. John L. Wilson		1977 spring semester
<u>College of Education</u>		
Secondary Education: Dr. Keith H. Taylor		1/1-6/30/77; release from teaching the one class normally assigned, thereby enabling him to give undivided attention to full-time responsibilities as Director of Owensboro Higher Edu- cation Consortium

Faculty Resignation

<u>College of Education</u>		
Reading and Special Education: Dr. Leo A. Ruberto		12/20/76

Faculty Retirements

<u>Potter College of Arts and Humanities</u>		
Center for Intercultural and Folk Studies: Mr. John E. Jones		2/28/77; also assigned to Sociology and Anthropology
Music: Mr. Claude E. Rose		6/30/77

Sabbatical Leaves

<u>Academic Affairs</u>		
Admissions: Dr. Thomas L. Updike		Second bi-term of 1978 spring semester
Bowling Green Community College and Continuing Education: Dr. Carl P. Chelf		1977 summer session
<u>Bowling Green College of Business and Public Affairs</u>		
Business Administration: Dr. S. Basheer Ahmed		1977-78 school year
Government: Dr. Georg R. Bluhm		1977 fall semester

Part I. Faculty Personnel Changes (continued)

Sabbatical Leaves  
(continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
<u>Bowling Green College of Business and Public Affairs (continued)</u>		
Sociology and Anthropology: Dr. Kathleen A. Kalab		1978 spring semester
<u>College of Education</u>		
Center for Career and Vocational Teacher Education: Dr. Norman D. Ehresman		1977 fall semester
Industrial Education and Technology: Dr. Franklin Conley Mr. Jeff Crisp, Jr.		1977 summer session 1977 fall semester
Psychology: Dr. William Cunningham		1978 spring semester
<u>Ogden College of Science and Technology</u>		
Office of the Dean: Mr. Lynn E. Greeley		1977 fall semester
Biology: Dr. Martin R. Houston Dr. Rudolph Prins		1978 spring semester 1977 fall semester
Chemistry: Dr. Earl F. Pearson		1977 fall semester
Geography and Geology: Mr. Willard Cockrill		1977 summer session
Mathematics and Computer Science: Mr. George W. Downing		1977 fall semester
Physics and Astronomy: Dr. Martin S. Longmire Dr. James E. Parks		1977-78 school year 1977 fall semester
<u>Potter College of Arts and Humanities</u>		
Office of the Dean: Dr. Robert H. Mounce		1977 summer session
Art: Mr. Ivan Schieferdecker		1977 fall semester
Communication and Theatre: Dr. Randall Capps Dr. J. Regis O'Connor		1977 summer session 1977 fall semester
English: Dr. Charmaine Allmon Dr. Joseph Glaser		1978 spring semester 1977 fall semester

Part I. Faculty Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
<u>Potter College of Arts and Humanities (continued)</u>		
English: (continued)		
Mr. Thomas G. Jones		1977 fall semester
Dr. LeRoy Little		1977-78 school year
Mrs. Mary Ellen Miller		1978 spring semester
Foreign Languages:		
Dr. James C. Babcock		1977 fall semester
Dr. Carol Paul Brown		1977 summer session
Music:		
Mr. Bennie P. Beach		1978 spring semester
Dr. Edward J. Pease		1978 spring semester
Philosophy and Religion:		
Dr. Ronald H. Nash		1977 summer session
Dr. Ronald Veenker		1977 fall semester

Part II. Other Personnel Changes

Staff

Academic Services

Media Services:

Mr. William Bryce Combs	\$ 750 per month	1/3-8/15/77; Staff Production Specialist on a temporary basis
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Academic Affairs

University Counseling Services Center:

Mr. Clifton W. Mitchell	4,250	1/10-5/14/77; Staff Counselor on a temporary basis; replace Dr. Gustave Kiewra
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Administrative Affairs

University-School Relations:

Mr. Richard B. Parrent	797 per month	1/1/77; staff assistant-field repre- sentative; replace Mr. Gary Ransdell
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Business Affairs

Personnel Services:

Mr. Michael C. Dale	13,392	1/17/77; Staff Assistant I; budgeted position
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Secretarial and Clerical Staff

College of Applied Arts and Health

Nursing:

Miss Lois R. Dunn	5,736	10/15/76; General Clerk II; replace Miss Elaine Huffine
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Part II. Other Personnel Changes (continued)

Secretarial and Clerical Staff  
(continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
<u>College of Education</u>		
Center for Career and Vocational Teacher Education:		
Miss Joyce A. Adkins	\$ 478 per month	11/1/76-9/26/77; temporary basis as secretary with Head Start Program
Secondary Education:		
Mrs. Marie C. Bunch	5,736	11/23/76; departmental secretary; replace Mrs. Mary Ann McCelvey
Teacher Corps:		
Mrs. Vivian Denise Reece	480 per month	1/3-8/17/77; secretary; grant funded; replace Miss Rebecca Griffin
<u>Potter College of Arts and Humanities</u>		
Office of the Dean:		
Mrs. Micheline L. Hooten	6,300	11/15/76; secretary; replace Mrs. Earlene Chelf
Art:		
Miss Myra Jane Davenport	5,760	12/6/76; secretary; replace Mrs. Patricia De Vuono
<u>Academic Services</u>		
Library Services:		
Mrs. Pamela Lockhart	5,688	11/1/76; clerical assistant; replace Mrs. Rita Griesch
Miss Elona Salmans	5,688	11/1/76; clerical assistant; replace Mrs. Sibyl Shelton
<u>Academic Affairs</u>		
Office of the Registrar:		
Mrs. Maggie Chapman	5,736	1/17/77; General Clerk II; replace Mrs. Margie Fish
<u>Administrative Affairs</u>		
University-School Relations:		
Mrs. Juanita S. Fray	5,760	1/3/77; General Clerk II; replace Mrs. Sandra R. Curry
<u>Business Affairs</u>		
Cashier's Office:		
Miss Elizabeth H. Vick	5,760	1/3/77; cashier; replace Mrs. Thelma K. Birmingham

Staff Reappointments

College of Education

Center for Career and Vocational  
Teacher Education:

Mr. Robert A. Cobb                      950  
per month                              1/1-6/30/77; staff assistant; temporary  
appointment; grant funded



Part II. Other Personnel Changes (continued)

Staff Reappointments  
(continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
<u>College of Education (continued)</u>		
Center for Career and Vocational Teacher Education: (continued)		
Mr. Roger Dale Vincent	\$ 900 per month	1/1-6/30/77; staff assistant; temporary appointment; grant funded

Staff Promotions

Institutional Research

Mr. Joseph Osbourn	15,800	2/1/77; be designated Assistant Director of Institutional Research
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Academic Affairs

Scholastic Development: Mrs. Bette J. Brenner	8,400	1/1/77; promote to Principal Secretary
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Administrative Affairs

University-School Relations: Mrs. Patricia A. McDowell	6,648	11/29/76; reassign from Office of Scholastic Development and promote to Senior Secretary
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Business Affairs

Accounts and Budgetary Control: Mrs. Alice A. Kash	9,600	2/1/77; position be reclassified from Accounts Clerk to Junior Accountant
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Staff Leave of Absence

Administrative Affairs

University-School Relations: Mr. Gary Ransdell		1/1/77-8/14/78; work toward the doctoral degree
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Staff Resignations

College of Education

Teacher Corps: Miss Rebecca Griffin		12/17/76; secretary
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Potter College of Arts and Humanities

Art: Mrs. Patricia De Vuono		12/10/76; secretary
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Part II. Other Personnel Changes (continued)

Staff Resignations  
(continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
<u>Academic Services</u>		
Library Services: Mrs. Guyla Heltsley		11/30/76; clerical assistant
<u>Academic Affairs</u>		
Office of the Registrar: Mrs. Margie Fish		1/14/77; General Clerk I
University Counseling Services Center: Miss Toni Alpe		9/30/76; employment not extended beyond 10/1/76; General Clerk I
<u>Administrative Affairs</u>		
University-School Relations: Mrs. Glenna J. Beam Mrs. Sandra R. Curry Mrs. Linda Tweedy		12/23/76; General Clerk II 11/30/76; General Clerk II 11/29/76; senior secretary
<u>Business Affairs</u>		
Cashier's Office: Mrs. Thelma K. Birmingham		1/3/77; cashier

PERSONNEL CHANGES  
(Supplemental Listing)

Part I. Faculty Personnel Changes

<u>Name</u>	<u>Faculty</u> <u>Salary</u>	<u>Effective Date and Remarks</u>
<u>Ogden College of Science and Technology and Bowling Green College of Business and Public Affairs</u>		
Agriculture and Economics: Dr. Alvin Andrew Bedel	\$ 21,150	6/15/77; Associate Professor; joint assignment in Departments of Agriculture and Economics; straight 12-month basis; budgeted position

Part Time

Potter College of Arts and Humanities

Art: Mrs. Patricia Coohill	2,414	1/10/77; part-time assignment to teach Art section of Humanities Semester epoch for 1977 spring semester; grant funded
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Part I Faculty Personnel Changes (continued)

Part Time  
(continued)

Name    Salary    Effective Date and Remarks

Potter College of Arts and Humanities (continued)

Art: (continued)

Mrs. Karen Kakas	\$ 1,350	1/10/77; part-time assignment to participate in planning of Medieval-Renaissance epoch for 1977 spring semester; grant funded
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Reassignment

Bowling Green College of Business and Public Affairs

Accounting:

Mr. Norris L. Thomas	1,730.67	1977 spring semester; reassigned to teach only one class because of health reasons
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Leave of Absence

College of Applied Arts and Health

Health and Safety:

Mr. John M. Burt		8/16/77-8/15/78; work toward the doctoral degree
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Part II. Other Personnel Changes

Staff

College of Education

Educational Research:

Miss Tessella Lewis	410 per month	1/1/77; part-time, 6-month position as Research Assistant; temporary assignment
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Secretarial and Clerical Staff

Bowling Green College of Business and Public Affairs

Government:

Miss Donna G. Reed	5,280	2/7/77; departmental secretary; 11-month basis; replace Mrs. Marjorie S. Matney
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Potter College of Arts and Humanities

Philosophy and Religion:

Mrs. Brenda Jean Lane	5,760	1/3/77; departmental secretary; replace Mrs. Rose Mary Sears
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Part II. Other Personnel Changes (continued)

Secretarial and Clerical Staff  
(continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
<u>Academic Services</u>		
Library Services:		
Mrs. Lilybeth Parrent	\$ 450 per month	1/24-8/31/77; clerical assistant; grant funded; replace Mrs. Guyla Heltsley

Resignations

Bowling Green College of Business  
and Public Affairs

Government:

Mrs. Marjorie S. Matney 2/18/77; departmental secretary

Potter College of Arts and  
Humanities

Philosophy and Religion:

Mrs. Rose Mary Sears 1/1/77; departmental secretary

Administrative Affairs

Student Affairs:

Mrs. Irene Lee Willeford 1/6/77; administrative secretary

Upon the President's recommendation, Mr. Clark moved approval of all personnel changes subsequent to October 30, 1976. The motion was seconded by Mr.

Knically; and after discussion, the roll call vote was as follows:

Aye: Buckman, Clark, Cole, Emberton, Knically, Kuegel, Poland,  
Ramsey, Sheffer, Vogt

Nay: None

(Secretary's note: Dr. Buckman later changed his vote to reflect a pass on Part I of the listings, Faculty Personnel Changes, in accordance with provisions of the Kentucky Revised Statutes.)

The Annual Financial Report and the Auditor's Report for the 1975-76 fiscal year, copies of both documents having been mailed to the Board members on January 10, were presented by the President as permanent records of the fiscal affairs of the University for the period ended June 30, 1976. Prepared by the Business Office staff under the supervision and direction of the Vice President for Business Affairs, the Annual Financial Report was described by Dr. Downing as containing a complete record of the financial statements and accounts administered by the University during the fiscal year

and reflecting the financial status of the institution as of the date above indicated.

The Auditor's Report, which included a separate document reporting on the audit of the National Direct Student Loan Fund, the College Work-Study Program, and the Supplemental Educational Opportunity Grants, was presented as the official audit made by the local firm of James R. Meany & Associates, Certified Public Accountants, in compliance with established procedures and in accordance with the laws of the Commonwealth. In making reference to the firm's Management Letter, which contained recommendations and suggestions as viewed by the auditors in their consultant's role as being worthy of consideration, the President touched upon the steps that are being taken to bring about continued refinement and improvement in the total fiscal operation of the University.

In the discussion, questions were raised as to the operating budget in the athletic program and in the hourly wages being paid to student workers. Dr. Buckman asked Vice President Largen if the intercollegiate athletic program usually runs a deficit of about \$350,000 annually. In responding, Mr. Largen stated that costs in intercollegiate athletics had increased during the last two fiscal years. Noting that even though the number of grants-in-aid for men had been decreased, he explained that with the addition of five women's teams that now compete at the intercollegiate level in which grants-in-aid are awarded and from which no income is derived from admission charges, the resulting additional costs in the athletic program are significant. There being no further discussion, Mr. Poland moved acceptance of the Annual Financial Report and the Auditor's Report for the 1975-76 fiscal year. The motion was seconded by Mr. Kuegel and carried unanimously.

As Chairman of the Finance Committee--the other members being Dr. Buckman, Mr. Knicely, and Mr. Kuegel--Mr. Ramsey presented the first of four committee reports to the Board. After stating that all other members of the Board have a standing invitation to attend and participate in the discussions, Mr. Ramsey gave an account of the meeting on December 22, 1976, in which his group had engaged with President Downing and other appropriate University officials and of subsequent informal discussions. He then presented the following recommendations of the Finance Committee:

1. Endorsement of the Kentucky Building expansion and renovation project at the low bid of \$2,131,000 as submitted on December 21 by Richards and

Discussion underlined in red as per Dr. Buckman's request of March 8, '77

Associates, Inc., of Hawesville, Kentucky, and Carrollton, Georgia, and as later reported by the President to the full Board, with authorization for the University to work with the appropriate agencies in proceeding with the project.

2. Acceptance of guidelines and priorities as recommended by the President for the preparation of the 1977-78 Operating Budget, with first priority being given to the advancement of salaries and wages of University employees. In commenting on the tremendous progress and growth experienced by Western, Mr. Ramsey pointed out that it was the thinking of the Finance Committee that concern should be focused on improving the quality of existing programs, or those to which the University is committed, rather than placing emphasis on new programs.

3. In noting that the study relative to the fee schedule for residence halls which was under way at the time of the meeting of the Finance Committee had been completed, Mr. Ramsey stated that the recommendation of the President for an increase in the schedule, which would be presented later as an item on the agenda, had the full support of the Finance Committee.

Mr. Knicely moved for acceptance of the Finance Committee's report and recommendations contained therein. The motion was seconded by Mr. Emberton. In the discussion which followed, Chairman Cole expressed pleasure relative to the efforts of the Finance Committee and noted the importance of Board members becoming involved in what they consider to be priorities of the University. There being no further discussion, the roll call vote was as follows:

Aye: Buckman, Clark, Cole, Emberton, Knicely, Kuegel, Poland, Ramsey, Sheffer, Vogt

Nay: None

Mr. Emberton, Chairman of the Bylaws Committee, had distributed a comprehensive report on the responsibilities and functioning of that committee. He elaborated upon the written statement, which follows in its entirety:

Report of Committee on Bylaws and Codification:

Mr. Tom Emberton, Chairman

Mr. Ronald G. Sheffer

Staff: Mr. William E. Bivin

Dr. Randall Capps

January 29, 1977

"As you know, Chairman Cole initiated and provided the leadership to our continuing efforts to codify and publish the institutional official governing documents, including the Governing Statutes, Rules and Policies and Bylaws adopted by the Board and Administrative Regulations issued by the President as authorized by the Board.

"The Committee charged with going forward on this important task met today; and as Chairman, I want to report the progress to date and plans as follows.

"A number of important policy actions have been taken by the Board in recent months, including adoption of:

1. The Bylaws of the Board,
2. The Revised "Tenure Policy,"
3. The charter of the Advisory Faculty Senate,
4. A statement of "Student Life Policies,"
5. Governing Rules and Policies - Part I - "Introduction," and
6. Governing Rules and Policies - Part II - "Government of Western Kentucky University."

"The text of those items are in the process of paragraph numbering and duplication. Binders have been ordered and will be distributed, with each of those items included, to each member prior to the next regular meeting.

"The Committee has considered the matter of distribution to others, and makes the following tentative recommendations:

1. Executive Secretary of the Board,
2. A sufficient number to the appropriate official to make available a copy to:
  - a. Each member of the Advisory Faculty Senate and the Academic Council.
  - b. Each member of the Administrative Council.
3. The President's Office, and others as determined by the President to be needed.

"You will recall that the Board, in its action authorizing and directing the codification effort, recognized that historically various statements of institutional policies, rules, regulations, authorizations, and procedures pertaining to various facets of university affairs have been published in the annual operating budget document, various handbooks and manuals or other documents either as approved by Board action or as issued administratively. Many of these items are under current study for recommended revision. This Committee will follow the Board's direction in giving particular attention to separating recommendations as to policy statements to be specifically acted upon by the Board from statements of administrative regulations to be issued by the President in the manner and procedures and under the circumstances specified by the Board in its authorization as stated in Part II of the Governing Statutes, Rules and Policies.

"Two specific activities are under way by the staff to assist our Committee in bringing recommendations to you. First, the handbooks and manuals are being analyzed by the appropriate offices of the University. Secondly, Mr. Bivin is making a search of the minutes of the Board from the present back to the beginning. He is now back to the year 1966. Both efforts will identify items for the Committee's consideration in making its specific recommendations to the full Board for appropriate treatment in the codification process. As Chairman Cole has previously stated, this will be a continuing process over an extended period of time.

"One such item is separately submitted today, not necessarily for action, but as an illustration of the kind of clarification needed in one policy area.

"Acts of Congress, Presidential Executive Orders, and Rules and Regulations of departments of the federal executive branch of government contain a variety of operational requirements that must be followed by programs receiving federal financial assistance and/or programs under contract with a federal agency.

"An example is a set of requirements that a covered contractor or operator of an assisted program take "affirmative action" in its personnel program to assure non-discrimination as to members of particular groups or classes of citizens; e.g., race, national origin, religion, sex, the handicapped, and veterans of the Viet Nam War.

"Often more than one government agency is involved, each with overlapping jurisdiction to impose separate uncoordinated requirements as to one or more of the covered classes. The requirements are not static. Experience teaches that this area is dynamic and fluid. Agencies change the requirements often and substantially. The federal deadlines for institutional compliance with the changes seldom, if ever, coincide with or fit the meeting schedule of the Board. Also, changes occur within the institutional setting as to internal policies that are directly related. The recently revised Tenure Policy is one example. Undoubtedly, this pattern of change will extend into the future.

"The Board of Regents took action several years ago to adopt a detailed, formal affirmative action plan covering race, color, religion, age, sex, or national origin. It references the old tenure policy rather than the revised tenure policy. Also, additional requirements have been imposed as to handicapped individuals and other groups. In order to meet a deadline for Western's compliance as a holder of federal contracts in excess of \$50,000, the President recently administratively directed the Affirmative Action Officers to apply the spirit of the Affirmative Action Plan to handicapped individuals. (See copy attached as Exhibit I.) (Secretary's note: This exhibit is not being included in the minutes.)

"Accordingly, what is needed is a clarification of institutional policy and considerable flexibility in the authorization and directive for administrative implementation of the policy to assure continuing uninterrupted institutional compliance.

"The Committee recommends that the Board of Regents adopt a resolution stating the institutional policy in this area and conferring authority and direction



upon the President to implement that policy by administrative regulations. (See Exhibit II.)"

Respectfully submitted,

/s/

Tom Emberton, Chairman

Exhibit II - Proposed Resolution

WHEREAS, the Board of Regents has heretofore declared Western Kentucky University to be an equal opportunity employer committed to compliance with applicable requirements of federal and state law regarding non-discrimination in employment practices; and,

WHEREAS, to that end the Board of Regents has heretofore adopted a personnel plan of affirmative action; and,

WHEREAS, the Board of Regents finds that institutional experience demonstrates that such plans must be modified as to categories of individuals covered and other particulars, from time to time, and under federally imposed deadlines that may not coincide with or fit the Board of Regents' meeting schedule; and there is a need for clarification of the policy-making role of the Board of Regents and the role of the President in implementing that policy.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS THAT:

1. The policy of the institution is to continue to maintain its eligibility as a contractor with agencies of the federal government and its eligibility as a qualified recipient of federal financial assistance.
2. The President is directed and authorized to implement this policy by administrative regulation. The President is authorized and directed to develop, modify, and effectuate institutional personnel practices and actions including plans of affirmative action as determined to be necessary and required to maintain the institutional eligibility referred to in paragraph Numbered 1 above. This authority and direction, includes but is not limited to, modification of the plan heretofore approved to integrate coverage of additional categories or classes of individuals and/or to develop and modify separate plans as may be necessary, from time to time, to assure continuing institutional compliance with applicable federal and/or state requirements for eligibility.
3. Administrative regulations and interpretative directives issued under this authority shall be promulgated in the manner prescribed in Part II of the Governing Statutes, Rules and Policies of Western Kentucky University, under the heading, "President."

In the discussion which ensued, Mr. Emberton expressed appreciation to the other members of the Bylaws and Codification Committee, following which he moved adoption of the report and of the resolution. The motion was seconded by Mr. Clark and carried unanimously.

The report by Mr. Sheffer, Chairman of the Disciplinary Appeals Committee, that it had not been necessary for him, Mr. Clark, and Mr. Emberton to meet was acknowledged by members of the Board as "good news."

The fourth and final committee report was presented by Mr. Clark, Chairman of the Board's special study committee on selected facets of University Housing. His

report was prefaced by a review of the function and responsibility of his ad hoc committee--the other members being Dr. Buckman, Mr. Emberton, Mr. Knicely, and Miss Vogt--and its relationship to the University-wide study committee on residence hall living which is chaired by Dr. Minton and composed of faculty, students, and staff. In noting that his committee was addressing itself to the policy for required residence hall living, the second of four main topics to be given consideration, Mr. Clark gave a succinct account of the in-depth deliberations of the University committee and the analysis prepared by Mr. Largen relative to the added financial responsibility of the institution should mandatory housing for sophomores be discontinued. He stated that the findings of the University committee had resulted in their making the following recommendation in which the President and members of the committee of the Board fully concurred:

"It is the recommendation of the committee that the current residence hall policy, as it pertains to freshmen and sophomores, should not be modified and should be continued as currently stated. The committee, after analyzing all of the factors, feels that it would be unwise to recommend a modification of the policy at this time."

Mr. Clark, noting that the Board is "aware of sound financial judgment," then moved acceptance of the report and endorsement of the recommendation of the University committee. The motion was seconded by Dr. Buckman. In the discussion which followed, Mr. Clark commended Dr. Minton, Mr. Largen, and other members of the committee, namely, Mr. Lewis Bauer, Mr. Tom Blair, Miss Stephanie Buckner, Dr. Faye Carroll, Dr. Curtis Englebright, Mr. Dee Gibson, Mr. Charles Keown, Miss Courtlann Melton, and Mr. Horace Shrader, upon the comprehensive information provided and the excellent manner in which the University committee functions. It was pointed out by Miss Vogt that the decision to continue mandatory campus housing for sophomores was based solely on the financial implications. There being no further discussion, the motion carried unanimously.

The next item presented was a recommendation from the President for an increase in residence hall rates effective with the opening of the 1977 summer term. He made reference to a recently completed study and subsequent analysis of the fiscal operation of the University Housing Program prepared by the Vice President for Business Affairs which had been mailed to the Board in report form. In reiterating that the University remains committed to the principle of providing the highest quality

education program to students at the lowest possible cost, Dr. Downing stated that the current rate schedule, which has been in effect since the summer of 1975 during which time the costs of utilities, maintenance, and operation have increased significantly, would not enable the housing program to achieve the desired balance between projected income and anticipated expenditures. He, therefore, recommended the following residence hall rental rates to become effective with the coming summer term:

	<u>Current Semester Rates Effective 1975 Summer Term</u>	<u>Recommended Semester Rates</u>
Air-conditioned residence halls	\$184.00	\$205.00
Non-air-conditioned residence halls	172.00	193.00
Private rooms (when available)	One and one-half the regular rate	One and one-half the regular rate
Summer term	One-half the regular rate	One-half the regu- lar rate

In submitting the above recommendation, President Downing proposed that the University place a compact refrigerator in each of the 1,050 residence hall rooms that are not presently so equipped. He stated that the refrigerators, which are now rented to students on a request basis at \$10 per semester and for which there is a strong demand, would be provided as a service to the student as a part of the proposed \$21 rent increase.

Mr. Kuegel moved approval of the President's recommendations as above stated to become effective with the opening of the 1977 summer term. The motion was seconded by Mr. Clark; and after further discussion, the roll call vote was as follows:

Aye: Buckman, Clark, Cole, Emberton, Knicely, Kuegel, Poland,  
Ramsey, Sheffer, Vogt

Nay: None

A comprehensive report on Western's programs in international education, prepared by the Interim Vice President for Academic Affairs and previously mailed by the President to members of the Board, was presented for discussion. Prefaced by the philosophy and rationale on which the program was initiated by Western in the late 50's and implemented throughout the subsequent years, the 30-page report set forth descriptions of the University's existing international programs which had been classified into three broad groups: international instructional programs, international projects and special activities, and international student affairs. After preliminary

comments, President Downing called upon Dr. Davis for a succinct review of the report as he deemed appropriate. Dr. Davis's remarks follow:

"The role of international education activities at Western falls within the legislatively mandated charge of the institution to provide instruction, research, and service to the benefit of and in support of the citizens of the Commonwealth. Participation in international activities provides benefit to the University in such areas as: promoting the development of international and comparative courses in the curriculum; promoting a cosmopolitan influence resulting from international students and international visitors to the campus; providing faculty opportunities for professional growth and enrichment; providing opportunities for research in field settings unavailable in the local region; promoting a broadening perspective which comes through interaction with those from other cultures; and in many other areas. Western's involvement in international education activities also produces significant benefits for the entire Bowling Green community by promoting economic stimulation of the local economy resulting from the presence of more than 175 international students and in some cases their families; by making available resources on international issues for local civic, educational and religious organizations; by providing an economic impact on the Bowling Green community in terms of the thousands of dollars of contracts awarded to the University for international activities, and in many other areas. The Louisville Courier-Journal and Times Sunday edition, November 14, 1976, devoted the front page of its "Business" section to a discussion of the impact of foreign investments on Kentucky's economy and the outlook for Kentucky to enjoy significant growth in developing international business relationships.

"Western Kentucky University has taken a series of steps in recent years which indicates the institution's commitment and the commitment of a number of faculty and staff members to international education activities. Early efforts in such activities were undertaken through Western's Foreign Languages Department in study-abroad activities. Then, in the University's rapid growth period of the 1960's, numerous new faculty came to Western--many of whom had international background and experience--interested in being involved in international education activities. During this period up to the present, Dr. Raymond Cravens, among others, has exerted considerable leadership in international education.

"Early international programs included activities such as Mexico study-abroad program, study tour programs, field trips and faculty research abroad, and other similar programs. These programs were developed primarily out of the personal interest of faculty and students. As these increased in number and frequency, certain programs became "institutionalized." Over the past few years, the institution has initiated administrative support for a variety of international activities. Building on a strong Spanish language program and the strengths of faculty preparation in history, government, economics and geography, a Latin American Studies Area was formed in 1969. With the opening of this program, Western's students were able to enroll in an area studies program for the first time. Subsequently, an Asian Studies program has been developed and a West European Studies program proposal is in the final stages of development.

"In 1972, the University entered a new dimension of international commitment with a contractual agreement with the Interamerican Development Bank and a university in Chile. Since this beginning in 1972, Western has provided administrative, curricular, and technical assistance to institutions in Chile, Peru, Columbia, Venezuela, and Nicaragua, indicating Western's resolve to serve the world community and indicating the competency of Western to carry out international efforts. In 1973, a native Latin American was named Coordinator of Latin American Projects; and in 1976, the University expanded this to the Office of International Projects and named an administrative director, Dr. E. E. Hegen.

"Since the beginning of the decade, Western has made substantial progress in care for, retention of, and solicitation of international students. The number of international students on campus has risen from approximately 20 at the beginning of the decade to more than 175 at this time. A developing English as a Second

Language Program was formally implemented in 1976. The Foreign Student Advisement Program has been strengthened and an Office of International Student Affairs created.

"During the early 70's, several new study-abroad programs have been established and several new study-tour programs have been conducted. A student teaching-abroad program has been developed which provides opportunities for student teaching in several countries by Western students. A number of faculty have conducted individual research projects abroad and several field research projects with students and faculty have been held abroad.

"During the 1972-73 Academic Year, the University succeeded in obtaining a grant from the U. S. Office of Education for a "Program for Strengthening the International Dimensions of General Education at the Undergraduate Level." This project was funded from 1973 through 1975 and created a substantial positive influence for international activities among students and faculty at the University.

"Working with the same U. S. Office of Education and our own Latin American Studies Program, a faculty committee developed a grant proposal requesting support for an Undergraduate Latin American Studies Center. The institution was successful in receiving this award in 1976 and is actively pursuing the goals established in that program proposal. It is interesting to note that Western was one of two regional institutions in the country to receive such funding.

"This review of the activities promoted by Western Kentucky University during this decade gives testimony to the extent and seriousness of Western's international activities. Through the strong commitment and efforts of a large number of faculty and staff, Western has made rapid and substantial growth in its offering of international educational opportunities and in related international activities. From small beginnings, Western has developed prominence in international education among regional universities."

Upon invitation, Dr. Hegen, Director of International Projects, gave a brief account of the Latin American projects in which the University is currently engaged and some that are anticipated for the future.

Full discussion followed, with both the written and the oral reports being well received. In reminding the Board that Western's program in international education, though rather broad in scope, did not have a direct bearing upon the matriculation of a large number of students but was primarily one of enrichment and culture, President Downing stated that it was serving a most worthwhile purpose in providing stimulating and rewarding experiences for the students and faculty members who actively participate. He cited Dr. Cravens as having initiated a substantial number of the international activities.

In accepting the written report on behalf of the Board and commending those involved on a "very fine program," which, in his opinion, was compatible with the mission of the University, Chairman Cole named Mr. Knicely, Mr. Kuegel, and Mr. Clark as an ad hoc committee to consider the report and, consistent with the purpose and role of the University, to determine (1) what might be done in terms of proportion to the total

educational program, (2) how the Board could give encouragement to such an endeavor, and (3) include the information as an item on the agenda for the next quarterly meeting.

A plan for the administration of the University scholarship program and the awarding of undergraduate scholarships was presented and recommended by President Downing. He made reference to his memorandum to the Board on January 12 which reported on the operation of the total financial aid program at Western and explained the philosophy and rationale on which his recommendation was based. With the continuing increase in scholarship support that is anticipated from the College Heights Foundation, as evidenced by an additional of \$20,000 for the 1977-78 school year which will increase the total funding from that source to \$100,000 for the coming year, the President stated that the proposed resolution did nothing more than permit the University Scholarship Committee to exercise a reasonable degree of flexibility without being placed in a position of non-compliance with the specific plan adopted by the Board on April 24, 1976, relative to the utilization of the additional sum of \$25,000 that was provided by the College Heights Foundation for the 1976-77 school year. After an expression of appreciation to the College Heights Foundation for the continuing increase in scholarship support, in which he was joined by Dr. Buckman, and for the great service which the Foundation renders through its short-term student loan program, Dr. Downing presented and recommended adoption of the following resolution:

#### RESOLUTION

WHEREAS, the amount of total funds available for student scholarship awards at any particular time is limited and fluctuates because of the variety of sources, including grants from the College Heights Foundation, contributions from friends and alumni, and funds provided directly by the University; and,

WHEREAS, there is a need to coordinate institutional scholarship awards with due consideration to amounts of financial assistance an applicant may be receiving from externally funded sources (e. g. , Basic Educational Opportunity Grant, the Kentucky Higher Educational Assistance Authority State Student Incentive Grant, Supplemental Educational Grant, etc.); and,

WHEREAS, the Board of Regents adopted a specific plan for utilization of an additional sum of \$25,000 in student scholarship funds provided by the College Heights Foundation for the 1976-77 school year. That plan was approved at the April 24, 1976, meeting (Minutes pages 47-48), by action applicable to that specific fund for the 1976-77 school year but contained language addressed to "subsequent years," and,

WHEREAS, there is a need for clarification of the Board's policy with respect to the total scholarship fund program instead of only one particular sub-part of it;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. It is the policy of the Board of Regents that applicants for scholarship funds be considered without regard to race, sex, creed, religion,

national origin, or handicap, if otherwise qualified.

2. The President is authorized and directed to implement this policy by administrative regulations giving due consideration to the following institutional objectives:
  - a. Effectuating reasonable distribution among each of the classes--freshmen, sophomores, juniors, and seniors--and each of the colleges of the University.
  - b. Assisting high achieving students enrolled in a full-time program of study who are in good standing and making satisfactory progress toward graduation without regard to major field of study or whether one has been declared.
  - c. Advancement of the joint interests of the student body and the University by coordinating scholarship awards with the total package of available student financial aid resources.
  - d. Developing annually a scale for the number and amount of individual awards to be made from the total amount available in a manner to assure a significant number of awards with each constituting a substantial material benefit to the recipient. Awards in the amount ranging from \$100 to \$500 per year are contemplated.
  - e. Administration and publication of fund availability, application procedures, and award consideration designed to inform all eligible applicants and assure broad participation by representatives from the various colleges.
3. The President make periodic reports to keep the Board of Regents advised and informed about the scholarship program.
4. This action supercedes the action taken at the April 24, 1976 meeting, and previous actions relating to the administration of student scholarship funds.

In the discussion which ensued and in response to a question directed to him

by Dr. Buckman as to how the maximum scholarship of \$500 compares to athletic grants-in-aid, President Downing stated that the two could not be compared inasmuch as the grants cover basic expenses. He went on to explain, however, that a large number of students other than athletes qualify for support through the scholarship program and other types of student financial aid that is comparable to the grant-in-aid. Upon the President's recommendation, Dr. Buckman moved adoption of the above resolution. The motion was seconded by Mr. Clark; and there being no further discussion, the vote was as follows:

Aye: Buckman, Clark, Cole, Emberton, Knicely, Kuegel, Poland,  
Ramsey, Sheffer, Vogt

Nay: None

In reports, discussions, and actions under other business,

1. President Downing presented the following items:
  - a. In a brief status report on construction projects, he stated that (1) contract signing for the Kentucky Building expansion and renovation project was scheduled for February 8, (2) bid opening on the Department of Public Safety and Rifle Range projects had been set for February 28, (3) bid opening on the Agricultural Exposition Center was tentatively scheduled for the first week in March, and that (4) progress on the Industrial Technology Building and on Schneider Hall (being converted

Discussion underlined in red added as per  
Dr. Buckman's request of March 8, '77.

into a Continuing Education Center) was proceeding on schedule.

b. The 1977 spring enrollment was anticipated to experience a decline of approximately 10 percent compared to the 1976 fall registration. Such decrease was described as following the normal enrollment pattern for the two semesters.

c. Following his report on the tragic fire that had taken the life of David H. Shaver, Jr., a senior from Greenville, Kentucky, the secretary was requested by Chairman Cole to convey an appropriate expression of sympathy to the family on behalf of the Board of Regents.

d. A letter of appreciation to Chairman Cole from Mrs. Greta C. Smith, a copy having been sent to the President, was read by the secretary. Mrs. Smith's expression was in response to the following resolution:

#### RESOLUTION

WHEREAS, the death on September 2, 1976, of Mr. L. T. Smith, Professor Emeritus of Western Kentucky University, has removed from this institution one of the South's pioneer educators and athletic leaders; and,

WHEREAS, the long and distinguished service to Western of this good man, which spanned from 1920 until his retirement in 1965, was characterized by able and dedicated leadership in many areas. It began with his first assignment as head of the newly created Department of Industrial Arts, a position which he held for thirty-seven years and included coaching on a temporary basis of the football and basketball teams during the years 1920-22; his serving as Chairman of Western's Faculty Athletic Committee almost continuously from its formation in 1922; and his positions of Physical Plant Administrator and Coordinator of New Construction during the last eight years of his service; and,

WHEREAS, the Board of Regents takes pride in the fact that the L. T. Smith Stadium, which was named in his honor in 1968, stands as a monument to his good name and to his distinguished record of outstanding contributions to the development and progress of this institution:

BE IT THEREFORE RESOLVED, That the Board of Regents of Western Kentucky in a meeting on October 30, 1976, hereby gives formal expression of its loss in the passing of Mr. L. T. Smith and requests that this testimony be placed in the official record regarding the passing from this life of a man who was esteemed by his associates, admired by his friends, and respected by untold thousands whose lives he had influenced during his long career as an educator and as one of our leading fellow citizens.

BE IT FURTHER RESOLVED, That a copy of this Resolution be presented to the family as a humble expression of the Board's deep and abiding sympathy.

/s/

John David Cole, Chairman

Attest: /s/  
Georgia Bates, Secretary



2. Chairman Cole presented the following items:

a. President Downing and other Western officials were commended upon hosting the recent meeting of the Kentucky Council on Public Higher Education. The KCPHE was described by Mr. Cole as being a "strong and viable" leadership body which he felt would be very supportive of Western.

b. In referring to an action taken earlier in the day by the Executive Committee, he called upon Vice Chairman Poland to report on such action. Mr. Poland stated that "it is the unanimous and enthusiastic recommendation of the Executive Committee that President Downing be reelected to another four-year term." (See Secretary's note below.) Thereupon, Mr. Clark moved the acceptance and approval of the action taken by the Executive Committee. The motion was seconded by Mr. Knicely. Following discussion in which several members of the Board expressed their feelings of admiration, support, and appreciation of the President's leadership, the question was put; and the roll call vote follows:

Aye: Buckman, Clark, Cole, Emberton, Knicely, Kuegel,  
Poland, Ramsey, Sheffer, Vogt

Nay: None

In his remarks, which follow succinctly, President Downing expressed appreciation for the comments referred to above and his gratitude to the Board of Regents for their "understanding, support, and tolerance." He stated that in view of the challenges which lie ahead, he could not be more fortunate in having such a strong governing body with which to work. In acknowledging his gratitude to a great number of fine students, the President also recognized the tremendous commitment, dedicated effort, and continuing contribution of the faculty and staff, saying that what he might be able to do individually was small indeed when compared to the total efforts of the University.

(Secretary's note: Dr. Downing was first elected President of Western on August 22, 1969, effective beginning September 12, 1969.)

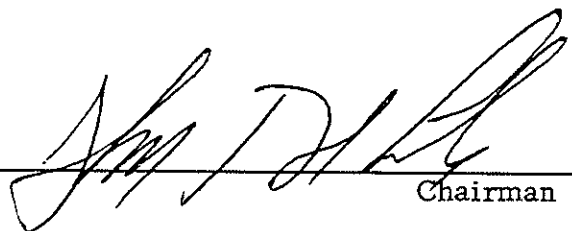
3. In response to an inquiry relative to the energy situation at Western, President Downing made reference to a very recent mailing to the Board members on the subject which had not been received by them. He then commented briefly on some of the factors which have helped the University immeasurably in coping with the severe weather conditions. He stated that since November 1 when the use of natural gas was terminated by order of the Public Service Commission, Western's source of fuel has

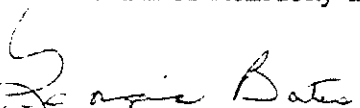
been coal and fuel oil, with the type and amount used being determined by a daily monitor. He called attention to the planning that went into the expansion and refinement of the Central Heating Plant in 1971, which renders that facility capable of operating on natural gas, coal, and fuel oil, using whichever of these, or a combination, based on the availability, cost, and other factors involved. He also cited the computerized energy management system, which is now in its nineteenth month of operation and has resulted in savings on fuel costs, as an effective means of maintaining better control of the energy and heating system. Other practices and procedures initiated in the past as a part of the University-wide plan to conserve fuel and energy were also described as effective conservation measures. In reporting on the availability of coal, the President stated that a schedule of delivery from Butler County had been initiated which would hopefully increase the emergency stockpile to a level of 30 days' supply.

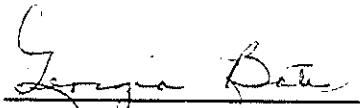
There being no further business, on motion made and duly seconded, the meeting was adjourned at approximately 4:30 p. m. ; and the group moved to the Downing University Center where they were joined by wives and other guests for dinner in the Executive Dining Room, following which they attended the Western vs. Middle Tennessee basketball game in the E. A. Diddle Arena.

#### CERTIFICATION OF SECRETARY

I certify that the minutes herein above set forth an accurate record of votes and actions taken by the Board of Regents of Western Kentucky University in its regular meeting held on January 29, 1977, in the Regents Conference Room of the Wetherby Administration Building on the Western campus and further certify that the meeting was held in compliance with Sections 2, 3, 4, and 5 of House Bill 100 enacted by the General Assembly of the Commonwealth of Kentucky at its 1974 Regular Session.

  
Chairman

  
Georgia Bates, Secretary

  
Secretary