

11-14-1989

# Meeting Minutes

WKU Council of Academic Deans

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## MINUTES

Meeting  
Council of Academic Deans  
November 14, 1989

Dr. Robert V. Haynes called the meeting to order at 9:00 a.m. Members present included Drs. J. T. Sandefur, Charles E. Kupchella, Ward Hellstrom, J. Michael Brown, Michael Binder, Ronnie N. Sutton, Elmer Gray and John H. Petersen.

The minutes of the October 31, 1989, meeting were reviewed and approved.

Dr. Haynes made several announcements including a meeting for department heads scheduled for this afternoon.

Dr. Gray led a discussion of a Graduate Council resolution on graduate faculty workload. The resolution calls for a standard nine hours teaching load for faculty actively teaching graduate courses. The deans took the recommendation under advisement for further consideration.

Departmental procedures for handling tenure recommendations were discussed. The issues involve the role of tenured faculty in annual and final tenure reviews and the role of department heads in the process. A formal document will be prepared for further discussion.

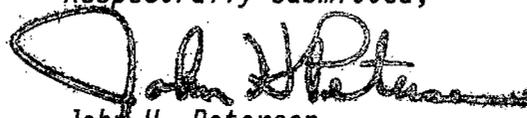
The class scheduling format for regular semesters was discussed. The particular issue is afternoon scheduling and whether two-day-a-week classes should be offered in the afternoon. Dr. Haynes decided that if no change in the schedule is agreed to, the existing schedule format will be enforced without exception. Final consideration will be given within the next few weeks.

The Council of Deans voted to recommend to the President a summer term schedule for 1991 with two five-week sessions. The policy will specify limits on student credit hours which may be earned during the summer sessions. There was understanding among the deans that any exceptions to the schedule will be made only with the approval of the department head, dean and Vice President for Academic Affairs.

Dr. Kupchella distributed a draft of a policy statement on scientific misconduct. This draft is to be circulated for discussion widely on campus by the deans and will be considered again at the first meeting in December.

Dr. Sutton referred to a report on evening course offerings and suggested that the deans might be interested in reviewing it in connection with changes in offerings by department and college.

Respectfully submitted,

  
John H. Petersen