

11-28-1989

# Meeting Minutes

WKU Council of Academic Deans

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MINUTES

Meeting  
Council of Academic Deans  
November 28, 1989

Dr. Robert V. Haynes called the meeting to order at 9:00 a.m. Members present included Drs. Charles E. Kupchella, Ward Hellstrom, J. Michael Brown, Michael Binder, Ronnie N. Sutton, Elmer Gray, and John H. Petersen. Dr. Carl R. Martray represented Dr. J. T. Sandefur.

The minutes of the November 21 meeting were reviewed and approved.

Dr. Gray announced a teleconference on the impending faculty shortage which will be scheduled on campus on November 30. He invited deans, department heads and faculty to attend.

Dr. Haynes had a discussion of the administration of the student evaluation of teaching. There is apparently some confusion about who supervises the administration of the questionnaires. Dr. Haynes made it clear that on-campus administration is to be supervised by department heads and off-campus administration by center directors. The results will go only to faculty members and department heads.

Requests for administrative sabbaticals for 1990-91 were reviewed. Post-administrative retooling sabbaticals were recommended for Dr. Curtis Englebright, Dr. Robert Bueker, and Dr. Lowell Shank. Administrative sabbaticals were recommended for Dr. Clayton Riley, Dr. Ronnie Sutton and Dr. Joseph Millichap. Dr. Haynes indicated that he will be working on revising and clarifying guidelines for administrative sabbaticals.

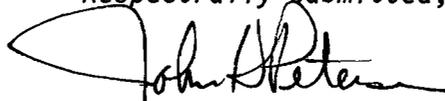
Dr. Haynes described the status of the strategic planning process to date. He requested suggestions of names of individuals to serve on the various task forces and committees.

Dr. Haynes complimented the deans on signs of progress in affirmative action in faculty recruitment. He also reminded the deans of the need to submit departmental plans for assessment of academic programs which will include defining objectives, describing curricula and assessing outcomes.

Dr. Haynes indicated that the subject of salary conversion ratios for faculty/administrators will be again brought before the deans for consideration.

The meeting was adjourned at 12:00 p.m.

Respectfully submitted,

  
John H. Petersen