

MINUTES OF MEETING OF BOARD OF REGENTS  
WESTERN KENTUCKY UNIVERSITY  
January 30, 1982

In accordance with the previously published schedule of regular meetings and timely and properly given notice, a regular meeting of the Board of Regents of Western Kentucky University was held on Saturday, January 30, 1982, at 10:00 a.m., CST, in the Regents Conference Room of the Wetherby Administration Building on the Western campus. Mr. Joe Bill Campbell, Chairman, presided.

The meeting opened with a prayer of invocation by Dr. John D. Minton, Vice President for Student Affairs.

The following members were present:

Dr. William G. Buckman  
Mr. Joe Bill Campbell  
Mr. Ronald W. Clark  
Mr. John David Cole  
Mr. Michael N. Harreld  
Mr. Joseph Iracane  
Mrs. Patsy Judd  
Mr. Julius E. Price, Sr.

Absent was Mr. Ronald G. Sheffer. (Secretary's Note: The resignation of Marcel Bush on January 12, 1982, with no replacement having been elected, left the position of student Regent vacant.)

Also present, in addition to Dr. Minton, were Dr. Donald W. Zacharias, President; Dr. James L. Davis, Vice President for Academic Affairs; Mr. Harry K. Largen, Vice President for Business Affairs and Treasurer; Mrs. Mary Sample, Secretary; Dr. Paul B. Cook, Assistant to the President for Resources Management and Director of the Budget; Dr. Randall Capps, Assistant to the President and Parliamentarian; Mr. William E. Bivin, University Attorney; and Mr. Fred Hensley, Director of Public Information.

In keeping with the policy of the Board, information pertinent to agenda items had been mailed in advance of the meeting.

Mr. Campbell reported that, because of personal reasons, Miss Marcel Bush had not enrolled at the University for the 1982 spring semester and had, therefore, resigned as student Regent. He further reported that a replacement would be chosen by special election to serve until the regular election of the student Regent in April. Mr. David C. Payne, President, Associated Student Government, had been unable to accept the invitation to be present for the Board meeting because of attendance at a student group meeting in Frankfort. (Secretary's Note: A special election for student Regent was necessitated by the fact that

the current Associated Student Government President, David Payne, was not a Kentucky resident.)

The election of a Secretary and the appointment of a Treasurer and a Parliamentarian were delayed at the October meeting. In presenting the matter for consideration, Mr. Campbell advised the Board that, because of added responsibilities which she would be assuming with the College Heights Foundation, Mrs. Sample had requested that she be relieved of her duties as Secretary to the Board. While expressing regret, Mr. Campbell recognized the basis for the request and extended appreciation to Mrs. Sample and complimented her on what he characterized as the "excellent job" which she had done. Mrs. Sample then thanked the Board and President Zacharias for the opportunity to serve as Secretary and for the gracious remarks concerning her service in that capacity. She gave assurance that the records of the Board were in order and that she would be pleased to work with the individual chosen as Secretary to the Board in making the transition a smooth one.

Mr. Campbell declared that nominations were in order for the election of a Secretary and the selection of a Treasurer and Parliamentarian. Mr. Clark placed in nomination the names of Mrs. Elizabeth Esters for Secretary, Mr. Harry Largen for Treasurer, and Dr. Randall Capps for Parliamentarian and moved their election. The motion was seconded by Mr. Iracane and carried by voice vote whereupon congratulations were extended by the Chairman.

The minutes of the special joint meeting of the Board of Regents of Western Kentucky University and Murray State University held on November 21, 1981, were presented by the Chairman. Motion was made by Mr. Clark and seconded by Mr. Iracane that the minutes be approved as submitted without a reading inasmuch as copies had been mailed to the members on December 18, 1981, and were found to be in order. The motion carried by voice vote.

Mr. Campbell reported that the Executive Committee, of which he was Chairman, held a meeting on January 21, 1982, to give consideration to the plan to be submitted by the Commonwealth of Kentucky to the Office of Civil Rights relative to the further desegregation of institutions of higher education in the Commonwealth. Inasmuch as the plan required the signatures of the Chairman of the Board and the President of Western Kentucky University, the Executive Committee was convened to hear a presentation of the plan, including background on its development and a summary of the major recommendations, by President Zacharias and to discuss and give consideration to the plan as it affects Western Kentucky University. Following thorough discussion of the plan, it was the sense of the

Executive Committee, considering prior action taken by the Board relative to continuing eligibility to receive Federal funds, that the President and the Chairman of the Board be authorized to communicate support of the affirmative action and student recruiting dimensions of the document under discussion without endorsing the "mission model" positive impact concept and, in addition, that the action of the Executive Committee would be subject to the ratification of the full Board at its next meeting.

The Chairman then called upon President Zacharias who briefly reviewed the plan and summarily reported that its three components addressed the future of Kentucky State; undergraduate enrollment and recruitment and retention, especially as they relate to minority students; and faculty and staff employment practices as they relate to minority groups.

There being no further discussion, motion for ratification of the action recommended by the Executive Committee relative to the authorization of the Chairman of the Board and the President to sign the proposed plan and approval of the minutes of the Executive Committee on January 21, bearing record of deliberations and proposed action, was made by Mr. Harreld and seconded by Mr. Price. In response to Dr. Buckman's inquiry relative to the particular response made in accepting the above-mentioned proposed plan, President Zacharias stated that copies of the prescribed form provided by the Governor's Office and the letters voicing abstention on a certain section of the proposed plan would be sent to members of the Board.

The roll call vote on the motion for ratification of action proposed by the Executive Committee was as follows:

Aye: Buckman, Campbell, Clark, Cole, Harreld, Iracane, Judd, Price

Nay: None

Summaries of reports heard from other committees of the Board follow:

Academics Committee - Mr. Harreld, Chairman; Dr. Buckman; Mr. Iracane; and Mrs. Judd - The Chairman reported that the Academics Committee met at 9 a.m. prior to the Board meeting at which time consideration was given to three recommendations from the President and action was taken as follows:

1. Received, thoroughly discussed, and unanimously approved the following statement entitled "Rank and Promotion Requirements."

#### RANK AND PROMOTION REQUIREMENTS

##### I. Rank and Promotion

Faculty Rank and promotion in rank at Western Kentucky University are based on criteria adopted by the Board of Regents.

##### A. General Principles

1. Rank is granted on the basis of academic qualifications, years' experience, and demonstrated achievement. The

criteria stated below will serve as guides in assigning academic rank. Exceptions to these criteria may be made in situations where the candidate shows exceptional credentials based upon (a) academic qualifications; (b) experience; or (c) demonstrated achievement in teaching effectiveness, research/creative activity, and university/public service.

2. The department head and departmental faculty within each academic unit have the responsibility of drafting specific criteria for determining what constitutes "demonstrated achievement" for each rank. These criteria must conform to minimum university standards listed below and must be distributed to each faculty member. Guidelines for all ranks must be recommended by the department head, the academic dean, the Vice President for Academic Affairs, and the President and approved by the Board of Regents.

## II. Criteria for Individual Ranks

### A. Professor

1. Academic qualifications: The earned doctorate or the appropriate terminal degree in the profession.
2. Experience: A minimum of five years' service at the rank of associate professor.
3. Demonstrated achievement appropriate for this rank in teaching effectiveness, research/creative activity, and university/public service.

### B. Associate Professor

1. Academic qualifications: The earned doctorate or the appropriate terminal degree in the profession.
2. Experience: A minimum of five years' service at the rank of assistant professor.
3. Demonstrated achievement appropriate for this rank in teaching effectiveness, research/creative activity, and university/public service.

OR

1. Academic qualifications: Master's degree plus advanced graduate study equivalent to all courses except dissertation (ABD) in appropriate discipline.
2. Experience: A minimum of ten years' service at the rank of assistant professor.
3. Demonstrated achievement appropriate for this rank in teaching effectiveness, research/creative activity, and university/public service.

### C. Assistant Professor

1. Academic qualifications: The earned doctorate or the appropriate terminal degree in the profession, or the master's degree plus at least twenty-four semester hours' graduate work related to the faculty member's academic area.
2. Experience: A minimum of three years' service at the rank of instructor (may be waived for persons holding the doctorate).
3. Demonstrated achievement appropriate for this rank in teaching effectiveness, research/creative activity, and university/public service.

D. Instructor

Academic qualifications: Master's degree or demonstrated ability in the field in which the candidate is employed.

III. Procedures for Recommending Promotion

- A. To initiate consideration of candidates for promotion, the head of the department annually informs all faculty members that a promotion review is forthcoming and invites the candidate to supply relevant information by a specific date if the candidate believes he or she qualifies for consideration under the criteria stated above.
- B. Each academic department establishes a Rank and Promotion Committee composed of all faculty members at the rank of professor who are tenured. The committee is chaired by the head of the department regardless of his or her rank or tenure status. For departments with fewer than six tenured professors, the following procedures will be followed:

1. A sufficient number of tenured associate professors is added to bring the committee to six.
2. If the number of tenured professors and associate professors is less than six, a sufficient number of tenured assistant professors is added to bring the committee to six.

The associate and assistant professors will be selected on the basis of those with the longest employment at Western Kentucky University.

3. If a department has fewer than six tenured faculty members, the dean of the academic college will appoint a committee of three to six people from the department to carry out the review.

A committee member who is a candidate for promotion is not permitted to be present during deliberations on his or her rank. When a department head is being considered for promotion, the dean of the college will chair the committee or appoint a temporary chair.

- C. The department's Rank and Promotion Committee reviews all relevant factors and provides a report of its vote. The department head also reviews all relevant factors and forwards an individual recommendation, all evaluation materials, and a written report of the committee's vote to the college dean, who in turn forwards a recommendation and all evaluation materials to the Vice President for Academic Affairs. Upon receiving all written materials and a recommendation from the Vice President for Academic Affairs, the President reviews the recommendation and forwards to the Board of Regents his recommendations for promotion.
- D. Whenever a recommendation to promote is disapproved at any level, this fact must be reported back to the preceding levels. The department head must inform the faculty member in writing that disapproval has occurred. Any related appeal through administrative channels or the University Grievance Committee must be initiated in writing by the faculty member to the department head within thirty days after receiving notification from the department head. The purpose of the Grievance Committee is to review the file to insure that established procedures were followed in considering the faculty member for promotion. The Grievance Committee does not attempt to judge the academic qualifications or achievements of the candidate.

Based on the deliberations and the unanimous recommendation for adoption by the Committee, Chairman Harreld moved that the Board adopt the statement of "Rank and Promotion Requirements" as above presented. The motion was seconded by Mr. Cole and carried by voice vote.

2. Discussed and gave consideration to statements clarifying the policies for "Extra-University Consulting and Other Professional Activity" and "Internal Consulting, Participation in Funded Projects, and Supplemental Pay" as outlined below:

WESTERN KENTUCKY UNIVERSITY  
EXTRA-UNIVERSITY CONSULTING AND OTHER PROFESSIONAL ACTIVITY

Institutions of higher education and their professional employees are obligated to encourage and assist with the transfer of knowledge from the University community to society in general. Activities such as those which are the subject of this policy are a primary means of accomplishing this goal. In addition, such activities provide the opportunity for individual professional development and enhancement of job satisfaction by those participating in them.

It is the purpose of this policy to establish as an integral part of the University program a means by which faculty and other personnel may participate in professional consulting and service activities while a full-time employee of the University.

Approval to participate in such activities will be granted according to procedures outlined below, provided the purposes of the activity are clearly identified and are found to be consistent with this and other University policies.

Definitions. For the purpose of this policy, extra-university consulting and other professional activity shall include those professional services provided by an individual employee to an individual, agency, or firm for a salary or for a fee. Such activity will not normally involve the use of University material, equipment, or services, neither shall the name or image of the University be used in any manner to suggest institutional endorsement or support of a nonuniversity enterprise. Requests for participation in outside professional assignments that do involve use of other University personnel, facilities, material, or equipment should be performed on a contractual basis with the University rather than on an individual consulting basis.

Excluded from this policy are outside summer consulting and employment activities by nine-month faculty members who have no summer term teaching responsibilities and who seek to participate in such activities during the period after spring commencement and prior to beginning of the ensuing fall term.

Also excluded from this policy are those "occasional or incidental" professional activities which do not conflict with the spirit or intent of this policy and the procedures for implementing it. "Occasional or incidental" professional activities are one-time activities or services to organizations other than the University, such as participation on agency proposal review panels; site visit teams' voluntary services to professional organizations; delivery of occasional lectures or seminars at other institutions; office or telephone consultations of a brief duration or nature; reading and evaluation of manuscripts or writing reviews; and serving as an expert witness or rendering of professional opinions in depositions. Since consulting activities may be a component of faculty evaluation in the area of public service, it is the responsibility of the individual employee to report consulting activities to the administrative unit head regarding involvement in such occasional and incidental services.

Procedures. The variety of outside employment and consulting situations available to the professional and the potential of these activities to detract from the services contracted to the University require that each applicant and his or her superior examine carefully each opportunity on an individual basis.

Written approval to participate in activities covered by this policy will be provided when all of the following conditions are met:

1. The purposes of the activity contribute to and are consistent with those programs of the participant's department or unit.

2. Other normal University duties and responsibilities can be met without reassignment to others.
3. There is no conflict of interest involved.

To initiate the request for approval, the employee must complete the standard form designed for that purpose. The following information must be provided: the specific nature of the work to be performed and its relationship to ongoing University purposes; an estimate of the amount of time involved; the duration (and, if appropriate, the frequency) of the services to be provided (hours, days, or months); specific hours, days or months involved.

The request for prior approval shall be submitted for review to the participant's administrative unit head, who will subsequently forward it through channels with a recommendation to the Vice President. Such requests shall become a matter of University record maintained in the Office of the Vice President. That office shall review each request and the accompanying recommendations and approve them, provided they are consistent with the provisions of this and other University policies and related administrative procedures. The participant and those reviewing the request will be provided written notification of action by the Vice President.

Semiannually the Vice President shall report to the University President a summary and analysis of requests received, including a list of those approved and those disapproved.

When activities covered by this policy are of a continuous or prolonged nature (one semester or more) or when one person requests participation in more than one such activity during an academic term, careful consideration must be given to the proposed schedule of services as they relate to designated responsibilities of the University employee. Any long-term involvement is subject to periodic review by the University, and a request for approval must be filed at least annually (preferably at the start of each academic year). The frequency and duration of professional activities shall be the primary considerations in the review process.

Limitations. Individuals subject to this policy whose annual working appointment is for a period of 9 or 10 months are provided up to four (4) working days per full calendar month for participation in the activities covered by this policy while the University is in session. For individuals holding a 9- or 10-month annual appointment who assume summer term responsibilities with the University, one additional day per full calendar week employed during the term of summer is available to participate in activities covered by this policy.

University personnel subject to this policy who receive annual appointments for 11 or 12 months are allowed up to four (4) working days in the calendar month to participate in activities covered by this policy. Because of the importance of persons holding executive, administrative, and managerial positions to the daily operation of the University, these persons are urged to limit such activities to periods when the University is not in session and their services are less likely to be required.

Implementation and Interpretation. It is the intent of this policy to provide a framework within which decisions regarding the use and availability of University resources can be made. The employee-employer relationship that exists between the University and its duly appointed personnel also provides a basis for decisions regarding activities which are the subject of this policy. It is, therefore, the obligation of each person seeking to participate in such activities and his or her supervisors to share the responsibility for following the procedures outlined above.

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WESTERN KENTUCKY UNIVERSITY  
INTERNAL CONSULTING, PARTICIPATION  
IN FUNDED PROJECTS, AND SUPPLEMENTAL PAY

This policy establishes a means by which faculty and other professional staff may participate in intra-university consulting and service activities while a full-time employee of the University. Activities such as those which are the subject of this policy provide the opportunity for individual professional development of those participating in them and are strongly encouraged.

Policy. It is the policy of the University that incidental internal consulting is normally considered to be included in the base pay of faculty, professional nonfaculty, executive, administrative, and managerial personnel. Additional or supplemental compensation is allowable in those unusual cases when all of the following circumstances exist:

1. Services are performed in addition to those associated with the person's salaried employment.
2. Services are provided across departmental lines.
3. Prior approval of the University has been obtained.

The rate of compensation for intra-university consulting must be consistent with the fee or rate that normally would be paid to persons from outside the University with equivalent credentials who would provide the same services. In setting the rate of compensation, careful consideration must be given to possible sources of documentation that will indicate that the fee recommended for the University employee is not more than that charged by external consultants.

Procedures. All requests for advance approval of internal consulting must be submitted to the administrative unit head or director and forwarded by him or her through the appropriate dean or supervisor to the appropriate Vice President. The President of the University will act upon the request after receiving the recommendations provided by the Vice President.

Supplementary pay for responsibilities accepted which relate to the programs and operation of a departmental unit during the summer term(s) is covered under other policies and procedures.

Except as cited above, all other supplementary pay, including that for participation in funded projects, shall be processed as a part of the regular payroll distribution system (including appropriate withholding and University contributions). For faculty members and others covered by this policy who participate in projects funded by a state, federal, or other external agency, the following procedures shall be used:

1. The rate of compensation shall be consistent with that cited in the appointment letter for the current academic term. (If the services are for the summer, the previous academic year rate applies.)
2. Prior approval of the University shall be obtained through the established administrative channels.
3. The total supplementary income within the contract period of the employee from all internal University activities including service to funded projects, overload pay, off-campus instruction, and internal consulting must not exceed one-fifth of the salary cited in the letter of appointment.

When considering requests for involvement in activities for which supplementary pay will be provided, the faculty member and each administrator must carefully examine the extent of the involvement in view of other University responsibilities, extra-university consulting, and other professional activities. In the event that the total professional involvement of the participant will equal or exceed the normal University load by 25 percent over a period of any one semester, an adjustment in workload will be made or the request will be denied. In either event, a written justification will be forwarded to the President for final consideration. A record of action and justification will be placed in the University official files maintained by the Vice President for Academic Affairs.

Special Administrative Assignment. Faculty members whose primary responsibilities are for instruction, research and creative activities, public service, academic committee work, and student advisement are occasionally involved in extensive additional functions associated with the administration of funded projects. An adjustment in salary for those additional responsibilities will be made upon written request, subject to prior approval and in accordance with the following:

1. The supplementary pay rate shall be consistent with the extent and duration of the added responsibilities and the compensation received by others having similar University administrative assignments.



2. Should the extent of involvement in administrative functions be equivalent to more than a 25 percent assignment, an adjustment in the conditions of the appointment of the person involved will be made.
3. The appropriate administrative unit head or director will submit in writing a recommendation with supporting documentation through the regular administrative channels after conferring with the faculty member and the appropriate dean. This action requires complete administrative review and approval by the Board of Regents upon recommendation of the President.

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Based on the recommendation of the Committee, Mr. Harreld moved that the statements as above presented be adopted. The motion was seconded by Mr. Price and carried by voice vote.

3. Discussed the statement presented by President Zacharias clarifying the "Faculty Grievance Procedure." Based on the unanimous approval of the Academics Committee, Mr. Harreld moved adoption of the document as follows:

#### FACULTY GRIEVANCE PROCEDURE

##### I. Purpose

To allow an individual faculty member a procedure for presenting a grievance, without fear of reprisal, and having it considered in an expeditious and orderly process. The procedure established herein is advisory and is not an adjudicatory process.

##### II. Definition of Grievance

An allegation that there has been a violation, misinterpretation, or improper application of existing policies, rules, regulations, practices, and/or procedures or a complaint that a faculty member has been treated unfairly or inequitably or has been unreasonably hindered in the performance of his/her duties.

##### III. Appeal Through Administrative Channels

Every effort ought first to be made to resolve the matter informally by conversation with the department head, dean, or Vice President for Academic Affairs. If the faculty member wishes to pursue the grievance, the grievance must then be filed in writing within thirty days after its occurrence at the nearest administrative level.

If a grievance cannot be resolved at the nearest administrative level, a faculty member may request review at successively higher administrative levels--Dean, Vice President for Academic Affairs, and President.

##### IV. Appeal Through Advisory Committee on Faculty Grievance

###### A. Establishment of Committee

The President shall appoint an Advisory Committee on Faculty Grievance. The Committee shall be drawn from the same pool chosen for the Advisory Committee on Faculty Continuance--see Faculty Handbook pp. 14-15.

###### B. Selection

The Committee shall be a standing committee of five (5) tenured faculty members selected annually from a list by lot. A faculty member shall not participate in a case involving a faculty member from the same department, and a member chosen shall remove himself/herself either at the request of the party or on his/her own initiative if he/she deems himself/herself disqualified because of bias or interest. Each party shall have a maximum of two (2) challenges without stated cause. Supplementary selections and lists shall proceed in the same manner until an accepted committee is constituted.

The Committee shall designate one (1) member as Chairperson.

### C. Procedures

When a faculty member has been unable to achieve satisfactory resolution from the department head (director), dean, and/or Vice President for Academic Affairs, he or she may request a review by the Committee through the President. The request for a review must be submitted in writing, together with a statement of the grievance. Upon receipt of the grievance, the President shall have the Advisory Committee on Faculty Grievance convened through the procedures described above. The Committee will not review in this way matters for which other formal procedures have been specifically outlined in the Faculty Handbook: (1) allegations of discrimination due to race, sex, religion, national origin, age, handicap, or veteran status; (2) dismissal from employment before a stipulated time of service has been completed or without the minimal advance notice specified for termination of probationary faculty; (3) allegations that the nonrenewal of a probationary faculty member constitutes a violation of academic freedom; and (4) termination of tenured faculty.

The Committee after a preliminary investigation, and upon a vote of a majority of its members, may rule that a particular grievance does not merit review by the Committee. When it has been determined that a grievance lies within the scope of the Committee, the Chairperson shall initiate a committee review by notifying all appropriate parties of the review procedure to be followed. The Committee shall be empowered to request any and all parties to submit evidence related to the grievance. This review shall be completed within 45 days, excluding official holidays and vacations. At the conclusion of the review, the Committee will forward a written report of its findings to the President and to the faculty member. The written decision of the President shall be forwarded to the Chairperson of the Committee and to the faculty member. If the President does not accept all or part of the findings and recommendations of the Committee, he or she will include in the decision the reasons for not doing so.

The decision of the President is final.

### V. Annual Report

At the end of each academic year, the President shall provide a written report to the Board of Regents regarding the number and type of cases presented in the preceding year. The report shall include the Committee's recommendation for each case and its final disposition.

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Motion for adoption as made by Mr. Harreld, was seconded by Mrs. Judd and carried by voice vote.

Athletics Committee (ad hoc) - Mr. Campbell, Chairman; Mr. Clark; Mr. Price; and Mr. Sheffer - The Chairman had no report.

Bylaws and Codification Committee - Mr. Iracane, Chairman; Mr. Sheffer; Mr. William E. Bivin, Staff; and Dr. Randall Capps, Staff - It was the recommendation of the Chairman on behalf of the Committee, that the Board of Regents' Bylaw "E" be amended to create a Committee on Student Affairs. The new committee would replace the Disciplinary Appeals Committee and the ad hoc Committee on University Housing and Facilities and would be broader in scope than the committees replaced. Description of the proposed Student Affairs Committee follows:

The Student Affairs Committee. The Student Affairs Committee is appointed by the Chairman. It will initially consider, evaluate, and advise on all proposed Board actions that pertain to policies and procedures bearing directly on student life. Also, it will review the record, actions, and proceedings of the University Disciplinary Committee upon appeal by a student.

Motion to create a Committee on Student Affairs was made by Mr. Iracane and seconded by Mr. Clark. In keeping with Bylaw "G," vote on the motion was delayed until the next meeting of the Board, at which time the Secretary was instructed to include consideration of the item on the agenda.

Disciplinary Appeals Committee - Mr. Clark, Chairman; Mr. Campbell; and Mr. Julius E. Price, Sr. - The Chairman had no report.

Finance Committee - Mr. Harreld, Chairman; Dr. Buckman; Mr. Campbell; and Mrs. Judd - The Chairman reported that the Finance Committee met at 9:30 a.m. to receive and give consideration to the Audit Report for fiscal year 1980-81 which ended on June 30, 1981. At that time, the committee engaged in a discussion led by Mr. Largen which centered on an overview of the process that involved the State Auditor and James R. Meany & Associates, Certified Public Accountants. He pointed out that over a three-year period there had been a shift in revenue and the percentage received through state appropriation had declined. In attendance at the Finance Committee meeting were Mr. Jack Dyer, Assistant State Auditor and Mr. Lee Augusty and Miss Gail Arterburn with Meany & Associates.

Based on the approval of the Finance Committee and with the caveat that he had failed to previously provide copies of the Audit Report and Financial Report for 1980-81 to members of the Board other than those on the Finance Committee, Chairman Harreld moved that the Board accept the Audit Report for fiscal year 1980-81. The motion was seconded by Mrs. Judd and the roll call vote was as follows:

Aye: Buckman, Campbell, Clark, Cole, Harreld, Iracane, Judd

Nay: None

Abstain: Mr. Price

Committee on University Housing and Facilities - Mr. Clark, Chairman; Mr. Iracane; Mrs. Judd; and Mr. Price - The Chairman had no report.

International Education Committee (ad hoc) - Dr. Buckman, Chairman; Mr. Harreld; Mrs. Judd; and Dr. John Petersen, Staff - The Chairman had no report; however, he pointed out that data on international student enrollment had been provided to Board members in preparation for the Board meeting.

Chairman Campbell then announced the following committee memberships for calendar year 1982 or until reorganization necessitates adjustments:

Executive Committee\*

Mr. Joe Bill Campbell, Chairman  
Dr. William G. Buckman  
Mr. Ronald W. Clark  
Mrs. Patsy Judd

Academics Committee

Mrs. Patsy Judd, Chairman  
Dr. William G. Buckman  
Mr. Michael N. Harreld  
Mr. Joseph Iracane  
Student Regent

Athletics Committee (ad hoc)

Mr. Ronald W. Clark, Chairman  
Mr. John David Cole  
Mr. Ronald G. Sheffer  
Mr. Julius E. Price, Sr.  
Mr. Joseph Iracane

Finance Committee

Mr. Michael N. Harreld, Chairman  
Mrs. Patsy Judd  
Dr. William G. Buckman  
Mr. John David Cole

Bylaw Committee

Mr. John David Cole, Chairman  
Mr. Ronald G. Sheffer  
Mr. Julius E. Price, Sr.  
Mr. William E. Bivin - Staff  
Dr. Randall Capps - Staff

(Disciplinary Appeals)  
(University Housing - Facilities)

Committee on Student Affairs

Mr. Joseph Iracane, Chairman  
Mr. Ronald W. Clark  
Student Regent  
Dr. William G. Buckman  
Mr. Julius E. Price, Sr.

International Education (ad hoc)

Dr. William G. Buckman, Chairman  
Mr. Michael N. Harreld  
Mrs. Patsy Judd  
Student Regent  
Dr. John H. Petersen - Staff

\*Term of committee concurrent with that of Chairman, serving for calendar year.

The next agenda item was a report from Dr. William G. Lloyd, Dean, Ogden College of Science, Technology, and Health, which had been rescheduled from the October 17, 1981, meeting because of time limitations. Illustrated by a slide presentation, an interesting and informative report on programs, faculty, goals, and achievements of the Ogden College was given by Dr. Lloyd. For review, he divided the programs of the college into three areas; and a number of the points covered follow:

1. The health and clinical programs showed relatively small and controlled growth through regulated numbers.
2. The Dental Hygiene Program, by average score of graduates, ranks third nationally among 195 programs.
3. Medical Record Technology graduates have experienced a 93% pass rate on national certification.
4. The Department of Nursing provides both a 2- and 4-year accredited program and is very selective in admissions. The pass rate for certification of graduates is among the highest in the state. Both programs are fully accredited, and the 2-year program leading to the Bachelor of Science in Nursing is one of only two in the state accredited by the National League of Nursing.
5. The Department of Health and Safety offers the only programs in school health, community health, and health care administration in western Kentucky; the Department also offers the only Master of Science in Public Health degree available in the Commonwealth.
6. All health and clinical programs are fully accredited where accreditation is appropriate and are quality programs.
7. The basic sciences show reasonably healthy growth and over 60% of the baccalaureate graduates in four of these departments enter graduate and professional schools.
8. In the applied science and technology programs, there is exploding growth; every area is growing limited only by available faculty.
9. Over 90% of the agriculture graduates stay in agriculture or a related field and over 92% stay in Kentucky.

10. The University Farm is practically self-supporting with essentially a zero cost except for capital. It also provides a means of support for a number of students through student employment.
11. The dairy herd is ranked the best in the state and among the best in the nation.
12. The pre-veterinary admission record is the best among the state universities.
13. Among the state universities, Western Kentucky University has one of two nationally accredited baccalaureate electrical engineering programs; one of two nationally accredited civil engineering programs, the only accredited mechanical engineering program, and the only environmental engineering technology degree. She has the only such department in the state with all baccalaureate engineering technology programs, for which accreditation is available, fully accredited.
14. Industrial Education and Technology program is the oldest and strongest such program in the state. The industrial arts education program is shrinking while the industrial technology program is growing.
15. Computer Science programs are among the fastest growing in the University; because of the high student demand, plans are under way for stricter entry requirements.
16. In the Ogden College the ratio of students to faculty is increasing; there is concern that if this continues, the quality of programs will suffer.

Dr. Lloyd pointed to Western as having perhaps the best school of science in the state. He reported that Western's pre-medical program has had the highest percentage of placement at medical schools among public schools in the state, and Western's pre-dental and pre-pharmacy programs are among the best in the state.

Following the presentation, a question-answer session was held in which additional pertinent information was provided. In response to an inquiry from Mr. Harreld, Dr. Lloyd reported that even though some adjunct professors are used in some of the programs, none are heavily dependent upon adjunct professors.

In responding to an inquiry, Dr. Lloyd reported that in areas where demand is declining, the faculty are being shifted to teach other classes with greater demand. Mr. Iracane urged that the University publicize pertinent information about its programs; for example, Western's 2-year nursing program leading to the Bachelor of Science in Nursing is one of two such programs in the state accredited by the National League of Nursing. Mr. Cole expressed appreciation for the informative report and shared Mr. Iracane's view. He added that through an appropriate means publicity should be given to Western's outstanding student product in terms of success in gaining admission to veterinary, medical, and dental schools. Mr. Cole moved that the Board go on record commending Dean Lloyd and the faculty of the Ogden College of Science,

Technology, and Health on their outstanding performance. Motion was seconded by Mr. Harreld and carried by voice vote.

In response to Chairman Campbell's invitation, Dr. Lloyd made introductions of the following individuals who are among those serving in administrative positions within Ogden College: Dr. Robert C. Bueker, Head, Department of Mathematics and Computer Science; Dr. Gary Dillard, Acting Associate Dean of Ogden College; Mr. Lynn Greeley, Assistant Dean of Ogden College; Mrs. Ruby Meador, Head, Department of Allied Health.

In expressing concern over the student-faculty ratio in Mathematics and Computer Science, Dr. Buckman inquired about the ability to meet the demand in the future. Dr. Lloyd felt that without an improvement in financial resources, a limitation on enrollment with student selection would be necessary.

Members of the Board expressed the feeling that programs that have the greatest demand should receive priority funding whereupon President Zacharias pointed out that in the 1982-84 budget, request had been made for funding of one additional faculty in the Computer Science area in the first year and two additional faculty in the second year.

Appreciation was expressed by the President, Chairman Campbell, and other members of the Board for the interesting and informative presentation, including a report of tangible results evidenced by the various programs. The Chairman agreed with other members of the Board in expressing the feeling that the public needs to be informed relative to the excellent programs within the Ogden College.

The next matter to be considered by the Board was "Recommendations to the President from the Vice President for Academic Affairs." It was the recommendation of the President that approval be given to the following new programs:

Proposed Master of Public Service Option in Environmental Science—  
Department of Biology

In response to the needs of business, government and industry for individuals who are trained in environmental science and have additional training in government and resources management, a 40-hour option under the Master of Public Service degree program is proposed. This graduate program is designed for individuals with undergraduate degrees in science who wish to pursue a career in corporate or governmental endeavors requiring a background in environmental science. No new faculty or facilities will be required to implement the program.

Proposed Undergraduate Intradisciplinary Option in the Biological  
Sciences under the Major Program in Biology—Department of Biology

The proposed curriculum replaces the Area of Concentration in Biological Sciences which was proposed in 1978 but was not recommended for approval by CHE staff. This option will provide the same opportunity for students interested in obtaining the intensive preparation in the biological sciences. No new faculty or facilities will be required for the implementation of the option.

Proposed Minor in Art History - Department of Art

In the proposed Art History Minor, works of art will be analyzed systematically to provide understanding of the human and cultural as well as the technical factors involved in their creation. Career possibilities for a person with training in art history are numerous, especially when that training is combined with other fields. No additional faculty or facilities will be required for implementation.

In addition, a number of revisions in existing programs were provided for the information of the Board. The President particularly called attention to the suspension of two master's programs included among the following:

1. Suspension of Master of Arts Program in Economics—Department of Economics.
2. Suspension of Master of Science Program in Physics--Department of Physics and Astronomy.
3. Change in Requirements for Major in Information Systems--Department of Finance and Quantitative Business Analysis
4. Change in Name of Major in Office Administration to Major in Administrative Support Management and Change in Program Requirements--Department of Business-Distributive Education and Office Administration.

Discussion followed in which the Dean of the College of Business Administration gave assurance that the suspension of the Master of Arts Program in Economics would not impact adversely on the retention or employment of faculty members required for accreditation in the College of Business Administration. This was true, he felt, because of the existence of the MBA program in which the faculty members in question are able to teach.

There being no further discussion, motion for approval of the recommendation as presented and acceptance of the information report was made by Mr. Harreld, seconded by Mr. Price, and carried by voice vote.

The next item presented for Board consideration was that of personnel changes which had transpired since October 17, 1981, including recommended sabbatical leaves for 1982-83. The President commented briefly on the importance of the faculty development leave program and reported on some of the valuable activities engaged in by specific faculty members through the program. It was pointed out that participation in the program by individuals enhanced their effectiveness as members of the faculty. Because of the increased selectivity in the administration of the program and increasingly restricted budget resources, the recommendation for 1982-83 sabbatical leaves included seventeen individuals, the lowest number recommended since 1974-75. Mr. Cole commended the President for his leadership in responding to the earlier expressed concern of the Board regarding the sabbatical program.

The list of personnel changes, including sabbatical leaves for 1982-83, as recommended by the President for approval appear in their entirety on the pages which follow:

PERSONNEL CHANGES  
(Subsequent to Meeting of Board of Regents on October 17, 1981)

Part I. Faculty Personnel Changes

APPOINTMENTS

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
<u>Bowling Green College of Business Administration</u>		
Finance and Quantitative Business Analysis:		
Dr. Robert W. Otto	\$ 28,500	1/4/82; Associate Professor; replace Dr. Don Bradley
<u>College of Education</u>		
Military Science:		
CPT Joseph Timothy Nemeth	N/A	Summer, 1982; Assistant Professor
<u>Ogden College of Science, Technology, and Health</u>		
Allied Health:		
Ms. Lynn M. Donnelly	7,250	1/11/82; Instructor; appointed for 1982 spring semester only; replace position vacated by Mrs. Ruby Meador
Industrial and Engineering Technology:		
Dr. Farouk Darweesh	26,000	8/16/82; Associate Professor; replace Mr. Ronald S. Nichols
Mr. William T. Wells	4,500	1/11/82; Instructor; appointed on a part-time basis for 1982 spring semester only; replace Mr. Ronald S. Nichols for spring semester only
Mathematics and Computer Science:		
Dr. Ronald C. Linton	26,350	8/16/82; Associate Professor; replace Dr. Richard Detmer

FACULTY PROMOTION

<u>Ogden College of Science, Technology, and Health</u>		
Allied Health:		
Mrs. Ruby F. Meador	30,000	1/1/82; promote from Assistant Professor in the Department to Head of the Department; replace Dr. A. Fogle Godby

FACULTY RETIREMENTS

<u>Ogden College of Science, Technology, and Health</u>		
Allied Health:		
Dr. A. Fogle Godby		12/31/81; Head of the Department



Part I. Faculty Personnel Changes (continued)

FACULTY RETIREMENTS  
(continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
<u>Potter College of Arts and Humanities</u>		
Music: Mr. Ohm Pauli		7/1/82; Professor

SABBATICAL LEAVES OF ABSENCE

Bowling Green College of Business Administration

Accounting:

Dr. Jack Hall

1982 fall semester

College of Education

Teacher Education:

Dr. Stanley S. Cooke

1983 spring semester

Dr. Robert C. Smith

1983 spring semester

Potter College of Arts and Humanities

Art:

Dr. Neil Peterie

1983 spring semester

Communication and Theatre:

Dr. D. Whitney Combs

1983 spring semester

History:

Dr. James T. Baker

1982-83 school year; contingent upon receipt of Fulbright Fellowship

Modern Languages and Intercultural Studies:

Dr. Burt H. Feintuch

1982 fall semester

Philosophy and Religion:

Dr. John Long

1982-83 school year

Dr. Larry Mayhew

1983 spring semester

Ogden College of Science, Technology, and Health

Biology:

Dr. Joe Winstead

1982 summer term

Chemistry:

Dr. Curtis Wilkins

1982-83 school year

Health and Safety:

Dr. Jimmie Price

1982-83 school year

Part II. Other Personnel Changes

TEMPORARY--GRANT FUNDED

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
<u>Academic Affairs</u>		
Talent Search Project: Mrs. Cheryl C. Huber	\$ 676 per month	10/19/81-8/31/82; Administrative Secretary
<u>College of Education</u>		
Educational Services: Mr. Robert A. Cobb	1,382 per month	8/16/81-8/15/82; extend employment for one month; previously approved through 7/14/82; Data Processor/ Analyst
Mrs. Stephaine Parrish Taylor	1,200 per month	1/1-6/30/82; Instructor
<u>Training and Technical Assistance Services:</u>		
Mr. Barry L. Carroll	1,449 per month	12/1/81; monthly salary increased from \$1,307; temporary through 9/29/82
Mrs. Elaine Faine	1,374 per month	12/1/81; monthly salary increased from \$1,303; temporary through 9/29/82
<u>Teacher Education:</u>		
Mrs. Lily Beth Hedges	1,389 per month	11/1/81-5/31/82; assignment as Field Supervisor being extended
Mrs. Patricia Shanahan	1,506 per month	11/1/81-5/31/82; assignment as Area Training Supervisor being extended
<u>Ogden College of Science, Technology, and Health</u>		
Health and Safety: Mr. Merlin Hogan	15,667	11/1/81-7/31/82; Program Manager for Alcohol Driver Education and State Traffic School Program
<u>Resignations</u>		
<u>College of Education</u>		
Educational Services (Training and Technical Assistance Services): Mr. Timothy W. Broadwell		12/1/81; Management Specialist
<u>Ogden College of Science, Technology, and Health</u>		
Physics and Astronomy: Mr. Greg William Foltz		10/31/81; Research Associate/ Postdoctoral Fellow under contract with Union Carbide Corporation; contract completed

Part II. Other Personnel Changes (continued)

STAFF APPOINTMENT

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
<u>Ogden College of Science, Technology, and Health</u>		
Water Quality Laboratory: Mr. Kevin Aldrich	\$ 13,008	1/1/82; Laboratory Manager; re- place Miss Marilyn J. Maerker

SECRETARIAL/CLERICAL STAFF APPOINTMENT

Academic Services

Library Services:

Mrs. Jane Brooks	703 per month	1/4/82; Technical Services Assistant III in Department of Library Automation and Technical Services; replace Miss Nelda Kay Wyatt
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Student Affairs

Alumni Affairs:

Miss Becky Lynn Merideth	647 per month	12/1/81; Receptionist; replace Mrs. Barbara A. Seeger
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Public Information:

Miss Carol Denise Eidson	689 per month	11/2/81; Administrative Secretary; replace Mrs. Jennifer Douglas
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Office of the Registrar:

Mrs. Jodi C. Burns	647 per month	11/9/81; Registration Clerk; replace Mrs. Glenna Sue Johnson
Mrs. Edith Pamela Owens	839 per month	11/16/81; Senior Secretary; replace Mrs. Patricia Smith

SECRETARIAL/CLERICAL PROMOTIONS

Business Affairs

Purchasing:

Mr. William H. Taylor	806 per month	12/1/81; Senior Shipping and Receiving Clerk in Shipping and Receiving Office
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Student Financial Aid:

Ms. Carlene Louise Petty	745 per month	12/1/81; Senior Accounts Clerk
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STAFF LEAVE OF ABSENCE

Student Affairs

Center for Career Planning,  
Academic Advisement, and  
Placement:

Mr. Earl F. Merritt		1982 spring semester; requests that leave of absence be extended through the 1982 summer session
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Part II. Other Personnel Changes (continued)

STAFF RETIREMENT

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
<u>Student Affairs</u>		
Office of the Registrar: Mrs. Lillian Webb Holman		2/28/82; Mail Clerk

STAFF RESIGNATIONS

Ogden College of Science,  
Technology, and Health  
Ms. Marilyn Jean Maerker

1/22/82; RMI Water Quality Laboratory Manager

Academic Services

Library Services:  
Miss Nelda Kay Wyatt

12/22/81; Technical Services  
Assistant III in the Department  
of Library Automation and  
Technical Services

Business Affairs

Student Financial Aid:  
Mrs. Linda Susan Whittington

12/4/81; Senior Accounts Clerk

Student Affairs

Alumni Affairs:  
Mrs. Barbara A. Seeger

11/11/81; Secretary

Office of the Registrar:  
Mrs. Patricia M. Smith

12/18/81; Senior Secretary

Resident Hall Directors:  
Miss Rita Conover

12/31/81; Assistant Director of  
Rodes-Harlin Hall

ADMINISTRATIVE STAFF SABBATICAL LEAVES OF ABSENCE

Academic Affairs

Dr. A. Faye Robinson

1982 summer session

Bowling Green College of Business  
Administration

Economics:

Dr. John Wassom

1982 summer session

College of Education

Dr. Roger Pankratz

1982 summer session

Psychology:

Dr. John O'Connor

1982 summer session

Part II. Other Personnel Changes (continued)

ADMINISTRATIVE STAFF SABBATICAL LEAVES OF ABSENCE  
(continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
<u>Potter College of Arts and Humanities</u>		
English: Dr. James Flynn		1982 summer session

PERSONNEL CHANGES  
(Supplemental List)  
(Subsequent to Meeting of Board of Regents on October 17, 1981)

Part I. Faculty Personnel Changes

APPOINTMENT

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
<u>Potter College of Arts and Humanities</u>		
History: Mrs. Kate Born	\$ 7,000	1/11-5/8/82; 1982 spring semester only; Instructor; replace Dr. Richard Salisbury

LEAVE OF ABSENCE

<u>Potter College of Arts and Humanities</u>		
History: Dr. Richard Salisbury		1982 spring semester and 1982 fall semester; participating in Senior Fulbright Lectureship in Costa Rica

DECEASED

<u>Bowling Green College of Business Administration</u>		
Business-Distributive Education and Office Administration: Mrs. Gloria Young Hovious		1/23/82; Assistant Professor

RETIREMENT

<u>Potter College of Arts and Humanities</u>		
Music: Mr. James H. Godfrey		Close of the current school year; Associate Professor

Part II. Other Personnel Changes

TEMPORARY--GRANT FUNDED

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
<u>Learning Assistance Center</u>		
Ms. Jan J. Funk	\$ 1,580	1/11-5/8/82; temporary, part-time basis; Instructor
Mr. Gary Hottinger	1,580	1/11-5/8/82; temporary, part-time basis; Instructor

STAFF APPOINTMENTS

Academic Affairs

Office of International Programs  
and Projects:

Miss Gayle Waggoner	330 per month	1/18-6/30/82; temporary, part-time basis; Assistant
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Student Affairs

Residence Hall Director:

Ms. Melissa A. Hagans	5,200	1/25/82; Assistant Director of Rodes-Harlin Hall; 10-month basis; replace Ms. Rita Conover
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CLERICAL APPOINTMENT

Business Affairs

Physical Plant and Facilities  
Management:

Mrs. Lilybeth Parrent	774 per month	1/18/82; Senior Personnel Clerk; replace Mrs. Kathleen Stokes
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SECRETARIAL RECLASSIFICATION

Student Affairs

Office of Dean of Student Affairs:

Miss Denise Michele Muir	730 per month	2/1/82; position reclassified from Administrative Secretary to Senior Administrative Secretary; salary increased from \$676 to \$730 per month
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ADDITIONAL RESPONSIBILITY

Academic Affairs

International Programs and  
Projects:

Mrs. Mary Ann McCelvey	100 per month stipend	1/18-6/30/82; Acting Director of Center for Latin American Studies
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Part II. Other Personnel Changes (continued)

STAFF RESIGNATIONS

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
<u>Computer and Informational Services</u>		
Mrs. Theresa M. Garrett		2/26/82; Report Programmer/Computer Operator
<u>Business Affairs</u>		
Food Services Office:		
Mrs. Joyce Matthews		2/15/82; Personnel Clerk
Physical Plant and Facilities Management:		
Mrs. Kathleen Stokes		2/17/82; Senior Personnel Clerk

There being no further discussion, motion for adoption of the personnel changes, including the developmental leaves for 1982-83, was made by Dr. Buckman and seconded by Mr. Clark with the roll call vote as follows:

Aye: Buckman, Campbell, Clark, Cole, Harreld, Iracane, Judd, Price

Nay: None

The next item on the agenda was the President's Report. As a part of his report, the President provided to members of the Board for their perusal materials described as follows: Council on Higher Education Alternative Calculations; House Bill No. 136, pertaining to the addition of a staff member to the governing boards at Eastern, Morehead, Murray, Western, Kentucky State, and Northern; report on gifts for both the Development Office and the College Heights Foundation; 1981 fall enrollment data; origin and number of international students enrolled at Western Kentucky University; report on recruiting activities; letter from Mr. Harry Snyder regarding changes in admission policies at Western; correspondence from legislators concerning funding; report on sharing of computer services between Western and Murray; report on library cooperation between Murray and Western; correspondence about the development of an ROTC program at the University of Louisville; a report on the 1982 NCAA Convention, held January 11-13 in Houston, Texas; an article from the Lexington Herald on funding for the 1982-84 biennium; an article about the increased demand for computer specialists; an article from the Louisville Times on the future of Kentucky State University; and an editorial from the Messenger-Inquirer entitled "Owensboro Has Stake in Higher Education Spending."

In reporting on the financial situation and the 1982-84 Biennial Budget proposal, President Zacharias pointed out that there had been tremendous cooperation among the Presidents from Murray, Eastern, Morehead, and Western and that the

finest level of consideration and deliberation had been received from the leaders of the state including the Governor, Lieutenant Governor, Speaker of the House, and President Pro Tem of the Senate. He pointed out that the three legislators from this area had shown extraordinary leadership beyond the call of duty— Representative Billy Ray Smith; Representative Jody Richards, Chairman of the House Education Committee; and Senator Frank Miller. Commenting that the specifics of the budget situation had been well publicized, he pointed out that the budget issue presently had not been decided. Believing that higher education would receive a fair decision, the President stated that there would not be adequate funding to do all the things needed even if approval were received for the best of the proposals presently under consideration; however, he pointed out that the situation would be better than what was being considered before the latest efforts.

Mr. Iracane called attention to information outlined at his request and provided to members of the Board showing the numerous activities and efforts engaged in by President Zacharias in support of the adoption of a budget for 1982-84 that would enable Western to carry out its established goals as an institution of higher education. Feeling that the faculty, students, and concerned individuals should be aware of the President's efforts, Mr. Iracane suggested that the information might be published in the College Heights Herald or otherwise appropriately distributed.

Mr. Campbell, on behalf of the Chairmen and Vice-Chairmen of the Boards of the state universities, reported on the activities in which they had engaged relative to seeking adequate funding for the institutions of higher education characterized as "regional universities." The group presented its case relative to the impact inadequate funding would have on education at the regional universities. The group was received with appreciation and an open mind by the Governor; however, Mr. Campbell reported that the Governor had made no decision pending review of all the information. The Chairman expressed the feeling that the universities would be treated fairly, and he gave assurance that intense efforts are continuing by concerned individuals at all levels.

Mr. Cole commented that the media had indicated that the Council had reached a compromise in its choice of proposals for funding when in reality they had selected one proposal over another. He stated that the mission formula proposal presently under consideration by the Council is not fair. Mr. Cole expressed appreciation to President Zacharias, Mr. Campbell, and Mr. Iracane for their efforts in behalf of Western.



Mr. Iracane shared the feeling that the most that could be hoped for was the receipt of sufficient funds to survive for the next biennium and then persuade the Council to reevaluate the funding formula.

Dr. Buckman conveyed appreciation, on behalf of the faculty, to the President, Mr. Cole, Mr. Iracane, and Mr. Campbell for their intense efforts to secure adequate and equitable funding. He again reiterated his strong disagreement with the funding of undergraduate instruction at a twenty-five percent higher level at the University of Louisville and the University of Kentucky than it is funded at the other senior public institutions in the state, describing it as "very discriminatory."

Under other business, the following transpired:

1. Mr. Clark expressed appreciation to Mrs. Sample for the "outstanding work" she had done as Secretary to the Board and stated that in electing Mrs. Esters, the governing body had chosen an outstanding replacement; made reference to the recent publication of "Introduction to Physics and Biophysics" by Dr. Buckman and reported on positive comments made by students of Dr. Buckman concerning his teaching abilities; commended Dr. Capps on the publication of "Communication for the Business and Professional Speaker"; and expressed appreciation to Dr. Lloyd for his informative report and to Dr. Zacharias, the staff, and other members of the Board for their efforts relative to securing adequate funding for the University.
2. Mr. Iracane reported that he had received from Green River Steel in Owensboro a contribution in the amount of \$500 to be used for scholarships, which he would turn over to Mr. John Sweeney, Director of Development.
3. Mrs. Judd commented that she had enjoyed working with Mrs. Sample as Secretary to the Board and looked forward to working with Mrs. Esters. She said she found Dr. Lloyd's presentation to be enjoyable and informative.
4. Upon the recommendation of Mr. Cole and with the concurrence of other members of the Board, the group went on record expressing appreciation for the services of Mrs. Gloria Young Hovious as a member of the Western faculty and extending condolences to the family in her death. Chairman Campbell requested that the Secretary prepare an appropriate letter to the family conveying those sentiments on behalf of the entire Board.

At this point in the meeting, Mr. Harreld made the motion that the Board go into closed session for discussions which might lead to the appointment of an individual to a position with the reason for a closed session discussion being to protect the reputation of individuals being considered (Bylaw D.2.c.) The motion was seconded by Mr. Cole and carried by voice vote. Mr. Harreld requested that the Secretary and the University Attorney accompany the Board into closed session.

Upon returning to the meeting approximately 15 minutes later at 12 noon, Chairman Campbell stated that no matter was discussed in the closed session other than that announced prior to convening the session and that no action was taken.

There being no further business to come before the Board and on motion made by Mr. Price and seconded by Mr. Clark, the meeting adjourned at approximately 12:05 p.m. The meeting was followed by a luncheon in the reception area of the Wetherby Administration Building.

CERTIFICATION OF SECRETARY

I hereby certify that the minutes herein above set forth an accurate record of votes and actions taken by the Board of Regents of Western Kentucky University in its regular meeting held on January 30, 1982, in the Regents Conference Room of the Wetherby Administration Building on the Western campus and further certify that the meeting was held in compliance with KRS 61.810, 61.815, 61.820, and 61.825 (enacted as Sections 2, 3, 4, and 5 of House Bill 100, 1974 Regular Session, General Assembly).

  
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Mary Sample, Secretary

  
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Chairman

  
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Mary Sample, Secretary