

MINUTES OF MEETING OF BOARD OF REGENTS

WESTERN KENTUCKY UNIVERSITY

August 28, 1982

In accordance with the previously published schedule of regular meetings as amended by timely and properly given notice, the third quarterly meeting of the Board of Regents of Western Kentucky University was held on Saturday, August 28, 1982, in the Regents Conference Room of the Wetherby Administration Building on the Western campus. The meeting, called for 10 a.m., CDT, was delayed until 10:25 a.m., CDT, in order to complete a meeting of the Academic Committee. Mr. Joe Bill Campbell, Chairman, presided.

AGENDA ITEM 1 - The meeting opened with a prayer of invocation by Dr. John D. Minton, Vice President for Student Affairs.

AGENDA ITEM 2 - Roll Call. The following members were present:

Dr. William G. Buckman
Mr. Joe Bill Campbell
Mr. Ronald W. Clark
Mr. John David Cole
Mr. Joseph Iracane
Mrs. Patsy Judd
Mr. J. Anthony Page
Miss Margaret K. Ragan
Mr. Ronald G. Sheffer

Mr. Julius E. Price, Sr., was absent due to illness.

Also present, in addition to Dr. Minton, were Dr. Donald W. Zacharias, President; Dr. James L. Davis, Vice President for Academic Affairs; Mr. Harry Largen, Vice President for Business Affairs and Treasurer; Mrs. Liz Esters, Secretary; Dr. Paul B. Cook, Assistant to the President for Resources Management and Director of the Budget; Dr. Randall Capps, Assistant to the President and Parliamentarian; Mr. William E. Bivin, University Attorney; Mr. Reginald L. Ayers, Special Trial Counsel; and Mr. Fred Hensley, Director of Public Information.

AGENDA ITEM 3 - Reading of minutes of the June 26, 1982, meeting.

Minutes of the special meeting held on June 26, 1982, were presented by the Chairman. Motion was made by Mr. Clark and seconded by Mr. Page that the minutes be approved as submitted without a reading inasmuch as copies had been mailed to the members on August 17, 1982, and were found to be in order.

In keeping with the policy of the Board, the agenda for the meeting and information and materials pertinent to items thereon had been mailed by

the President in advance to members of the Board.

AGENDA ITEM 4 - Reports from the various committees of the Board are as follows:

Academics Committee - Mrs. Patsy Judd, Chairman; Dr. Buckman; Mr. Cole; Mr. Iracane; and Miss Ragan - The Chairman reported that the Academics Committee had just concluded a meeting in which information was received and discussed pertaining to computers, the admissions policy, and the policy concerning the acceptance of 'D' grades toward a major, minor, or area of concentration.

The only official action taken by the committee related to the recommendation to the President from the Vice President for Academic Affairs regarding the proposed new policy concerning transfer of credit as follows:

RECOMMENDATION: President Zacharias recommends the proposed new policy concerning transfer of credit: That all colleges will accept for transfer credit toward satisfying prerequisite, major and minor requirements, and area of concentration only those courses in which a grade of 'C' or better has been earned. Exception to this policy can be made only with the approval of the department head and the college dean. Transfer of 'D' grades earned after summer, 1982, will not be allowed.

Background: This recommendation will strengthen academic standards at Western by our not permitting the transfer of 'D' grades toward satisfying prerequisite, major and minor, and area of concentration requirements.

The above recommendation was endorsed by the Academics Committee and recommended for approval by the Board.

Mrs. Judd moved the adoption of the recommendation as presented. The motion was seconded by Mr. Cole and carried by voice vote.

Athletics Committee - Mr. Ronald W. Clark, Chairman; Mr. Iracane; Mr. Page; Mr. Price; and Mr. Sheffer -- No report.

Finance Committee - Mr. John David Cole, Chairman; Dr. Buckman; Mrs. Judd; and Mr. Page -- No report.

Bylaws and Codification Committee - Mr. John David Cole, Chairman; Mr. Price; Mr. Sheffer; Mr. Bivin, Staff; and Dr. Capps, Staff -- No report.

Committee on Student Affairs - Mr. Joseph Iracane, Chairman; Mrs. Judd; Mr. Page; and Miss Ragan -- No report.

International Education Committee - Dr. William G. Buckman, Chairman; Mrs. Judd; Mr. Page; Miss Ragan; Dr. John Petersen, Staff - The Chairman reported that the International Education Committee met on July 21 with all members present. Others in attendance included President Donald Zacharias, Dr. Davis, Dr. Petersen, Ms. Tesseneer, and Mrs. McCelvey.

The committee reviewed the statement pertaining to international education that was presented to the Board of Regents on April 30, 1977.

President Zacharias was asked to appoint an International Education Committee within the University to look at the international programs and international education and to formulate a proposed policy regarding international education to be presented to the Board. Dr. Buckman stated that the International Education Committee was appointed by Dr. Zacharias on August 24, 1982, and would study the following questions that had been raised by members of the Board of Regents about current activities in international education:

1. Are the goals and objectives well defined?
2. What are the funding implications?

3. Are our English programs adequate for international students?
4. What cooperative efforts with the other institutions and the state would benefit these programs?

Chairman Buckman reported that the International Education Committee, to be chaired by Dr. Kenneth Cann, had received a statement prepared by Dr. John Petersen suggesting five areas of study to be considered in developing its report. Dr. Buckman indicated a report from the committee should be received by the end of the 1982 fall semester or the beginning of the 1983 spring semester and a proposed policy on international education would be presented to the Board by the end of the 1982-83 academic year.

The Chairman noted the many opportunities that international programs provide to faculty and reported that many faculty are involved in Fulbright Lecturships, consulting work, and exchange programs with other universities. These activities, he noted, prove beneficial to the institution, the state, and the nation.

Dr. Buckman reviewed the study-abroad programs which include:

- . Western in France Program
- . Western in England Program
- . Kentucky Institute for European Studies
(Summer program)

In conclusion, Dr. Buckman reviewed the material that was distributed to members of the Board as follows:

- Handout 1 - 1981-82 Annual Report - International Student Enrollment for the Fall 1981, Spring 1982 Semesters
- Handout 2 - Distribution of International Students by Country - 1981 Fall Semester
- Handout 3 - Areas of Study for International Students - 1981 Fall Semester

Dr. Buckman pointed out that the total grade point average for international students for the 1982 spring semester was 2.52 compared to the institutional total grade point average of 2.57.

Chairman Campbell thanked Dr. Buckman for his excellent report and noted the importance of the international education program to the University.

Mr. Cole moved the Board go into closed session for the purpose of discussing pending litigation in which the University is a party. The motion was seconded by Mr. Page and carried by voice vote.

Returning from the closed session at 10:55 a.m., Chairman Campbell reported that, pursuant to the motion of Mr. Cole, the Board adjourned into closed session at 10:15 a.m. to discuss the matter raised in the motion; the matter was discussed; no other matters were discussed; and no action was taken in the closed session.

AGENDA ITEM 5 - Presentation of recommendations to the President from the Vice President for Academic Affairs. Dr. Zacharias noted that the report from Dr. Davis included five recommendations, the fifth of which had already received Board approval because of discussions in the Academics Committee. The other four proposed recommendations are listed on the next page.

RECOMMENDATION: President Zacharias recommends the approval of the following items from the Academic Council:

1. Proposed Significant Revisions in the Master of Arts Program in Sociology (Department of Sociology, Anthropology, and Social Work)

Background: These recommended revisions are the result of a careful review of the graduate sociology faculty members to more clearly represent the current state of the discipline. In the process of revising the program, fourteen graduate courses were dropped, and seven new courses were added. Entry requirements were upgraded to require an average of "B" or better in the undergraduate sociology courses taken, and a core requirement of 12 hours was established in the curriculum. The non-thesis option required number of hours was changed from 30 to 36. No new faculty will be required.

2. Proposed changes in the undergraduate Major in Sociology (Department of Sociology, Anthropology, and Social Work)

Background: A second faculty committee in the Department of Sociology, Anthropology, and Social Work recommended changes in the undergraduate Major in Sociology, including the addition of Introductory Sociology as a requirement, the restriction of Independent Study course work to three hours, the removal of anthropology and social work courses from those courses allowed to count as electives toward the major, and the discontinuance of the emphasis on Criminology and Corrections. No new faculty will be required.

3. Proposed Minor in Public Administration (Department of Government)

Background: This proposed 24-hour minor is designed to develop an academic foundation for students interested in a career in a governmental agency or a public service organization. The minor also will provide a basic foundation for students seeking to pursue graduate or professional studies in the field of Public Administration. Eighteen required hours and six elective hours in Government constitute the program. No new courses, faculty, or facilities will be needed to implement the program.

4. Proposed Elimination of the Bachelor of Arts in Administrative Services Interdepartmental Program (Departments of Government; Geography and Geology; Military Science; and Sociology, Anthropology, and Social Work)

Background: This interdisciplinary program has graduated less than fifteen students during the last three years. No students would be adversely affected by dropping the program because they can get the same preparation by combining a major in sociology or economics or city and regional planning with a minor in public administration.

Motion for adoption of the President's recommendation as set forth above was made by Miss Ragan, seconded by Mrs. Judd, and carried by voice vote.

In addition, a number of revisions in existing programs were provided to the Board for their information. These included the following:

1. Suspension of the Master of Arts Program in Spanish - Department of Modern Languages and Intercultural Studies

2. Suspension of the Master of Arts Program in Government and the Government Major and Minor Programs offered under the Master of Arts in Education Degree - Department of Government
3. Suspension of the Specialist Degree Program in English - Department of English
4. Suspension of the Specialist Degree Program in History - Department of History
5. Slight Revisions of Requirements in the following programs to strengthen program quality:
 - A. Medical Technology Major - Department of Biology
 - B. Majors in Industrial Education and Industrial Technology - Department of Industrial and Engineering Technology
 - C. Baccalaureate Nursing Program - Department of Nursing
 - D. Physics Major - Department of Physics and Astronomy
 - E. Associate Degree Programs in Secretarial Administration, Legal Secretarial Administration, and Medical Secretarial Administration - Department of Business-Distributive Education and Office Administration
 - F. Majors in Finance, in Information Systems, and in Quantitative Business Analysis (Operations Analysis Sequence) and Associate Degree Programs in Banking and in Real Estate - Department of Finance and Quantitative Business Analysis
 - G. Majors in Comprehensive Business, in Management, and in Marketing, and Associate Degree Programs in Retailing and in Small Business Management - Department of Management and Marketing
 - H. The Social Science Area Major and the Sociology Minor under the Master of Arts in Education Degree Program, the Human Services Minor (Undergraduate), and the Certification Program in School Social Work, and the Social Work Area of Concentration - Department of Sociology, Anthropology, and Social Work
6. Proposed Changes in the Application of Credit Resulting from Advanced Placement Program Examinations - Departments of Biology, Chemistry, Mathematics and Computer Science, Physics and Astronomy, Modern Languages and Intercultural Studies, Art, English, History, and Music

AGENDA ITEM 6 - Presentation of personnel changes since the June 26, 1982, meeting.

RECOMMENDATION: President Zacharias recommends that the Board of Regents approve the following personnel changes which have transpired since the meeting of June 26, 1982:

(Secretary's Note: The recommended personnel changes are found in the next eleven pages and include the supplemental list distributed at the meeting.)

PERSONNEL CHANGES
(Subsequent to Meeting of Board of Regents on June 26, 1982)

Part I. Faculty Personnel Changes

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
APPOINTMENT		
<u>Bowling Green College of Business Administration</u>		
Business-Distributive Education and Office Administration: Dr. Janet J. Palmer	\$ 23,508	August 16, 1982; Assistant Professor; replace Dr. Dorinda Clippinger
<u>College of Education</u>		
Home Economics and Family Living: Ms. Sheila K. Baillie	16,812	August 16, 1982; Instructor; replace Mrs. Patsy Winsor
Teacher Education: Mrs. Jeniece E. Nelson	18,000	August 16, 1982; Instructor; replace Dr. Brian Enright
<u>Ogden College of Science, Technology, and Health</u>		
Allied Health: Ms. Karen S. Compton	15,500	August 16, 1982; Instructor in Medical Record Technology Program; replace Mrs. Doris Thayer's position
Ms. Debra S. Finney	16,000	August 16, 1982; Instructor; replace Mrs. Ruby Meador's position
Nursing: Ms. Deborah Williams	17,000	1982-83 school year only; Instructor; replace Mrs. Carolyn Long
<u>Potter College of Arts and Humanities</u>		
Art: Mr. Albert W. Wong	19,000	August 16, 1982; Assistant Professor; replace Mr. Michael Taylor
Communication and Theatre: Mr. Steve Allen Probus	16,000	1982-83 school year only; Assistant Professor; budgeted position
English: Ms. Beverly Ann Butler	17,400 18,000 w/d	August 16, 1982; Instructor; Assistant Professor with doctorate; budgeted position
Journalism: Mr. Robert L. Baker	18,000	1982-83 school year only; Instructor; replace Mr. William McKeen

Part I. Faculty Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
APPOINTMENT (continued)		
<u>Potter College of Arts and Humanities (continued)</u>		
Philosophy and Religion: Mr. Dennis Okholm	\$ 18,000	August 16, 1982; Instructor; replace Dr. Robert K. Johnston
<u>Academic Services</u>		
Media Services: Miss Carole N. Jackson	13,800	August 16, 1982; Instructor and Announcer/Producer for WKYU-FM Radio Station; twelve months' basis; replace Mr. Fred Buford
REAPPOINTMENT		
<u>Ogden College of Science, Technology, and Health</u>		
Allied Health: Ms. Lynn M. Donnelly	16,000	August 16, 1982; reappoint on a regular basis as Instructor; replace Ms. Karen Parsley
<u>Potter College of Arts and Humanities</u>		
History: Mrs. Kate Born	7,000	1982 fall semester only; Instructor; replace Dr. Richard Salisbury
PART-TIME FACULTY		
<u>Potter College of Arts and Humanities</u>		
Communication and Theatre: Mr. Timothy Millett	8,000	1982 fall semester only; Artist in Residence; budgeted position
Sociology, Anthropology, and Social Work: Dr. Raytha Yokley	7,500	1982-83 school year only; budgeted position
PROMOTION		
<u>Ogden College of Science, Technology, and Health</u>		
Allied Health: Mrs. Doris V. Thayer	24,897	August 16, 1982; named Director of Medical Record Technology Program; twelve months' basis
TEMPORARY SUMMER ASSIGNMENT		
<u>Ogden College of Science, Technology, and Health</u>		
Physics and Astronomy: Mr. Robert Dawson	2,600	assumed responsibilities of Head of the Department; replaced Dr. Frank Six who was on leave

Part I. Faculty Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
CHANGE OF TITLE		
<u>College of Education</u>		
Dr. Carl Martray	n/a	September 1, 1982; assume responsibility as Graduate Programs Coordinator; replace Dr. Claude Frady who retired
REASSIGNMENT and SABBATICAL LEAVE OF ABSENCE		
<u>Potter College of Arts and Humanities</u>		
Communication and Theatre: Dr. H. Randall Capps	33,504	September 16, 1982; requests reassignment from position as Assistant to the President to full-time teaching responsibilities; also requests sabbatical leave for 1982 fall semester
LEAVES OF ABSENCE		
<u>Ogden College of Science, Technology, and Health</u>		
Physics and Astronomy: Dr. Frank Six		June 7 through August 13, 1982; continued work on NASA Project
Dr. Karen R. H. Hackney		September 1, 1982; ten-week maternity leave of absence
RESIGNATIONS		
<u>Bowling Green College of Business Administration</u>		
Business-Distributive Education and Office Administration: Dr. Dorinda A. Clippinger		June 21, 1982; Assistant Professor
Finance and Quantitative Business Analysis: Mr. Tommy Dean Stanley		August 15, 1982; Visiting Assistant Professor
<u>College of Education</u>		
Home Economics and Family Living: Mrs. Patsy Winsor		August 15, 1982; Instructor; declined 1982-83 appointment
<u>Ogden College of Science, Technology, and Health</u>		
Allied Health: Mrs. Karen W. Parsley		August 15, 1982; Instructor
Nursing: Ms. Teresa Haskins		August 16, 1982; declined half-time position offered for 1982-83 school year; Instructor

Part I. Faculty Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
RESIGNATIONS (continued)		
<u>Academic Services</u>		
Library Services:		
Mrs. Anne R. Johnston		August 15, 1982; Instructor in Department of Library Special Collections in Kentucky Building and Museum; part time
Media Services:		
Mr. William Bryce Combs		August 15, 1982; Instructor and Producer/Director in Educational Television

Part II. Other Personnel Changes

TEMPORARY -- GRANT FUNDED

Academic Affairs

Ms. Kay Alexander	\$ 18,335	September 1, 1982, through August 31, 1983; Teacher/Counselor with Special Services Grant Program
Ms. Janet Allen	840 per month	September 1, 1982, through August 31, 1983; Secretary with Special Services Grant Program
Mr. Kenneth Alan Dyrsen	16,497	September 1, 1982, through July 31, 1983; Counselor/Teacher with Special Services Grant Program
Mrs. Cecile Garmon	1,567 per month	continued for months of July and August as Director of Learning Assistance Center; half-time basis following month of August

Public Service and Continuing Education

Office of Cooperative Education and Experiential Learning:

Ms. Anne D. Baden	566 per month	June 28 through December 31, 1982; part time as Coordinator of Cooperative Education
Ms. Becky S. Bennett	850 per month	June 28 through December 31, 1982; part time as Coordinator of Cooperative Education

Center for Computer and Informational Services

Mr. Joseph Todd Major		June 30, 1982; Title III Contract expired; Junior Programmer in Management Information Systems
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College of Education

Educational Services:

Ms. Joan Alice Martin	480 per month	July 1, 1982; part-time, temporary basis as Research Assistant
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Center for Career and Vocational Teacher Education:

Ms. Stephaine P. Taylor	1,300 per month	July 1 through August 15, 1982; continued as Research Assistant
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Part II. Other Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
TEMPORARY -- GRANT FUNDED (continued)		
<u>College of Education (continued)</u>		
Educational Services: (continued)		
Diagnostic Network Coordination Center:		
Mrs. Linda Carter	\$ 1,417 per month	July 1, 1982, through June 30, 1983; reappointed to the position of Educational Evaluator
Mrs. Maribeth Jane Green	725 per month	July 1, 1982, through June 30, 1983; continued as Secretary
Mrs. Jo Ann Lewis	1,417 per month	July 1, 1982, through June 30, 1983; reappointed to position of School Psychometrist
Mrs. Ruth Meredith	708 per month	July 1, 1982, through June 30, 1983; reappointed to half-time position of Educational Evaluator
Mrs. Zoe Morgese	1,487.85 per month	July 1, 1982, through June 30, 1983; reappointed to position of Speech Pathologist and Co-Director of the Center
Teacher Education:		
Mrs. Patricia Shanahan	970 per month	August 16 through September 30, 1982; continued as Area Training Supervisor
<u>Ogden College of Science, Technology, and Health</u>		
Health and Safety:		
Mr. Merlin J. Hogan	25,263	July 1, 1982, through June 30, 1983; reappointed as Program Manager for Alcohol Driver Education and State Traffic School Programs
Nursing:		
Mrs. Donna S. Blackburn	7,000	August 16, 1982, through May 7, 1983; temporary, part-time position as Instructor
Ms. Italene G. Lucas	717 per month	July 1, 1982, through June 30, 1983; temporary basis as departmental secretary

STAFF APPOINTMENTS

Center for Computer and Informational Services

Mr. Randall David Moore	717 per month	August 1, 1982; Junior Computer Operator; replace Mr. Donald Wade who was promoted
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Student Affairs

Athletics:

Mr. Robert Kohl	3,500	1982-83 school year only; part-time basis as Assistant Track Coach for Men and Women; budgeted position
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Part II. Other Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
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STAFF APPOINTMENTS
(continued)

Student Affairs (continued)

Residence Hall Directors: Mr. Don B. Evans	\$ 400 per month	August 1, 1982, through May 31, 1983; Director of Diddle Dorm; replace Mr. Donnie McFarland
Mr. Joseph Bryant McDonald	5,440	August 1, 1982, through May 31, 1983; Assistant Director of Douglas Keen Hall; replace Mr. Jeffrey Munroe

Academic Affairs

Academic Computing and Research Services: Mr. Robert A. Cobb	17,750	August 16, 1982; Project Consultant; budgeted position
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STAFF PROMOTION

Business Affairs

Food Services: Mr. Louis E. Cook	26,004	July 27, 1982; promoted to Director of Food Services; replace Mr. Lon Slaughter
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Student Affairs

Residence Hall Director: Mr. Jeffrey Munroe	8,780	August 1, 1982; promoted to Director of North Hall; replace Mr. Aaron Wilson Hughey
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STAFF REASSIGNMENT

Student Affairs

Residence Hall Director: Mr. Aaron Wilson Hughey	n/a	August 1, 1982; reassign from Director of North Hall to Director of Barnes-Campbell Hall; replace Mr. William C. Burns
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SECRETARIAL/CLERICAL STAFF APPOINTMENT

Bowling Green College of Business Administration

Finance and Quantitative Business Analysis: Mrs. Nancy Leonard Cardwell	717 per month	August 20, 1982; Departmental Secretary; replace Mrs. Angela Karen Tehrani
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Academic Services

Library Services: Ms. Kim Watrous	717 per month	July 1, 1982; Library Assistant III in Department of Library Public Services; replace Mr. Kevin Jordan
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Part II. Other Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
SECRETARIAL/CLERICAL STAFF APPOINTMENT (continued)		
<u>Public Service and Continuing Education</u>		
Office of Continuing Education: Mrs. Kaye Shields	\$ 725 per month	August 16, 1982; Secretary; replace Mrs. Laura Pillow
<u>Business Affairs</u>		
Purchasing: Mrs. Jannice K. Griffith	683 per month	August 12, 1982; General Clerk I; replace Mrs. Vickie Jackson
Student Financial Aid: Mrs. Judy Brown Bryant	683 per month	August 10, 1982; Applications Clerk; replace Mrs. Huda Melky
Postal Services: Mr. John David Baker	717 per month	August 9, 1982; Postal Services Clerk; replace Mr. Randall Jackson
<u>Student Affairs</u>		
Office of Alumni Affairs: Ms. Diane Patricia Barnes	683 per month	July 12, 1982; Receptionist; replace Miss Becky Lynn Merideth

CLERICAL PROMOTION

<u>Business Affairs</u>		
Student Financial Aid: Mrs. Huda Khalil Melky	761 per month	August 1, 1982; promoted from Applications Clerk to Grants and Loan Clerk

POSITION RECLASSIFICATION

<u>Office of Development</u>		
Ms. Geneva Garrison	977 per month	July 1, 1982; position reclassified from Senior Secretary to Principal Secretary
<u>Student Affairs</u>		
Athletics:		
Mrs. Donna B. White	822 per month	July 1, 1982; position in Football Office in area of Athletics and the Department of Physical Education and Recreation reclassified from Administrative Secretary to Senior Administrative Secretary
Mrs. Ann F. Handy	964 per month	July 1, 1982; position in Basketball Office in area of Athletics reclassified from Administrative Secretary to Senior Administrative Secretary
Center for Career Planning, Academic Advisement, and Placement:		
Mrs. Marla L. Williams	855 per month	August 1, 1982; position reclassified from Administrative Secretary to MESA System Operator

Part II. Other Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
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ADDITIONAL RESPONSIBILITIES

Potter College of Arts and Humanities

University Publications:

Ms. Jo Ann Thompson

\$ 1,000
per semester

August 16, 1982; in addition to regular duties as Administrative Secretary will be serving as Advertising Manager for College Heights Herald

STAFF RESIGNATIONS

Bowling Green College of Business Administration

Finance and Quantitative Business Analysis:

Mrs. Angela Karen Tehrani

August 9, 1982; Departmental Secretary

College of Education

Educational Services (Training and Technical Assistance Services):

Mrs. Linda L. Jenkins

August 16, 1982; Secretary

Academic Services

Library Services:

Mrs. Mary Lou Anderson

August 13, 1982; Library Assistant III in Department of Library Public Services

Public Service and Continuing Education

Office of Continuing Education:

Mrs. Laura Rene Pillow

September 14, 1982; Secretary

Business Affairs

Postal Services:

Mr. Randall W. Jackson

August 24, 1982; Postal Services Clerk

Purchasing:

Mrs. Vickie E. Jackson

September 1, 1982; General Clerk

Student Financial Aid:

Mrs. Catherine Dalton

September 2, 1982; Grants and Loan Clerk

Student Affairs

Office of the Registrar:

Miss Kimlin Sue Herald

September 21, 1982; Receptionist

Mr. Anthony Sitz

August 31, 1982; Assistant to the Registrar

Residence Hall Director:

Mr. William C. Burns

August 1, 1982; Director of Barnes-Campbell Hall

PERSONNEL CHANGES
(Supplemental List)
(Subsequent to Meeting of Board of Regents on June 26, 1982)

Part I. Faculty Personnel Changes

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
APPOINTMENTS		
<u>Bowling Green College of Business Administration</u>		
Finance and Quantitative Business Analysis:		
Ms. Judith A. Parkhe	\$ 20,004	1982-83 school year only; Instructor; replace Dr. A. C. Gudikunst, who is on leave
Mr. Chung-Wook Rhee	22,152	1982-83 school year only; Instructor; replace Mr. Tommy Stanley
<u>College of Education</u>		
Home Economics and Family Living:		
Dr. Kim L. Lim	20,004	August 16, 1982; Assistant Professor; replace Mrs. Helen Kelley
<u>Ogden College of Science, Technology, and Health</u>		
Nursing:		
Mrs. Marilyn Rhoads	7,000	August 16, 1982, through May 8, 1983; Instructor; half-time basis; replace Ms. Teresa Haskins

REASSIGNMENT AND/OR PROMOTION

<u>Bowling Green College of Business Administration</u>		
Finance and Quantitative Business Analysis:		
Dr. Marvin Albin	n/a	August 16, 1982; reassign from Department of Business-Distributive Education and Office Administration
<u>Academic Services</u>		
Library Services:		
Ms. Constance A. Mills	15,504	September 1, 1982; promote from Library Assistant III in Library Public Services to Reference Librarian in Library Special Collections--Kentucky Library and Museum; Instructor

Part II. Other Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
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STAFF APPOINTMENTS

Student Affairs

Athletics:

Ms. Mary Christine Earnhardt	\$ 16,000	August 23, 1982; Assistant Women's Basketball Coach; twelve months' basis; budgeted position
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REASSIGNMENT

Academic Affairs

Academic Computing and Research Services:

Mr. Jeffrey Alan Jones	18,000	September 1, 1982; promoted from Programmer I in Center for Computer and Informational Services to Programmer/Consultant
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CLERICAL STAFF APPOINTMENTS

Academic Services

Library Services:

Mr. Gregory Hudnall	717 per month	August 24, 1982; Library Assistant III; replace Ms. Mary Lou Anderson
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Student Affairs

Office of the Registrar:

Mrs. Patricia M. Smith	710 per month	September 1, 1982; Receptionist; replace Ms. Kim Herald
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STAFF RESIGNATIONS

College of Education

Psychology:

Ms. Kimberly A. Whitehead		August 9, 1982; Secretary
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Ogden College of Science, Technology, and Health

Biology:

Ms. Yvonne J. Stifel		September 2, 1982; Lab Technician
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Office of the President

Mrs. Earlene Chelf		September 13, 1982; Executive Secretary
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Student Affairs

Center for Career Planning, Academic Advisement, and Placement:

Mr. Earl F. Merritt		August 15, 1982; Academic Counselor; on leave of absence since September 1, 1977; will not be returning to Western Kentucky University
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Motion for approval of the personnel changes as recommended was made by Mr. Cole and seconded by Mr. Iracane. The roll call vote was as follows:

Aye: Buckman, Campbell, Clark, Cole, Iracane, Judd, Page
Ragan, Sheffer

Nay: None

AGENDA ITEM 7 - Recommendation for adoption of the Western Kentucky University Report of Gifts for July 1, 1981 - June 30, 1982.

In presenting the recommendation to the Board, President Zacharias stated, "I am very proud of what this report represents. I think it is indicative of the direction that the institution needs to go in acquiring outside funds, and I think it further shows the work and cooperation of numerous people." Dr. Zacharias noted the tremendous growth in the program from the previous year (gifts had doubled) and expressed the hope that next year he could report something on the order of one million to one and a half million dollars. He attributed the significance of the increase to the number of people who contributed over the previous years. Two years ago, there were 1,600 individual gifts; the past year, there were 6,500 individual gifts.

RECOMMENDATION: President Zacharias recommends the adoption of the Western Kentucky University Report of Gifts for July 1, 1981, through June 30, 1982. The subtotals in cash and noncash gifts are:

Development Office	-	\$271,448.33
College Heights Foundation	-	\$253,736.16
Hilltopper Hundred Club	-	\$238,751.44
Total Contributions	-	\$763,935.93.

Background: The attached report provides the details regarding these contributions. (Secretary's Note: Report is attached to the minutes as Exhibit 1.) It is noteworthy that the Development Office in 1980-81, its first year in operation, raised \$34,088.75. The Hilltopper Hundred Club raised \$83,463.25. The College Heights Foundation had a total of \$223,606.00 for last year. In one year, giving to Western Kentucky University has doubled. This success has been achieved through the dedicated work of numerous people and shows the spirit of caring that is a tradition at Western.

Chairman Campbell expressed his delight with the report and provided the members of the Board an opportunity to make comments.

Mr. Cole moved the acceptance of the report and requested that letters be sent to Dr. Downing, Mr. Sweeney, and Mr. West expressing the pleasure and satisfaction of the Board for the very fine job each had done. The motion was seconded by Mrs. Judd and carried by voice vote.

Mr. Campbell stated, "This is one of the most significant things

that has happened to Western Kentucky University, and Western owes a lot of the credit to you, Dr. Zacharias, for initiating this effort. When I came on the Board in April, 1980, I recall that one of your primary concerns was to establish a strong development program; and I think we are now seeing the fruits of the thoughts that you initiated." Mr. Campbell felt the program was controlled by excellent leadership in Dr. Downing, Mr. Sweeney, and Mr. West. In concluding his remarks, Mr. Campbell added, "I am very excited about this program and the prospects it holds for the future because I feel that we are just beginning to tap the resources that not only brings money that is so badly needed to the University but generates the type of enthusiasm and the type of interest that helps sustain the tradition that this University has had and helps bring us the quality students."

Dr. Zacharias announced that on October 23 a program of celebration and recognition is planned for the individuals and corporations who have made major gifts to the University. At that time, members of the Development Steering Committee, members of the Board of Regents, and members of the Board of Directors of the College Heights Foundation will be the honored guests of the University. The Development Steering Committee is composed of the following individuals: Mr. Hays T. Watkins, Chairman of the Board, CSX Corporation, and Chairman of the Development Steering Committee; Mr. William J. Parker, Vice Chairman of the Development Steering Committee and a member of the College Heights Foundation Board; Ms. Lea Cole, a Western graduate with Mobil Oil; Mr. Julian Goodman, member of the board of Gulf Oil Corporation and former President and Chairman of the Board of Directors, National Broadcasting Company; Mr. Harold H. Helm, Honorary Director and former Chairman of the Board of Directors, Chemical Bank, New York Trust Company; and Mr. Carroll Knicely, a publisher-businessman and a former member of the Western Kentucky University Board of Regents.

AGENDA ITEM 8 - Recommendation for authorization to effect transfer of ownership of stock.

RECOMMENDATION: President Zacharias recommends that Mr. Harry Largen, Vice President for Business Affairs and Treasurer of the Board of Regents, be authorized to sell stock, to sign stock certificates, and to sign other documents required by stock brokers and transfer agents to effect transfer of ownership of stock.

Background: The Development Office has received several gifts of stock from donors, and the number of such gifts will increase as the development effort grows. The stock should be sold for the following reasons:

- a. stocks will need to be converted to cash to meet expenditures from development accounts;
- b. the University currently maintains no portfolio of stocks for investment purposes;
- c. the management and investment of stocks which are received on an ad hoc basis will probably not be a productive effort.

Motion for the adoption of the President's recommendation as set forth above was made by Mr. Iracane and seconded by Mr. Clark. The roll call vote was as follows:

Aye: Buckman, Campbell, Clark, Cole, Iracane, Judd, Page, Ragan, Sheffer

Nay: None

AGENDA ITEM 9 - Informational report on the acceptance of the bid for exclusive radio broadcast rights.

Dr. Zacharias reported that the Western Kentucky Network had been awarded a contract for the exclusive radio rights to Hilltopper men's basketball and football athletic events. The contract, which will become effective with the beginning of the 1982-83 men's basketball season and run through the conclusion of the 1984-85 cage season, is the first of its kind in the history of Western Kentucky University athletics. The Western Kentucky Network is a Bowling Green based partnership of three area businessmen--Wes Strader, Garland West, and Hank Brosche.

President Zacharias stated that the contract would provide Western a minimum of \$22,000 in cash over a three-year period. The total value of the package for the three years was \$61,770. Other features of the contract include:

- . a bonus incentive for basketball and football
 1. Basketball - contractor agrees to provide an additional \$1,000 for either of the following: (a) a 20-game win season; (b) winning postseason conference tournament; or (c) participation in an NCAA or NIT game.
Any or all of the above options would provide Western an additional \$1,000.
 2. Football - contractor agrees to provide an additional \$1,000 for participation in the postseason playoffs.
- . WKCT and WDNS will carry a total of 1,248 non-sports public service announcements each year (a value of approximately \$4,000 per year);
- . contractor will purchase spots on WBKO television to promote the network;

- contractor will air 30 promotional announcements each week;
- contractor will broadcast 10 baseball games each spring to be aired on WDNS-FM;
- contractor will broadcast all of the Lady Toppers' postseason games on WDNS-FM when there is no conflict with the men's games;
- contractor will carry the women's home games provided the University can obtain the sponsors;
- contractor will distribute 20,000 pocket schedules;
- Western Kentucky University will receive a 25% rights fee for each additional station that is added to the network.

Dr. Zacharias reported that the Western Kentucky Network was currently composed of the following radio stations: WKCT-AM, Bowling Green (5,000 watts); WDNS-FM, Bowling Green (3,000 watts); WGGC-FM, Glasgow (100,000 watts); WLOC-FM, Munfordville (3,000 watts); and WFKN-AM, Franklin (250 daytime only). The President requested the assistance of Board members in lining up sponsorships and in adding additional stations to the network.

Individuals who served on the committee to write and evaluate the bids for the exclusive radio rights were recognized by Dr. Zacharias. They include Mr. Fred Hensley, Director of Public Information, who chaired the committee; Mr. Paul Just, Sports Information Director; Mr. Larry Howard, Director of Purchasing; Mr. John Oldham, Athletic Director; and Dr. Charles Anderson, Director of Media Services.

Chairman Campbell said he felt the network was a positive step forward for Western and requested the assistance of members of the Board in getting stations in their areas on the network. Mr. Campbell noted that members of the Board reside in Paducah, Henderson, Owensboro, and Burkesville, all of which are areas without stations on the network.

AGENDA ITEM 10 - Report from the Dean, Potter College of Arts and Humanities.

A four-part, bound volume of information on the Potter College of Arts and Humanities was provided to each member of the Board. Dean Hellstrom narrated a presentation of transparencies on the organization, programs, and enrollment of the college. A question-answer session followed the presentation in which pertinent information was provided. Appreciation was expressed by members of the Board for the information which was shared.

Secretary's Note: A copy of the four-part volume has been filed as a part of the official Board records.

AGENDA ITEM 11 - President's report. Dr. Zacharias reported on the following:

1. (provided for informational purposes on page 22 of the Agenda mailed to the Board members) - Western Kentucky University has been informed in a letter from EEOC that Case 016-80-8109 (Leopold vs. WKU) is under no further investigation. Mr. Leopold, a former faculty member at Western, had requested an investigation by EEOC alleging age discrimination.
2. Copies of the Price Waterhouse Phase II Management Study had been mailed to members of the Board earlier for their review. Dr. Zacharias noted that the report on the plan to respond to the various recommendations would be given at the next Board meeting. The study, Dr. Zacharias reported, found the University to be in basically good shape, and the Price Waterhouse recommendations were very positive ones.
3. Copies of the President's remarks to the faculty on August 20, 1982, were mailed to each member of the Board. In the address, the President spelled out twelve items of special emphasis for consideration within the University. Board members were asked to review the statement in order that they might know the direction the University was headed and the kind of emphasis that was being placed on certain programs.
4. Meetings with other universities to explore opportunities for cooperation. Dr. Zacharias reported that he had met with the new chancellor of Vanderbilt and he and the executive officers had met with the officials at the University of Louisville to explore opportunities for cooperation between Western Kentucky University and each of those two universities.
5. A publication entitled "Academic and Career Advising" was made available to members of the Board. Dr. Zacharias commended Dr. Jerry Wilder, Director of the Center for Career Planning, Academic Advisement and Placement at Western Kentucky University, and Dr. Kenneth E. Harrell of Murray State University for their combined efforts in the joint publication. Dr. Zacharias stated, "I am particularly proud of this document in light of the fact that there was some skepticism when we had a meeting with the Murray officials and talked about the cooperation that would come with those kinds of meetings. Some people thought that was a public relations gesture, and we hope this will continue to show that we are deadly serious about cooperative efforts." The publication, Dr. Zacharias noted, was written by a Western faculty member and published on the Murray State University press and was an excellent example of what two universities working together could achieve.
6. Copies of "Western Kentucky University - Office of Grant and Contract Services - 1982 FY Report" were provided to each member of the Board. Dr. Zacharias reported that Western had reached a new plateau in breaking the three-million-dollar mark for grants in the 1982 fiscal year. The importance of bringing outside funding to the University was stressed by the President. The President stated that the University began a procedure two years ago whereby a percentage of the grant funds was returned to the colleges for their continued encouragement of grant writing. The procedure would be continued this year.
7. Copies of "Hilltopper Football '82" were given to each Board member. Dr. Zacharias noted that the attractive

cover was prepared by a Western graduate and current employee, Mr. Gary Hairlson from Henderson, Kentucky. Mr. Hairlson was congratulated for the beautiful job.

8. Another publication entitled "Your Future is Here" was presented. The President commended Mr. Fred Hensley, Director of Public Information, who worked in cooperation with individuals in Scholastic Development and the Admission's Office in preparing the document. The publication was felt to portray an image that was an accurate reflection of Western Kentucky University.
9. A copy of the "Institutional Self-Study Report for the Southern Association of Colleges and Schools 1971-73" was given to each member of the Board for examination. All members of the Board were appointed after the last accreditation report was written in 1972, and the President felt it would be helpful for them to review the ten-year old document in preparation for the self study report that is again required by the Southern Association guidelines.

Secretary's Note: All documents referred in the President's report are filed as a part of the official Board records.

Other informational items were provided to the members of the Board as a part of the agenda materials. A listing of those items with the page reference number follows:

- pp. 25-28 - Signed agreement between Brescia College, Kentucky Wesleyan College, and Western Kentucky University for the offering of three associate of arts programs in Owensboro, effective fall, 1982
- p. 29 - Memorandum from Dr. James L. Davis (6-25-82) appointing a committee on the Project to Teach Writing and Thinking Across the Curriculum
- p. 30 - Kentucky Educational Television memorandum regarding 1982 PTEP awards
- pp. 31-32 - Memorandum from Mrs. Cheryl Chambless, Director of Admissions, regarding Recruitment Strategies Completed in June, 1982
- p. 33 - Letter regarding student financial aid from Mrs. Wanda Owen Conner to Congressman William Natcher
- p. 34 - Article from SENTINEL-ECHO, London, Ky. regarding the University of Kentucky admission policy
- p. 35 - Letter to the editor, SENTINEL-ECHO from Fred Hensley, Director of Public Information
- p. 36 - Article from the PROGRESS, Dawson Springs, Ky. regarding the University of Kentucky admission policy
- pp. 37-38 - Article from the June, 1982, American Assembly of Collegiate Schools of Business, Volume 12, Number 5 NEWSLINE
- p. 39 - Authorization from the Finance and Administration Cabinet to use \$50,000 from account number KY-02-0114-465-00114000-E700 to raze the Industrial

Education Annex Building and to develop approximately sixty parking spaces

- pp. 40-41 - Editorial on "Financing Higher Education" from the Spring, 1982, Educational Record
- pp. 42-45 - News release from AASCU regarding student aid
- pp. 46-57 - Scholarship Summary, August, 1982
- p. 58 - Memorandum from John Oldham, Athletic Director, regarding income from the National Invitational Tournament
- p. 59 - Memorandum from Dr. John Minton, Vice President for Student Affairs, appointing off-campus representatives to the Advisory Committee for Promotion of Athletic Events
- pp. 60-63 - Sun Belt Conference correspondence to the media
- pp. 64-65 - Department of Public Safety Annual Report, 1981-82
- p. 66 - DAILY NEWS article (8-3-82) on WKU crime figures
- p. 67 - Letter from Mr. Bray Cary, Assistant Commissioner, Sun Belt Conference, regarding WKU-Tulane basketball game
- pp. 68-70 - Memorandum from Dr. John Minton, Vice President for Student Affairs, (8-11-82) regarding the Housing Agreement
- pp. 71-72 - Editorials from the MESSENGER-INQUIRER (8-12 and 8-19-82) regarding the associate degree program in Owensboro
- p. 73 - Published copy of letter found on p. 35
- pp. 74-75 - Memorandum regarding Computer Activities (8-27-82)
- p. 76 - Memorandum appointing the Technical Advisory Committee (6-30-82)
- p. 77 - Article from EDITOR & PUBLISHER (7-3-82) regarding student awards

Copies of other publications provided to each member of the Board and filed as a part of the official Board records are:

1. Pamphlet "Introducing The New Faculty - WKU, 1982-83"
2. Special Edition "The Personnel File"
3. "Hilltopics, 1982-83"

AGENDA ITEM 12 - Resolutions of appreciation - Michael N. Harreld and Sandra Kay Norfleet.

Noting the significance of the resolution for Mr. Michael N. Harreld, Mr. Cole stated that, "During the four years he served on the Board of Regents at Western, Mr. Harreld provided financial leadership and created a strong and independent Finance Committee which established the financial policies

of the University. In addition, Mike Harreld afforded intellectual leadership. I feel that, in a very difficult time of transition for the University, Mr. Harreld provided the strength, encouragement, and leadership and was one of those who helped avoid what could have been a very unpleasant and very damaging situation." Mr. Cole moved the adoption of the following resolution:

RESOLUTION

WHEREAS, Michael N. Harreld of Louisville, Kentucky, has served as a member of the Board of Regents of Western Kentucky University from June 14, 1978, to June 26, 1982; and

WHEREAS, he has served with distinction during this term and made an invaluable and lasting contribution to the welfare and progress of the University; and

WHEREAS, it is fitting and appropriate to express appreciation for his dedicated efforts and service; Therefore, be it

RESOLVED, That the Board of Regents of Western Kentucky University in a meeting on August 28, 1982, does hereby express its appreciation to Mr. Harreld for his contributions and extends best personal wishes for his continued success in all his endeavors; be it

FURTHER RESOLVED, That a copy of this resolution be spread upon the minutes and that a copy thereof be presented to Mr. Harreld as a token of the esteem in which he is held by members of the Board.

Ordered at Bowling Green, Kentucky, this twenty-eighth day of August in the year of our Lord one thousand nine hundred and eighty-two.

s/Joe Bill Campbell
Chairman, Board of Regents

s/Donald W. Zacharias
President

The motion for adoption of the resolution as above set forth was seconded by Mr. Sheffer and carried by voice vote.

Miss Ragan commended Miss Sandra Kay Norfleet for the contributions she made as a member of the Board and noted the assistance Miss Norfleet provided her during the transition period when Miss Ragan assumed the office. Miss Ragan moved the adoption of the following resolution:

RESOLUTION

WHEREAS, Sandra Kay Norfleet served as the student member of the Board of Regents of Western Kentucky University from March 8, 1982, to April 24, 1982; and

WHEREAS, this was a historical period in the life of Western Kentucky University; and

WHEREAS, her term of office was characterized by able representation, faithful service, and dedication to her responsibility; and

WHEREAS, such service and dedication are deserving of a fitting tribute; Therefore, be it

RESOLVED, That the Board of Regents of Western Kentucky University in a meeting on August 28, 1982, does hereby express appreciation to Miss Norfleet for her significant contribution and extends best personal wishes for her continued success; be it

FURTHER RESOLVED, That this resolution be recorded in the minutes of the Board of Regents and that a copy thereof be presented to Miss Norfleet as further testimony of the appreciation and esteem in which she is held by members of the Board.

Ordered at Bowling Green, Kentucky, this twenty-eighth day of August in the year of our Lord one thousand nine hundred and eighty-two.

s/Joe Bill Campbell
Chairman, Board of Regents

s/Donald W. Zacharias
President

The motion for adoption of the resolution as above set forth was seconded by Mr. Clark and carried by voice vote.

AGENDA ITEM 13 - Other Business.

Chairman Campbell noted the University had lost two valuable members of its family during the past few days. He said, "We are all greatly saddened by the loss of Dr. Douglas Needham, and Dr. L. D. Brown. They both have made their presence felt in this community and in this educational environment. They will be greatly missed by all of us; and, certainly we extend our deepest sympathy to their relatives." In addition to those mentioned by Mr. Campbell, President Zacharias noted that the University family had lost another valuable member and friend in the death of Mrs. Kay Whitaker. "The loss of these members of the family and the tragic deaths of several Western students have made it a difficult summer," Dr. Zacharias stated.

The secretary was requested to write letters on behalf of the Board to members of the families of Dr. Needham, Dr. Brown, and Mrs. Whitaker expressing the sympathy of the Board and thanking them for the contributions made by their loved ones to the University.

In addition, the secretary was requested to write Mr. Lon Slaughter on behalf of the Board expressing their best wishes on his retirement.

In concluding comments by members of the Board -

Mr. Cole referred to an article in WESTERN IN THE NEWS and added his concurrence to the remarks made by Dr. J. T. Sandefur, Dean, College of Education, last fall at the Teacher Education Council of State Colleges and Universities in Cleveland. Mr. Cole stated, "We are fortunate to have a man of Dean Sandefur's ability represent Western and to lead this Council, and I certainly agree with the thoughts he expressed."

Mr. Iracane complimented Dr. Wilder for his publication and stressed the importance of having a career guidance program at the University.


Mr. Clark added his compliments to Dr. Wilder.

Mr. Campbell, in closing remarks, said, "In the last several weeks, I have heard comments that some of the faculty in the College of Education have interpreted some of the comments and inquiries made by the Board and by members of the Board, including myself, as a fear that somehow the Board was out to do something to the College of Education. I want to reassure Dean Sandefur and Dr. Zacharias that this Board is very much interested in the College of Education and in strengthening it and in doing all of the things that we know you want done. I don't know of and have never talked to any member of the Board who has in any way indicated to me any desire to do anything to the College of Education except to keep it where it has always been as the number one college of education in the state. I wanted to say that to you and ask you to convey to your faculty the fact that they very much have our support, and we remain ready, willing, and able to help them in any way we can. That doesn't mean that from time to time we are not going to ask questions. Some of the questions that we as Board members ask, we ask because we are acting on things that we want to have knowledge about. Most of the people on this Board are responsible, independent-minded people who like to know about things that they are asked to vote on; and, certainly, the questions that we ask and the information we seek are not in an effort to try to change or destroy anything. It is our effort to find out as much information as we can so we can help this University."

There being no further business, the meeting adjourned at approximately 12:15 p.m.

CERTIFICATION OF SECRETARY

I hereby certify that the minutes herein above set forth an accurate record of votes and actions taken by the Board of Regents of Western Kentucky University in its regular meeting held on August 28, 1982, in the Regents Conference Room of the Wetherby Administration Building on the Western campus and further certify that the meeting was held in compliance with KRS 61.810, 61.815, and 61.825 (enacted as Sections 2, 3, 4, and 5 of House Bill 100, 1974 Regular Session, General Assembly).


Elizabeth W. Esters, Secretary


Joe Bill Campbell, Chairman

Elizabeth W. Esters, Secretary