

MINUTES OF MEETING OF BOARD OF REGENTS

WESTERN KENTUCKY UNIVERSITY

October 28, 1983

In accordance with the previously published schedule of regular meetings as amended by timely and properly given notice, the fourth quarterly meeting of the Board of Regents of Western Kentucky University was held on Friday, October 28, 1983, at 3 p.m., CDT, in the Regents Conference Room of the Wetherby Administration Building on the Western campus. Mr. Joe Bill Campbell, Chairman, presided.

AGENDA ITEM 1 - The meeting opened with a prayer of invocation by Dr. John D. Minton, Vice President for Student Affairs.

AGENDA ITEM 2 - Roll call. The following members were present:

Mr. Joe Bill Campbell
Mr. Ronald W. Clark
Mr. Joseph A. Cook II
Mr. Joseph Iracane
Mrs. Patsy Judd
Mrs. Mary Ellen Miller
Mr. Ronald G. Sheffer
Mr. Jack D. Smith

Absent were Mr. J. Anthony Page and Mrs. Hughlyne P. Wilson.

Also present, in addition to Dr. Minton, were Dr. Donald W. Zacharias, President; Dr. James L. Davis, Vice President for Academic Affairs; Mr. Harry Largen, Vice President for Business Affairs and Treasurer; Mrs. Liz Esters, Secretary; Dr. Paul B. Cook, Assistant to the President for Resources Management and Director of the Budget; Mr. William E. Bivin, University Attorney; and Mr. Fred Hensley, Director of Public Information.

AGENDA ITEM 3 - Annual election of Chairman and Vice Chairman to serve for the calendar year 1984. Chairman Campbell, in compliance with the Bylaws of the Board of Regents, declared that nominations were in order for election of a Chairman to serve for the 1984 calendar year. For the purpose of receiving nominations, Chairman Campbell requested an alphabetical call of the roll. Mr. Clark placed in nomination the name of Mr. Campbell for the office of Chairman. Upon completion of the roll call, no other names had been placed in nomination except that of Mr. Campbell. The motion that Mr. Campbell be elected by acclamation carried by voice vote, and Mr. Campbell was reelected Chairman for a third term to commence January 1.

Chairman Campbell requested an alphabetical roll call of the Board for the purpose of placing in nomination names for the office of

Vice Chairman. Mr. Clark placed in nomination the name of Mr. Iracane. Upon a call of the roll, no other names were placed in nomination except that of Mr. Iracane. The motion that Mr. Iracane be elected by acclamation carried by voice vote, and Mr. Iracane was reelected Vice Chairman for the third term to commence January 1, 1984.

AGENDA ITEM 4 - Election of the Executive Committee to serve concurrently with the term of the Chairman. In keeping with the Bylaws, the election of three members of the Board to serve with the Chairman as the Executive Committee for 1984 followed. By a call of the roll, the following nominations were received: Mr. Clark nominated Mrs. Judd; Mr. Cook nominated Mr. Iracane, and Mrs. Judd nominated Mr. Clark. Mr. Cook moved that nominations cease and that those who were nominated be elected by acclamation. The motion was seconded by Mr. Sheffer and carried by voice vote. The Executive Committee for 1984 will be composed of Mr. Joe Bill Campbell, Chairman; Mr. Ronald Clark, Mrs. Patsy Judd, and Mr. Joseph Iracane.

AGENDA ITEM 5 - Other reorganization of the Board applying to the offices of secretary, treasurer, and parliamentarian. In compliance with the Bylaws of the Board of Regents, reorganization of the Board applying to the offices specified followed. Mr. Smith and Mrs. Miller nominated Mrs. Liz Esters for Secretary. No other nominations were made, and Mrs. Esters was elected by voice vote. Chairman Campbell, with the Board's approval, reappointed Mr. Largen as Treasurer and Mr. Bivin as Parliamentarian.

In keeping with the policy of the Board, the agenda for the meeting and information and materials pertinent to items thereon had been mailed in advance of the meeting by the President to the Board members.

AGENDA ITEM 6 - Disposition of minutes of the regular meeting of August 20, 1983. The minutes were presented by the Chairman. Motion was made by Mrs. Miller and seconded by Mr. Smith that the minutes be approved as submitted without a reading inasmuch as copies had been mailed to the members on October 11, 1983, and were found to be in order. The motion carried by voice vote.

AGENDA ITEM 7 - Committee reports.

Academics Committee - Mrs. Judd, Chairman; Mr. Cook; Mr. Iracane; Mrs. Miller; Mrs. Wilson — Mrs. Judd reported that the Academics Committee met at 2 p.m. to consider the following recommendation from Dr. Zacharias:

RECOMMENDATION:

President Zacharias recommends that Western Kentucky

University adopt the following minor changes in its admission of high school graduates who have earned 20 or more high school credits:

1. that the four units of English specifically include English I, English II, English III, and English IV;
2. that the two units in social studies specifically include United States History and World Civilization;
3. that Western require three units of mathematics (rather than two units), specifically including Algebra I, Geometry, and either Algebra II or a mathematics elective;
4. that the two units in science specifically include either Biology I, Chemistry I or Physics I;
5. that Western recommend that college-bound students take additional high school courses in foreign languages, the arts, science, mathematics, and computer literacy; and
6. that implementation of the required precollege curriculum be delayed from the 1985 fall semester to the 1987 fall semester. (We further recommend that the precollege curriculum continue to be a recommended curriculum for the fall of 1985 and the fall of 1986.)

These changes apply only to precollege curriculum requirements and are recommended to put Western in full compliance with the principles adopted by the Council on Higher Education. Western will continue to use the standards previously adopted regarding achievement scores and grade point average.

BACKGROUND:

Vice President John Minton has provided information related to this recommendation in his memorandum of October 18, 1983.

Secretary's Note: *The October 18 memorandum from Dr. Minton was mailed to Board members as a part of the agenda material. A copy is on file in the official Board files.*

Based on the recommendation of the Academics Committee, Mrs. Judd moved and Mr. Cook seconded the adoption of the above recommendation. The motion carried by voice vote.

Athletics Committee - Mr. Clark, Chairman; Mr. Cook; Mr. Iracane; Mr. Page; Mr. Sheffer - No report.

Bylaws and Codification Committee - Mr. Sheffer, Chairman; Mr. Clark; Mrs. Judd; Mr. Smith; Mr. Bivin, Staff - Mr. Sheffer noted that some four or five months ago the Bylaws Committee began consideration of a policy to adopt with regard to the evaluation of the presidential performance. Mr. Sheffer reported that the committee had met at 2:30 and considered a draft policy which was prepared and distributed to the members of the Board in April, 1983. The Committee voted to recommend to the Board the adoption of that policy.

Mr. Sheffer moved and Mr. Clark seconded the adoption of the following resolution with regard to a Policy Regarding Evaluation of University

Personnel:

WHEREAS, the Board of Regents has had experience in recent years with a variety of processes for performance evaluation; and,

WHEREAS, each of the many dimensions of the office of President of the University is shaped by the central legal fact that the President is the agent of the Board of Regents; and,

WHEREAS, the Board of Regents concludes from its experiences that the evaluation process used in January of 1983 to review and assess presidential performance is preferable to alternatives.

NOW THEREFORE BE IT RESOLVED by the Board of Regents of Western Kentucky University that:

1. The Board will evaluate the President's performance during the final year of an appointment period, provided that the President has advised the chairman prior to the beginning of that year of a desire to be considered for further service in the office.
2. On a schedule to be determined:
 - 2.1 The President will furnish the regents a confidential, written memorandum of self-assessment.
 - 2.2 The Board of Regents will conduct closed-session discussions with:
 - 2.2.1 Administrative Council
 - 2.2.2 President's Organizational Round Table
 - 2.2.3 Presidential Advisory Committee and Chair, Faculty Senate
 - 2.2.4 Alumni Presidents (current and past)
 - 2.2.5 The President
3. Information furnished is to be related to the following categories of criteria:
 - 3.3.1 Administration and Management
 - Includes items such as academic planning; program planning; decision making and problem solving.
 - 3.3.2 Leadership
 - Includes items such as standards of academic excellence; educational statesmanship; political astuteness; administrative style.
 - 3.3.3 Relationships - Internal-External
 - Includes student affairs; sensitivity to faculty concerns;
 - Regental contact; and,
 - Relations with Council on Higher Education, Department of Finance, Governor, and the General Assembly.
 - 3.3.4 Personal Qualities
 - Includes health, energy; intelligence; integrity.
4. The Board of Regents retains and has the sole and exclusive responsibility for the personnel evaluation of the President of Western Kentucky University. The President shall have the responsibility for the evaluation of other University personnel, consistent with the actions and policies of the Board of Regents, with the Board of Regents maintaining the authority, under warranted circumstances and with the proper Board action, to authorize or otherwise implement or conduct an independent evaluation of University personnel.
5. The Board of Regents has not delegated and does not authorize the formal evaluation of University personnel, except as set forth in the above policy statement.

In discussion that followed, Chairman Campbell stated, "This Board has always had the sole and primary responsibility for evaluating the President—that being by virtue of the rules adopted by this Board, and the policy before the Board today is the manner in which we go about conducting the evaluation."

There being no further discussion, the roll call vote was as follows:

Aye: Campbell, Clark, Cook, Iracane, Judd, Miller, Sheffer, Smith

Nay: None

Finance Committee -- Mr. Cook, Chairman; Mr. Iracane; Mrs. Judd; Mrs. Miller; Mr. Page -- No report.

International Education Committee -- Mrs. Miller, Chairman; Mrs. Judd; Mr. Sheffer; Mr. Smith; Mrs. Wilson; Dr. Petersen, Staff -- No report. Mrs. Miller distributed the following informational items to members of the Board:

1. Memorandum from Dr. Carol Paul Brown, dated October 28, 1983, summarizing the study-abroad opportunities.
2. Memorandum from Dr. John Petersen, dated October 27, 1983, detailing recent activities at Western in international education.

Chairman Campbell advised the Board that Dr. Zacharias was one of fourteen university presidents who had been invited by the American Association of State Colleges and Universities to participate in a program of international education which will be held in Thailand next year. The Board agreed that the President should participate and congratulated him on his participation.

Committee on Student Affairs -- Mr. Iracane, Chairman; Mr. Clark; Mrs. Miller; Mr. Smith; Mrs. Wilson -- Mr. Iracane stated that a meeting of the Committee would be held in November.

AGENDA ITEM 8 - Presentation of personnel changes since August 20, 1983.

RECOMMENDATION:

President Zacharias recommends that the Board of Regents approve the recommended personnel changes which have transpired since the meeting of the Board of August 20, 1983. The recommended changes are listed on the following ten pages.

PERSONNEL CHANGES
(Subsequent to Meeting of Board of Regents on August 20, 1983)

Part I. Faculty Personnel Changes

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
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APPOINTMENTS

Bowling Green College of
Business Administration

Finance and Quantitative
Business Analysis:

Mr. Danny B. Richardson	\$ 18,000	August 16, 1983; Instructor; replace Mr. Veerinder S. Kakar
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Management and Marketing:

Dr. Alain Genestre	14,000	January 9-May 6, 1984; Visiting Assistant Professor; replace Ms. Susan Nelson
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Ogden College of Science,
Technology, and Health

Nursing:

Mrs. Barbara Lee-Robinson	18,000	August 16, 1983; Assistant Professor; budgeted position
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Potter College of Arts and
Humanities

Music:

Mr. James R. Davis	22,400	October 1, 1983-May 15, 1984; Visiting Assistant Professor; salary based on nine months' employ- ment and prorated for above period; replace Mr. Charles S. Hausmann
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Academic Services

Library Services (Department
of Library Public Services):

Mrs. Patricia M. Hodges	19,250	November 1, 1983; Associate Professor; twelve months' basis; replace Mrs. Mary Lawson
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ADJUNCT PROFESSORS

Ogden College of Science,
Technology, and Health

Biology:

Ms. Barbara Bracewell Albert	NA	Reappointed for 1983-84
Dr. Richard Buchanon	NA	Reappointed for 1983-84
Ms. Marti Cope	NA	Reappointed for 1983-84
Ms. Judy Davis	NA	Reappointed for 1983-84
Mrs. Laverne Floyd	NA	Reappointed for 1983-84
Ms. Astrid Force	NA	Reappointed for 1983-84
Mr. James F. Glahn	NA	Reappointed for 1983-84
Ms. Mary Alice Hamner	NA	Reappointed for 1983-84
Mr. Jon Heisterberg	NA	Reappointed for 1983-84
Ms. Helen Layman	NA	Reappointed for 1983-84

Part I. Faculty Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
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CHANGE IN SABBATICAL LEAVE OF ABSENCE

Ogden College of Science,
Technology, and Health

Biology:

Dr. Rudolph Prins

requests that previously approved sabbatical leave for 1983-84 school year be changed to 1984 spring semester

FACULTY RESIGNATIONS

Bowling Green College of
Business Administration

Finance and Quantitative
Business Analysis:

Mr. Veerinder S. Kakar

August 16, 1983;
Instructor; unable to secure visa

Potter College of Arts
and Humanities

Music:

Mr. Charles S. Hausmann

September 30, 1983;
Assistant Professor

Academic Services

Media Services:

Mr. Stephen Tercha

October 7, 1983;
Instructor; Producer-Director, ETV

REAPPOINTMENT NOT RECOMMENDED BEYOND 1983-84

College of Education

Psychology:

Dr. Sebastiano A. Fisicaro

August 15, 1984;
Assistant Professor

Part II. Other Personnel Changes

TEMPORARY -- GRANT FUNDED

Bowling Green College of
Business Administration

Small Business Development Center:

Mr. Jon R. Ford

\$ 21,828

October 1, 1983, through September 29, 1984;
reappointed as Director

Mr. Gregory Lee McKinney

16,008

October 1, 1983, through September 30, 1984;
appointed as Assistant Director

Ms. Marjorie A. Berge

757
per month

October 1, 1983, through September 30, 1984;
reappointed as Administrative Secretary

Part II. Other Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
TEMPORARY--GRANT FUNDED (continued)		
<u>College of Education</u>		
Division of Educational Services: (Training and Technical Assistance Services)		
Mr. Dennis P. Angle	\$ 8,208	reappointed on part-time basis as Resource/Audio Visual Specialist, September 1, 1983, through September 29, 1984
Ms. Cynthia V. Barnes	18,084	reappointed as Mental Health Handicap Specialist, September 1, 1983, through September 29, 1984
Ms. Jane C. Bryant	13,932	reappointed as Administration Specialist, September 1, 1983, through September 29, 1984
Ms. Elaine L. Faine	17,784	reappointed as Parent Involvement/Social Services Specialist, September 1, 1983, through September 29, 1984
Ms. Virginia Fehrmann	16,548	reappointed as Health/Family Services Specialist, September 1, 1983, through September 29, 1984
Ms. Janine Keirnan	743 per month	September 30, 1983, through September 29, 1984; reappointed as Departmental Secretary
Mrs. Colleen B. Mendel	28,712	reappointed as Project Director, September 1, 1983, through September 29, 1984
Ms. Connie Jo Smith	17,412	reappointed as Early Childhood Education Specialist, September 1, 1983, through September 29, 1984
Ms. Leslie A. Weigel	17,292	reappointed as Child Care Management Specialist, September 1, 1983, through September 29, 1984

Part II. Other Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
TEMPORARY--GRANT FUNDED (continued)		
<u>College of Education (continued)</u>		
Division of Educational Services: (continued) (Diagnostic Network Coordination Center Grant)		
Mrs. Ann Young Botula	\$ 700 per month	September 19, 1983, through June 30, 1984; part-time Education Assessment Coordinator
Ms. LaReeca Gwen Meador James	859 per month	August 15, 1983, through June 30, 1984; reappointed as part-time Speech/ Language Pathologist
Mrs. Phyllis Daulton Schnacke	902 per month	August 15, 1983, through June 30, 1984; reappointed as part-time Clinical Director and Educational Assessment Coordinator
Teacher Education:		
Mrs. Patricia Shanahan	1,023 per month	September 1 through December 31, 1983; part time as Child Development Associates Area Training Supervisor
<u>Academic Affairs</u>		
Cooperative Education:		
Ms. Becky Bennett	1,196 per month	September 1, 1983, through June 30, 1984; reappointed as Coordinator
Talent Search Program:		
Ms. Jane K. Bowman		September 1, 1983; declined position previously offered as Counselor
Ms. Kathleen Raisor	14,007	September 1, 1983, through July 15, 1984; 10-1/2 months' position; Counselor
Special Services Project:		
Mrs. Judith W. Rust	827 per month	full time October 16 through October 31, 1983; half time November 1, 1983, through April 30, 1984; Director
Mrs. Cecile Garmon	826.50 per month	October 1, 1983, through April 30, 1984; half time as Director of Leadership Training Project for Special Services Leadership Personnel

Part II. Other Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
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TEMPORARY -- GRANT FUNDED
(continued)

Ogden College of Science,
Technology, and Health

Health and Safety:
Mr. George Niva

\$ 13,416

August 16, 1983, through
August 15, 1984, with
ADE/STS Project; on
sabbatical leave during
1983-84

STAFF APPOINTMENTS

Office of the President

Mrs. Cecile Garmon

826.50
per month

October 1, 1983, through
August 15, 1984; Staff
Assistant for Planning in
Office of President;
half-time basis

Student Affairs

Athletics:

Mr. Charles Palmer Durrant

3,500

September 1, 1983;
part-time Assistant Track
Coach for Men and Women;
replace Mr. Robert Kohl

Housing:

Mr. George Whittaker

6,000

September 1, 1983;
Director of Diddle Dorm;
ten-month basis; replace
Mr. Donald B. Evans; also
Assistant Basketball
Coach in Athletics

SECRETARIAL AND CLERICAL STAFF APPOINTMENTS

Ogden College of Science,
Technology, and Health

Computer Laboratory:

Ms. Brenda Jane Dickson

681
per month

September 6, 1983;
Administrative Secretary;
replace Ms. Ramona G.
Bowles; eleven months'
basis

Academic Services

Library Services:

Ms. Nanci Ellen Hall

803
per month

August 22, 1983; Library
Clerk IV; replace Ms. Beth
Vaccaro

Part II. Other Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
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SECRETARIAL AND CLERICAL STAFF APPOINTMENTS
(continued)

Business Affairs

College Heights Bookstore: Mr. Thomas E. Washburn	\$ 4.35 per hour	September 19, 1983; Bookstore Clerk; replace Mrs. Abbie Thurman
University Credit Union: Ms. Pauline M. Nowicki	725 per month	August 15, 1983; Teller; salary completely paid by W.K.U. Credit Union

Student Affairs

Housing Office: Ms. Sharon S. Clark	707 per month	October 3, 1983; General Clerk I; replace Ms. Ruth LaVerne Eadens
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STAFF PROMOTION

Business Affairs

Student Financial Aid: Mr. Lee E. Watkins	31,308	October 1, 1983; promoted to Director of Department of Student Financial Aid; replace Mr. A. J. Thurman
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Student Affairs

Housing: Mr. Phillip Kyle Vance	906.40 per month	September 19, 1983, through May 31, 1983; promoted from Assistant Director of Pearce-Ford Tower to Director of North Hall
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SALARY ADJUSTMENT

Student Affairs

Athletics: Mr. Mark Clark	18,500	August 16, 1983; employed effective March 21, 1983, and had not been given a salary increment for 1983-84
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POSITION RECLASSIFICATION

Bowling Green College of
Business Administration

Accounting: Mrs. Linda L. Vaughn	959 per month	October 17, 1983; reclassified from Departmental Secretary to Senior Departmental Secretary
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Part II. Other Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
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PROMOTION OR REASSIGNMENT

Ogden College of Science,
Technology, and Health

RMI Water Laboratory: Ms. Ramona G. Bowles	\$ 767 per month 8/22/-12/31/83	August 22, 1983, through January 31, 1984; reassign from Computer Laboratory to RMI Water Laboratory; Administrative Secretary; change from eleven months' basis to a monthly status; paid \$711.12 for month of January
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Student Affairs

CAP Center: Mrs. Anna Lee Highland	978 per month	October 1, 1983; promoted from Administrative Secretary to MESA Systems Operator
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ADDITIONAL RESPONSIBILITIES

Potter College of Arts
and Humanities

University Publications: Mrs. Jo Ann Thompson	1,000 per semester stipend	1983-84 school year; Advertising Manager for <u>College Heights Herald</u>
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Academic Services

Media Services: Mrs. Charolene Grogan	904 per month	September 1--December 31, 1983; Interim Operations Clerk in WKYU-FM Radio Station
Mrs. Pamela Younglove	1,150 per month	September 1--December 31, 1983; Interim Coordinator of Development and Public Relations in WKYU-FM Radio Station

RESIGNATIONS

Ogden College of Science,
Technology, and Health

Industrial and Engineering Technology: Mr. Ronald L. Eicher		October 14, 1983; Electronics Technologist
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Academic Services

Library Services: Ms. Janet Alm Anderson		October 14, 1983; Library Assistant III in Library Public Services
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Part II. Other Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
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RESIGNATIONS
(continued)

Student Affairs

CAP Center:

Ms. Marla Lynn Williams

October 12, 1983; MESA
Systems Operator

Housing:

Mr. Donald B. Evans

August 31, 1983; Director
of Diddle Dorm

Mr. Joe Bryant McDonald

September 19, 1983;
Director of North Hall

RETIREMENT

Business Affairs

Student Financial Aid:

Mr. A. J. Thurman

changed from October 31
to October 1, 1983;
Director of Student
Financial Aid

Student Affairs

Housing:

Mrs. R. LaVerne Eadens

August 11, 1983; General
Clerk I; disability
retirement

PERSONNEL CHANGES
(Supplemental List)
(Subsequent to Meeting of Board of Regents on August 20, 1983)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
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Part I. Faculty Personnel Changes

RESIGNATIONS

Academic Services

Library Services:

Ms. Sandra Anderson

October 31, 1983;
Instructor in Department
of Library Public Services

Part II. Other Personnel Changes

STAFF APPOINTMENT

Student Affairs

Housing:

Mr. Kurt Crawford

\$ 5,604

October 15, 1983, through
May 31, 1983; salary
based on a ten months'
basis to be prorated for
above period; Assistant
Director of Pearce-Ford
Tower; replace Mr.
Phillip Vance

STAFF PROMOTION

Business Affairs

Personnel Services:

Mrs. M. Belle Chandler

24,468

November 1, 1983; promote
from Payroll Staff
Assistant to Assistant
Director for Payroll
Management

SECRETARIAL PROMOTION

Student Affairs

Center for Career Planning,
Academic Advisement, and
Placement:

Ms. Elaine Carlock

804
per month

November 3, 1983;
transfer from position of
Recorder in Office of
Registrar and promote to
Administrative Secretary
in CAP Center

RESIGNATIONS

Business Affairs

Postal Services:

Mr. John D. Baker

November 24, 1983; Postal
Services Clerk

Student Financial Aid:

Mrs. Carlene Louise Petty

December 31, 1983; Senior
Accounts Clerk

There being no discussion, Mr. Cook moved and Mr. Sheffer seconded the adoption of the recommended personnel changes as submitted. The roll call vote was as follows:

Aye: Campbell, Clark, Cook, Iracane, Judd
Sheffer, Smith

Pass: Miller

Nay: None

AGENDA ITEM 9 - Recommendation for adoption of a resolution authorizing the acquisition of federal surplus property from the Division of Surplus Property, Kentucky Department of Education.

RECOMMENDATION:

President Zacharias recommends adoption of a resolution authorizing the acquisition of federal surplus property from the Division of Surplus Property, Kentucky Department of Education. The resolution was prepared by the Kentucky Department of Education.

Background:

The Kentucky Department of Education, through their Division of Surplus Property, makes available to certain public agencies for public purposes and to certain nonprofit tax-exempt health and educational institutions federal surplus property. The department has requested that the Board of Regents authorize one or more University representatives to act on its behalf in acquiring federal surplus property. The resolution follows:

DONEE AUTHORIZATION

WHEREAS, The State of Kentucky through its Division of Surplus Property, by authority of the Federal Property and Administrative Services Act of 1949, as amended, makes available federal surplus property to certain public agencies for public purposes and to certain nonprofit tax-exempt health and educational institutions, and

WHEREAS, Western Kentucky University hereafter referred to as the applicant donee institution, is desirous of utilizing the services and resources of the Division of Surplus Property, and

WHEREAS, the applicant institution, organization, governing board, or other eligible entity (donee), has submitted an Application for Eligibility and other supporting documents and has been certified as eligible to participate by the Division of Surplus Property; and

WHEREAS, the applicant donee further certifies that surplus property is needed and will be used for either carrying out or promoting for the residents of a given political area one or more public purposes and for no other purpose, or used for public health or educational purposes including research and for no other purpose, and

WHEREAS, the applicant donee further certifies that all items of property shall be placed in use for the purpose for which acquired within one year of receipt and shall be continued in use for such purposes for one year from the date the property was placed in use, and in the event the property is not so placed in use, or continued in use, the donee shall immediately notify the Division of Surplus Property, and return said property to the Division as directed, and

WHEREAS, the applicant donee further agrees to adhere to any additional periods of restrictions placed on the property by the Division of Surplus Property which shall include a total period of use restrictions for at least 18 months on all passenger motor vehicles

and other items of property with a unit acquisition cost of \$3,000 or more; and additional special terms, conditions, reservations and restrictions on aircraft, vessels, special or limited or restricted use items, and other items as specified in a Conditional Transfer Document or written on the face of the Distribution Document and Invoice, and

WHEREAS, the applicant donee further agrees that during the periods of restriction, it will not sell, trade, lease, lend, bail, encumber, or otherwise dispose of such property without prior approval of the General Services Administration and the Division of Surplus Property, and in the event property is so disposed of without such prior approval, the applicant donee agrees to be liable for the fair market value and/or fair rental value of such property as determined by the General Services Administration and/or the Division of Surplus Property, and the applicant further stipulates that he meets one of the definitions of eligibles on the reverse of this form and understands and agrees to the additional covenants on the reverse side of this form, and

WHEREAS, the applicant donee further certifies that it has the necessary funds to pay the handling or service charges or fees assessed by the Division of Surplus Property and will remit such handling or service charges or fees within 60 days of billing, and

WHEREAS, it is understood that all property acquired regardless of acquisition cost or fair value will be on an "as is," "where is" basis, without warranty of any kind, and

NOW THEREFORE, IT IS HEREBY RESOLVED THAT:

- (1) Donald W. Zacharias, President Phone: (502) -745-4356
Harry K. Largen, Vice President for Business Affairs-745-2242
L. G. Howard, Jr., Director of Purchasing -745-3056
Willie O. Carter, Assistant to the Director of Purchasing -745-3056

is (are) authorized as a legal representative of this Institution or Organization and its Governing Board, and its heirs, assigns, and successors forever, to act on its behalf in acquiring federal surplus property and so obligate said Institution, Organization, and Governing Board to the certifications and agreements contained in this document and on the Distribution Document and Invoice; and that such person or persons are further authorized, at his or her discretion, to further delegate this authority to any employee of the applicant donee for the purpose of acquiring surplus property for use by the applicant donee organization, and

(2) That this authorization shall remain in full force and effect until revoked by written notice of the applicant donee to the Division of Surplus Property.

Date _____ Signed _____
Title _____

This authorization, complete and unchanged, has been adopted by the Governing Board at a regular or called meeting, thereof, held at its regular place of meeting, and at the time stated, and has been approved and placed in the minutes of said meeting.

Adopted this 28th day of October, 1983.

Chairman of the Board /s/ Joe Bill Campbell

Secretary /s/ Elizabeth W. Esters

Mr. Smith moved and Mr. Cook seconded a motion to adopt the resolution as outlined. The roll call vote was as follows:

Aye: Campbell, Clark, Cook, Iracane, Judd, Miller, Sheffer,
Smith

Nay: None

AGENDA ITEM 10 - Adoption of quarterly meeting schedule for 1984.

RECOMMENDATION:

President Zacharias recommends adoption of the quarterly meeting schedule for the Board of Regents for 1984 as follows:

- . First Quarterly Meeting January 28, 1984
- . Second Quarterly Meeting April 28, 1984
- . Third Quarterly Meeting July 28, 1984
- . Fourth Quarterly Meeting October 27, 1984

Mr. Iracane moved and Mrs. Miller seconded the adoption of the recommended meeting schedule for 1984. The motion carried by voice vote.

AGENDA ITEM 11 - Report of the President.

1. NAACP Meeting - The President informed the Board of and invited them to attend a meeting with the local branch of the NAACP scheduled for 7 p.m., November 3, at the State Street Baptist Church. The meeting is to provide the local community with a progress report of the Western Kentucky University Affirmative Action Program.

Dr. James Spiceland, a faculty member in the Department of Philosophy and Religion and an administrative intern in the President's Office was introduced to the Board. Dr. Spiceland will develop the agenda and coordinate it with the members of the minority community, minority faculty and staff members, and the administrators on campus. The President noted the progress made and commended the vice presidents, deans, department heads, and others on their success in recruitment of minority faculty.

2. Surplus Property - President Zacharias reported that the four pieces of surplus property that the Board had earlier approved for sale had been sold at auction. The appraised value of the property was \$83,500 and sold for \$89,600. Funds realized from the sale of the surplus property will be placed in the Academic Excellence Fund and will continue to earn interest until the fund reaches the amount of \$250,000.

3. Summer Dinner Theatre - Dr. Zacharias reported that a summer dinner theatre will be established in the Garrett Conference Center in the summer of 1984.

4. Council on Higher Education Actions - It was noted that in the first year of the biennium, Western received no funds from the funds appropriated by the legislature for major maintenance; however, in the second

year of the biennium, Western will receive \$203,000 from the distribution of major maintenance funds. Those funds will be used for roof improvements.

5. Brigadoon - The President stated that a committee was appointed by Vice President Davis to prepare a proposal for the use of the property donated to the University by Dr. and Mrs. Russell Starr. The Committee, chaired by former faculty regent Herb Shadowen, has submitted its report to the President. Related to that proposal, Dean William Lloyd reported that the Regents of the Ogden Foundation agreed to support a proposal in the amount of \$2,500 from the Department of Biology to carry out a complete inventory of all species of plant/animal life currently present on the Brigadoon property.


AGENDA ITEM 13 - Adjournment. In closing, Chairman Campbell stated, "I want to compliment those departments who have taken the lead in helping to develop funds and facilities for the use by this university, and I'm delighted at the progress that has been made by the developmental program overall and with the spirit that the various departments have exemplified in taking the lead and helping fund facilities and raise money for their department. I think we are headed in the right direction."

There being no further business, the meeting adjourned at approximately 3:35 p.m.

CERTIFICATION OF SECRETARY

I hereby certify that the minutes herein set forth an accurate record of votes and actions taken by the Board of Regents of Western Kentucky University in its regular meeting of October 28, 1983, in the Regents Conference Room of the Wetherby Administration Building on the Western campus and further certify that the meeting was held in compliance with KRS 61.810, 61.820, and 61.825 (enacted as Sections 2,3,4, and 5 of House Bill 100, 1974 Regular Session, General Assembly.


Elizabeth W. Esters, Secretary


Joe Bill Campbell, Chairman


Elizabeth W. Esters, Secretary