

MINUTES OF MEETING OF BOARD OF REGENTS

WESTERN KENTUCKY UNIVERSITY

January 29, 1983

In accordance with the previously published schedule of regular meetings as amended by timely and properly given notice, the first quarterly meeting of the Board of Regents of Western Kentucky University was held on Saturday, January 29, 1983, in the Regents Conference Room of the Wetherby Administration Building. The meeting, called for 1 p.m., CST, was delayed until 1:20 p.m., in order to complete a meeting of the Committee on Student Affairs followed by a light buffet in the President's office. Mr. Joe Bill Campbell, Chairman, presided.

AGENDA ITEM 1 - The meeting opened with a prayer of invocation by Dr. John D. Minton, Vice President for Student Affairs.

AGENDA ITEM 2 - Roll call. The following members were present:

Dr. William G. Buckman
Mr. Joe Bill Campbell
Mr. Ronald W. Clark
Mr. J. David Cole
Mr. Joseph Iracane
Mrs. Patsy Judd
Mr. J. Anthony Page
Miss Margaret Ragan

Absent were Mr. Julius E. Price, Sr., and Mr. Ronald G. Sheffer.

Also present, in addition to Dr. Minton, were Dr. Donald W. Zacharias, President; Dr. James L. Davis, Vice President for Academic Affairs; Mr. Harry Largen, Vice President for Business Affairs and Treasurer; Mrs. Liz Esters, Secretary; Dr. Paul B. Cook, Assistant to the President for Resources Management and Director of the Budget; Mr. William E. Bivin, University Attorney; and Mr. Fred Hensley, Director of Public Information.

AGENDA ITEM 3 - Reorganization of the Board. In compliance with the Bylaws of the Board of Regents, reorganization of the Board applying to the offices of secretary, treasurer, and parliamentarian followed. Dr. Buckman and Mr. Clark nominated Mrs. Liz Esters for Secretary. No other nominations were made, and Mrs. Esters was elected by voice vote. Chairman Campbell, with the Board's approval, reappointed Mr. Largen as Treasurer, and Mr. William Bivin was named Parliamentarian.

AGENDA ITEM 4 - Disposition of the minutes of the November 13, 1982, meeting. The minutes of the regular meeting held on Saturday,

November 13, 1982, were presented by the Chairman. Motion was made by Miss Ragan and seconded by Mr. Iracane that the minutes be approved as submitted without a reading inasmuch as copies had been mailed to the members of the Board on January 13, 1983, and were found to be in order. The motion carried by voice vote.

In keeping with the policy of the Board, the agenda for the meeting and information and materials pertinent to items thereon had been mailed in advance of the meeting by the President to the Board members.

AGENDA ITEM 5 - Reports from the various committees of the Board are as follows:

Academics Committee — Mrs. Judd, Chairman; Dr. Buckman; Mr. Cole; Mr. Iracane; Miss Ragan — No report.

Athletics Committee — Mr. Clark, Chairman; Mr. Iracane; Mr. Page; Mr. Price; Mr. Sheffer — Chairman Clark reported that the Ad hoc Committee on Athletics met November 27 in the Regents Conference Room. All members of the committee except Mr. Price were in attendance at that meeting. In addition, other Board members present were Dr. Buckman, Mr. Campbell, and Mr. Cole. The committee reviewed and unanimously approved and recommended that the Board approve the following plan for the near-term future of the football program:

- . (1) the addition of a full-time coach in football;
- . (2) the release of assistant coaches, at Coach Feix's discretion, from teaching;
- . (3) to increase grants-in-aid from 65 to 70; and
- . (4) the Athletics Committee go on record as committed to the Division I-AA football program.

Mr. Clark moved the adoption of the above recommendations from the Athletics Committee. The motion was seconded by Mr. Iracane.

In a discussion that followed, Mr. Cole moved that the motion by Mr. Clark be amended to limit the recommendations to a period of one year to determine whether or not in one year's time any legitimate results could be obtained. There being no second, the motion died.

After a lengthy discussion of the recommendations, the roll call vote on Mr. Clark's motion for adoption of the recommendations as outlined was as follows:

Aye: Campbell, Clark, Iracane, Judd, Page

Nay: Buckman, Cole, Ragan

Mr. Bivin was asked for his opinion on whether a 5/3 vote was sufficient for approval of the motion. He stated that; in his opinion, it was sufficient for commitment to the plan as Regental policy. However, it should be understood that future implementation of the plan would require an affirmative vote of majority of the membership of the Board (6 votes) under KRS 164.340. Specifically, the appropriation of funds for the increase in the number of grants-in-aid and approval of the employment of a coach are items within the statute.

Bylaws and Codification Committee — Mr. Cole, Chairman; Mr. Price; Mr. Sheffer; Mr. Bivin, Staff — No report. However, based upon the discussions during the special meeting of the Board on January 22, Mr. Cole asked

that the Bylaws Committee be permitted to take the project of developing a policy for presidential evaluations to be submitted to the Board.

Chairman Campbell noted that the Bylaws of the Board provide for the Board of Regents to evaluate the President; however, the Bylaws do not specify how or when the evaluation is to occur. Mr. Campbell asked that the Bylaws Committee develop and submit to the Board a policy for evaluation of the President.

Finance Committee — Mr. Cole; Dr. Buckman; Mrs. Judd; Mr. Page — Mr. Cole reported that the committee met earlier that day and reviewed the President's recommendations as follows:

. RECOMMENDATION: President Zacharias recommends that Bowling Green Bank and Trust Company be awarded a contract to provide banking services to Western Kentucky University, effective on or before July 1, 1983. This contract is awarded for a one-year period with the option to renew for two additional years, with the agreement of the bank and the university.

Background: The Board of Regents during the meeting on November 13, 1982, approved the specifications for a banking contract in accordance with recent changes in state statutes. In accordance with the terms of that proposal, Mr. Harry Largen, Vice President for Business Affairs, solicited proposals for banking services from Bowling Green banks. Proposals were received from American National Bank, Bowling Green Bank and Trust Company, and the Citizens National Bank. Those proposals have been reviewed and evaluated. A thorough analysis of each proposal has produced the recommendation listed above.

Based on the recommendation of the Finance Committee, Mr. Cole moved that the Board authorize the President to award a contract to the Bowling Green Bank and Trust Company for University banking services according to the recommendation submitted by President Zacharias, competitive negotiations conducted, and other provisions of the request for proposal. The motion was seconded by Mr. Page, and the roll call vote follows:

Aye: Buckman, Campbell, Clark, Cole, Iracane, Judd, Page, Ragan

Nay: None

. RECOMMENDATION: President Zacharias recommends that:

- A. the Board of Directors of the College Heights Foundation be advised that the University intends to purchase the net tangible assets of the bookstore and laundry;
- B. a combination of fund balances and net bookstore and laundry revenue will be used to purchase and pay for the bookstore and laundry during the 1983-84 fiscal year provided university financial resources are available on June 30, 1983; and
- C. net revenues of subsequent years are to be used to replace any reserves used for this purchase.

In the absence of available resources on June 30, I recommend that purchase be postponed until resources are available to complete the purchase in a fiscal period. A formal recommendation for the appropriate action will be presented to the Board of Regents by July 15, 1983.

Background: Vice President Harry Largen has provided the following information related to this proposal in his memorandum of

January 14, 1983. Mr. Largen stated, "I have reviewed the requirements for purchase of the College Heights Foundation Bookstore and Laundry by the University and present the following information and recommendations for consideration.

Authority to Purchase

Western has authority under the purchasing delegation from the Finance and Administration Cabinet to negotiate an agreement with the College Heights Foundation to purchase the assets of the Bookstore and Laundry. Administrative Regulation 200KAR 5:309 of the Finance and Administration Cabinet lists several types of contracts which may be awarded on the basis of noncompetitive negotiations. Such contracts include:

Contracts or agreements for the purchase or sale of supplies, equipment, or services between the Commonwealth and the Government of the United States, another state, a political subdivision of the Commonwealth, or nonprofit organization organized under the laws of the Commonwealth, another state or the District of Columbia, or chartered under an Act of Congress, and lawfully doing business in the Commonwealth of Kentucky, and serving a public purpose of an essentially government, civic, educational or charitable nature.

Commodities, equipment, and services available, in the discretion of the purchasing official, from a single source.

Alternative Plans

Several alternatives to financing the purchase have been considered and are presented for additional background information.

1. Payment Over Several Years

The College Heights Foundation Board of Directors stated in their proposal a willingness to accept payment for the purchase over a period of several years with an interest charge on any unpaid balance. The Finance and Administration Cabinet has authorized the use of lease purchase agreements for the purchase of capital equipment but for no other purpose. Most of the assets of the Bookstore and Laundry are in expendable books, supplies, and sundries and will not qualify for lease purchase. No other authority exists which will permit the University to make installment purchases.

2. General Fund Support

Support for the purchase could be sought in the 1984-86 biennial budget request to the Legislature. Personnel in the Finance and Administration Cabinet and the Council on Higher Education have routinely disapproved general fund appropriations for auxiliary operations, and I am not optimistic that serious consideration will be given such a request.

3. University Funds and Net Bookstore Profits

A combination of fund balances, other University resources, and net Bookstore and Laundry revenue could provide the resources to pay for the assets during the 1983-84 fiscal year. This method may be feasible provided the University does not get a mandatory state appropriation reduction in 1982-83 or 1983-84 and provided 1982-83 revenues and expenditures meet budget projections.

The use of fund balances for purchase of these auxiliary operations must be weighed against alternative uses of the resource and the need for an operating reserve. The Bookstore has the potential to add a significant amount of recurring net revenue to University operations which may be allocated at the discretion of the Board of Regents. Bookstore net revenue will be approximately \$250,000 annually and this recurring resource provides a sufficiently strong rationale to allocate between \$500,000 and \$600,000 of University resources for its purchase. Net revenues of subsequent years could be used to re-establish reserves to the current year's level. The recurring net

revenue which will be available for University operations also outweighs the disadvantage of a reduced operating reserve in 1983-84.

With the recommendation of the Finance Committee, Mr. Cole moved the adoption of the President's recommendation as set forth above. The motion was seconded by Dr. Buckman, and the roll call vote follows:

Aye: Buckman, Campbell, Clark, Cole, Iracane, Judd, Page, Ragan

Nay: None

RECOMMENDATION: President Zacharias recommends that:

- A. The Board of Regents adopt a resolution electing, in accordance with KRS 164A.550 to KRS 164A.630, to receive, deposit, collect, retain, invest, disburse, and account for all funds received or due from any source; to purchase and dispose of property, supplies and services; and, not electing, at this time, to perform functions relating to capital construction or establishment of affiliated corporations. Elections are to be effective July 1, 1983. The resolution follows:

RESOLUTION

WHEREAS, House Bill 622, enacted by the 1982 General Assembly, authorized the governing boards of higher education to elect to perform locally any one or more of certain financial management functions previously performed by other parts of state government, and, to delegate authority for implementation to the President, and

WHEREAS, President Zacharias has recommended that the Board of Regents elect: (1) to receive, deposit, collect, retain, invest, disburse, and account for all funds received or due from any source; (2) to purchase and dispose of real and personal property, supplies, equipment, and services, and

WHEREAS, President Zacharias has further recommended that the Board of Regents not elect, at this time, to locally perform functions relating to capital construction or to establishment of affiliated institutionally controlled corporations, and

WHEREAS, the Board of Regents finds that the recommended course of action is in the best interest of Western Kentucky University,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS OF WESTERN KENTUCKY UNIVERSITY THAT:

(1) It hereby elects, pursuant to KRS 164A.550 through 164A.630, to assume for itself the authority to perform all financial management functions permitted by the statutes, except no election is made, at this time, as to capital construction or as to establishment of university controlled affiliated corporations. The election includes but is not limited to the following functions: (1) receipt, deposit, collection, retention, investment, disbursement, and accounting for all funds received or due from any source and (2) purchase and disposal of real and personal property, supplies, equipment, and services (including payroll administration and procurement of auditor services). It is the intent and purpose to assume, as to the elections herein made, the maximum authority permitted by law. The Board is advised that authority to elect is severable and continuing, so that it is not precluded from deciding in the future to elect as to either or both capital construction or establishment of controlled affiliated corporations.

(2) It hereby delegates to the President of Western Kentucky University authority to establish and administer by executive action

whatever procedures, internal operating policies, methods, forms, manuals, handbooks, guidelines, and practices deemed to be necessary and convenient to fully and efficiently implement and administer this election.

(3) The effective date of election is July 1, 1983.

(4) The implementing rules documents, developed by the President and attached hereto, are approved and adopted as if contained and incorporated fully herein.

B. The Board of Regents, in making these elections, adopt the implementing rules as recommended by the President and delegate to the President the authority to implement and administer the elected functions. The recommended implementing rules follow:

WESTERN KENTUCKY UNIVERSITY
BOARD OF REGENTS
Implementing Rules
KRS 164A.550 to 164A.630

I. Acquisition and Disbursement of Funds

RELATES TO: KRS 164A.560 and 164A.565

PURSUANT TO: KRS 164A.560

NECESSITY AND FUNCTION: KRS 164A.550 permits governing boards of each public institution of higher education to elect to perform financial management functions in accordance with KRS.164A.550 to 164A.630 by issuing regulations to do so. This rule implements the provision of KRS 164A.560 and 164A.565 at Western Kentucky University.

Section 1. The Board of Regents of Western Kentucky University elects to receive, deposit, collect, retain, invest, disburse, and account for all funds received or due from any source including, but not limited to, state and federal appropriations for the support or maintenance of the general operation or special purpose activities of Western Kentucky University.

- (1) The Treasurer of the University shall deposit, on a timely basis, all tuition fees, fees for room and board, incidental fees, contributions, gifts, donations, devises, state and federal appropriations, monies received from sales and services, admittance fees, and all other monies received from any source, in a depository bank or banks designated by the Board of Regents.
- (2) All disbursements shall be limited to the amounts and for the purpose for which state appropriations have been made, or for which other monies have been received. All disbursements shall be recorded in a system of accounts as set forth in this regulation. The Treasurer of the University shall prescribe forms to be used with the system of accounts, and no official shall approve any disbursement document unless he determines that the disbursement is to satisfy a liability of the institution incurred for authorized purposes and that the disbursement is to be made from the unexpended balance of a proper allotment.
- (3) These functions of the Treasurer may be carried out by the Vice President for Business Affairs and such other university officials as the President may authorize in writing in accord with sound business practices.

Section 2. The accounting system of Western Kentucky University shall be an accrual basis accounting system conforming with generally accepted accounting principles and procedures established for colleges and universities by the National Association of College and University Business Officers and the American Institute of Certified Public Accountants. The accounting system shall include, but not be limited to, the following fund structure:

- (1) An operating fund group (unrestricted current funds), consisting of all monies not otherwise restricted, available for general operations including state appropriations, federal funds, and unrestricted institutional receipts. Separate accounting fund groups may be established for auxiliary enterprises and other similar operations.
- (2) A restricted fund group consisting of appropriations and other receipts restricted as to purpose which shall not be included in the operating fund.
- (3) A loan fund group consisting of gifts, grants, and other funds provided and available for loans to students.
- (4) An agency fund group consisting of resources held by the institution as custodian or fiscal agent for individual students, faculty, staff members, and organizations.
- (5) A plant fund group consisting of:
 - (a) Unexpended plant funds to be used for the acquisition of long lived assets for institutional purposes (capital construction funds);
 - (b) Funds for renewal, maintenance, and replacement of institutional buildings, equipment, and other properties; and
 - (c) Funds set aside for debt service charges and retirement of indebtedness on institutional plant.

Section 3. A record of each general fund appropriation shall be maintained so as to identify the institutional budgets to which such funds are allocated. Any uncommitted state general funds remaining after the close of business on the last day of the fiscal year shall lapse and be returned to the Treasury of the Commonwealth. Each appropriation shall be used for the intended purpose; and where questions of intent arise subject to the provisions of KRS 45.750 and 45.800 in the case of capital construction projects and major items of equipment as defined by these sections, the decision of the Secretary of Finance, based upon budget work papers, shall be final.

Section 4. State general funds appropriated by the general assembly for capital construction projects and equipment purchases as defined in KRS 45.750 through 45.800 shall not lapse at the end of a fiscal year. They shall be carried forward until the project is completed. Any such unexpended funds remaining after acceptance of the project as complete shall be returned to a surplus account of the capital construction fund for investment until appropriated and allotted as provided in KRS 45.750 through 45.800.

Section 5. Long lived assets of the institution, including land, buildings, and capital equipment, shall be accounted for in the plant fund group.

Section 6. The President shall prepare such information as is necessary for the Board of Regents of Western Kentucky University to make an annual report of the financial activity to the Council on Higher Education. The report shall meet the requirements of the Council's system of uniform financial reporting for institutions of higher education.

II. Annual Audit

RELATES TO: KRS 164A.570

PURSUANT TO: KRS 164A.560

NECESSITY AND FUNCTION: KRS 164A.560 permits the governing boards of each public institution of higher education to elect to perform financial management functions in accordance with KRS 164A.630 by issuing regulations to do so. This rule implements the provision as to annual audits under KRS 164A.570 at Western Kentucky University.

Upon recommendation of the President, based upon appropriate procurement procedure, the Board of Regents of Western Kentucky University shall engage a qualified firm of certified public accountants experienced in the auditing of institutions to conduct an annual examination of the institution's financial statements in accordance with generally accepted auditing standards for the purpose of submitting an independent opinion and preparing a report of findings and recommendations concerning internal accounting controls and procedures in compliance with KRS 164A.550 to 164A.630. The Secretary of Finance may prescribe the minimum scope of any such audit. The opinion, with the findings and recommendations, shall be forwarded to the Governor, the Secretary of the Department of Finance, the Auditor of Public Accounts, the Director of the Legislative Research Commission, the Executive Director of the Council on Higher Education, and members of the Board of Regents.

- III. Purchasing-Inventories-Title Sales of Surplus Property-Bidding procedures
RELATES TO: KRS 164A.575
PURSUANT TO: KRS 164A.560
NECESSITY AND FUNCTION: KRS 164A.560 permits the governing boards of public institutions of higher education to elect to perform financial management functions in accordance with KRS 164A.550 to 164A.630 by issuing regulations to do so. This rule implements the provision as to KRS 164A.575 at Western Kentucky University.

Section 1. The President of Western Kentucky University, on behalf of the Board of Regents, is authorized to purchase interest in real property, contractual services, rentals of all types, supplies, materials, equipment, printing, and services, in accord with procedures based upon the principles of KRS Chapter 45A, except that competitive bids may not be required for:

- (1) Contractual services where no competition exists, such as telephone service, electrical energy, and other public utility services;
- (2) Food, clothing, equipment, supplies, or other materials to be used in laboratory and experimental studies;
- (3) Instructional materials available from only one (1) source;
- (4) Where rates are fixed by law or ordinance;
- (5) Library books;
- (6) Commercial items that are purchased for resale;
- (7) Professional, technical, scientific or artistic services, but contracts shall be submitted in accordance with KRS 45.700 and 45.720;
- (8) All other commodities, equipment, and services which, in the reasonable discretion of the Board, are available from only one (1) source; and
- (9) Interests in real property.

Section 2. The President of Western Kentucky University, on behalf of the Board of Regents, is authorized to negotiate with vendors who maintain a general service administration price agreement with the United States of America or any agency thereof, provided, however, that no contract executed under this provision shall authorize a price higher than is contained in the contract between General Service Administration and the vendor affected.

Section 3. The President of Western Kentucky University shall direct the appropriate institutional officers to take and maintain inventories of plant and equipment.

Section 4. The President of Western Kentucky University shall establish procedures to identify items of common general usage among all departments to foster volume purchasing and shall establish and enforce schedules for purchasing supplies, materials, and equipment.

Section 5. The President of Western Kentucky University shall have power, on behalf of the Board of Regents, to salvage, to exchange, and to condemn supplies, equipment, and real property.

Section 6. Upon the approval of the Secretary of Finance and the Board of Regents, the President may purchase or otherwise acquire, on behalf of the Board of Regents, all real property determined to be needed for the institution's use. The amount paid shall not exceed the appraised value as determined by a qualified appraiser or the value set by the eminent domain procedure.

Section 7. The Board of Regents of Western Kentucky University, acting through the President, shall sell or otherwise dispose of all real or personal property of the institution which is not needed or has become unsuitable for public use, or would be more suitable consistent with the public interest for some other use, as determined by the Board. The determination of the Board shall be set forth in an order and shall be reached only after review of a written request by the President. Such request shall describe the property and state the reasons why the President believes disposal should be effected. All instruments required by law to be recorded which convey any interest in any such real property so disposed of shall be executed and signed by the appropriate officer of the Board. Unless the Board deems it in the best interest of the University to proceed otherwise, all such real or personal property shall be sold either by invitation or sealed bids or by public auction, provided, however, that the selling price of any interest in real property shall not be less than the appraised value thereof as determined by the Department of Finance or the Department of Transportation for such requirements of that department.

Section 8. Real property or any interest therein may, subject to the provisions of KRS Chapter 45A, be purchased, leased, or otherwise acquired from any officer or employee of the Board of the University, based upon a written application by the grantor or lessor approved by the Board, after a finding that the employee has not either himself or through any other person influenced or attempted to influence the Board to purchase the property. In any case in which such an acquisition is consummated, the said request and finding shall be recorded and kept by the Secretary of State along with the other documents recorded pursuant to the Provisions of KRS Chapter 56.

Section 9. Any real property acquired by the Board of Regents of Western Kentucky University pursuant hereto shall be in the name of the Commonwealth of Kentucky for the use and benefit of Western Kentucky University.

Section 10. The Board of Regents shall attempt in every practicable way to insure the University's supplying its real needs at the lowest possible cost. To accomplish this the Board authorizes the President, on its behalf, to enter into cooperative agreements with other public or private institutions of education or health care.

Section 11. The President, on behalf of the Board, shall have control and supervision over all purchases of energy consuming equipment, supplies and related equipment purchased or acquired by the University. All energy consuming items will be purchased so as to promote energy conservation and acquisition of energy efficient products. This is to be accomplished by having the Director of Purchasing review all such purchases in terms of energy conservation plans of the University and advise the President or his delegatee accordingly.

Section 12. The President is authorized on behalf of the Board of Regents to negotiate directly for the purchase of contractual services, supplies, materials, or equipment in bona fide emergencies regardless of estimated costs. The existence of the emergency must be fully explained, in writing, by the Vice President for Business Affairs, and such explanation must be approved by the University President. The letter and approval shall be filed with the record of all such purchases. Where practical, standard specifications shall be followed in making emergency purchases. A good faith effort shall be made to effect a competitively established price for emergency purchase.

IV. Disposal of Property Proceeds

RELATES TO: KRS 164.410, KRS 164A.575

PURSUANT TO: KRS 164A.560

NECESSITY AND FUNCTION: KRS 164A.560 permits the governing boards of public institutions of higher education to elect to perform financial management functions in accordance with KRS 164A.550 to 164A.630 by issuing regulations to do so. This rule implements the provisions as to disposal of property under KRS 164.410 and KRS 164A.575 at Western Kentucky University.

Section 1. The Board of Regents of Western Kentucky University shall periodically review the assets of the University and shall sell and convey those assets not necessary for implementing the institutional mission. Proceeds from the disposition shall be deposited in the unexpended plant fund account or in the fund for excellence authorized by KRS 164A.620.

V. Delegation of Financial Management Responsibility

RELATED TO: KRS 164A.560

PURSUANT TO: KRS 164A.550 to 164A.605

NECESSITY AND FUNCTION: KRS 164A.560 (1) permits governing boards of each public institution of higher education which has elected by regulation to implement the financial management functions authorized by KRS 164A.550 to 164A.630 to delegate those responsibilities by regulation to appropriate officials of the University. This rule provides for such delegations.

Section 1. The Board of Regents of Western Kentucky University authorizes the President, by formal, written assignment, to subdelegate any portion of his authority to the Vice President for Business Affairs except as provided in Section 4 of this regulation.

Section 2. Western Kentucky University officials to whom the President has delegated certain financial management responsibilities pursuant to this regulation, are authorized to subdelegate those responsibilities or any portion thereof to their assistants and subordinates to the extent authorized by the President. All such subdelegations shall be made in writing and reported to the President.

Section 3. Any Western Kentucky University official with authority derived from a delegation or subdelegation under this rule shall furnish a copy of his delegation or subdelegation upon request of any vendor or member of the public. All such delegations or subdelegations are terminated immediately upon cessation by the individual of active performance of duties at the University for any reason.

Section 4. No official, including the President, is authorized by Western Kentucky University Board of Regents to acquire or dispose of an interest in real property, the duration of which interest exceeds two years' time, without prior specific action of the Board of Regents.

- C. The Board of Regents authorize the President, in administering said function, to make subdelegations of authority and to establish and approve internal policies, procedures, forms, manuals, handbooks, and guidelines as he deems necessary to implement and to administer the election.

Background: House Bill 622, enacted by the 1982 General Assembly, provides new statutory authority, effective July 15, 1983, authorizing the governing boards of public institutions of higher education to elect to perform specified financial management functions previously performed by other parts of state government. Election is authorized as to any one or more of the following functions: acquisition of funds, accounting, auditing, payroll, investing, purchasing, capital construction, real property, and establishment of affiliated corporations. Responsibility for and the power to elect is vested, by virtue of Section 3 of the Act, in the Board of Regents. The Board is authorized by the Act to delegate to the President the authority to implement performance.

Based on the recommendation of the Finance Committee, Mr. Cole moved the adoption of the President's recommendation, including items A, B, and C as set forth above. The motion was seconded by Mr. Clark, and the roll call vote follows:

Aye: Buckman, Campbell, Clark, Cole, Iracane, Judd, Page, Ragan

Nay: None

• RECOMMENDATION: President Zacharias recommends the approval of the program compliance audit of various financial aid programs for the 1981-82 fiscal year.

Background: A program compliance audit is made annually of the National Direct Student Loan Program, College Work-Study Program, Supplemental Educational Opportunity Grants Program, and the Pell Grant Program. The audit is made annually because of frequent changes in the administrative regulations and guidelines for federal financial aid programs, although the U. S. Office of Education requires the audit only every other year.

With the recommendation of the Finance Committee, Mr. Cole moved the approval of the program compliance audit of various financial aid programs for the 1981-82 fiscal year. The motion was seconded by Dr. Buckman, and the roll call vote follows:

Aye: Buckman, Campbell, Clark, Cole, Iracane, Judd, Page, Ragan

Nay: None

International Education — Dr. Buckman, Chairman; Mrs. Judd; Mr. Page; Miss Ragan; Dr. Petersen, Staff — Dr. Buckman stated that the committee, chaired by Dr. Kenneth Cann, appointed to study international education would submit its report in February. The committee's report will be presented at the next Board meeting. Dr. Buckman pointed out a brochure included in the Board materials entitled "1983 Summer Terms in Britain." The program is offered through the Cooperative Center for Study in Britain formed by Eastern Kentucky University, Northern Kentucky University, Murray State University, Morehead State University, and Western Kentucky University.

Committee on Student Affairs — Mr. Iracane, Chairman; Dr. Buckman; Mr. Clark; Mr. Price; and Miss Ragan — Mr. Iracane reported that the committee met earlier that day and discussed the (1) ASG Resolution on Coeducational Housing, and (2) Fraternity/Sorority Housing. The committee asked that a survey be conducted to determine how the students overall feel about coeducational housing. In addition, the committee asked the staff to meet with members of the various fraternities and sororities to further study their needs.

AGENDA ITEM 6 - Committee assignments for 1983. Chairman Campbell stated that the current committee assignments would remain the same for 1983.

AGENDA ITEM 7 - Presentation of personnel changes since
November 13, 1983.

RECOMMENDATION: President Zacharias recommends that the Board approve the recommended personnel changes which have transpired since the meeting of the Board on November 13, 1982, as follows:

PERSONNEL CHANGES
(Subsequent to Meeting of Board of Regents on November 13, 1982)

Part I. Faculty Personnel Changes

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
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APPOINTMENTS

Bowling Green College of
Business Administration

Economics:

Dr. William F. Thompson

\$ 25,008

August 16, 1983; Assistant Professor; replace Dr. Douglas Needham

Finance and Quantitative
Business Analysis:

Mr. Tawfik Mady

30,000
(30,600 W/D)

January 10, 1983; Assistant Professor; replace Mr. Tommy Dean Stanley

Academic Services

Media Services:

Mr. Michael Lasater

21,500

January 15, 1983; Television Producer-Director-Writer and Assistant Professor in Educational Television; replace Mr. James Morgese; 12 months' basis

RESIGNATION AND REASSIGNMENT

Ogden College of Science,
Technology, and Health

Physics and Astronomy:

Dr. Frank Six

36,675

May 16, 1983; resigning as department head and being reassigned as full-time faculty member on a nine months' basis

RESIGNATION

Ogden College of Science,
Technology, and Health

Mathematics and Computer Science:

Mr. Alfredo de J. Perez-Davila

January 10, 1983; Instructor; resigned after accepting position

Part I. Faculty Personnel Changes (continued)

Name Effective Date and Remarks

DECEASED

Potter College of Arts
and Humanities

English:

Dr. Roy Wheeler Miller

December 24, 1982;
Professor

SABBATICAL LEAVES OF ABSENCE

College of Education

Educational Leadership:

Dr. J. Wayne Ashley

1983-84 academic year

Ogden College of Science,
Technology, and Health

Biology:

Dr. Rudolph Prins*

Dr. James Skean

1983-84 academic year

1983 fall semester

Health and Safety:

Mr. George Niva

1983-84 academic year

Potter College of Arts and Humanities

Art:

Mr. Leo A. Fernandez

1984 spring semester

Communication and Theatre:

Dr. Loren K. Ruff

1984 spring semester

English:

Dr. Ronald D. Eckard*

Dr. Joseph Survant*

Dr. Robert Ward

1983-84 academic year

1983-84 academic year

1984 spring semester

History:

Dr. James T. Baker*

Dr. Lowell H. Harrison

Dr. David D. Lee

1983-84 academic year

1984 spring semester

1983 fall semester

Modern Languages and
Intercultural Studies:

Dr. Jim Wayne Miller

1984 spring semester

Philosophy and Religion:

Dr. Donald R. Tuck

1984 spring semester

Sociology, Anthropology,
and Social Work:

Dr. Fuad G. Baali

Dr. John R. Faine

1983-84 academic year

1983 fall semester

*Contingent upon receipt of Fulbright Fellowship.

Part II. Other Personnel Changes

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
TEMPORARY--GRANT FUNDED		
<u>Academic Affairs (Office of Public Service and Continuing Education)</u>		
Office of Cooperative Education and Experiential Learning: Ms. Anne D. Baden	\$ 566 per month	January 1, 1983; Coordinator; part time
Ms. Becky S. Bennett	850 per month	January 1, 1983; Coordinator; part time
Special Services Program: Mrs. Cecile Garmon	783.42 per month	December 1, 1982, through May 31, 1983; Director of Training Project for Special Services Leadership Personnel; half time
<u>Bowling Green College of Business Administration</u>		
Mr. Jon R. Ford	1,700 per month	January 1 through September 30, 1983; Director of Small Business Development Center
<u>College of Education</u>		
Teacher Education: Mrs. Patricia Shanahan	970 per month	January 1 through May 31, 1983; half-time position extended
Educational Services (Center for Career and Vocational Teacher Education):		
Ms. Brenda Stallion		December 31, 1982; Research Assistant; part-time; resigned
Ms. Kathy Scruggs Smith	450 per month	January 1 through June 30, 1983; Research Assistant; part time
Diagnostic Network Coordination Center:		
Ms. LaRecca Gwen Meador James	675 per month	November 1, 1982, through May 31, 1983; Speech and Language Coordinator
<u>Ogden College of Science, Technology, and Health</u>		
Agriculture: Mr. James Henry Randolph	14,000	January 1, 1983; assign- ment as Research Technician extended

Part II. Other Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
STAFF APPOINTMENT		
<u>Student Affairs</u>		
University Counseling Services Center: Mrs. Saundra H. Starks	\$ 15,300	January 3, 1983; Staff Counselor; nine months' basis; replace Mr. James Mills
SECRETARIAL/CLERICAL STAFF APPOINTMENT		
<u>Academic Services</u>		
Library Special Collections: Mrs. Phyllis Earlene Chelf	1,139 per month	November 15, 1982; Library Clerk III; replace Ms. Wanda Douglas
<u>Bowling Green College of Business Administration</u>		
Economics: Mrs. Paula K. Newby	774 per month	December 6, 1982; Senior Departmental Secretary; replace Ms. Stephanie Libbon
<u>College of Education</u>		
Educational Services: Miss Janet Elaine Watwood	717 per month	January 3, 1983; Adminis- trative Secretary; replace Ms. Carol Hartman who was promoted
<u>Potter College of Arts and Humanities</u>		
Sociology, Anthropology, and Social Work: Miss Susan Katherine Livesay	717 per month	November 15, 1982; Depart- mental Secretary; replace Mrs. Loretta Shepard
<u>Business Affairs</u>		
Student Financial Aid: Ms. Deborah Wright Greer	683 per month	November 22, 1982; Applications Clerk; replace Miss Chandra Carter

Part II. Other Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
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PROMOTIONS

College of Education

Office of the Dean:

Mrs. Cathie Marie Bryant

1,100 per
month

December 1, 1982;
Principal Secretary

Educational Services:

Ms. Carol Ann Hartman

839 per
month

December 15, 1982; Senior
Departmental Secretary

Business Affairs

University Credit Union:

Mrs. Leah J. Blazer

846 per
month

January 1, 1983; Assistant
Manager

POSITION RECLASSIFICATION

Potter College of Arts
and Humanities

Office of the Dean:

Miss Mary Ann McGehee

959 per
month

December 1, 1982; from
Senior Administrative
Secretary to Senior
Secretary

Modern Languages and
Intercultural Studies:

Mrs. Laura H. Lee

964 per
month

December 6, 1982; from
Departmental Secretary to
Senior Departmental
Secretary

Music:

Mrs. M. Sue Dillard

886 per
month

December 1, 1982; from
Senior Departmental
Secretary to Senior
Secretary

RESIGNATIONS

College of Education

Office of the Dean:

Mrs. Kay M. Gunnells

December 14, 1982;
Principal Secretary

Educational Services:

Mrs. Betty Elaine Hein

November 12, 1982;
Secretary

Student Affairs

Mr. Randall Clyde Salley

December 31, 1982;
Assistant Director of
Barnes-Campbell Hall

Part II. Other Personnel Changes (continued)

<u>Name</u>	<u>Effective Date and Remarks</u>
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ADMINISTRATIVE STAFF SABBATICAL LEAVES OF ABSENCE

Ogden College of Science,
Technology, and Health

Office of the Dean: Dr. Gary E. Dillard	1983 summer session
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Potter College of Arts and Humanities

Communication and Theatre: Dr. J. Regis O'Connor	1983 summer session
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Government: Dr. George Masannat	1983 summer session
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Journalism: Mr. David Whitaker	1983 summer session
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Philosophy and Religion: Dr. Ronald Nash	1983 fall semester
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Grant and Contract Services

Dr. Glenn H. Crumb	1983 fall semester
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PERSONNEL CHANGES
(Supplemental List)

(Subsequent to Meeting of Board of Regents on November 13, 1982)

Part I. Faculty Personnel Changes

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
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PROMOTION

Ogden College of Science,
Technology, and Health

Dr. Gary E. Dillard	no change	January 29, 1983; promoted from Acting Associate Dean to Associate Dean
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Part II. Other Personnel Changes

TEMPORARY—GRANT FUNDED

Bowling Green College of
Business Administration

Small Business Development Center: Ms. Marjorie Berge	\$ 717 per month	January 31, 1983; Administrative Secretary
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Part II. Other Personnel Changes (continued)

Name Effective Date and Remarks

TEMPORARY ASSIGNMENT CONTINUED

Academic Affairs

Office of International
Programs and Projects:

Mrs. Mary Ann McCelvey	100 per month honorarium	January 1 through August 15, 1983; Continue as Acting Director of the Center for Latin American Studies
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STAFF APPOINTMENT

Student Affairs

Admissions:

Mrs. Katherine B. Schickli	525 per month	January 24 - April 30, 1983; Staff Assistant; part-time basis; replace Mrs. Gerrie Rizzo
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Student Affairs:

Mr. William Hunt Edmiston	540 per month	January 21, 1983; Assistant Director of Barnes-Campbell Hall; ten months' basis; replace Mr. Randy Salley
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DISABILITY RETIREMENT

Student Affairs

Health Services:

Mrs. Dorothy Parr		January 11, 1983; Nurses Aid
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RETIREMENT

Business Affairs

Student Financial Aid:

Mr. A. J. Thurman		October 31, 1983; recommend change of status payment in an amount of \$1,956.29 annually
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Dr. Buckman moved the adoption of the personnel changes as recommended by President Zacharias. The motion was seconded by Miss Ragan, and the roll call vote was as follows:

Aye: Buckman, Campbell, Clark, Cole, Iracane, Judd, Page, Ragan

Nay: None

Mr. Cole moved that the Board go into closed session for discussions which might lead to the appointment of an individual to a position. The reason for a closed session discussion was to protect the reputation of individual persons being considered. The motion was seconded by Dr. Buckman and carried by voice vote.

Having gone into closed session at 2 p.m., the Board returned from the closed session at 2:20 p.m. Chairman Campbell stated that the Board, during the closed session, took no action and discussed only those personnel actions that were addressed by the motion. Mrs. Esters, Secretary to the Board, was present during the closed session.

Mr. Cole moved the adoption of the following resolution pertaining to the employment contract for President Donald W. Zacharias:

RESOLUTION

WHEREAS, the provisions of KRS 164.360 and KRS 164.365 vest in the Board of Regents responsibility and authority to appoint a President of Western Kentucky University; and,

WHEREAS, Dr. Donald W. Zacharias now holds the position as President pursuant to a contract of employment, the provisions of which are set forth in the minutes of the meeting of the Board of Regents held April 26, 1980; and,

WHEREAS, the Board of Regents has determined that the best interests of the University will be served by substituting a new contract of employment of President Donald W. Zacharias for the current one; and

WHEREAS, the Board of Regents and Dr. Donald W. Zacharias have mutually agreed to fully rescind and discharge said current contract and substitute therefor the contract of employment as President set forth herein:

NOW THEREFORE

Be it Resolved By the Board of Regents of Western Kentucky University, that:

1. Dr. Donald W. Zacharias is hereby appointed to the position of President of Western Kentucky University with assignment to faculty rank with tenure.
2. This appointment as President is for a period of four years duration, beginning immediately and ending January 29, 1987.
3. This appointment designates Dr. Donald W. Zacharias as the Chief Executive and Educational or Academic Officer of the University; and, in that capacity, he is officially accountable and responsible solely to the corporate Board of Regents for the discharge of the duties and responsibilities of the office. Reporting and accounting to the corporate board will be in a manner and means and on a schedule determined by law and the Governing Statutes, Rules, and Policies of the Board of Regents.
4. The President, by virtue of his office, is a member of all faculties and faculty bodies at the University and may call upon the members of any faculty or faculty body to convene for any purpose at any time.
5. The President shall receive as compensation a minimum salary of \$70,000 per year, until August 15, 1983, subject to adjustment at that time and upon the annual review of all University salaries.

- a. Life, health, accident and disability insurance, sick leave, and retirement benefits shall be provided according to the plan established by the Board of Regents for University employees. In addition to the contribution to his account in the defined benefit plan administered by the Kentucky Teachers' Retirement System, effective July 1, 1983, the Board of Regents will contribute to his existing tax-deferred annuity plan account with Teachers Insurance Annuity Association-College Retirement Equities Fund (TIAA-CREF) an amount equal to ten (10) percent of his annual compensation. Payment shall be made by the Treasurer on a schedule conforming to TIAA-CREF remittance procedures.
 - b. Annual paid vacation shall be a minimum of thirty days. Additional vacation may be taken on a schedule mutually agreeable to the President and the Board of Regents.
6. Not as compensation, but for the benefit and convenience of the University:
- a. The President is required to occupy the official residence provided by the University for the President. The residence is located near the campus and is provided at no cost to the President for rent, utilities, one University business telephone, building and grounds maintenance, upkeep and care, and housekeeping services. An allowance will be provided in each annual operating budget for expenses incidental to official University functions held at the residence, including those accompanied by social amenities and activities. Decoration and furnishing of the residence will be provided to personal taste, subject to cost approval and periodic review by the Finance Committee of the Board of Regents.
 - b. Subject to provisions of applicable law and regulations of the Commonwealth, an automobile will be furnished for the discretionary use of the President and/or members of his family in transportation connected in whole or in substantial part with job-related University business purposes. Privately owned vehicles will be used for travel that is entirely for personal and family purposes that are not job related.
7. In the event that the President voluntarily relinquishes the office of President and continues service at the University in the capacity of a full-time professor, the Board of Regents will provide sabbatical leave and, pursuant to general policy established from time to time, will also provide for adjusted compensation, suitable transitional office space, and secretarial services.

The motion for adoption of the foregoing resolution was seconded by

Dr. Buckman, and the roll call vote was as follows:

Aye: Buckman, Campbell, Clark, Cole, Iracane, Judd, Page, Ragan

Nay: None

(Secretary's Note: In response to the above resolution adopted by the Board, the following letter was addressed to the Secretary of the Board and is hereby made a part of the minutes of the meeting of January 29, 1983.)

"January 29, 1983

Mrs. Elizabeth W. Esters
Secretary
Board of Regents
Western Kentucky University
Bowling Green, Kentucky 42101

Dear Mrs. Esters:

This letter refers to the resolution adopted today by the Board of Regents of Western Kentucky University pertaining to my employment contract as President of Western Kentucky University.

I confirm the rescission and the discharge of the contract recited and accept the appointment contained therein.

Sincerely,

/s/

Donald W. Zacharias
President

DWZ:ewe"

Mr. Cole moved the adoption of a policy on executive change of assignment as outlined below:

POLICY ON
EXECUTIVE CHANGE OF ASSIGNMENT

Unless otherwise agreed, the following guidelines shall apply to situations in which a university line executive officer, who holds appointment to faculty rank, voluntarily relinquishes the executive position and continues service at the University in the capacity of a full-time member of the faculty.

- (1) Sabbatical leave.
- (2) Adjusted compensation:
 - (a) President - 80% (percent) of the current base presidential salary.
 - (b) Others - 75% (percent) of the current base administrative salary.
- (3) If available, convenient, and beneficial to the University, suitable transitional office space and secretarial services may be arranged. Determinations will be made by the Chairman of the Board after consultations with each Regent as to justification and specific need. Detailed arrangements, if any, will be made by the Vice President for Business Affairs in the case of a president and by the president in the case of any other officer. All special arrangements for office space and secretarial services during a transition period are for the convenience and benefit of the University. They are not entitlements to the individual. Except in the case of a president, arrangements shall not be for a period of duration exceeding one academic year. This policy shall be effective immediately upon adoption.

The motion for adoption of the foregoing policy was seconded by

Mr. Iracane, and the roll call vote was as follows:

Aye: Buckman, Campbell, Clark, Cole, Iracane, Judd, Page, Ragan

Nay: None

AGENDA ITEM 8 - Presentation of recommendations to the President from the Vice President for Academic Affairs.

. RECOMMENDATION: President Zacharias recommends the approval of the following items from the Academic Council:

1. Implementation of a new certification program for secondary teachers to replace the existing program. (Department of Teacher Education)

Background: A change was mandated by the recent revision of the certification guidelines by the Kentucky Council on Teacher Education. The new guidelines require that numerous specific competencies be learned and demonstrated by students preparing to be secondary education teachers, that 150 hours of laboratory experiences be included in the program of preparation for these students, and that the student teaching experience be expanded from eight to twelve weeks.

With extensive involvement by faculty from across the University and secondary school personnel, a new certification program which meets the new guidelines was developed. The new program includes six three-hour courses plus the student teaching experience, for which ten hours of credit will be granted, for a total of 28 professional educational hours (an increase from the current requirement of 20 hours).

No new students can be permitted to enter the current secondary certification program, which became obsolete on December 31, 1982. Students who were enrolled in the existing program before that date will be allowed to complete the program.

2. Addition of a Community Agency Counseling option under the Master of Arts in Education degree program in Guidance and Counseling. (Department of Educational Leadership)

Background: The two existing options (School Counseling; Student Personnel Services) will remain unchanged. The Community Agency Counseling option, which will require 36 hours, will provide enough flexibility to allow students to emphasize the specific type of counseling consistent with their vocational goals (employment counseling, mental health counseling, or gerontological counseling). The new option will utilize existing courses and personnel and has been developed to meet the increased student interest in community agency counseling.

3. Elimination of the minor program in Art Education, Elementary. (Department of Art)

Background: Changes in state requirements for elementary teachers have rendered this program obsolete. Although no student has graduated with the minor program during the past five years, any interested students can obtain essentially the same instruction in the Art minor program and can qualify to teach art in the elementary schools by taking one additional course, either Art Education or Public School Art.

4. Elimination of the major program in Journalism Education. (Department of Journalism)

Background: In recent years, student demand for this program has declined. Of the present students majoring in the Department of Journalism programs, only four are in Journalism Education.

The major program in Journalism has sufficient flexibility to provide interested students with the desired preparation for Journalism Education.

5. Revision of the policy statement for courses numbered 050-099 to indicate that neither the hours nor grades earned in these courses will count toward the hours and GPA required for graduation.

Background: The present statement reads: "Courses numbered 050-099 are special purpose courses which must be taken in addition to the total hours required for any degree or certificate program but in all other respects constitute a valid part of a student's record." Because the matter of grades for these courses is not addressed, confusion has existed as to whether or not the grades in 050-099 courses count toward the GPA required for graduation.

The revised statement: "Courses numbered 050-099 are special purpose courses. Neither the hours nor the grades earned in any course numbered 050-099 shall count toward the hours and the GPA required for graduation, but in all other respects these courses constitute a valid part of a student's record."

Mr. Iracane moved the adoption of the recommended changes as presented. The motion was seconded by Mrs. Judd and carried by voice vote.

AGENDA ITEM 9 - Report by the President.

1. President Zacharias stated, "I want the record to show that my first action under the terms of the new contract is to announce to you something that I am very proud of because it indicates the work that is being done by other offices and also because I think it indicates first and foremost one of the charges that this Board gave me—that was to find ways to further enhance our academic reputation as a university. I have been concerned that we have had limited representation among the national professional honoraries."

Dr. Zacharias announced that on February 4, 1983, representatives from the national office of Phi Kappa Phi, a national honorary society to which twenty Western faculty members belong, will be on campus for the purpose of reviewing Western's application and making a formal decision whether a chapter of Phi Kappa Phi could be established on the Western campus. Phi Kappa Phi, he explained, is a national honorary with high standards and one that is open to majors in all fields not just in the liberal arts and sciences. In addition, the University is exploring the possibility of establishing a Mortar Board Chapter and examining the possibility of eligibility for Phi Beta Kappa. The President noted that these actions were in keeping with the kinds of academic dimensions that he wanted to emphasize at the University and expressed his delight at the progress being made. He felt a Phi Kappa Phi Chapter would offer the students added recognition for their academic accomplishments. In addition, Dr. Zacharias noted that the national chapter offers some scholarships for which Western students would be eligible to compete.

President Zacharias stated, "That's my way of saying I appreciate the tremendous support I received from this Board. I am humbled by the kinds of evaluations and comments that have been made, and I am also very keenly aware that I have a major responsibility to try to live up to at least a small portion of the kind of confidence that you demonstrated in your judgments and in your public statements."

2. Continuing his remarks, Dr. Zacharias said, "The next challenge that I see is one of initiating strategic planning for this University. I have read several comments regarding the future economy of this country and the responsibilities of education."

It's interesting to know that a lot of people are just suddenly discovering Dr. Birch at MIT. He has been around for a long time. Daniel Bell has written, several years ago, a book on the postindustrial society that many of us have been aware of; but it's of some satisfaction to see that the writers in this country have more popular expressions of support for some of the things that Dr. Birch suggests regarding the role of education in helping solve the problems that confront us. The mission of this institution is to provide education. It does not restrict the dimensions in any way by age, by race, by sex, by creed, or by level of intelligence. This University has a tremendous opportunity to have an impact on Kentucky and the surrounding areas, and I am eager for us to get on with that particular project. I look forward to presenting to the Administrative Council at its next meeting the preliminary outlines for a strategic planning activity for the University, to get their advice and suggestions on modifications that may need to occur, and then sharing that information once we have some agreement so that we can involve all the faculty and staff in the total effort of bringing greater academic excellence to this institution. That is my fundamental goal, and that is one that I will exercise in accordance with your wishes throughout the terms of my contract. I appreciate your efforts and your support."

3. Members of the Board and members of the Administrative Council were invited to participate in a teleconference to be held at Western on February 7. The session on 'Early Retirement Incentives and Career Change Options: A Personnel and A Legal Perspective' will be discussed by three experts on the subject; and then, through modern technology, those individuals at Western will have an opportunity to ask them questions or hear questions asked by others. The teleconference, sponsored by the American Council on Education, will be held in the Academic Complex.

Other informational items were provided to the members of the Board as a part of the agenda materials. A list of those items with the page reference number follows:

- pp. 30-32 Report of Development Fund Gifts for the Period July 1, 1982 - September 30, 1982
- p. 33 Correspondence from Dr. James Baker regarding the Honors Leadership Conference
- pp. 34-37 Cooperative Agreement between Kentucky Bank Management Institute Corporation and WKU
- pp. 38-41 Correspondence related to the dismissal of Civil Action Case No. 82-CI-06769/Hornung vs. National Collegiate Athletic Association, Western, et al.
- pp. 42-46 Format and Instructions for Preparation of the 1983-84 Operating Budget
- pp. 47-48 January 17, 1983, letter to Harry Snyder, Director, Council on Higher Education, requesting designation of the benchmarks for Western Kentucky University as identified in the letter
- p. 49 Expression of appreciation from a member of the Presidents Club for the recognition plaque received
- p. 50 Correspondence from Lord Corporation
- pp. 51-52 Article entitled "Quality Despite Adversity" from The President's Annual Report 1981-82 - The University of Tennessee Record

- p. 53 Article from LEXINGTON HERALD entitled 'U. S. Asks More Work on Plan to Desegregate Colleges'
- p. 54 Article from the December 17, 1982, issue of LEXINGTON HERALD entitled 'Education Body Tackles Graduate School Closures'
- p. 55 Article from the MESSENGER-INQUIRER, January 2, 1983, entitled 'Objectives from 1983 Need Serious Effort'
- p. 56 Article from the MESSENGER-INQUIRER, January 2, 1983, entitled '1982 Gave Owensboro a Taste of Public Higher Education'
- pp. 57-58 Articles from Winter 1982-83 ARTIFACTS, Kentucky Department of the Arts as follows: (1) 'Talented Artists Join Faculty at Western,' (2) 'Recent National Endowment for the Arts Grants to Kentuckians'
- p. 59 Article from LEXINGTON HERALD - December 13, 1982, 'Teachers in Competitive Fields Getting Higher Pay'
- p. 60 Article entitled 'Low-Tech Teaching Blues' from EDUCATION
- pp. 61-62 WALL STREET JOURNAL article entitled 'Campus Glitch- Universities in U.S. Are Losing Ground in Computer Education'
- pp. 63-64 Summary of Occupancy - Residence Halls, Spring 1983
- pp. 65-66 Article from THE CHRONICLE ON HIGHER EDUCATION, January 19, 1983, 'Proposal Approved at NCAA's Annual Meeting'
- pp. 67-68 Sports Production, Distribution, and Production Schedule
- pp. 69-71 Information on the Hilltopper Network
- p. 72 'Athletic Directors Scramble to Fill Schedules,' from the NCAA News, 12/29/82
- p. 73 Letter of appreciation from the Gideons dated January 18, 1983
- p. 75 Letter of appreciation from the father of a President's Scholar, Mr. Alex B. Hampton

AGENDA ITEM 10 - Other Business

Mr. Cole moved and Mr. Page seconded the adoption of a resolution honoring Mr. Bud Tyler for his service to university athletics since 1955. The motion carried by voice vote and is as follows:

RESOLUTION

WHEREAS, Hugh W. (Bud) Tyler of Bowling Green, Kentucky, has served as a radio voice of Western Kentucky University athletics since 1955; and

WHEREAS, he served as play-by-play announcer for WLBJ Radio and WBCN Radio for 27 years; and

WHEREAS, he served as a "Voice of the Hilltoppers" during nearly 1,000 football and basketball broadcasts, some 600 of them WKU victories; and

WHEREAS, he demonstrated true sportsmanship and performed his duties in a devoted and dedicated manner; and

WHEREAS, it is fitting and appropriate to express appreciation for his dedicated efforts and loyal service; Therefore, be it

RESOLVED, That the Board of Regents of Western Kentucky University in a meeting on January 29, 1983, does hereby express its appreciation to Mr. Tyler for his contributions and extends best personal wishes for his continued success in all his endeavors; be it

FURTHER RESOLVED, That a copy of this resolution be spread upon the minutes and that a copy thereof be presented to Mr. Tyler as a token of the esteem in which he is held by members of the Board.

Ordered at Bowling Green, Kentucky, this twenty-ninth day of January in the year of our Lord one thousand nine hundred and eighty-three.

s/Joe Bill Campbell
Chairman
Board of Regents

s/Donald W. Zacharias
President

The following closing comments were heard from members of the Board of Regents:

Mr. Cole - Referring to a letter from Dr. Buckman to the members of the Academics Committee dated January 18 which enclosed correspondence from the Council on Higher Education regarding graduates from computer programs in Kentucky, Mr. Cole stated, "I think we should be very pleased with the accomplishments of Western. Western produced the largest number of baccalaureate computer science graduates, and I think that reaffirms the position of this Board on the need to give that program greater attention."

Mr. Cole expressed support for the recent actions taken by the NCAA at its meeting in San Diego to upgrade the admission requirements for Division I athletes. He noted that for an athlete to play football for Western Kentucky University, an ACT score of 15 would be required--which is higher than the required ACT for a student to be admitted to the University.

Mrs. Judd - Commenting on the stand taken by the Board on the football program and the efforts to strengthen the program and to make it a credit to the University, Mrs. Judd stated, "I think all of us have seen what successful football and basketball programs can do for colleges and universities. I think that a strong program here at Western could help the academic community as well as Bowling Green and the people in the town and the students. I would like to call on everyone in Bowling Green, the faculty, and the students to support the program. I think the benefits that will come back in return will be quadrupled."

There being no further business, the meeting adjourned at 2:37 p.m.

CERTIFICATION OF SECRETARY

I hereby certify that the minutes herein set forth an accurate record of votes and actions taken by the Board of Regents of Western Kentucky University in its regular meeting held on January 29, 1983, in the Regents Conference Room of the Wetherby Administration Building on the Western campus and further certify that the meeting was held in compliance with KRS 61.810, 61.820, and 61.825 (enacted as Sections 2,3,4, and 5 of House Bill 100, 1974 Regular Session, General Assembly).

Elizabeth W. Esters
Elizabeth W. Esters, Secretary

Joe Bill Campbell
Joe Bill Campbell, Chairman

Elizabeth W. Esters
Elizabeth W. Esters, Secretary