

**MINUTES OF THE BOARD OF REGENTS
WESTERN KENTUCKY UNIVERSITY**

January 25, 1990

Required statutory notice having been given, the first quarterly meeting of the Board of Regents of Western Kentucky University was held Thursday, January 25, 1990. The meeting was called to order at 10 a.m., CST, by Mr. Joseph Iracane, Chairman.

AGENDA ITEM 1 - Invocation

The meeting opened with a prayer of invocation by Dr. James Baker, Professor of History.

AGENDA ITEM 2 - Roll call

The following members were present:

Mr. Danny Butler
Mr. Ronald W. Clark
Dr. Eugene E. Evans
Mr. Amos E. Gott
Mr. Monnie L. Hankins
Mr. Joseph Iracane
Mrs. Patsy Judd
Mr. Wendell K. Strode
Mr. Fred L. Travis
Mr. Denny Wedge

Also present were Dr. Thomas C. Meredith, President; Mr. Franklin Berry, University Attorney and Parliamentarian; Dr. Paul B. Cook, Executive Vice President for Administrative Affairs and Interim Vice President for Business Affairs; Dr. Robert Haynes, Vice President for Academic Affairs; Dr. Jerry Wilder, Vice President for Student Affairs; Dr. Stephen D. House, Executive Assistant to the President; Mrs. Liz Esters, Staff Assistant for Special Projects and Secretary to the Board of Regents; and Mr. Fred Hensley, Director of University Relations.

In keeping with the policy of the Board, the agenda for the meeting and information and materials pertinent to items thereon had been mailed in advance of the meeting by the President to members of the Board.

AGENDA ITEM 3 - Disposition of minutes of the regular meeting of October 26, 1989.

The minutes of the meeting of October 26, 1989, were presented by Chairman Iracane. Motion was made by Mr. Clark and seconded by Mr. Strode to approve the minutes as submitted inasmuch as copies had been mailed to members prior to the meeting. The motion carried by voice vote.

AGENDA ITEM 4 - Committee Reports

4.1 - Academics Committee, Mrs. Patsy Judd, Chairman; Dr. Eugene Evans; Mr. Monnie L. Hankins; Mr. Freddie L. Travis

- 4.1.1- Recommendation to approve a new policy regarding the selection and evaluation of departmental heads

Mrs. Judd reported that the committee met earlier in the day to review the proposed policy for the selection and evaluation of department heads. Mrs. Judd noted that significant faculty input was received during the process of developing the recommended policy which follows:

Policy for the Selection and Evaluation of Department Heads

I. Interim Appointments

When a Department Head vacancy occurs, the Dean of the College may appoint an interim head after consultation with the faculty of the department and the Vice President for Academic Affairs.

II. Regular Appointments

A. Qualification

The qualifications for the Department Head candidate shall be those necessary to fulfill the responsibilities of a Department Head as outlined above under Guidelines for Department Heads and Departments. The department may add additional specific requirements. Except in rare circumstances, a Department Head candidate should qualify to be tenured in the searching department.

B. Search Process

Western Kentucky University will conduct searches for department heads in compliance with federal, state, and university policies regarding affirmative action and equal employment opportunities.

A comprehensive search open to both internal and external candidates shall be conducted for all department head vacancies. However, there may be special circumstances, such as outstanding internal talent or budget constraints, that may lead to a decision to have an internal search only. This decision may be made by the Dean of the College after consultation with the faculty of the department and concurrence by the Vice President for Academic Affairs and the President.

C. Search Committee

The search committee shall be selected by the faculty in the department in which the vacancy has occurred. The membership of the committee shall be selected from the department's tenured and tenure-track faculty. The number on the committee shall be determined by the faculty eligible for membership. If a department so decides, all eligible members may serve on the search committee. The Dean of the college shall add one member to the committee from outside of the department who shall serve as chair of the committee.

In cases where the search committee serves as a representative body for the department, the department shall decide at the onset of the process what role the full department will have in the final recommendations sent forward.

D. Interview Process

In consultation with the chair of the committee, the Dean shall determine the number of candidates to be interviewed. In addition to those determined by the committee, the Dean, Vice President for Academic Affairs, and President shall also be involved in the interview process.

E. Decision Process

The search committee shall send the names of three qualified candidates unranked to the Dean with appropriate comments on each. The Dean shall forward his/her comments on each candidate as well as those of the search committee to the Vice President for Academic Affairs. The Vice President for Academic Affairs shall likewise forward his/her comments on each candidate to the President along with the comments of the Dean and those of the search committee. The President shall make a final recommendation to the Board of Regents for appropriate action.

The candidate selected should have substantial support from the search committee, Dean, and Vice President for Academic Affairs. If agreement cannot be reached on a satisfactory candidate, the President may direct that the search be reopened.

F. Appointment Term

Department Heads will normally serve a four-year term with the possibility of appointment to additional terms. Although an individual will be expected to serve a four-year term, the Dean may, at any time, after consultation with the faculty in the department, determine that it is in the best interest of the department, college, and university to remove a Head prior to the end of the term. This action should be taken only with the concurrence of the Vice President for Academic Affairs and the President.

G. Evaluation

The Department Head will be evaluated annually by the Dean, utilizing input from the faculty in the Head's department. The purpose of this evaluation shall be to assess faculty confidence in the leadership being provided, assist the Department Head in making needed improvements, and to provide the Dean with a basis for salary adjustments. The Dean shall meet individually with the Department Head annually and offer suggestions for improvement.

At the conclusion of a Department Head's term, the Dean will conduct a formal evaluation, utilizing an advisory referendum in which all tenured and tenure track faculty in the department will have the opportunity to vote by secret ballot on whether the Head should be recommended for an additional term. Faculty interviews and other methods of assessment will also be used. The purpose of this process shall be to assist the Dean in determining whether the Department Head shall be recommended for an additional term. The Dean's recommendation must be approved by the Vice President for Academic Affairs and the President. The Dean shall inform the faculty of his/her recommendation. The faculty in a department shall have the opportunity at any time to share their grievances regarding the Department Head with the Dean.

Current Heads

The Vice President for Academic Affairs shall prepare a timetable for evaluating those individuals currently holding the position of academic Department Head. Each should be given a term of one to four years in a manner that would not cause all terms to end simultaneously. One-fourth of the total number of current Department Heads should be evaluated annually at the end of the fall semester. The Dean's evaluations shall be forwarded to the Vice President for Academic Affairs by December 20 of each year. The Vice President's recommendation shall be sent to the President by January 10 of each year. By January 15, the President will notify the Department Head being evaluated of the final decision regarding renewal.

The Department Heads not being evaluated in the four-year process shall be evaluated as a part of the annual process described under Evaluation above.

The above policy will become effective on January 25, 1990.

With the approval of the Academic Committee, Mrs. Judd moved approval of the policy for the selection and evaluation of department heads. The motion was seconded by Mr. Wedge and passed by voice vote.

4.1.2 - Recommendation to approve the reactivation of a Master of Arts in Education Program

RECOMMENDATION:

President Thomas C. Meredith recommends the reactivation of the Master of Arts in Education Program with a Government Major or Minor (Department of Government/Graduate Council).

Background:

In 1982, the Master of Arts in Education program with a Government major or minor was placed in voluntary suspension. In subsequent years, it has become clear that there still exists a need for the M. A. in Education (Government major or minor). While it is not a large demand, it is an identifiable need that can be met without additional costs to the university. The Department of Government already offers ample graduate courses to support this program. By reactivating this program, the department and university can better serve the secondary and community college teachers whose major teaching responsibility is in government/civics. Students following this program must meet all requirements for standard high school certification.

The committee also considered the reactivation of the Master of Arts in Education Program. Mrs. Judd noted that the deactivation of this program was the example of the University taking the initiative to make cost cutting measures when the demand for the program declined. At the present time, the demand has increased significantly enough to resume the program. Through the use of existing faculty and the reallocation of funds, there will be no additional costs to the University.

With the approval of the Academics Committee, Mrs. Judd moved the approval of the reactivation of the Master of Arts in Education Program. The motion was seconded by Mr. Travis and passed by voice vote.

4.2 - Athletics Committee, Mr. Ronald Clark, Chairman; Mr. Danny Butler; Mr. Denny Wedge; Mr. Wendell Strode

Mr. Clark reported that the committee met earlier in the day to consider the following items that were recommended by President Meredith:

- Adjustment of salaries for the football coaching staff who are on calendar-year appointments. The same criteria (2% based on satisfactory performance and 3% based on merit) used throughout the University last year was used to calculate the proposed raises for the football coaching staff.

- Moving the contract date from January to April 1.
- Extension of Coach Harbaugh's contract for one year through January 31, 1994.

Following an explanation by President Meredith of the three items being considered, Mr. Clark, with the concurrence of the Athletics Committee, moved approval of the three items. Mr. Butler seconded the motion, and the roll call vote follows:

Aye: Butler, Clark, Evans, Gott, Hankins, Iracane, Judd, Strode, Travis, Wedge

Nay: None

4.3 - Finance and Investment Committee, Mr. Wendell Strode, Chairman; Mrs. Patsy Judd; Mr. Fred L. Travis; Mr. Denny Wedge

Mr. Strode moved the Board of Regents go into closed session for deliberations on the future acquisition of real property by Western Kentucky University. The purpose of the closed session is to advise the Board as to the negotiations regarding such property; otherwise, public information regarding the property could affect the negotiated value of the property. The motion was seconded by Mr. Clark, and passed by voice vote. The Board went into closed session at 10:09 a.m. accompanied by President Meredith, Mr. Franklin Berry, and Dr. Paul Cook.

Upon return from the closed session at approximately 10:45 am, Chairman Iracane noted that during the closed session, the Board discussed only matters within the scope of the motion and took no formal action and made no decisions.

Mr. Strode reported that the Finance and Investment Committee met earlier in the day to discuss the following recommendations:

4.3.1 - Recommendation to revise the 1989-90 Operating Budget

RECOMMENDATION:

President Thomas C. Meredith recommends that the 1989-90 operating budget be revised from \$91,325,675 to \$94,650,675.

Background:

The need to revise the operating budget results from two principal causes, unanticipated growth in sponsored program and workshop activities and the effects of implementing the new accounting software program.

Implementation of the new software program has required some changes in accounting procedures. These changes along with unanticipated growth in sponsored program and workshop activities necessitate increasing both revenue and expenditure sides of the budget.

The following list shows the areas and changes recommended.

REVENUE

<u>AREA</u>	<u>ADDITION</u>
Conferences and Workshops	\$ 450,000
Grants and Contracts	2,700,000
Tuition and Fees	<u>175,000</u>
Total	\$3,325,000

EXPENDITURES

<u>AREA</u>	<u>ADDITION</u>
Conferences and Workshops	\$ 450,000
Sponsored Programs	2,625,000
General Institutional Expenses	<u>250,000</u>
Total	\$3,325,000

With the concurrence of the Finance and Investment Committee,
 Mr. Strode moved revision of 1989-90 Operating Budget as recommended.

The motion was seconded by Mr. Travis, and the roll call vote follows:

Aye: Butler, Clark, Evans, Gott, Hankins, Iracane, Judd,
 Strode, Travis, Wedge

Nay: None

**4.3.2 - Recommendation to approve the audit reports
 for WKYU-FM Radio and WKYU-TV for the 1988-
 89 fiscal year**

RECOMMENDATION:

President Thomas C. Meredith recommends approval of the
 audit reports for WKYU-FM Radio and WKYU-TV for the 1988-89
 fiscal year.

[Secretary's Note: A copy of the financial documents
 is filed in the official Board files.]

Mr. Strode reported that Spencer Coates and Kristi Thomas from the
 firm of Baird, Kurtz and Dobson, presented the audit reports for WKYU-FM
 Radio and WKYU-TV for the 1988-89 fiscal year. (All Board members were
 provided a copy of the annual report.) These two audits are required in
 conjunction with the federal grants received by the University. The auditors
 gave unqualified opinions on both audits and indicated they found no internal
 control weaknesses and no noncompliance with federal laws.

With approval of the Finance and Investment Committee, Mr. Strode
 moved approval of the audit reports for WKYU-FM and WKYU-TV for the 1988-89
 fiscal year. The motion was seconded by Mrs. Judd and passed by voice vote.

The third item to be considered by the committee follows:

**4.3.3 - Recommendation to adopt a resolution recognizing
 that the Federal Government has a priority lien on
 any facilities purchased with funds under the Act
 during the period of continuing Federal interest**

RECOMMENDATION:

President Thomas C. Meredith recommends the adoption of the following resolution recognizing that the Federal Government has a priority lien on any facilities purchased with funds under the Act during the period of continuing Federal interest.

Resolution

WHEREAS, the Department of Commerce, National Telecommunications and Information Administration granted Western Kentucky University the sum of \$124,103.00 to construct Western Kentucky Public Radio Service in Hardin County at the proposed transmitter site on N 31W, the present site of WQXE FM Tower, Grant No. 21-01-89159.

WHEREAS, to assure that the Federal Investment in public telecommunications facilities funded under the Act will continue to be used to provide public telecommunications services to the public during the ten-year period of Federal Interest in the event of a grantee's change of eligibility status, bankruptcy, failure, etc., federal law requires and Western Kentucky University recognized that the Federal Government has a priority lien on any facilities purchased with funds under the Act during the period of continuing Federal Interest.

BE IT FURTHER RESOLVED, the Board of Regents, Western Kentucky University, being a public body corporate and planning to keep Western Kentucky Public Radio Service operating indefinitely and to the best of its ability, at a regular meeting on January 25, 1990, at which a quorum is present and voting, adopts this resolution authorizing and directing that an appropriate security interest statement be recorded to subject the property to said lien.

BE IT FURTHER RESOLVED, that the Board of Regents, Western Kentucky University, authorize the President of the University to execute a lease with Hardin County Broadcasting, Inc. and/or Billy R. Evans and/or Marilyn Evans for radio transmitter site and radio reception and relay site to be located in Hardin County, Kentucky.

BE IT FURTHER RESOLVED, that the Board of Regents, Western Kentucky University, directs the President of the University to contact the necessary state agency for its approval of said lease arrangement with Hardin County Broadcasting, Inc., and/or Billy R. Evans and/or Marilyn Evans.

Background:

The Department of Commerce, National Telecommunications and Information Administration granted Western Kentucky University \$124,103.00 to help pay the cost of constructing Western Kentucky University Public Radio Service licenses to Hardin County Kentucky.

The enabling Act of Congress requires any grant recipient to formally recognize a lien against property acquired from grant proceeds in favor of the Federal Government for ten (10) years.

Having been approved by the Finance and Investment Committee,

Mr. Strode moved adoption of the above resolution. The motion was seconded by Mr. Wedge, and the roll call vote follows:

Aye: Butler, Clark, Evans, Gott, Hankins, Iracane, Judd, Strode, Travis, Wedge

Nay: None

The last item to be reviewed by the Finance and Investment Committee was the proposed resolution which follows that would authorize the University to acquire property from time to time as it would be feasible and in conjunction with the Master Plan. The recommendation follows:

RECOMMENDATION:

President Thomas C. Meredith recommends approval of the following resolution related to the acquisition of property in the Master Plan area.

Resolution

BE IT RESOLVED, that the Board of Regents of Western Kentucky University authorizes the President of the University or his delegate to enter into negotiations for the execution of the lease with option to purchase of properties in an area that is determined by the Executive Committee of the Board of Regents as an area where it is feasible for the University to acquire real property.

BE IT FURTHER RESOLVED, that the President of the University or his delegate is directed to contact the necessary Commonwealth agency for the approval of respective lease with option to purchase such properties as determined feasible by the Executive Committee of the Board of Regents.

BE IT FURTHER RESOLVED, that the President of the University is to recommend to the Commonwealth the execution of lease with option to purchase said property provided the necessary Commonwealth agency's approval has been obtained for Western Kentucky University to enter into such transactions.

Approved by the Finance and Investment Committee, Mr. Strode moved approval by the Board. The motion was seconded by Mrs. Judd, and the roll call vote follows:

Aye: Butler, Clark, Evans, Gott, Hankins, Iracane, Judd
Strode, Travis, Wedge

Nay: None

**AGENDA ITEM 5 - Presentation of personnel actions since
October 26, 1989**

**(The personnel actions are contained in the next
fourteen pages.)**

PERSONNEL CHANGES
(Subsequent to Meeting of Board of Regents on October 26, 1989)

Part I. Faculty Personnel Changes

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
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ADJUNCT FACULTY APPOINTMENT

Ogden College of Science,
Technology, and Health

Nursing:

Ms. Yvonne Wright	n/a	December 1, 1989; Adjunct Professor for remainder of 1989-90 academic year
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Potter College of Arts,
Humanities, and Social Sciences

Sociology, Anthropology, and
Social Work:

Ms. Sandra Starks	n/a	1989-90 school year; reappointed as Adjunct Professor
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FACULTY APPOINTMENTS

Academic Affairs

University Libraries:

Ms. Carol E. Lewis Watwood	\$ 26,004	January 2, 1990; Government Services Librarian, with rank of Assistant Professor, in Library Public Services; twelve months' basis; replace Mr. Gene Whicker
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Ms. Linda Morrissett	28,008	November 20, 1989; Circulation Services Supervisor, with rank of Assistant Professor, in Library Public Services; twelve months' basis; replace Mr. Harley C. Brooks, Jr.
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Bowling Green College of
Business Administration

Accounting:

Ms. Sandra Smith Abell	13,950	1990 spring semester only; Instructor; replace Dr. Joel Philhours who is on leave of absence
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Management and Marketing:

Mr. James Richard Shannon	18,000	1990 spring semester only; Instructor; replace Dr. Robert Erffmeyer
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College of Education
and Behavioral Sciences

Military Science:

SGT Matthew Balque	n/a	December 1, 1989; Principal Drill Instructor
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LTC William W. Jacobsen	n/a	July 1, 1990; Professor of Military Science; replace LTC George Sowards
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Part I. Faculty Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
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FACULTY APPOINTMENTS
(continued)

Ogden College of Science,
Technology, and Health

Allied Health:

Ms. Sheryl F. Venable

\$ 28,400

January 2, 1990;
Assistant Professor;
budgeted position

FACULTY - ADDITIONAL RESPONSIBILITIES

Bowling Green College of
Business Administration

Management and Marketing:

Mr. Robert J. Oppitz

no change in
salary

October 16, 1989; Interim
Head of Management and
Marketing in addition to
responsibilities as
Assistant Dean

FACULTY LEAVES OF ABSENCE

Bowling Green College of
Business Administration

Management and Marketing:

Dr. Phillip Decker

January 1-December 31,
1990; Associate
Professor; accepted
Visiting Associate
Professorship in School
of Nursing at University
of Kansas Medical Center

Ogden College of Science,
Technology, and Health

Industrial Technology:

Mr. Dawson Peter Jawahar

requests that 1989
calendar year leave of
absence be extended
through the 1990 spring
semester; Assistant
Professor; working toward
the Professional Engineer
License

Potter College of Arts,
Humanities, and Social Sciences

History:

Dr. Carlton Jackson

requests that current
leave be extended for
1990 spring semester in
order that he may con-
tinue his work at the
University of Helsinki

Part I. Faculty Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
FACULTY RESIGNATION		
<u>Bowling Green College of Business Administration</u>		
Management and Marketing: Dr. Robert Erffmeyer		December 31, 1989; Assistant Professor
<u>College of Education and Behavioral Sciences</u>		
Educational Leadership: Dr. Lonnie L. Craven		August 15, 1990; Assistant Professor
FACULTY RETIREMENT		
<u>College of Education and Behavioral Sciences</u>		
Dr. J. T. Sandefur		June 30, 1990; Dean
FACULTY SABBATICAL LEAVES OF ABSENCE		
<u>Bowling Green College of Business Administration</u>		
Economics: Dr. Robert Pulsinelli		1991 spring semester; Professor
Finance and Management Information Systems: Dr. Edward Wolfe		1991 spring semester; Associate Professor
Management and Marketing: Dr. Afzalur Rahim		1990 fall semester
<u>College of Education and Behavioral Sciences</u>		
Home Economics and Family Living: Dr. Martha Jenkins		1991 spring semester; Professor
Psychology: Dr. William Pfohl		1990-91 academic year; Professor
Teacher Education: Dr. Ann C. Ruff		1991 spring semester; Associate Professor
<u>Ogden College of Science, Technology, and Health</u>		
Engineering Technology: Mr. Gregory W. Mills		1991 spring semester; Associate Professor
Geography and Geology: Dr. Conrad T. Moore		1990 fall semester; Professor
Health and Safety: Dr. Richard W. Wilson		1990 fall semester; Professor

Part I. Faculty Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
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FACULTY SABBATICAL LEAVES OF ABSENCE
(continued)

Potter College of Arts,
Humanities, and Social Sciences

English:

Mrs. Frances H. Fields		1991 spring semester; Assistant Professor
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Dr. George E. McCelvey		1991 spring semester; Professor
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Mr. John H. Reiss		1990 fall semester; Assistant Professor
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Dr. Joseph W. Survant		1990 fall semester; Professor
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History:

Dr. James Baker		1991 spring semester; Professor
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Philosophy and Religion:

Dr. Jan Edward Garrett		1991 spring semester; Associate Professor
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Dr. Ronald H. Nash		1990 fall semester; Professor
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Dr. Donald R. Tuck		1990-91 academic year; Professor
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Modern Languages and
Intercultural Studies:

Dr. Jim Wayne Miller		1991 spring semester; Professor
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Theatre and Dance:

Dr. Loren K. Ruff		1991 spring semester; Associate Professor
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ADMINISTRATIVE SABBATICAL LEAVES OF ABSENCE

Academic Affairs

Continuing Education:

Dr. Clayton Riley		1990 summer school session; Assistant Dean for Continuing Education
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Scholastic Development

Dr. Ronnie N. Sutton		1990 fall semester; Dean of Scholastic Development
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College of Education
and Behavioral Sciences

Teacher Education:

Dr. Curtis Englebright		1990 summer school session; Head of Department of Teacher Education
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Part I. Faculty Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
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ADMINISTRATIVE SABBATICAL LEAVES OF ABSENCE
(continued)

Ogden College of Science,
Technology, and Health

Chemistry:

Dr. Lowell Shank

1990 fall semester; Head,
Department of Chemistry

Mathematics:

Dr. Robert Bueker

1990 fall semester; Head,
Department of MathematicsPotter College of Arts,
Humanities, and Social Sciences

English:

Dr. Joseph Millichap

1990 fall semester; Head,
Department of EnglishPart II. Other Personnel Changes

TEMPORARY -- GRANT FUNDED

Academic Affairs

Continuing Education:

Ms. Felicia Cartwright

\$ 1,125
per monthNovember 6, 1989; Senior
Level Training Aide

Ms. Vallory Kendall

2,084
per monthOctober 16, 1989, through
June 30, 1990; Training
Assistant with Regional
Training Resource
Center/ Child Welfare
Training Project

Ms. Wanda F. Palazzi

972
per monthOctober 16, 1989; Senior
Secretary with Kentucky
Bank Management Institute

Telecommunications:

Ms. Dorinda Lorrayne Carter

16,224

January 8, 1990; News
Reporter/Producer with
WKYU-FM/WDCL-FM Public
Radio Stations

Ms. Beverly Kirk

December 8, 1989; News
Reporter/Producer with
Public Radio; resignation

Ms. Carolyn Meyers

24,000

December 1, 1989;
Development Manager for
Public Broadcasting for
WKYU-FM/WDCL-FM Public
Radio and WKYU-TV Public
Television; funded by
Corporation for Public
Broadcasting grant

Mr. Terry J. Reagan

21,804

January 2 - December 31,
1990; Development
Associate with WKYU-FM/
WDCL-FM Public Radio;
funded by Corporation for
Public Broadcasting grant

Part II. Other Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
TEMPORARY -- GRANT FUNDED (continued)		
<u>Bowling Green College of Business Administration</u>		
Small Business Development Center: Mr. Richard S. Horn	\$ 30,576	September 30, 1989, through September 29, 1990; reappointed as Director
Ms. Linda J. Neagle	866 per month	September 30, 1989, through September 29, 1990; reappointed as Administrative Secretary
Mr. Mark A. Williams	21,660	September 30, 1989, through September 29, 1990; reappointed as Assistant Director; re- signed position effective December 31, 1989
<u>College of Education and Behavioral Sciences</u>		
Mr. Harry E. Owen	150 per day	September 1, 1989; position as Research Associate to produce School Performance Standards Report extended for 15 days
Diagnostic Center: Mrs. Paula Borland	16,800	January 1, 1990; Educational/Family Specialist; part-time status changed from 60 percent to 80 percent time; ten months' employ- ment, paid over twelve months; salary adjusted upward from 12,600
Talent Search: Mrs. Susan B. Adams	29,232	October 1, 1989; Director; annual salary adjusted upward from \$25,416 because of additional responsibilities
Mr. Gary Edward Gray	19,692	November 1, 1989; Counselor
Ms. Vandalee Roppel	832 per month	October 16, 1989; Administrative Secretary
Ms. Teresa Y. Ward	19,692	November 6, 1989; Counselor
Mr. Harry Williams	23,712	October 1, 1989; Counselor; annual salary adjusted upward from \$21,552 because of addi- tional responsibilities

Part II. Other Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
TEMPORARY -- GRANT FUNDED (continued)		
<u>College of Education and Behavioral Sciences (continued)</u>		
Title III Project: Dr. James R. Craig	\$ 150 per month administrative stipend	September 16, 1989; Project Director of Title III in addition to responsibilities as Professor of Psychology
Ms. Carol Sue Crowe	899 per month	January 8-September 30, 1990; Senior Administrative Secretary; replace Ms. Cathy Lewis
Training Project on Evaluation: Training Project on Retention: Ms. Debra G. Cooper	690 per month	October 2, 1989; reappointed as Administrative Secretary; nine months' position, with salary paid over twelve months
Ms. Susan Michael Edwards	17,388	October 2, 1989; Director; nine months' position, with salary paid over twelve months
Training and Technical Assistance Services: Ms. Kim Lillie	1,040 per month	November 1, 1989, through July 31, 1990; reappointed as Classroom Teacher
Mr. Kurt D. Walker	23,508	January 1 through December 31, 1990; reappointed as Director of Child Care Center
<u>Ogden College of Science, Technology, and Health</u>		
Health and Safety: Ms. Pamela K. Jarboe	18,900	October 1, 1989, through September 30, 1990; reappointed as Library Coordinator with South Central Kentucky Area Health Education Center
Ms. Lucy Juett	35,000	October 1, 1989, through September 30, 1990; reappointed as Director of the SCKAHE Center
Ms. Jane Lash	973 per month	October 1, 1989, through September 30, 1990; reappointed as Senior Administrative Secretary with SCKAHE Center

Part II. Other Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
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TEMPORARY -- GRANT FUNDED
(continued)

Ogden College of Science,
Technology, and Health (continued)Health and Safety: (continued)

Ms. Patricia Lynne Logsdon	\$ 832 per month	November 27, 1989; Administrative Secretary with SCKAHE Center
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Ms. Laura Nicholson	16,800	October 1, 1989, through September 30, 1990; reappointed as Health Education Coordinator with SCKAHE Center
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Mr. Kenneth Whitley	20,976	October 1, 1989, through September 30, 1990; reappointed as Clinical Coordinator for Allied Health Education with SCKAHE Center
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Nursing:

Dr. Virginia Trotter Betts	750 per month	September 15, 1989, through May 15, 1990; HCA Greenview Visiting Professor; to correct effective date from October 1, as approved at Board meeting 10/26/89
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Student AffairsStudent Health Service:

Ms. Cathy Lynn Rogers	832 per month	November 1, 1989; Administrative Secretary
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EXECUTIVE, ADMINISTRATIVE, AND PROFESSIONAL STAFF

STAFF APPOINTMENTS

PresidentAthletics:

Mr. James Anthony Kreutzer	4,000	December 15, 1989; foot- ball coach; part-time basis; nine months' em- ployment paid over twelve months; budgeted position
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Mr. Scott A. Vowels	5,004	January 2, 1990; Men's Tennis Coach; part-time basis; nine months' employment paid over twelve months; replace Mr. Jeff True
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Academic AffairsAcademic Computing and
Research Services:

Mr. Jonathan S. Andres	24,000	November 20, 1989; Local Area Network Administrator; budgeted position
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Part II. Other Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
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TEMPORARY -- GRANT FUNDED
(continued)

Ogden College of Science,
Technology, and Health (continued)

Health and Safety: (continued)

Ms. Patricia Lynne Logsdon	832 per month	November 27, 1989; Administrative Secretary with SCKAHE Center
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Ms. Laura Nicholson	\$ 16,800	October 1, 1989, through September 30, 1990; reappointed as Health Education Coordinator with SCKAHE Center
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Mr. Kenneth Whitley	20,976	October 1, 1989, through September 30, 1990; reappointed as Clinical Coordinator for Allied Health Education with SCKAHE Center
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Nursing:

Dr. Virginia Trotter Betts	750 per month	September 15, 1989, through May 15, 1990; HCA Greenview Visiting Professor; to correct effective date from October 1, as approved at Board meeting 10/26/89
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Student Affairs

Student Health Service:

Ms. Cathy Lynn Rogers	832 per month	November 1, 1989; Administrative Secretary
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EXECUTIVE, ADMINISTRATIVE, AND PROFESSIONAL STAFF

STAFF APPOINTMENTS

President

Athletics:

Mr. James Anthony Kreutzer	4,000	December 15, 1989; foot- ball coach; part-time basis; nine months' em- ployment paid over twelve months; budgeted position
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Mr. Scott A. Vowels	5,004	January 2, 1990; Men's Tennis Coach; part-time basis; nine months' employment paid over twelve months; replace Mr. Jeff True
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Academic Affairs

Academic Computing and
Research Services:

Mr. Jonathan S. Andres	24,000	November 20, 1989; Local Area Network Administrator; budgeted position
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Part II. Other Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
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EXECUTIVE, ADMINISTRATIVE, AND PROFESSIONAL STAFF
(continued)

STAFF APPOINTMENTS
(continued)

Academic Affairs (continued)

International Programs
and Projects:

Ms. Ann Stathos	\$ 20,520	January 5, 1990; International Student Advisor; replace Ms. Varvara Kymbritis Horner
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Telecommunications:

Mrs. Pamela Gray	16,224	January 1, 1990; Membership Associate with WKYU-FM/WDCL-FM Public Radio Stations; reclassified from part time to full time
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Ogden College of Science,
Technology, and Health

Nursing:

Ms. Rhonda Gayle Helm	19,000	October 16, 1989; Coordinator of Independent Study Nursing Skills Laboratory; eleven months' position, paid over twelve months; budgeted position
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Student Affairs

Academic Counseling and Retention:

Ms. Cornelia A. Stockton	20,004	January 2, 1990; Black Student Recruitment Specialist/Project AIMS Coordinator; replace Ms. Phyllis Gatewood who was promoted to Coordinator of Black Student Retention
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Residence Life:

Mr. Jonas (Buddy) Hoskinson	6,612	January 1, 1990; Assistant Residence Hall Director of Barnes- Campbell Hall; replace Mr. Dominic Donnelly, who was reassigned to Douglas Keen Hall; ten months' employment paid over twelve months
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Ms. Laura Moon

6,612

January 1, 1990;
Assistant Residence Hall
Director of Bemis
Lawrence Hall; replace
Ms. Dawn Detoffol; ten
months' employment paid
over twelve months

Part II. Other Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
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EXECUTIVE, ADMINISTRATIVE, AND PROFESSIONAL STAFF
(continued)

STAFF - ADDITIONAL RESPONSIBILITIES

Business Affairs

Personnel Services:

Mr. David Sloss	\$ 125 per month administrative stipend	January 1, 1990; additional responsibilities in work on budget, salary recommendations, and position control
Mrs. Sharon Tolopka	125 per month administrative stipend	January 1, 1990; additional responsibilities in work on budget, salary recommendations, and position control

STAFF CHANGE OF TITLE

Administrative AffairsCenter for Computer and
Informational Services:

Mr. John Kerry Moorman	no change	November 9, 1989; title changed from Programmer I to Senior Programmer/Analyst as result of change in job responsibilities
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STAFF REASSIGNMENT

Student Affairs

Residence Life:

Mr. Dominic Donnelly	no change	January 1, 1990; re-assigned from Assistant Director of Barnes-Campbell Hall to Assistant Director of Douglas Keen Hall; replace Mr. John Carter
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SALARY ADJUSTMENTS

President

Athletics:

(Football coaching staff members are on a calendar year appointment. The recommended salaries are for calendar year 1990. The 1989 salaries are shown in the remarks column.)

Mr. Michael Dawson	23,592	\$23,124; Assistant Football Coach; recommend extension of contract to March 31, 1991
Mr. Rick Denstroff	23,316	\$22,128; Assistant Football Coach; recommend extension of contract to March 31, 1991

Part II. Other Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
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EXECUTIVE, ADMINISTRATIVE, AND PROFESSIONAL STAFF
(continued)

SALARY ADJUSTMENTS
(continued)

President (continued)Athletics: (continued)

Mr. Darryl Drake	\$ 24,852	\$23,364; Assistant Football Coach and Wide Receiver Coach; recommend extension of contract to March 31, 1991
Mr. Jack Harbaugh	56,436	\$53,748; Head Football Coach; recommend extension of contract to January 31, 1994
Mr. Bruce Hoffman	32,400	\$31,368; Assistant Football Coach and Defensive Coordinator; recommend extension of contract to March 31, 1991
Mr. David Huxtable	28,140	\$26,220; Assistant Football Coach and Defensive Line Coach; recommend extension of contract to March 31, 1991
Mr. James Kreutzer	4,092	\$4,008; part-time Assistant Football Coach
Mr. Peter Swartz	6,120	\$6,000; part-time Assistant Football Coach
Mr. David T. Watkins	23,736	\$22,104; Assistant Football Coach; recommend extension of contract to March 31, 1991

STAFF LEAVE OF ABSENCE

Office of the President

Ms. Geneva Garrison	recommend that previously approved leave of absence be extended for period December 1, 1989, through February 28, 1990
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STAFF RESIGNATIONS

PresidentAthletics:

Mr. Jeff True	December 31, 1989; Men's Tennis Coach
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Ogden College of Science, Technology, and HealthEnvironmental Laboratory:

Mr. Richard C. Walker, Jr.	January 10, 1990; Manager
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Part II. Other Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
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EXECUTIVE, ADMINISTRATIVE, AND PROFESSIONAL STAFF
(continued)

STAFF RESIGNATIONS
(continued)

Student Affairs

Admissions:

Ms. Mary Catherine Snyder

November 29, 1989;
Admissions Counselor

Residence Life:

Mr. John Carter

December 31, 1989;
Assistant Residence Hall
Director of Douglas Keen
Hall

Ms. Dawn DeToffol

December 31, 1989;
Director of Bates-Runner
Hall

CLASSIFIED PERSONNEL

APPOINTMENTS

Academic Affairs

University Libraries:

Mr. Dewayne Stovall

\$ 832
per monthNovember 27, 1989;
Library Assistant III in
Library Public Services;
replace Mr. Greg HudnallCollege of Education
and Behavioral Sciences

Home Economics and Family Living:

Ms. Della A. Montgomery

832
per monthNovember 6, 1989;
Departmental Secretary;
replace Ms. Sabrina PalmerPotter College of Arts,
Humanities, and Social Sciences

Government:

Ms. Susan G. Hale

899
per monthJanuary 2, 1990; Senior
Departmental Secretary;
replace Ms. Sonya JewellAdministrative Affairs

University Relations:

Mrs. Gail Lyn McCrady

899
per monthNovember 20, 1989; Senior
Administrative Secretary;
replace Mrs. Edith ParkerBusiness Affairs

Accounts and Budgetary Control:

Ms. Rebecca Jeannette Cowles

832
per monthJanuary 2, 1990; Accounts
Clerk; replace Ms. Diana
Mimms

Personnel Services:

Ms. Kimberly Jan Wilson

899
per monthJanuary 8-June 30, 1990;
full-time, temporary
position, replacing
Ms. Vickye Shobe who has
been on half-time basis

Part II. Other Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
CLASSIFIED PERSONNEL (continued)		
APPOINTMENTS (continued)		
<u>Student Affairs</u>		
Admissions: Ms. Myra Adell Hart	\$ 899 per month	October 23, 1989; Admissions Assistant; replace Ms. Paulette Mullins
Student Financial Aid: Ms. Paulette Campana	899 per month	October 10, 1989; Financial Aid Assistant; replace Ms. Holly Ferguson
Ms. Cynthia Jordan Sovde	832 per month	October 18, 1989; Data Entry Operator II; replace Ms. Daphne Mills

REASSIGNMENTS, RECLASSIFICATIONS, AND/OR PROMOTIONS

Administrative Affairs

University Relations: Mrs. Edith Lee Parker	1,455 per month	October 9, 1989; transferred from Senior Administrative Secretary in Community Affairs and Special Events and pro- moted to Senior Secretary in University Relations; monthly salary adjusted upward from \$1,386
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College of Education
and Behavioral Sciences

Teacher Education: Ms. Cathy C. Lewis	1,030 per month	January 1, 1990; transferred from position of Senior Administrative Secretary with grant- funded Title III Project and promoted to Senior Secretary in Teacher Education
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ADDITIONAL RESPONSIBILITIES

College of Education
and Behavioral Sciences

Mrs. Cathie Marie Bryant	100 per month stipend	November 1, 1989, through June 30, 1990; serves as Business Manager for USA/China Teacher Education Consortium; Principal Secretary in Office of the Dean
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Part II. Other Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
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CLASSIFIED PERSONNEL
(continued)

RESIGNATIONS

Academic Affairs

Office of the Registrar: Mrs. Terri M. Shannon		January 25, 1990; Senior Secretary
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University Libraries: Ms. Tammy DeArmond		August 21, 1989; Library Assistant III in Library Public Services
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College of Education and Behavioral Sciences

Teacher Education: Ms. Teresa Kaye Moore		November 16, 1989; Senior Departmental Secretary
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Ogden College of Science, Technology, and Health

Geography and Geology: Ms. Amy Huot		February 1, 1990; Administrative Secretary with Center for Local Governmental Services
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Potter College of Arts, Humanities, and Social Sciences

Government: Ms. Sonya Jewell		November 29, 1989; Senior Departmental Secretary
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Business Affairs

Accounts and Budgetary Control: Ms. Diana Lynn Mimms		December 27, 1989; Accounts Clerk
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Student Affairs

Career Services Center: Ms. Alesa Michelle Sumner		January 16, 1990; Administrative Secretary
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Student Financial Aid: Ms. Carol Colburn		February 21, 1990; Scholarship Clerk
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RETIREMENT

Administrative Affairs

Center for Computer and Informational Services: Ms. Dean Pauline Payne		January 31, 1990; Data Control Specialist III
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Student Affairs

Student Health Service: Ms. Marelle Normand		December 31, 1989; Staff RN
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The personnel actions were presented by Chairman Iracane. There being no discussion, motion for approval was made by Mr. Wedge, seconded by Mr. Travis, and the roll call vote follows:

- Aye: Butler, Clark, Evans (on positions), Gott, Hankins, Iracane, Judd,, Strode, Travis, Wedge
- Nay: None
- Pass: Evans (on compensation)

AGENDA ITEM 6 - Recommendation to adopt revisions in the Faculty Senate Constitution.

RECOMMENDATION:

President Thomas C. Meredith recommends adoption of the revised Faculty Senate Constitution as follows:

**FACULTY SENATE CONSTITUTION
WESTERN KENTUCKY UNIVERSITY**

Preamble

The Faculty Senate at Western Kentucky University is an elected body of representatives from the faculty whose functions are to provide a forum for the concerns and interests of the university-wide faculty community, to furnish advice and recommendations with reference to policies that pertain to the faculty, and to make available to the university the expertise of the faculty on appropriate matters.

I. FUNCTIONS OF THE FACULTY SENATE

The Faculty Senate functions as an official representative voice of the faculty on any university policies which the President may refer to it for consideration and opinion or which it determines should be brought to the attention of the President, or to the Board of Regents through the President.

It makes recommendations to the Academic Council on academic policies and programs.

It may, upon request, or upon its own initiative, furnish advice and recommendations on policies and procedures, such as those relating to:

- A. Criteria for recruitments, appointments, reappointments, promotions, granting of tenure, evaluation of work effectiveness, and recognition of outstanding faculty performance in instruction, research, creative activity, and service.
- B. Salary, workload, working conditions, summer teaching employment, patent policy, copyright policy, awarding of university research grants, and recognition and publication of scholarly or creative work.
- C. Retirement programs, insurance plans, sick leave, and other business issues which concern the faculty.

- D. Planning and maintenance of physical facilities when these may affect the attainment of the educational objectives of the university.
- E. Faculty responsibilities, privileges, grievances, sabbatical leaves, leaves of absence, travel expense for professional conventions and programs, off-campus instruction and service, consulting, and academic freedom.
- F. Long-range planning of instructional goals and priorities as related to the functions of the Senate.

The Faculty Senate may advise the Board of Regents, in the event of a vacancy or an announced impending vacancy of the Office of the President, on qualifications for the Office of President and the policies concerning faculty involvement in the filling of the office.

II. COORDINATION OF THE ACADEMIC COUNCIL AND THE FACULTY SENATE

Each body is dominant in its stated functions, and it is the duty of each to report its recommendations to the President and to the Board of Regents through the President.

III. ORGANIZATION

A. Composition

1. The term "faculty" for the purposes herein is defined as persons in the full-time employ of the university who hold faculty rank, excluding visiting or adjunct professors, and who satisfy at least three-fourths of their contractual obligation in teaching, research, public service, and/or other nonadministrative assignments.

The term "college" as used herein is defined as the undergraduate colleges and the area of Academic Services.

2. The Faculty Senate shall be composed of members elected by and from the faculty, with the President of the University and the Vice President for Academic Affairs or designated alternates serving as ex-officio, nonvoting members. The Faculty Regent, unless already an elected member of the Senate, shall be an ex-officio, nonvoting member of the Senate.
3. Each department is entitled to one senator who shall be elected by secret ballot by the faculty of that department; each college may also be entitled to at-large senators. The total number of senators (departmental senators plus at-large senators) to which each college is entitled is that number which will make up a delegation equal to 10 percent (rounded to the nearest whole number) of the college's total faculty as previously defined. The at-large representation of each college therefore may vary, and the number shall be determined and adjusted in accordance with the number of qualified faculty members included on the official university roster of faculty, supplied by the Office of Academic Affairs, as of November 1 of the academic year during which the elections occur. No department shall have more than one at-large senator until all the departments in the college have at least one senator serving in an at-large capacity.
4. Term of Office: Each elected member shall serve for a term of two years and shall be eligible for reelection for a second consecutive term but ineligible for further reelection until one year has elapsed. Elections to fill vacancies shall be for the unexpired term. Fractions of

terms of less than one year served in fulfilling an unexpired term shall not prevent the individual from being elected for two successive terms following that term.

B. OFFICERS

1. The Faculty Senate shall have a chairperson, vice-chairperson, secretary-treasurer, and parliamentarian.
2. The officers of the Faculty Senate shall serve in their respective positions for a period of one year, or until successors are elected. They shall be eligible for reelection.
3. The terms of the chairperson, vice-chairperson, secretary-treasurer, and parliamentarian shall begin with their election at the regular spring meeting of the new Faculty Senate.
4. The constitutional officers of the Senate may be removed for cause, following the guidelines established in Sturgis, current edition.

C. ELECTIONS

1. Elections for the first Faculty Senate shall be conducted by the Faculty Affairs Committee of the Academic Council at such dates as may be appropriate for the first election. All subsequent elections of new members of the Faculty Senate shall be conducted under the supervision of the By-Laws, Amendments, and Elections Committee.
2. Voting members of the Faculty Senate are to be elected during the third and fourth weeks in February and shall be chosen as follows:
 - a. Departmental elections: During the month of February, the faculty in each eligible department shall elect by secret ballot one representative to the Faculty Senate.
 - b. At-Large elections: During the first week of February, the By-Laws, Amendments, and Elections Committee will inform each college in writing of the number of at-large senators to which the college is entitled. Each of the aforementioned colleges shall elect at-large senators during the month of March by secret ballot. Each eligible voter shall be permitted to vote for a maximum number of two persons from any one department and for a maximum total number of persons equal to one and one-half times the number of open at-large positions with any fraction rounded up to the next whole number. Those who receive the three highest number of votes, including ties, in each eligible department shall then be listed on a second ballot. Those who receive the highest numbers of votes on the second ballot shall then be declared elected, with the runners-up designated as a pool from which replacements will come in the event of vacancies.
3. Elections of Officers, the Executive Committee, and the Standing Committees:
 - a. Election of Committees: During the week following the election of the at-large senators (exclusive of vacations), the current member of the By-Laws, Amendments, and Elections Committee from each college shall call a caucus of the senators from that college who will be serving during the forthcoming year, together with the out-going senators from that college.

The purpose of this caucus is three-fold:

- i. The current members of the Senate shall provide the newly elected members with a brief orientation to the Faculty Senate.
 - ii. The current members of the Senate shall provide a description of the duties and responsibilities of each of the standing committees.
 - iii. The senators who will be serving during the forthcoming year shall elect from their number one senator to serve on each of the standing committees, on which there is a vacancy, with the exception of the Executive Committee, commencing with the spring meeting of the new Faculty Senate. Senators thus elected shall serve for the remainder of their current Senate terms unless elected chair or vice-chair of the senate or to the Executive Committee. In that event, the chair, with the concurrence of the Executive Committee, may appoint a member to that committee.
- b. Election of the Officers of the Faculty Senate: At the spring meeting of the new Faculty Senate, the senators who will be serving during the forthcoming year shall elect by secret ballot one from their numbers to serve as chair of the Faculty Senate, one to serve as vice-chair, one to serve as secretary-treasurer, and one to serve as parliamentarian. Election to office shall be by a majority of those present and voting.
 - c. Elections of Committee Chairpersons: At the same spring meeting of the new Faculty Senate, each of the standing committees which will be serving during the forthcoming year shall caucus and elect a chair from its membership.
4. Vacancies in the Senate:
- a. Departmental vacancies in the Faculty Senate occurring during the academic year shall be filled by elections within three weeks of the vacancy. Departmental vacancies occurring during the summer term shall be filled by new election within three weeks of the beginning of the next fall semester.
 - b. At-large vacancies shall be filled by the individual receiving the next highest vote in the at-large election of the college in which the vacancy occurred. In the event that no individual on the ballot is eligible under the provisions of Article III A 3, a special election shall be held in that college.
 - c. Committee vacancies shall be filled by the chair, with the concurrence of the Executive Committee.
- D. Meetings and Rules of Procedure:
1. The Faculty Senate shall meet once a month during the school year unless the frequency of the meetings is changed by a vote of the Senate. The date, time, and place of the meetings are to be determined by the Executive Committee.
 2. No regular meeting of the Faculty Senate shall be held unless an agenda prepared by the Executive Committee is distributed to all members of the Senate at least four school days prior to the meeting.

3. Special meetings may be called by the chairperson, with the concurrence of the majority of voting members of the Executive Committee. Such meetings must also be called by the chairperson upon the written request of at least ten (10) members of the Faculty Senate.
4. The Executive Committee shall appoint a temporary chair should neither the chairperson nor the vice-chair be able to attend any Faculty Senate meeting.
5. A quorum for the Faculty Senate shall be a majority of the voting membership of the Senate.
6. Any departmental senator who is unable to attend a meeting of the Senate may designate a substitute from that department. Any at-large senator unable to attend may designate a substitute from that college. Such a substitute shall have the full rights and privileges of elected senators during that meeting.
7. The Faculty Senate shall adopt rules for the conduct of its business. In the absence of any special rules of order which the Senate may adopt, Sturgis Standard Code of Parliamentary Procedure, the most recent edition, shall govern the conduct of the meetings.
8. Members of the Senate committees may be removed for cause, following the guidelines in Sturgis, current edition.

E. Committees

1. Executive Committee

The Executive Committee shall be composed of the chair of the Faculty Senate and one senator from each college. The Vice-chair, the secretary, and the parliamentarian shall sit ex-officio and not voting. The chair of the Senate shall preside and have voting privileges.

The term of the elected members of the Executive Committee shall commence with their election and shall be for one year or until successors are elected. A quorum for the Executive Committee shall be four of the six voting members of the committee.

It shall be the responsibility of the Executive Committee to perform functions assigned to it by the Faculty Senate. It shall function as a liaison between the Senate and the administration and between the Senate and the Rules Committee of the Academic Council. Its recommendations shall be recorded in its minutes and reported to the Senate at the next regular meeting. It shall be the responsibility of this committee to nominate members of the University community to University committees when instructed to do so by the chair of the Faculty Senate at the request of the President of the University. It may create special and ad hoc committees and determine the composition of all committees subject to the approval of the Senate. It shall refer to the appropriate Senate committee for study such matters as are designed by the Faculty Senate. The written reports of the committees to the Senate shall be submitted to the chair of the Faculty Senate. It shall insure that elections of the Senate are carried out as specified by the Constitution.

2. By-Laws, Amendments, and Elections Committee:

It shall be the responsibility of this committee to supervise nominations and elections. It shall study and, when appropriate, make recommendations concerning Senate rules and by-laws, proposed amendments, and procedural changes.

3. Faculty Status and Welfare Committee

It shall be the responsibility of this committee to study and, when appropriate, make recommendations to the Faculty Senate on policies criteria, and procedures for faculty appointments, recruitment of faculty, reappointments, promotions, and granting tenure.

It shall study and, when appropriate, make recommendations to the Faculty Senate on policies and procedures concerning salary, faculty workload, working conditions, and summer teaching employment. It shall also furnish advice on policies and procedures relating to retirement programs, insurance plans, sick leave, and other subject areas that are relevant to faculty welfare.

It shall study and, when appropriate, make recommendations to the Faculty Senate on policies and procedures concerning sabbatical leaves, leaves of absence, professional travel expenses, off-campus teaching and service, consultant activities, and academic freedom and academic due process.

4. Professional Responsibilities and Concerns Committee:

It shall be the responsibility of this committee to study and, when appropriate, make recommendations to the Faculty Senate on the policies and procedures for the consideration of faculty grievances.

It shall study and, when appropriate, make recommendations to the Faculty Senate on policies, criteria, and procedures for faculty evaluation and the recognition of outstanding performance in teaching and University service.

It shall study and, when appropriate, make recommendations on policies and procedures relating to patents and copyrights, university research grants, and recognition of scholarly and creative activity.

It shall also study and, when appropriate, make recommendations to the Faculty Senate concerning the responsibilities and obligations of the faculty person in his/her role as scholar and teacher.

It shall also study and, when appropriate, make recommendations to the Faculty Senate relating to the long-range planning process, including institutional goals and objectives, program related physical facilities, and policies relating to the instructional support areas.

5. Fiscal Affairs Committee:

It shall be the responsibility of this committee to study and, when appropriate, make recommendations to the Faculty Senate on institutional policies, procedures, and guidelines related to resources allocation, the financial impact of proposed program additions or changes, and institutional response to financial exigencies.

6. Academic Affairs Committee:

It shall be the prerogative of this committee to study and, when appropriate, make recommendations to the Faculty Senate on academic policies and programs under consideration by the Academic Council. Upon recommendation of the committee, the Faculty Senate may initiate action on academic policies which it thinks should be considered by the Academic Council. This committee shall coordinate its efforts and activities with the Fiscal Affairs Committee where academic policies and decisions have financial and budgetary consequences.

7. Committee on Senate Communications

It shall be the responsibility of this committee to prepare and distribute to the faculty and the other entities of the university communiques of information at the request of the chair of the Faculty Senate.

The Faculty Senate, through this committee, may publish the Faculty Senate Newsletter. This shall serve as the primary medium of information about the activities, debates, policies, and politics of, and in, the Senate. It may also provide a forum in which the entire faculty can present and debate ideas and concepts regarding all aspects of academic life.

The Faculty Senate Newsletter shall be operated in accordance with the standards and norms of the public print media.

IV. SENATE ACTION:

The Faculty Senate acts directly or through its committees. Formal communications containing advice and recommendations of the Senate on institutional policies are addressed from the chair of the Senate to the President or office or body designated by the President, or through the President to the Board of Regents.

The Faculty Senate may also address communications to a member of the faculty or the faculty in general, making suggestions or recommendations, giving advice, furnishing information, or communicating otherwise for whatever purposes the Senate deems appropriate.

V. BY-LAWS:

General by-laws governing the operation of the Faculty Senate shall be adopted by a majority vote of the actual membership of the Senate.

VI. AMENDMENTS:

An amendment may be proposed by the Faculty Senate by a two-thirds majority of those voting, provided it was included in the agendum and was available to the members of the Faculty Senate at least two weeks before the vote is taken.

An amendment becomes operative upon being approved by the Board of Regents.

By-laws will be adopted to determine how amendments will be submitted.

VII. RATIFICATION

The Faculty Senate shall be established and this constitution shall be adopted upon approval of the Board of Regents.

Secretary's Note: A copy of the Faculty Senate Constitution reflecting the proposed additions and deletions was given to each member of the Board, and a copy is filed in the Board's official files.

Motion to approve the revisions in the Faculty Senate

Constitution was made by Mr. Clark, seconded by Mr. Travis, and passed by voice vote.

AGENDA ITEM 6.1 - Recommendation to approve the Campus Master Plan Concept

RECOMMENDATION:

President Meredith recommends approval of the Campus Master Plan for Western Kentucky University.

Background:

The architectural firm of Johnson and Romanowitz was employed to assist Western Kentucky University in revising the Campus Master Plan. Personnel at Western have been working with the architects for approximately a year in this important project. The Master Plan was considered by the Board at the retreat on October 20, 1989.

The document outlining the details of the Master Plan should arrive on campus in early February. The final plan will incorporate the concepts discussed with the Board in October. A copy of the final plan will be provided the members of the Board.

Using a slide to display a drawing of the new Master Plan, President Meredith described the updated Master Plan which was last revised twenty years ago.

Dr. Evans moved approval of the concept of the Campus Master Plan. Mr. Wedge seconded the motion which passed by voice vote.

AGENDA ITEM 7 - Report by the President

The President's report included the following:

- **Student Recognition** - **Betsy Anne Drewry**, a graduate student from Murfreesboro, Tennessee, was selected as "*Miss Western*" and will represent Western Kentucky University in the "Miss Kentucky" Pageant. She is studying for her M.A. in communications and received her undergraduate degree in recording industry management from Middle Tennessee State University. Her parents are Richard and Jeanne Drewry of Murfreesboro. Betsy has participated in the Miss Tennessee Peach Festival and was the talent winner in the 1988 "Miss Tennessee" Pageant after winning the "Miss Middle Tennessee State University" Pageant. She was a member of the National Honor Society, played in the concert band, and was a drum majorette. Betsy plans on a career in music publishing.
- **Amy Deputy**, captured the "*1989 Photographer of the Year*" award. Amy is a photojournalism major student from Bowling Green. Her parents are Dr. and Mrs. K. F. Deputy. Amy captured first place in competition sponsored by the National Press Photographers Association and the University of Missouri. She interned last summer at The Chicago Tribune newspaper and worked for National Geographic in Washington, D.C., last semester. Amy had a three-page spread of photos featured in an issue of The Chronicle on Higher Education last summer.
- **Faculty Recognition** - Dr. Leroy Paul Metz is an individual whom we are proud to have represent Western Kentucky University. He continues to contribute in all three areas-teaching, service, and research and publication. In recognition of this fact, he has received a University Faculty Excellence Award.

Dr. Metze has a reputation for having an open door for students. He is concerned for students and is not only willing, but anxious to help them. He is an active advisor and counselor, helping students with their academic and personal lives. Dr. Metze consistently receives high marks on formal University student evaluations and informally when students discuss faculty members.

Dr. Metze's concern for students has extended beyond the borders of the University. He is Director of the Distance Learning Center—a cooperative program between the University and school districts in south-central Kentucky which provides educational enrichment to junior high and high school students via a computer network. Dr. Metze has participated in the preparation of many grant proposals while at Western. One of them, which was recently funded, also demonstrates Dr. Metze's concern for the education of Kentucky's children. This project, entitled Destination Graduation, is designed to help children who have been identified as potential dropouts. The project goals are to provide educational enrichment and increased self esteem for the children.

Dr. Metze's efforts to acquire external funding are quite evident in the Educational Computing Facility of the College of Education and Behavioral Sciences. Several years ago, before there was a microcomputer laboratory on campus, Dr. Metze believed that students who were going to become teachers should learn how to use computers in the classroom. Since there were not sufficient funds available for a lab for these students, Dr. Metze worked on several proposals for external funding. Fortunately, some of them were successful and Western's first microcomputer laboratory was established. Since he was not satisfied, the Educational Computing Facility is now more than simply a microcomputer laboratory; it offers many services to students, faculty, and nonuniversity visitors. Dr. Metze spends countless hours helping students and faculty use computers. He may be helping with an assignment or with data analysis for a research project. Many of the services Dr. Metze has provided through the facility may not be among those expected. For example, Dr. Metze directed a team which validated the National Teachers Examination for Kentucky teachers and administrators at the request of the Kentucky State Department of Education. And, many inservice workshops about the use of computers in the classroom have been conducted for public school teachers in the surrounding area.

Dr. Metze is active with the Center for Industry and Technology. He offers training in Statistics, Statistical Process Control, Design of Experiments in Industry, Applications of SPC, and other areas. He is often called upon as a consultant when school districts are involved with integrating the use of the computer in their curriculum.

Dr. Metze has not neglected other professional activities. In addition to writing articles and presenting papers at professional meetings he has coauthored a textbook, "Methods of Psychological Research," which is in use throughout the United States and Canada. The book is also used in Europe; and, since it has been translated into Spanish, it is used in Spanish-speaking countries. Dr. Metze remains active in his research on teaching and learning and is especially interested in Computer Aided Instruction. He is often asked to review manuscripts for book companies and journals.

Perhaps the best indicator of his accomplishments is the fact that Dr. Metze is well liked and respected by his peers.

- **Dr. Jim Wayne Miller** is a poet, essayist, professor of German, and a student of the history and literature of his native Appalachian South. Born in western North Carolina, he studied at Berea College and at Vanderbilt University and has lived in Bowling Green, Kentucky, since 1963, where he is a member of Western Kentucky University's Department of Modern Languages and Intercultural Studies. His books include Dialogue with a Dead Man (1974; rpt. 1978); The Mountains Have Come Closer (1980); (1980); Vein of Words (1984); Nostalgia for 70 (1986); and His First, Best Country (1987). He has edited an anthology of Appalachian literature for secondary schools (I Have a Place, 1981), as well as Jesse Stuart's Songs of a Mountain Plowman (1986) and James Still's collected poems, The Wolfpen Poems (1986). Miller's poems and essays have appeared in many magazines and journals and in anthologies and textbooks such as Contemporary Southern Poetry (LSU Press, Owen and Williams, eds.); A Geography of Poets (Bantam, Edward Field, ed.); Geography and Literature (Syracuse University Press, Simpson-Housley and Mallory, eds.); A Kentucky Album (University Press of Kentucky, Brannan and Horvath, eds.); United States in Literature (Scott, Foresman and Company); Before and After (Emblen and Solkov, eds., Random House, 1986); The Made Thing: An Anthology of Contemporary Southern Poetry, Leon Stokesbury, ed., The University of Arkansas Press, 1987; Laughter in Appalachia, Loyal Jones and Billy Edd Wheeler, eds. August House, 1987; Going Over to Your Place, Paul B. Janeczko, ed., Bradbury Press, 1987; Home to Jericho, by Hubert Shuptrine, Oxmoor House, Inc., Birmingham, Ala., 1987; Tongues & Prophecies, Marie Harris and Kathleen Aguero, eds., University of Georgia Press, 1988; The Music of What Happens: Poems That Tell Stories, Paul B. Janeczko, ed., Orchard Books, 1988; Newfound (novel). Orchard Books, 1989; and The Examined Life: Family, Community, and Work in American Literature. Appalachian Consortium Press, Boone, N.C., 1989.

A 30-minute color video, "I Have a Place: The Poetry of Jim Wayne Miller," has aired on educational television stations throughout the country.

- **Dr. Julia Roberts** was recognized for her joint proposal now under way with the Kentucky Department of Education and the Fayette County Public Schools for a grant entitled "Extending Educational Opportunities for Middle School Gifted Students" which will train faculty members, identifying underrepresented young people in the gifted program and has the potential of three years for \$250,000 per year. The program will be housed at Western Kentucky University under the direction of Dr. Roberts, working with seven different school districts.
- **Visit by U. S. Secretary for Agriculture** - Secretary Clayton Yeutter will visit the campus of Western Kentucky University on March 12 to present the Rodes-Helm Lecture.
- **Western XXI Strategic Planning Process** - Regent Denny Wedge reported that the various task force groups have met several times relating to the strategic planning of Western. Dr. Robert Shirley was employed as an outside consultant who came to campus in November to initiate the strategic planning process. Approximately 150 faculty and staff members are involved in the project and will be making recommendations to the President and the Board of Regents who will ultimately make the decisions. The task force groups have been meeting on a regular basis and collecting various data to make recommendations to the steering committee. Recommendations will be submitted to the steering committee in July; the steering committee then will make its recommendations to the President.

AGENDA ITEM 8 - Other Business

8.1 - Recommendation to adopt a resolution of appreciation for Mrs. Hughlyne Wilson

Introducing the resolution for Mrs. Hughlyne Wilson, Mrs. Judd stated, "Those of us who have served with Hughlyne Wilson gained much from having known and served with her. We have a true friend whom we will keep for the rest of our lives; but, in addition, Mrs. Wilson has made her life-long work of working for the cause of education. Her contributions at Western were significant, and as a result I offer the following resolution in appreciation for her outstanding service to the University."

RESOLUTION

WHEREAS, Mrs. Hughlyne P. Wilson of Prospect, Kentucky, has served as a member of the Board of Regents of Western Kentucky University from August 17, 1983, to October 26, 1989; and

WHEREAS, this was a historical period in the life of Western Kentucky University; and

WHEREAS, her term of office was characterized by able leadership, faithful service, and dedication to her responsibilities; and

WHEREAS, such leadership and dedicated efforts are deserving of special recognition; Therefore, be it

RESOLVED, That the Board of Regents of Western Kentucky University in a meeting on January 25, 1990, does hereby express its appreciation to Mrs. Hughlyne P. Wilson for her contributions and extends best personal wishes for her continued success in all her endeavors; be it

FURTHER RESOLVED, That a copy of this resolution be spread upon the minutes and that a copy thereof be presented to Mrs. Wilson as a token of the esteem in which she is held by members of the Board.

Ordered at Bowling Green, Kentucky, this twenty-fifth day of January in the year of our Lord one thousand nine hundred and ninety.

Joseph Iracane
Chairman
Board of Regents

Thomas C. Meredith
President

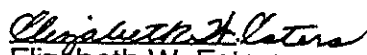
Motion for adoption of the above resolution was made by Mrs. Judd, seconded by Mr. Travis, and passed by voice vote.


AGENDA ITEM 9 - Adjournment


There being no further business, motion for adjournment was made by Mr. Butler, seconded by Mr. Gott, and the meeting adjourned at approximately 11:45 a.m.

CERTIFICATION OF SECRETARY


I hereby certify that the minutes herein above set forth an accurate record of votes and actions taken by the Board of Regents of Western Kentucky University in its regular meeting held on January 25, 1990, in the Regents Conference Room of the Wetherby Administration Building on the Western campus and further certify that the meeting was held in compliance with KRS 61.810, 61.815,*61.820, and 61.825 (enacted as Sections 2, 3, 4 and 5 of House Bill 100, 1974 Regular Session, General Assembly).


Elizabeth W. Esters
Secretary


Joseph Iracane
Chairman
April 26, 1990


Elizabeth W. Esters
Secretary
April 26, 1990

*I hereby certify that the closed session of the above meeting was held in compliance with KRS 61.815. The Board discussed only matters within the scope of the motion and took no formal action.


Joseph Iracane
Chairman
April 26, 1990