

**MINUTES OF THE BOARD OF REGENTS
WESTERN KENTUCKY UNIVERSITY**

July 29, 1991

Required statutory notice having been given, the third quarterly meeting of the Board of Regents of Western Kentucky University was held in the Regents Conference Room of the Wetherby Administration Building. The meeting was called to order at 2:30 p.m., CDT, by Mr. Joseph Iracane, Chairman.

AGENDA ITEM 1 - Invocation

The meeting opened with a prayer of invocation by Dr. Livingston Alexander, Associate Vice President for Academic Affairs.

AGENDA ITEM 2 - Oath of office

Mr. Stephen B. Catron, Bowling Green, Kentucky, who was appointed to a six-year term by Governor Wallace G. Wilkinson, qualified as a member of the Board by taking the Constitutional Oath. The Oath was administered by the Supreme Court Justice Charles Reynolds.

Miss Heather E. Falmlen, a senior from Winchester, Kentucky, having been elected by the student body, qualified as student regent for the 1991-92 school year by taking the Constitutional Oath administered by Supreme Court Justice Charles Reynolds.

AGENDA ITEM 3 - Roll call

The following members were present:

Mr. Bobby R. Bartley
Mr. Danny Butler
Mr. Stephen B. Catron
Mr. Robert L. Chambliss, Jr.
Dr. Eugene E. Evans
Ms. Heather E. Falmlen
Mr. Monnie L. Hankins
Mr. Joseph Iracane
Mrs. Patsy Judd
Mr. Fred L. Travis

Also present were Dr. Thomas C. Meredith, President; Dr. Paul B. Cook, Executive Vice President for Administration and Technology; Dr. John Petersen and Dr. Livingston Alexander, Associate Vice Presidents for Academic Affairs; Dr. Jerry Wilder, Vice President for Student Affairs; Dr. Jim Heck, Executive Assistant to the President; Mrs. Liz Esters, Staff Assistant for Special Projects and Secretary to the Board of Regents; Mr. Franklin Berry, University Attorney and Parliamentarian; and Mr. Fred Hensley, Director of University Relations.

In keeping with the policy of the Board, the agenda for the meeting and information and materials pertinent to items thereon had been mailed in advance of the meeting by the President to members of the Board.

AGENDA ITEM 4 - Reorganization of the Board applying to the offices of Vice Chair, Secretary, and Treasurer

Chairman Iracane assigned Mr. Catron to the Athletics Committee and the International Education Committee and as Chair of the Finance and Investment Committee. Miss Falmlen was assigned to the Athletics Committee, the Bylaws and Codification Committee, the Committee on Student Affairs, and the International Education Committee.

In compliance with the Bylaws of the Board of Regents, reorganization of the Board applying to the offices of vice chair, secretary, and treasurer followed. Chairman Iracane declared that nominations were in order for the election of a vice chair to serve for the remainder of the 1991 calendar year. Board members were called upon alphabetically for the purpose of receiving nominations. Mrs. Judd's name was placed in nomination by Mr. Butler. Mrs. Judd, having been the only name placed in nomination, was reelected Vice Chair.

Chairman Iracane, by an alphabetical roll call of the Board, received nominations for the office of secretary. Mr. Bartley nominated Mrs. Esters. No other nominations were received, and Mrs. Esters was reelected Secretary.

Chairman Iracane, with the Board's approval, reappointed Dr. Paul Cook as Treasurer.

AGENDA ITEM 5 - Election of a member to serve on the Executive Committee

By alphabetical call of the roll, Chairman Iracane received nominations for the vacant position on the Executive Committee. Mr. Bartley nominated Mr. Hankins. No other nominations were received, and Mr. Hankins was elected to serve on the Executive Committee with Mr. Iracane, Mrs. Judd, and Mr. Travis for the remainder of the 1991 calendar year.

AGENDA ITEM 5 - Disposition of minutes of the regular meeting of January 31, 1991, and the special meetings of March 28, May 13, and June 18, 1991

The minutes of the regular meeting of January 31, 1991, and the special meetings of March 28, May 13, and June 18, 1991, were presented by Chairman Iracane. Motion was made by Mr. Bartley and seconded by

Miss Falmlen to approve the minutes as submitted inasmuch as copies had been mailed to members prior to the meeting. The motion carried by voice vote with Mr. Catron abstaining.

AGENDA ITEM 7 - Committee Reports

7.1 - Academics Committee, Mrs. Patsy Judd, Chair; Dr. Eugene Evans; Mr. Monnie Hankins, Mr. Travis

Mrs. Judd reported that the committee met earlier in the day and heard a report from Dr. John Petersen about the status of the General Education requirement. It was noted that the General Education Committee of the Academic Council is reviewing the work up to this point, and the Board will receive a report in the Spring. In addition, the committee considered and approved the following recommendations:

7.1.1 - RECOMMENDATION:

President Meredith recommends approval of the following items submitted through the Vice President for Academic Affairs from the Academic Council:

- **proposal to revise the requirements for the major in Medical Technology**

Background:

The faculty in the Department of Biology proposed to add a course (either Computer Science 145 - Introduction to Computing or Computer Science 230 - Introduction to Programming: Basic) to the courses required for a major in Medical Technology. The change in curriculum would assure that students have the appropriate degree of exposure to computers before going to a school of medical technology. Most schools of medical technology have laboratories that are now equipped with computerized equipment.

The Biology faculty also proposed to drop two required supportive courses from the medical technology curriculum: Physics 231 - Introduction to Biophysics I and Physics 332 - Biophysics II. The action to drop the courses was prompted by the already comprehensive nature of the training provided to medical technology majors and the fact that the accrediting agency for medical technology schools no longer requires Physics for Board certification. Further, the schools of medical technology with which Western is affiliated no longer require Physics as a prerequisite for admission.

BUDGET IMPLICATIONS:

The Department of Biology anticipates no budgetary impact from the action. The computer science courses are offered routinely each semester.

- **proposal to revise requirements for the minor in Biology with exception of the minimum upper division requirement**

Background:

With the adoption of several changes in the curriculum, the requirements for the minor in biology must be appropriately revised. The revised curriculum for the minor requires a minimum of 18 semester hours in biology. The required courses are: Biology 120-121, 220, 222-223, 224, 225, and two of the following three courses: Biology 315, 327, 446. Biology minors who wish to be

certified to teach at the public school level must complete a minimum of 21 semester hours.

The faculty of the Department of Biology also request an exemption from the requirement that at least one-half of the semester hours in the minor be in courses at the 300 level or above. The faculty contend that the core courses required of minors provide a fundamental foundation and are appropriately numbered at the 100 and 200 level.

The effective date of implementation will be Fall Semester, 1991.

BUDGET IMPLICATIONS:

The Department of Biology anticipates no budgetary impact from the proposed action.

- **proposal to revise requirements for the major in Biology**

Background:

Several years ago, the faculty of the Department of Biology revised the requirements for the undergraduate major (Ref. #617, #525) in Biology in an attempt to introduce molecular/cell biology and combine an introduction of plants, animals, and microorganisms. Subsequent experience with the revised curriculum has led to the following conclusions:

- A. BIOL 120/121 is meeting the needs of biology and other science students as an introductory course, especially in respect to cell structure and function, metabolism, genetics, molecular biology, and general ecological principles.
- B. The combination of BIOL 120/121 and BIOL 122/123 is not adequately meeting the needs of biology students with respect to breadth, especially if the students do not select subsequent courses across the discipline.

A primary feature of the biology departmental mission is to present a broad biology major to the students. At the same time the students should have the opportunity to enroll in courses that provide depth and improved opportunities for employment and graduate study. Current trends in the biological sciences now indicate that the pendulum is shifting from an emphasis on molecular biology to the organism and its environment. Accordingly, the faculty of the Biology Department proposed the following revisions in the Biology major:

- (1) Drop BIOL 122/123 - Biological Concepts II/Biological Concepts II Laboratory
- (2) Develop two new introductory, organismal biology courses with correlated laboratories:
 - a. BIOL 222/223 - 4 hrs (3,1). Organismal Biology I
 - b. BIOL 224/225 - 4 hrs (3,1). Organismal Biology II
- (3) Drop two intermediate-level organismal plant biology courses:
 - a. BIOL 340 - 4 hrs (3,1). Biology of Non-Vascular Plants
 - b. BIOL 341 - 4 hrs (3,1). Biology of Vascular Plants

The effective date of implementation will be Fall Semester, 1991.

BUDGET IMPLICATIONS:

The Department of Biology anticipates no budgetary impact from the proposed action. The existing faculty will teach the new courses.

- **proposal to suspend the Automotive Option of the Electro-Mechanical Engineering Technology program**

Background:

The faculty of the Department of Engineering Technology propose to suspend the Automotive Option of the Electro-Mechanical Engineering Technology program. When initially developed, this option was supported strongly by several automotive dealerships. Automobiles and laboratory equipment were made available for instructional purposes, and faculty support was adequate. However, rapid changes in the design and manufacture of automobiles have rendered the current laboratory equipment obsolete. Maintaining currency in the industry would require that faculty receive comprehensive training on a regular basis and that laboratory equipment be updated or replaced.

At the present time, the Department of Engineering Technology does not have any full-time faculty assigned to teach courses in the option. Furthermore, the costs for updating or replacing automotive laboratory equipment have become prohibitive; and student demand for the option is low.

Since the courses required in the automotive option serve that purpose only, the Department of Engineering Technology proposes to suspend the courses. The courses include:

AET 106 - Automotive Systems I, 3 hours
 AET 206 - Automotive Systems II, 3 hours
 AET 269 - Co-Op Education in AET, 1-4 hours
 AET 308 - Automotive Systems III, 3 hours
 AET 369 - Co-Op I in AET, 1-4 hours
 AET 389 - Co-Op II in AET, 1-4 hours
 AET 408 - Automotive Systems IV, 3 hours
 AET 489 - Co-Op III in AET 1-4 hours

The recommended date for implementing the suspension is Spring, 1991. The Department will enlist the assistance of off campus resources (e.g. Kentucky Advanced Technology Center, Bowling Green State Vocational Technical School) in serving the curriculum needs of the 20 students currently enrolled in this option.

BUDGET IMPLICATIONS:

None.

- **proposal to institute honors recognition for outstanding recipients of the Associate Degree**

Background:

The Academic Requirements and Regulations Committee, a standing committee of the Academic Council, considered the proposal from the Office of Academic Services to institute a system for honoring outstanding recipients of the Associate Degree. After considerable discussion and a review of policies at other state institutions, the Committee concluded that such recognition was appropriate and recommended the following:

1. that beginning with the Spring, 1991, Commencement, the University recognize outstanding academic achievement by recipients of the Associate Degree.

2. that this recognition be divided into two categories:
 - a. with distinction (for those with a cumulative grade point average of 3.4 to 3.69)
 - b. with high distinction (for those with a cumulative grade point average of 3.7 to 4).
3. that to be eligible for this recognition, a student must have earned at least 32 semester hours in residence at Western.
4. that such students shall be entitled to wear honors cords at graduation.
5. that such students shall be designated in the commencement program.
6. that the honors recognition shall be noted on both the diploma and the transcript.

BUDGET IMPLICATIONS:

The Office of Academic Services anticipates no budgetary impact from this action.

- proposal to suspend the Counseling Option in the Master of Public Service (MPS) Degree

Background:

In accordance with the designation of the Counseling Option in the Master of Public Service Degree as Nonessential, (Western XXI Strategic Planning Process), the Department of Educational Leadership proposes to suspend this counseling sequence. The 47 students currently enrolled in the option would be allowed to complete their programs of study; however, no new students would be admitted.

The suspension of the Counseling Option would have the effect of suspending the Master of Public Service Degree since the Counseling Option represents the last of several cross-disciplinary options that once comprised the degree program. All other options have been suspended.

BUDGET IMPLICATIONS:

None.

- proposal to modify the catalog description of the School Counseling Program

Background:

An important finding from the review of programs in Western XXI was that Counselor Education programs have had the effect of displacing subject matter in teachers' post-baccalaureate study. It was the expressed view of Western XXI that subject matter must be an important part of the teachers' continuing education. In accordance with that view and a Western XXI recommendation, the Department of Educational Leadership proposes the following change in paragraph "C" of the Catalog description of the School Counseling program:

Section C currently reads:	Subject matter area minor (6 hrs.) (Courses taken from Psychology, Health Education and Family Living, and other appropriate courses)
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Section C <u>as proposed</u> :	Electives (6 hrs). Six hours of advisor-approved, graduate level, professional education or subject-related courses.
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The proposed change facilitates the inclusion of content or subject matter courses in students' program of study.

BUDGET IMPLICATIONS:

None.

- **proposal to revise the Mental Health Counselor program**

Background:

In accordance with the Western XXI recommendation to review the programs in School Counseling and Home Economics and Family Living for possible overlap, the faculty of the Department of Educational Leadership propose to add an option, Marriage and Family Counseling, under the Master of Arts in Education, Mental Health Counselor program. The action would entail the transfer of Marriage and Family graduate courses from the Department of Home Economics and Family Living to the Department of Educational Leadership. The result of the transfer would be elimination of overlap of counseling efforts in the College of Education and Behavioral Sciences. The faculty of both departments would cooperate in assuring that the program of study meets the accreditation standards of several different external monitoring agencies.

The following new courses would be required in the Marriage and Family Counseling Option:

CNS 580 Family Life Studies
 CNS 582 Human Sexuality in Counseling
 CNS 585 Counseling Violent and Dysfunctional Families
 CNS 586 Parenting Issues
 CNS 588 Family Systems Counseling

BUDGET IMPLICATIONS:

The Department of Educational Leadership anticipates no budgetary impact from this action. Existing faculty in the Departments of Educational Leadership and Home Economics and Family Living will provide the instruction.

- **proposal to add a statement about class attendance to the Academic Requirements and Regulations section of the Western Kentucky University Catalog**

Background:

Students who register for a course but fail to attend are usually maintained on the class roster until a faculty member and the Registrar determine that the students will not be attending. The process of verifying whether or not students are attending class sometimes takes several weeks. The unfortunate result is that other students, who would have enrolled in the course, are denied the opportunity to enroll because classes are closed unwittingly even though spaces are available.

The following statement of policy would, when implemented, identify the available spaces in classrooms prior to the end of the DROP/ADD period:

"Students who, without previous arrangement with the instructor or department, fail to attend the first two class meetings of a course for which they have registered will be dropped from the course without notification."

The effective date of implementation would be Fall Semester, 1991.

BUDGET IMPLICATIONS:

None.

- **proposal to revise the requirements for the Bachelor of Science program in Environmental Science**

Background:

The Bachelor of Science degree program in Environmental Science was reactivated during the Spring Semester, 1991. That action followed a period of several years during which the program was suspended. During this period many of the courses that comprised the environmental science curriculum were modified or deleted. In addition, new issues or problems emerged in the field of environmental science.

The revised curriculum for the Bachelor of Science degree program in Environmental Science endeavors to incorporate the various curriculum changes that have been made during the period of deactivation (of the program). The revised curriculum also accommodates new developments in the field of environmental science.

The revision of the degree program may be summarized as follows:

<u>OLD PROGRAM</u>		<u>NEW PROGRAM</u>	
Support Courses	37 hrs.	Major Core	71-72.5 hrs.
Area Core	34-35 hrs.	Options	18-35 hrs.
Eng. Tech or Science			
Electives	18 hrs.	General Ed.	39 hrs.
General Education			
	<u>132 hrs.</u>		<u>128-146.5 hrs.</u>

BUDGET IMPLICATIONS:

The Department of Engineering Technology anticipates no budgeting impact from this action.

- **proposal to establish equivalences between SAT verbal score and ACT English score for placement purposes**

BACKGROUND:

Because Western now accepts SAT scores for many entering students it becomes necessary to establish an official policy as to how the scores are interpreted for placement purposes. The faculty of the Department of English recommended, therefore, that the University consider an SAT verbal score of 550 as equivalent to an enhanced ACT English score of 29. Such a score (or higher score) would qualify students to take the validating essay examination for advanced placement credit in English 100.

The faculty of the Department of English also recommended that the University regard an SAT verbal score of 320 as equivalent to the enhanced ACT English score of 16. Such a score (or lower score) would impel students to take English 055 prior to enrolling in English 100.

BUDGET IMPLICATIONS:

None.

- **proposal to change the status of the Department of Mathematics courses, Math 100 - Intermediate Algebra and Math 104 - Introductory Plane Geometry and Trigonometry**

Background:

On November 5, 1990, the Kentucky Council on Higher Education approved the recommendation that: "Courses used to correct pre-college curriculum deficiencies may not apply toward graduation credit." That action by the Council reflected a nationwide trend to allow no baccalaureate credit for courses which contain material that is essentially at the level of high school algebra or

geometry/trigonometry. Math 100 and Math 104 are comparable in content to courses offered at the high school level. The courses have been used by students to correct background deficiencies.

In accordance with the standards adopted by the Council on Higher Education, the Department of Mathematics recommends that credit received for Math 100 and Math 104 not be applicable towards a baccalaureate degree. The effective date of implementation would be Fall 1991.

BUDGET IMPLICATIONS:

None.

With the approval of the Academics Committee, Mrs. Judd moved approval of the above items submitted through the Academic Council. The motion was seconded by Mr. Bartley and passed by voice vote.

7.1.2 - RECOMMENDATION

President Thomas C. Meredith recommends approval of the proposal to change the name of the Office of Independent Study to Correspondence Study.

Background:

A review of the role and function of the Office of Independent Study during the Western XXI strategic planning process resulted in a recommendation that the name of the office be changed to Correspondence Study. The change in name would reflect more accurately the study opportunities and activities administered in this office.

BUDGET IMPLICATIONS:

There will be no budgetary impact as a result of this action.

7.1.3 - RECOMMENDATION

President Thomas C. Meredith recommends approval of the proposal to change the name of the Department of Health and Safety to the Department of Public Health and retain the existing program divisions of community health, health care administration, health education and safety.

Background:

The Department of Health & Safety was established at Western Kentucky University in 1971. At that time, departmental programs consisted of a major and minor in school health education at the graduate and undergraduate levels and an endorsement program in driver education. The name, Health & Safety, was appropriate at that time and was consistent with the designation of similar departments at other institutions, e.g. Indiana University and the University of Tennessee.

As the department expanded, programs in community health, health care administration, and occupational safety & health were added. Many progressive departments at other institutions have expanded in a fashion similar to what has occurred at Western. During the past 20 years, there has been a trend away from the health and safety designation nationally. Some of the more common department designations are health science, health education, school and community health and public health. In institutions where there is a college or school which houses such programs as are currently in the Department of Health & Safety, a common designation is School or College of Public Health.

The faculty are aware of these national trends and have considered the possibility of renaming the department for some time. After considerable research and discussion, the faculty have concluded that the most appropriate name is the Department of Public Health. The programs currently housed in the department logically fit into a unit with this designation. This department name is more reflective of the programs offered in the department and will be more readily recognized by students, colleagues, practicing professionals, and the public.

BUDGET IMPLICATIONS:

None

With the approval of the Academics Committee, Mrs. Judd moved approval of the recommendations to change the name of:

- the Office of Independent Study to Correspondence Study
- the Department of Health and Safety to Department of Public Health.

The motion was seconded by Mr. Bartley and passed by voice vote.

7.2 - Athletics Committee - Mr. Danny Butler, Chair; Ms. Heather Falmlen; Mr. Monnie Hankins; Mr. Stephen Catron

Mr. Butler reported that the committee met in Campbellsville, Kentucky on May 30, 1991, with Board members Danny Butler, Monnie Hankins, Wendell Strode, and Joseph Iracane in attendance. In addition, President Meredith, Dr. Lou Marciani, Coach Paul Sanderford, Coach Ralph Willard, Dr. Jim Heck, and Dr. Paul Cook were in attendance.

Mr. Butler, with the approval of the Athletics Committee, moved approval of a recommendation to award four-year contracts to Paul Sanderford, Head Women's Basketball Coach, and to Ralph Willard, Head Men's Basketball Coach. The motion was seconded by Mr. Hankins and passed by voice vote.

In addition, President Meredith asked Dr. Lou Marciani to present the proposed organizational chart for the Athletics Department to the Committee for their review. A copy of the completed organizational chart along with descriptions of each position was distributed to members of the Board earlier in the day and is attached to the minutes as EXHIBIT I.

With the approval of the Athletics Committee, Mr. Butler moved approval of the organizational chart for the Athletics Department. The motion was seconded by Mr. Travis and passed by voice vote. There was no further business to come before the Athletics Committee.

7.3 - Finance and Investment Committee, Mr. Stephen Catron, Chair; Mr. Bobby R. Bartley; Mr. Danny Butler; Mrs. Patsy Judd; Mr. Freddie Travis

Mr. Catron reported that the Finance and Investments Committee met just prior to the Board meeting to consider the following:

7.3.1 RECOMMENDATION

President Thomas C. Meredith recommends approval of the program compliance audit for various financial aid programs, and the audit of intercollegiate athletic programs for the year ended June 30, 1990.

The audit reports were submitted as two separate documents, a copy of each is filed with the Board's official records.

Approved by the Finance and Investments Committee, Mr. Catron moved approval of the program compliance audit for various financial aid programs as prepared by Baird, Kurtz, and Dobson Certified Public Accountants. The motion was seconded by Mr. Bartley, and the roll call vote follows:

Aye: Bartley, Butler, Catron, Chambless, Evans, Falmlen, Hankins, Iracane, Judd, Travis

Nay: None

In addition, Mr. Catron moved approval of the audit of intercollegiate athletics, also prepared by the firm of Baird, Kurtz, and Dobson, and approved by the Finance and Investment Committee. The motion was seconded by Mr. Bartley, and the roll call vote follows:

Aye: Bartley, Butler, Catron, Chambless, Evans, Falmlen, Hankins, Iracane, Judd, Travis

Nay: None

7.3.2 RECOMMENDATION:

President Thomas Meredith recommends that the Board of Regents adopt a resolution authorizing the sale of the interest in surplus real property located in Jackson, Tennessee, which was willed to the University by Ms. Ella McKinney:

RESOLUTION

WHEREAS, President Meredith recommends that the real property located in Jackson, Tennessee, which is identified in an attachment to this resolution more particularly and which is surplus to the needs of the various academic and administrative departments, and in which the University's interest therein is 25% and in which the other parties owning interest therein have executed a contract for the sale, be sold in accordance with the terms of the attached Contract for Sale of Real Estate, and;

WHEREAS, that the determination of the Board of Regents shall be set forth in an order.

NOW THEREFORE BE IT RESOLVED by the Board of Regents that:

- The recommendation of President Meredith for the disposition of real property be accepted;

- The real property located at 114 E. Lafayette Street, Jackson, Tennessee, which is more particularly described in Contract For Sale of Real Estate attached hereto, which the University owns 25% therein, and which all other parties with interest therein have executed attached contract for the sale thereof for the contracted amount of \$28,000.00, which is in excess of the appraised value of \$27,000.00;
- President Meredith or his delegated representatives are authorized to take any and all necessary and appropriate actions to dispose of the real property;
- The Board of Regents, based on information furnished by President Meredith, deemed the interest in the property as surplus to the needs of the various academic and administrative departments, and;
- In acknowledging the fact that this property is in which the University owns the 25% interest therein due to the will of Ella McKinney and all other parties owning interest therein have signed Contract For Sale of Real Estate and recommended the approval of this sale, the Board of Regents does not deem it feasible to sell the property at a public auction due to the minority interest in and the location of the property.

With the approval of the Finance and Investment Committee, Mr. Catron moved adoption of the resolution authorizing the sale of the interest in surplus real property as described in the resolution. The motion was seconded by Mr. Bartley, and the roll call vote follows:

Aye: Bartley, Butler, Catron, Chambless, Evans, Falmlen, Hankins, Iracane, Judd, Travis

Nay: None

7.3.3 - Recommendation for adoption of a resolution concerning the Western Kentucky University Credit Union

RESOLUTION

WHEREAS, The Western Kentucky University Credit Union (the "Credit Union") was established for the benefit of the faculty and staff of Western Kentucky University (the "University") and has served the faculty and staff well since its creation, providing basic financial services for its University-based customers over an extended period of time; and

WHEREAS, the Board of Regents of the University has undertaken an extensive review of the relationship between the University and the Credit Union, in light of its vastly-expanded services and customer base, and the University requested that the Credit Union restrict its customer base to only those directly-related to the University; however, the Credit Union expressed its intention to continue to expand its customer base beyond the University environment to include persons and groups with no relationship to the University; and,

WHEREAS, the future of the Credit Union extends beyond the University and it appears to be in the best interest of all concerned that all relationships between the Credit Union and the University be terminated at the earliest practicable date all consistent with the terms of this Resolution; and,

NOW, THEREFORE, BE IT RESOLVED by the Board of Regents of the University as follows:

1. That effective as of the close of business on December 31, 1991, all relationships between the Credit Union and University

shall be terminated, it being the specific intent of the Board of Regents of the University that this termination shall include, among others, all services now provided by the University to the Credit Union, all use of space at the University, use of University mail services, withholdings through the University payroll facilities and all other services.

2. That the Board of Regents of the University request that steps be undertaken immediately for the change of name of the Credit Union to delete any reference to the University upon the effective date of termination of this relationship;

3. That rental on space utilized by the Credit Union shall be adjusted to a fair market value from the earliest practicable date through and including the date of termination as set forth above;

4. That nothing in this Resolution shall be construed to effect or to impute any action or activities of the Credit Union to University, or to imply in any respect that University has, in any respect, been involved in the decision processes, management or operations of the Credit Union.

This Resolution duly adopted on this 29th day of July, 1991.

With the approval of the Finance and Investment Committee,

Mr. Catron moved adoption of the resolution related to the Credit Union. The motion was seconded by Mr. Bartley, and the roll call vote follows:

Aye: Bartley, Butler, Catron, Chambliss, Evans, Falmlen, Hankins, Iracane, Judd, Travis

Nay: None

7.3.4 Recommendation for approval of the proposal to increase tuition fees for high school correspondence

RECOMMENDATION:

President Thomas C. Meredith recommends approval of the proposal to increase tuition fees for high school correspondence courses from \$30.00 per 1/2 unit to \$40.00 per 1/2 unit, effective July 1, 1991.

Background:

Dr. Livingston Alexander has conducted a review of the fees charged by colleges and universities in this region and throughout the country. Western has cooperated with the University of Kentucky Office of Independent Study in reviewing the fees charged by other universities. The average fee charged by universities for high school correspondence courses is \$61.70 per 1/2 unit. The University of Kentucky would institute a similar fee increase (to \$40.00 per 1/2 unit) on July 1, 1991.

Mr. Catron, with the approval of the Finance and Investment Committee, moved approval of the increase in tuition fees for high school correspondence. The motion was seconded by Mr. Travis, and the roll call vote follows:

Aye: Bartley, Butler, Catron, Chambliss, Evans, Falmlen, Hankins, Iracane, Judd, Travis

7.3.5 Recommendation to adopt the 1991-92 Operating Budget including:

(a) Recommended Plan for Personnel Compensation

(b) Recommended Fee Schedules for Tuition and Housing**(c) Recommended Employee Dependent Child Grant**

Secretary's Note: Board members were provided a copy of the recommended 1991-92 Operating Budget prior to the meeting, and a copy is filed in the Board's official records.

RECOMMENDATION:

President Meredith recommends adoption of the recommended operating budget for 1991-91. A summary follows:

WESTERN KENTUCKY UNIVERSITY
1991-92 OPERATING BUDGET
OVERVIEW

The proposed 1991-92 operating budget totals \$109,007,188 and reflects an increase of 6.5 percent or \$6,691,888 over 1990-91. The primary increases reflect institutional priorities for the year.

An increase in compensation is one of the top priorities for 1991-92. The recommended 1991-92 budget provides an 8 percent increase to the 1990-91 salary base for continuing employees in addition to providing resources for recommended promotions and adjustments and for several new positions. The total increase to the institutional compensation base for full-time employees is \$4,894,465 (salaries \$3,604,518; fringe benefits \$1,289,946), which represents approximately 86 percent of available new dollars.

Other categories of increased expenditure are shown on page 3 of this overview. There are a number of areas of increased expenditures over which the University has no flexibility, e.g., financial aid. Several of the increases shown on page 3 fall into this restricted category.

Estimated resources for 1991-92 total \$109,007,188 and are shown by general categories in the attached Budget Summary. The total increase of \$6,691,888 over 1990-91 revenues includes a significant amount of flow-through money which is not available for discretionary use. The net increase in state appropriation totals approximately \$2,147,000. Net increases in student tuition and fees total approximately \$2,363,000. The Budget Summary shows an increase in student tuition and fees of only \$1,208,000. This difference is a result of the effect of a late policy of the Council on Higher Education relating to reciprocity agreements with several counties in Tennessee. That action impacted the 1990-91 tuition and fee revenue estimates by approximately \$1,000,000.

Small increases are projected in sales and services and other sources. The proposed budget also includes projected increases in revenue from the NCAA of approximately \$258,000.

The proposed budget reflects priorities established by Western XXI. Western XXI and the budget review process recommended budgeting at levels which related as closely as possible to actual projected expenditures. The budget committee attempted to suggest levels of budgeting which would relate to historical expenditure patterns or which would suggest a change in those patterns.

Western XXI emphasizes stronger efforts to meet needs of the University's human resources. A recommended compensation increase of approximately 8 percent reflects that focus.

Western XXI emphasizes greater attention to human diversity and multiculturalism. The recommended budget includes a new Office of Affirmative Action as well as increased resources for minority student activities.

Western XXI prioritized certain academic areas, and although movement toward these goals must take place gradually, the proposed budget reflects several of those priorities.

Graduate assistantships have been reassigned for 1991-92 based on Western XXI.

New faculty resources include those areas which Western XXI identified as important and as needing additional positions (history, journalism, education, communication, and mathematics, for example).

Western XXI recommended reviews in several areas, both academic and support areas. Although several of these reviews have already taken place, others are scheduled for 1991-92.

Proposed budget expenditures by Program Classification Structure (PCS) Categories for 1991-92 as compared to 1990-91 are shown below:

	<u>90-91</u>	<u>91-92</u>	<u>Increase</u>
Instruction	\$ 36,532,303 (35.7%)	\$ 39,215,272 (36%)	\$2,682,969
Research	700,745 (.7%)	733,945 (.7%)	33,200
Public Service	4,591,851 (4.5%)	4,781,075 (4.4%)	189,224
Libraries	3,555,385 (3.5%)	3,921,489 (3.6%)	366,104
Academic Support	4,103,609 (4%)	4,277,347 (3.9%)	173,738
Student Services	5,866,457 (5.7%)	6,713,317 (6.1%)	846,860
Institutional Support	9,721,154 (9.5%)	10,096,768 (9.3%)	375,614
Operation & Maintenance	7,687,335 (7.5%)	7,962,294 (7.3%)	274,959
Std. Financial Aid	12,433,007 (12.2%)	13,192,770 (12.1%)	759,763
Mandatory Transfers	4,618,754 (4.5%)	4,918,509 (4.5%)	299,755
Auxiliary Enterprises	<u>12,504,700 (12.2%)</u>	<u>13,194,402 (12.1%)</u>	<u>689,702</u>
TOTALS	\$102,315,300 (100%)	\$109,007,188 (100%)	\$6,691,888

1991-92 Operating Budget

	<u>1990-91</u>	<u>1991-92</u>	<u>Increase</u>
Total Budget	\$102,315,300	\$109,007,188	\$6,691,888
Education and General	89,810,600	95,812,786	6,002,186
Auxiliary Enterprises	12,504,700	13,194,402	689,702

Categories of Increased Expenditures:

Compensation - Includes:	
Continuing Salaries	\$3,604,500
Fringe Benefits (including KTRS overmatch)	1,289,978
Academic Advising	25,000*
Academic Computing Equipment	33,500
Affirmative Action - Minority Support	40,000
Athletic Operating Expenses	194,550*
Auxiliary Operating Expenditures	343,500*
Debt Service (E&G)	300,000
Honors Programs	2,000
Information Center	6,200
Institute for Economic Development	25,000*
Landfill Charges	12,000
Libraries	111,700
Research Matching	33,200
Shuttle Service	192,910
Student Health Service	20,000*
Student Wage Increase	35,000*
Summer School Compensation	100,750
Water Qualify Lab	35,000*
Misc. Flow-through items	<u>212,100*</u>
TOTAL	\$6,691,888

* Fully or partially funded through new or increased revenues

7.3.5.(b) Recommended Fee Schedules for Tuition and Housing

The operating budget for 1991-92 is proposed with the following specific recommendations:

1. Registration Fee Schedule - The Council on Higher Education adopted fee changes effective with the 1991 fall semester. Approval is requested for the following rates in order to implement the fee schedule:

	Full-time Student Per Semester Charge			
	<u>Kentucky Residents</u>		<u>Non-Kentucky Residents</u>	
	Undergraduate	Graduate	Undergraduate	Graduate
Tuition and Fees	\$720	\$790	\$2,020	\$2,230
Fee Per Credit Hour	\$ 59	\$ 87	\$ 168	\$ 247

A student who is taking 12 or more undergraduate hours will be assessed the full-time undergraduate fee, and a student who is taking 9 or more graduate hours will be assessed the full-time graduate fee.

Per hour charges are derived by dividing the sum of the Council on Higher Education's tuition and fees and Western's student activity and service fee by 12 for undergraduates and by 9 for graduates.

A \$15 fee per course will be assessed for extended campus classes.

The charge for college-level independent study courses shall be the credit hour charge for part-time students in accordance with this schedule.

2. Correspondence Course Fees - The proposed budget includes revenue based on an increase from \$30 to \$40 per half unit of high school coursework. This increase along with the increase in college tuition would permit an increased stipend to the instructors who grade student work.

3. Residence Hall Rates - The following rental rates are recommended effective with the 1991 fall semester. The proposed rates are based on a review of projected expenditures in the housing program.

Schedule of Residence Hall Rental Rates

Current and recommended residence hall rental rates:

Semester Rates

	<u>Fall, 1990</u>	<u>Fall, 1991</u>
Air-conditioned residence halls	\$475	\$510
Non air-conditioned residence halls	\$460	\$495
	<u>Fall, 1990</u>	<u>Fall, 1991</u>
Private rooms (when available)	One and one-half the regular rate	One and one-half the regular rate
Summer Session	\$240	\$255

4. Salary Increases - The proposed budget includes support for the salary increases shown in the operating budget. These increases are recommended for approval. The increases for all personnel would take effect on July 1, 1991.

7.3.5(c) Recommended Employee Dependent Child Grant**RECOMMENDATION:**

President Thomas C. Meredith recommends approval of the proposed Employee Dependent Child Grant whereby the University will provide a grant of 50 percent of in-state tuition and fees for dependent children of full-time faculty or staff under the conditions specified below:

- Dependent child - a single person who is the child by birth or legal adoption of a full-time employee of Western Kentucky University and is claimed as a dependent on the most recent federal income tax form.
- Full-time employee - (1) a person regularly employed to work at least 37.5 hours per week for 38 weeks or (2) a person with faculty rank and annual appointment to teach at least 24 semester hours or the equivalent in research and/or service during two consecutive semesters.
- Academic requirements - The new student must be eligible for admission and must be pursuing an undergraduate degree to receive the grant during the first term of attendance. The continuing student must be pursuing satisfactorily an undergraduate degree and must have a higher education grade point average of at least 2.0 to receive the grant for each term of enrollment.
- Financial benefits - Tuition and fees of Western Kentucky University at the time of enrollment will determine the value of the university grant. Specialized and late fees are excluded.
- Other financial aid and academic scholarships - Recipients of the university grant may be considered for financial aid and academic scholarships consistent with existing policies. In no case shall a student receive financial aid and/or university awards exceeding the costs of attendance.
- Effective date - The effective date for the University Grant Program shall be the 1991 fall semester. New and continuing undergraduate students who meet eligibility requirements will receive the University Grant.

The Finance and Investment Committee recommended adoption of the 1991-92 Operating Budget including the recommended plan for personnel compensation, the recommended fee schedules for tuition and housing, and the recommended employee dependent child grant program; and Mr. Catron moved its adoption. The motion was seconded by Mr. Bartley, and the roll call vote follows:

Aye: Bartley, Catron, Evans, Falmlen, Hankins, Iracane, Judd, Travis

Pass: Butler, Chambless, Evans (on faculty salaries)

Nay: None

7.3.6 - Recommendation to approve Capital Projects/- Equipment 1992-94 Biennium**RECOMMENDATION:**

President Thomas C. Meredith recommends approval of the

capital requests for 1992/94 and projects planned for 1994/96. The specific capital projects and capital equipment items recommended for 1992/94 are listed below along with other pertinent information.

<u>Numerical Priority</u>	<u>Project Title/Name</u>	<u>Project Codes</u>	<u>Fund Source(s)</u>	<u>Estimated Total Request</u>
1	Renovation and Expansion of Kentucky Bldg.	ME/ES	SB	\$11,700,000
2	Renovation of Academic-Athletic Building No. 1	MR/PI	SB	13,000,000
3	Computing and Telecommunications Building	ME/ES	SB	13,350,000
4	New Classroom/Office Building	NC/NS	SB	16,000,000
5	Renovation of Institute for Ec. Dev.	MR/PI	SB	3,500,000
6	Parking Structure Repairs	AB/PI	GF	250,000
7	Improvement Intramural/Recreational Fields	MR/ES	GF	350,000
8	Campus Wide Elevator Audit	MI/PI	GF/AF	39,000
9	Campus Facilities Audit	MI/PI	GF/AF	180,500
10	Elevator Repairs and Renovations	MR/PI	GF/AF	390,000
11	Renovation of Wetherby Administration Bldg.	MR/PI	SB	3,000,000
12	Repair Underground Electrical Utilities	MM/PI	GF/AF	660,000
13	Repair/Replacement of Mechanical Systems	MM/PI	GF/AF	1,545,000
14	Exterior Renovations-Cherry Hall	MM/PI	GF	550,000
15	Renovation of Jones-Jaggers Hall	MA/RR	SB	2,260,000
16	Repair/Replacement of walks, parking lots, etc.	MR/PI	GF	250,000
17	Roof Replacement Projects	MI/PI	GF/AF	202,000
18	Life Safety Projects	MM/LS	GF	500,000
19	Property Acquisition	AQ/PI	GF/AF	800,000
20	Renovation of Academic-Athletic Buldg. No. 2	MM/PI	SB	1,500,000
21	Renovation of Academic Complex	MR/LS	GF	1,000,000
22	Exterior Renovations to Various Buildings	MM/PI	GF/AF	830,000
23	Renovation of Snell Hall	MR/PI	SB	1,400,000
24	Renovation of Grise Hall	MR/PI	SB	4,800,000
25	Wilson Fine Arts Center Addition	ME/ES	GF	1,000,000
26	Milking Parlor	NC/ES	GF	420,000
27	Shuttle Buses	EQ	AF	250,000
28	Videotape Recorders	EQ	AF	195,000
29	Packer Truck	EQ	AF	65,000
30	Asbestos Abatement in Various Residence Halls	MM/LS	AF	1,000,000
31	Television Transmission System	EQ	AF	500,000
32	Satellite Uplink	EQ	GF	350,000
33	Upgrade Computer Center Processor	EQ	AF	104,000
34	Campus Data Communications Network	EQ	GF	989,000
35	Disk Controllers	EQ	AF	217,000

The projects/equipment planned for the 1994/96 biennium are also listed with the pertinent information.

<u>Numerical Priority</u>	<u>Project Title/Name</u>	<u>Project Codes</u>	<u>Fund Source(s)</u>	<u>Estimated Total Request</u>
1	Library Expansion and Renovation	NC/NS	SB	\$14,760,000
2	Renovation of Biology Laboratories and Classrooms/Thompson Complex Central Wing	MR/ES	GF	725,000
3	Repair of Underground Electrical Utilities	MM/PI	GF/AF	425,000
4	Repair/Replacement of Mechanical Systems	MM/PI	GF/AF	1,175,000
5	Renovation of Glasgow Campus	MR/PI	SB	8,500,000
6	Thompson Complex Fume Hood Replacement	MR/LS	GF	875,000
7	Forage Research Center/Agriculture Farm	NC/NS	GF	700,000
8	Life Safety Improvements	MR/LS	GF	500,000
9	Property Acquisition	AQ/PI	GF/AF	800,000
10	Remote Television Truck	EQ	AF	250,000
11	Married Student Housing	NC/NS	AB	3,500,000
12	Residence Halls-Miscellaneous Renovations	MR/PI	AF	3,840,000

Use Project Type Codes:

AB - Current Project, Additional Budget
NC - New Construction
AQ - Property/Structure Acquisition Project
ME - Major Expansion/Addition Project
MA - Major Alteration Project

MR - Major Renovation Project
 MM - Major Maintenance
 MI - Minor Project
 DE - Demolition
 EQ - Equipment Project

Use Primary Need Addressed Codes:

LS - Life/Safety
 PI - Protect Investment in Plant
 UT - Utilities
 ES - Expanding Current Service Level
 NS - Providing New Services
 RR - Space Realignment/Remodeling
 OT - Other

Fund Source:

SB - State Bond GF- General Fund
 AF - Agency Fund AB - Agency Bond

Background:

Each biennium the public institutions submit their requests for capital projects and capital construction to the Council on Higher Education. Any project costing \$200,000 or more and any single piece of equipment costing \$50,000 or more must be submitted to the Council on Higher Education for action. The Council makes recommendations to the Executive Branch for consideration in preparing the budget proposed for the state. Projects and equipment funded from agency funds or agency bonds must also be included in this process.

With the approval of the Finance and Investment Committee,

Mr. Catron moved adoption of the Capital Projects/Equipment for the 1992-94 Biennium. The motion was seconded by Dr. Evans, and the roll call vote follows:

Aye: Bartley, Butler, Catron, Chambless, Evans,
 Falmlen, Hankins, Iracane, Judd, Travis

Nay: None

7.3.7 - Recommendation for approval of a resolution authorizing the execution of \$3,000,000 of Western Kentucky University Housing and Dining System Revenue Bonds, Series M Loan Agreement, dated May 6, 1991

RECOMMENDATION:

President Thomas C. Meredith recommends that the Board of Regents approve the resolution authorizing the execution of a Loan Agreement for \$3,000,000 as it relates to Western Kentucky University Housing and Dining System Revenue Bonds, Series M, dated May 6, 1991.

The resolution authorizes the execution of the Loan Agreement for \$3,000,000, Series M. Bonds, for the purpose of financing the renovation of sixteen student housing units, constituting the Series M Project on the main campus of the University in Warren County in the Commonwealth of Kentucky, which the buildings, when improved, will continue to be a part of the Western Kentucky University Housing and Dining System (the "System").

Background:

The University presently has outstanding eleven series of Housing and Dining System Revenue Bonds, Series A, B, C, D, E, F, H, I, J, K, and L, all secured by a pledge of the Revenues derived from the operation of the University's Housing and Dining System and by a statutory mortgage lien against all of the buildings of the System. These Series M Bonds to be issued are for the purpose

of financing (a) the Series M Project as identified above, (b) the funding of interest on the Series M Bonds until the Series M Project is completed, and (c) the cost of issuance of the Series M Bonds.

The Resolution authorizes the execution of the Loan Agreement that relates to the Series M Bond.

RESOLUTION

WHEREAS, there has been filed with the U. S. Secretary of Education by Western Kentucky University, (hereinafter called the "Applicant"), an application for a loan under Title VII-F of the Higher Education Act of 1965, as amended, to assist in the renovation of sixteen (16) student housing units to correct code violations, and the U. S. Secretary of Education has tentatively offered to make the requested loan and has transmitted for consideration a proposed Loan Agreement, dated May 6, 1991; and

WHEREAS, the proposed Loan Agreement has been duly examined and considered in accordance with all applicable rules of procedure and legal requirements and made a part of the records of the Board of Regents (herein called the "Board") of the Applicant; and

WHEREAS, it is deemed advisable and in the interest of the Applicant that the proposed Loan Agreement be accepted and its execution authorized;

NOW THEREFORE, be it resolved by the Board of the Applicant that the proposed Loan Agreement be and the same hereby is accepted without reservation or qualification.

BE IT FURTHER RESOLVED THAT Thomas C. Meredith, President, of the Board of the Applicant be and is hereby authorized to execute the Loan Agreement, on behalf of the Applicant, and Elizabeth W. Esters, the Secretary of the Board of the Applicant, be and is authorized to attest the execution of the Loan Agreement and the proper officials of the Applicant are hereby authorized to take such further action as is necessary to provide for the construction of the project and to consummate the loan.

Mr. Catron, with the approval of the Finance and Investment Committee, moved adoption of the above resolution. The motion was seconded by Mr. Travis, and the roll call vote follows:

Aye: Bartley, Butler, Catron, Chambless, Evans,
Falmlen, Hankins, Iracane, Judd, Travis

Nay: None

7.3.8 Recommendation for adoption of Donee Authorizations which authorizes University Officials to act for and on behalf of the University in securing Federal surplus property through the Division of Surplus Property, Kentucky Department of Education

Background:

Western is certified as eligible to participate in the distribution of Federal surplus property through the Division of Surplus Property, Kentucky Department of Education. They require that their records show the individuals at the University who are authorized to make commitments to acquire Federal surplus property.

Secretary's Note: A copy of the resolution is attached to the minutes as Exhibit II.

Approved by the Finance and Investment Committee, Mr. Catron moved and Mr. Travis seconded adoption of the Donee Authorization Forms. The motion passed by voice vote.

AGENDA ITEM 8 - Presentation of personnel actions since May 13, 1991.

RECOMMENDATION:

President Thomas C. Meredith recommends that the Board of Regents approve the recommended personnel changes which have transpired since the meeting of the Board on May 13, 1991.

The recommended personnel changes are contained in the next twenty eight pages.

In addition, President Meredith, in a memorandum to the Board dated July 24, 1991, recommended the appointment of Dr. Rubye Beal as Executive Director of the Glasgow Campus, effective August 16, 1991. The recommended salary is \$50,004.

PERSONNEL CHANGES
(Subsequent to Meeting of Board of Regents on May 13, 1991)

Part I. Faculty Personnel Changes

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
FACULTY APPOINTMENTS		
<u>College of Education and Behavioral Sciences</u>		
Home Economics and Family Living: Dr. Carl Hall	55,908	July 1, 1991; Professor and Department Head; replace Dr. William Floyd; 12-month position
Psychology: Dr. Joseph Bilotta	30,804	August 16, 1991; Assistant Professor; placed in Dr. James Craig position
Dr. Elizabeth Lemerise	30,804	August 16, 1991; Assistant Professor; replace Dr. Betsy Howton
<u>Ogden College of Science, Technology, and Health</u>		
Biology: Dr. Jeffrey Kent	29,508	August 16, 1991; Assistant Professor; position transferred from Industrial Technology
Geography and Geology: Dr. Deborah Kuehn	29,508	August 16, 1991; Assistant Professor; currently in this position as a visiting professor
Mathematics: Ms. Kim Myers	23,736	August 16, 1991; Instructor; position transferred from Computer Science
Physics and Astronomy: Mr. Douglas Harper	34,000	August 16, 1991; Assistant Professor; replace Mr. Randall Harper
<u>Potter College of Arts, Humanities and Social Sciences</u>		
History: Dr. John A. Hardin	38,004	August 16, 1991; Associate Professor; replace Dr. Jim Bennett
Journalism: Mr. John Barnum, Jr.	37,008	August 16, 1991; Assistant Professor; replace Mr. Ron Cantera

Part I. Faculty Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
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FACULTY APPOINTMENTS
(continued)

Potter College of Arts,
Humanities and Social Sciences (continued)

Modern Languages and
Intercultural Studies:
Dr. Lynwood Montell

46,380

August 16, 1991; Visiting
Professor for the 1991-92
academic year; will be
placed in Dr. Cam
Collins' position while
she is on leave of
absence; Dr. Montell will
serve as Interim
Department Head for 1991
fall semester

Music:

Mr. Donald Speer

28,008

29,004 w/d

August 16, 1991;
Instructor; will be
appointed as Assistant
Professor if Ph.D. is
completed by August 15,
1991; will fill the
vacant Ruth Morriss
position

FACULTY REAPPOINTMENTS

Potter College of Arts,
Humanities and Social Sciences

Department of Music:

Mr. Joe Brooks

1991-92 academic year;
recommended for
reappointment for
1991-92; rescinds Board
action of October 26,
1990, for
non-reappointment

FACULTY - EARLY RETIREMENT WITH SPECIAL TENURE STATUS

College of Education
and Behavioral Sciences

Home Economics and Family Living:

Dr. William Floyd

17,856

June 30, 1991; Department
Head/Professor; entering
optional retirement
program in the Department
of Psychology; will teach
12 hours

Potter College of Arts,
Humanities and Social Sciences

Government:

Dr. Raymond Cravens

20,820

June 30, 1991; Professor;
entering optional
retirement program; will
teach 12 hours

Part I. Faculty Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
FACULTY - EARLY RETIREMENT WITH SPECIAL TENURE STATUS (continued)		

Ogden College of Science,
Technology, and Health

Agriculture:

Mr. Cletus Mitchell

14,292

June 30, 1991; Associate Professor; entering optional retirement program; will teach 12 hours

Mathematics:

Mr. George Downing

13,980

June 30, 1991; Associate Professor; entering optional retirement program; will teach 12 hours

FACULTY LEAVE OF ABSENCE

College of Education
and Behavioral Sciences

Physical Education and Recreation:

Mr. Randall E. Deere

August 16, 1991; Associate Athletics Trainer/Instructor; Leave of Absence for the 1991-92 academic year at half pay

Potter College of Arts,
Humanities and Social SciencesModern Languages and
Intercultural Studies:

Dr. Luzma Umpierre

June 1 - August 12, 1991, and also August 26 - December 31, 1991; unpaid leave

FACULTY PROMOTIONS

Potter College of Arts,
Humanities and Social SciencesSociology, Anthropology,
and Social Work:

Dr. Paul Wozniak

60,000

July 1, 1991; appointed Department Head of Sociology and Anthropology; changed from nine to 12-month position; salary increased \$14,748 from \$45,252

FACULTY RESIGNATIONS

Bowling Green College of
Business Administration

Management:

Dr. Phillip Decker

June 30, 1991; Associate Professor

Part I. Faculty Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
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FACULTY CHANGE OF RESPONSIBILITIES

Potter College of Arts,
Humanities and Social Sciences

Sociology, Anthropology, and
Social Work:
Dr. George Masannat

June 30, 1991;
discontinue \$300 monthly
stipend for serving as
Interim Department Head

FACULTY RETIREMENTS

College of Education
and Behavioral Sciences

Teacher Education:
Dr. Charles Ray

June 30, 1991; Professor

Potter College of Arts,
Humanities and Social Sciences

Art:
Mr. William Weaver

May 31, 1991; Professor

SABBATICAL LEAVES

College of Education
and Behavioral Sciences

Department of Psychology:
Dr. Daniel Roenker

January 1, 1992;
Professor; Sabbatical
previously scheduled for
the 1991-92 academic
year; request change of
sabbatical to January 1,
1992, through
December 31, 1992

Teacher Education:
Dr. Stan Cooke

1992 Spring Semester;
Sabbatical previously
approved for 1991 Fall
Semester; request change
to 1992 Spring Semester

Ogden College of Science,
Technology, and Health

Department of Mathematics:
Dr. Robert Bueker

1991 Fall Semester;
Professor

Part I. Faculty Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
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TEMPORARY -- GRANT FUNDED

Academic Services

Community College:

Mr. Robert C. Fulton

20,004

April 1, 1991; from part-time to full-time Director of the TOP UP at WKU program for the period April 1, 1991, through March 31, 1992

Administration and Technology

Public Broadcasting:

Ms. Melinda Craft

27,000

June 3, 1991; Development Manager for public radio and television; salary paid by a grant from the Corporation for Public Broadcasting funded through September 30, 1992

College of Education and Behavioral Sciences

Teacher Education:

Ms. Dreama Lee Phelps

982
per month

April 22, 1991; Senior Administrative Secretary; funded by a grant for the Center for Gifted Studies; replaces Darla Sams

Training and Technical Assistance Services:

Ms. Carol R. Peek

944
per month

May 1, 1991; Transfer from Departmental Secretary (grade 8) in the Department of Journalism and promoted to Senior Administrative Secretary (grade 9) in the T/TAS grant program; salary increased \$70 from \$874

Part II. Other Personnel Changes

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
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EXECUTIVE, ADMINISTRATIVE, AND PROFESSIONAL STAFF

STAFF APPOINTMENTS

Athletics: Dr. Louis M. Marciani	69,504	June 1, 1991; Director of Athletics; replace Jimmy Feix
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STAFF PROMOTIONS

Office of the President

President's Office: Dr. James C. Heck	60,000	July 1, 1991; Executive Assistant to the President; promoted from Director of Glasgow Center
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Administration and Technology

Technology and Telecommunications: Dr. Charles Anderson	62,548	June 1, 1991; promoted from Director of Public Television and Associate Dean for Telecommunications to Assistant Vice President for Technology and Telecommunications; salary increased \$7,876 from \$54,672
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Student Affairs

College Heights Bookstore: Mr. Paul E. McDougal	32,088	July 1, 1991; Position title changed from Book Department Manager to Assistant Director/Book Manager; salary increased \$2,916 from \$29,172, effective July 1, pending approval of the 1991-92 budget
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STAFF RESIGNATIONS

Student Affairs

Career Services Center: Ms. Sylvia Brandwick		May 3, 1991; Coordinator
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STAFF RETIREMENTS

Administration and Technology

Postal Services: Ms. Emily Moulder		June 30, 1991; Manager
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Ogden College of Science, Technology, and Health

Dean's Office: Mr. Malcolm Guy Briggs		June 30, 1991; Planetarium Technician
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Part II. Other Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
CLASSIFIED PERSONNEL		
APPOINTMENTS		
<u>Office of the President</u>		
Alumni Affairs: Ms. Cathy Gail Bartley	874 per month	May 6, 1991; Administrative Secretary; replace Ms. Kelli Randolph; salary will be \$918 effective July 1 pending approval of the 1991-92 budget
<u>Administration and Technology</u>		
Personnel Services: Ms. Jennifer L. Whitson	1,061 per month	May 13, 1991; Senior Payroll Clerk; replace Ms. Kim Griffin; salary will be \$1,115 effective July 1 pending approval of the 1991-92 budget
<u>Student Affairs</u>		
Student Financial Assistance: Ms. Theresa K. Patrick	944 per month	May 20, 1991; Financial Aid Assistant; replace Ms. Paulette Campana; salary will be \$992 effective July 1 pending approval of the 1991-92 budget
University Housing: Mr. Anthony Kent Spires	944 per month	April 22, 1991; Housing Assistant; position made full time; salary will be \$1,001 effective July 1 pending approval of the 1991-92 budget
<u>College of Education and Behavioral Sciences</u>		
Educational Leadership: Ms. Cathy G. Kerr	874 per month	May 20, 1991; Departmental Secretary; replace Ms. Dana Cornwell; salary will be \$918 effective July 1 pending approval of the 1991-92 budget
<u>Ogden College of Science, Technology, and Health</u>		
Allied Health: Ms. Betty Ann Badger	912 per month	April 29, 1991; Departmental Secretary; replace Suzie Weaver; salary will be \$958 effective July 1 pending approval of the 1991-92 budget

Part II. Other Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
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CLASSIFIED PERSONNEL

APPOINTMENTS
(continued)Ogden College of Science,
Technology, and Health (continued)

Health and Safety:

Ms. Ann Kathleen Kelly

944
per monthMay 7, 1991; Senior
Departmental Secretary;
replace Ms. Paige Young;
salary will be \$992
effective July 1 pending
approval of the 1991-92
budget

REASSIGNMENTS, RECLASSIFICATIONS, AND/OR PROMOTIONS

Academic Services

Office of the Registrar:

Ms. Brenda Brown

1,055
per monthJuly 1, 1991; Position
reclassified from
Transcript Assistant
(grade 8) to Student
Records Assistant (grade
9); salary increased \$139
from \$916, effective
July 1, pending approval
of the 1991-92 budget

Ms. Laura Dilliha

1,085
per monthJuly 1, 1991; Position
reclassified from Records
Assistant (grade 8) to
Student Records Assistant
(grade 9); salary
increased \$150 from \$935,
effective July 1, pending
approval of the 1991-92
budget

Ms. Tamela Maxwell

1,212
per monthJuly 1, 1991; Position
reclassified from
Receptionist/Verification
Assistant (grade 8) to
Student Records Assistant
(grade 9); salary
increased \$168 from
\$1,044, effective July 1,
pending approval of the
1991-92 budget

Part II. Other Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
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CLASSIFIED PERSONNEL

REASSIGNMENTS, RECLASSIFICATIONS, AND/OR PROMOTIONS
(continued)Administration and Technology

Office of Executive Vice President:

Ms. Torie Cockriel

1,709
per month

July 1, 1991; Position reclassified from Executive Secretary (grade 12) to Senior Executive Secretary (grade 13); salary increased \$127 from \$1,582; salary will increase to \$1,836 effective July 1 pending approval of the 1991-92 budget

Accounts and Budgetary Control:

Ms. Patricia Bodkin

1,129
per month

July 1, 1991; Position reclassified from Accounts Clerk (grade 8) to Principal Accounts Clerk (grade 10); salary increased \$156 from \$973; salary will increase to \$1,207 effective July 1 pending approval of the 1991-92 budget

Ms. Brookie Henry

1,010
per month

July 1, 1991; Position reclassified from Senior Teller (grade 8) to Senior Teller (grade 9); salary increased \$75 from \$935; salary will increase to \$1,085 effective July 1 pending approval of the 1991-92 budget

Ms. Pam Johnson

944
per month

July 1, 1991; Position reclassified from Data Entry Operator II (grade 8) to Data Entry Operator III (grade 9); salary increased \$70 from \$874; salary will increase to \$1,014 effective July 1 pending approval of the 1991-92 budget

Ms. Diana Jones

1,624
per month

July 1, 1991; Position reclassified from Principal Accounts Clerk (grade 10) to Billings and Receivables Specialist (grade 11); salary increased \$121 from \$1,503; salary will increase to \$1,744 effective July 1 pending approval of the 1991-92 budget

Part II. Other Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
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CLASSIFIED PERSONNEL

REASSIGNMENTS, RECLASSIFICATIONS, AND/OR PROMOTIONS
(continued)

Accounts and Budgetary Control (continued):

Ms. Gilda Lee	1,478 per month	July 1, 1991; Position reclassified from Accounts Clerk (grade 8) to Principal Billings and Receivables Clerk (grade 10); salary increased \$204 from \$1,274; salary will increase to \$1,580 effective July 1 pending approval of the 1991-92 budget
Ms. Betty Rich	1,397 per month	July 1, 1991; Position reclassified from Senior Accounts Clerk (grade 9) to Principal Billings and Receivables Clerk (grade 10); salary increased \$104 from \$1,293; salary will increase to \$1,500 effective July 1 pending approval of the 1991-92 budget
Ms. Patricia A. Shields	1,010 per month	May 6, 1991; Transferred from Records Assistant (grade 8) in the Registrar's Office and promoted to Senior Accounts Payable Clerk (grade 9) in Accounts Payable; replace Ms. Rebecca Cowles; salary increased \$75 from \$935; salary will increase to \$1,091 effective July 1 pending approval of the 1991-92 budget
Ms. Judy Sublett	1,299 per month	July 1, 1991; Position reclassified from Senior Teller (grade 8) to Senior Teller (grade 9); salary increased \$97 from \$1,202; salary will increase to \$1,395 effective July 1 pending approval of the 1991-92 budget

Part II. Other Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
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CLASSIFIED PERSONNEL

REASSIGNMENTS, RECLASSIFICATIONS, AND/OR PROMOTIONS
(continued)Student Affairs

Student Financial Assistance:

Ms. Cindy Sovde

1,063
per month

July 1, 1991; Position reclassified from Data Entry Operator II (grade 8) to Financial Aid Assistant (grade 9); salary increased \$147 from \$916, effective July 1, pending approval of the 1991-92 budget

College of Education
and Behavioral Sciences

Physical Education and Recreation:

Ms. Doris K. Farley

1,139
per month

June 3, 1991; Transferred from Administrative Secretary (grade 8) in the Honors and Recreation programs and promoted to Senior Departmental Secretary (grade 9) in the Department of Physical Education and Recreation; replace Ms. Mildred Sponel; salary increased \$85 from \$1,054; salary will increase to \$1,228 effective July 1 pending approval of the 1991-92 budget

Potter College of Arts,
Humanities and Social Sciences

Office of the Dean:

Ms. Phoebe Parks

1,090
per month

July 1, 1991; Position reclassified from Senior Administrative Secretary (grade 9) to Senior Secretary (grade 10); salary increased \$81 from \$1,009; salary will increase to \$1,171 effective July 1 pending approval of the 1991-92 budget

Part II. Other Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
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CLASSIFIED PERSONNEL

REASSIGNMENTS, RECLASSIFICATIONS, AND/OR PROMOTIONS
(continued)Academic Affairs

University Libraries:

Ms. Wilma Adcock

1,590
per month

July 1, 1991; Position reclassified from Senior Bookkeeper (grade 9) to Principal Accounts Clerk (grade 10); salary increased \$118 from \$1,472; salary will increase to \$1,699 effective July 1 pending approval of the 1991-92 budget

Mr. Jon Allen

1,092
per month

July 1, 1991; Position reclassified from Library Assistant III (grade 8) to Library Security Specialist (grade 10); salary increased \$151 from \$941; salary will increase to \$1,172 effective July 1 pending approval of the 1991-92 budget

Ms. Tammie Morris

1,031
per month

July 1, 1991; Position reclassified from Library Assistant III (grade 8) to Library Assistant IV (grade 9); salary increased \$77 from \$954; salary will increase to \$1,107 effective July 1 pending approval of the 1991-92 budget

Ms. Donna Phillips

1,274
per month

July 1, 1991; Position reclassified from Library Assistant IV (grade 9) to Library Facilities Specialist (grade 10); salary increased \$95 from \$1,179; salary will increase to \$1,368 effective July 1 pending approval of the 1991-92 budget

Part II. Other Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
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CLASSIFIED PERSONNEL
(continued)

RESIGNATIONS

Office of the President

Office of Development:
Ms. Mona G. Graves

May 9, 1991; Accounts
Clerk

Administration and Technology

Personnel Services:
Ms. Kimberly Griffin

May 20, 1991; Senior
Payroll Clerk

College of Education
and Behavioral Sciences

Educational Leadership:
Ms. Dana L. Cornwell

May 16, 1991;
Departmental Secretary

Ogden College of Science,
Technology, and Health

Chemistry:
Ms. Chung-Chiang (Nancy) Lee

May 20, 1991; Chemical
Supplies Technician

Health and Safety:
Ms. Paige D. Young

April 24, 1991; Senior
Departmental Secretary

PERSONNEL CHANGES
(Subsequent to Meeting of Board of Regents on May 13, 1991)

Part I. Faculty Personnel Changes

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
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FACULTY - ADDITIONAL RESPONSIBILITIES

Potter College of Arts,
Humanities and Social Sciences

Modern Languages and
Intercultural Studies:
Dr. James Babcock

300
per month

May 24 - August 2, 1991;
Acting Department Head

Ogden College of Science,
Technology, and Health

Office of the Dean:
Mr. Malcolm Guy Briggs

2,137
per month

August 16, 1991, thru
January 17, 1992;
Planetarium Technician;
appointment for
temporary, full-time
employment for 100 days
following retirement

Mr. Lynn E. Greeley

180
per day

July 1, 1991; Assistant
Dean; appointment for
temporary assignment of
40 days following
retirement

Industrial Technology:
Dr. Franklin Conley

300
per month

May 16 - July 31, 1991;
continue as Interim
Department Head

FACULTY-CHANGE OF RESPONSIBILITIES

Bowling Green College of
Business Administration

Management:

Dr. Brian Sullivan

June 30, 1991;
discontinue \$300 monthly
stipend for serving as
Interim Department Head

Potter College of Arts,
Humanities and Social Sciences

Sociology, Anthropology,
and Social Work:
Dr. George Masannat

June 30, 1991;
discontinue \$300 monthly
stipend for serving as
Interim Department Head

Part I. Faculty Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
FACULTY APPOINTMENTS		
<u>Bowling Green College of Business Administration</u>		
Accounting: Ms. Sandra Abell	28,500	August 16, 1991; Instructor; temporary appointment for 1991-92 only; budgeted position
<u>College of Education and Behavioral Sciences</u>		
Teacher Education: Dr. Cassandra Little	31,008	August 16, 1991; Assistant Professor; budgeted position
Ms. Julie Shelton	26,400 27,408 w/d	August 16, 1991; Instructor; Assistant Professor if doctorate completed by August 16, 1991; budgeted position
Dr. Kay Terry	29,604	August 16, 1991; Assistant Professor; budgeted position
<u>Ogden College of Science, Technology, and Health</u>		
Mathematics: Dr. James Porter	60,000	July 1, 1991; Professor and Department Head; replace Dr. Robert Bueker; twelve-month position
Physics and Astronomy: Dr. John McClain	28,356	August 16, 1991; Visiting Associate Professor 1991-92 only; replace Dr. Dudley Bryant who will be on sabbatical
<u>Potter College of Arts, Humanities and Social Sciences</u>		
Communication and Broadcasting: Dr. Sally J. Ray	28,500	August 16, 1991; Assistant Professor; position transferred from Government
Music: Dr. John Andrew Duff	56,004	July 15, 1991; Professor and Department Head; replace Dr. Charles Smith; twelve-month position

Part I. Faculty Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
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FACULTY REASSIGNMENTS

Ogden College of Science,
Technology, and Health

Mathematics:

Dr. Robert Bueker

53,616

August 16, 1991; requests reassignment from Head of Department to full-time faculty status; salary adjusted from \$59,220

Potter College of Arts,
Humanities and Social Sciences

Music:

Dr. Charles Smith

40,008

August 16, 1991; requests reassignment from Head of Department to full-time faculty status; salary adjusted from \$46,008

Academic Affairs

University Libraries:

Dr. Marvin Leavy

34,536

July 1, 1991; Reassigned from Reference Services Supervisor to Coordinator of Collection Development; no change in salary; replace Dr. Brian Coutts

Dr. Sally Ann Strickler

34,116

July 1, 1991; Reassigned from Head of Library Public Services to General Reference Librarian; salary adjusted from \$36,084; budgeted position

FACULTY - CHANGES/EARLY RETIREMENT WITH SPECIAL TENURE STATUS

College of Education
and Behavioral Sciences

Educational Leadership:

Dr. Emmett Burkeen

13,740

July 1, 1990; Teaching load increased from six to nine hours for 1990-91; salary increased \$4,584 from \$9,156

Ogden College of Science,
Technology, and Health

Biology:

Dr. Herbert Shadowen

9,720

July 1, 1991; Teaching load reduced for 1991-92; salary decreased \$408 from \$10,128

Part I. Faculty Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
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FACULTY - CHANGES/EARLY RETIREMENT WITH SPECIAL TENURE STATUS
(continued)

Academic Affairs

University Libraries:

Ms. Evelyn Thurman

5,964

January 1, 1991; Teaching load increased from three to six hours for 1991 spring semester; salary increased \$2,982 from \$2,982

FACULTY LEAVE OF ABSENCE

College of Education
and Behavioral Sciences

Home Economics and Family Living:

Ms. Deborah Sutherlin

July 1, 1991; Extension of leave of absence to complete doctoral studies; will receive \$3,900 for academic support which will require two-year commitment to WKU from Ms. Sutherlin

FACULTY - RETURN FROM LEAVE OF ABSENCE

Potter College of Arts,
Humanities and Social Sciences

Communication and Broadcasting:

Dr. Kay Payne

27,540

July 1, 1991; Assistant Professor; return from unpaid leave of absence which had been scheduled to extend through December 31, 1991

FACULTY PROMOTIONS

Academic Affairs

University Libraries:

Dr. Brian Coutts

40,188

July 1, 1991; Promoted to Department Head of Library Public Services; twelve-month position; replace Dr. Sally Ann Strickler; salary increased \$8,328 from \$31,860

Part I. Faculty Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
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FACULTY RESIGNATIONS

Bowling Green College of
Business Administration

Finance and Management
Information Systems:
Dr. Steven Hunt

June 30, 1991; Assistant
Professor

College of Education
and Behavioral Sciences

Teacher Education:
Dr. Eugene Gray

May 15, 1991; Associate
Professor

FACULTY RETIREMENTS

Ogden College of Science,
Technology, and Health

Agriculture:
Dr. James McGuire

June 30, 1991; Professor

Part II. Other Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
TEMPORARY -- GRANT FUNDED		
<u>Administration and Technology</u>		
Public Radio:		
Ms. Charolene Burden	1,260 per month	July 1, 1991; Operations Clerk; salary increased \$60 from \$1,200
Ms. Jeanine Howard	22,476	July 1, 1991; Assistant News Director; salary increased \$1,476 from \$21,000
Public Television:		
Ms. Dana Divine	1,168 per month	July 1, 1991; Reappointment as Programming Assistant thru June 30, 1992; salary increased \$87 from \$1,081 pending renewal of the Corporation for Public Broadcasting Community Service Grant
Mr. Timothy Kuss	26,712	July 1, 1991; Reappointment as Senior Public Television Producer-Director thru June 30, 1992; salary increased \$1,752 from \$24,960 pending renewal of the Corporation for Public Broadcasting Community Service Grant
<u>Student Affairs</u>		
Career Services Center:		
Mr. Mazen Carl Melky	100 per month	July 1, 1991, thru June 30, 1992; Coordinator; duties assumed and funded by a grant from Kentucky Higher Education Assistance Authority
Minority Student College Preparation Program:		
Ms. Betty L. Stone	1,224 per month	July 1, 1991; Senior Administrative Secretary; salary increased \$91 from \$1,133
<u>College of Education and Behavioral Sciences</u>		
Adult Day Services Center:		
Ms. Wanda Furlong	1,292 per month	June 5, 1991; Health Care Specialist
Ms. Jeane Robertson	1,375 per month	June 3, 1991; Director; replace Ms. Nancy Rust
Ms. Nancy H. Rust		June 3, 1991; Resignation; Director

Part II. Other Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
TEMPORARY -- GRANT FUNDED (continued)		
<u>College of Education and Behavioral Sciences (continued)</u>		
Psychology:		
Mr. Michael Lewellen	26,400	July 1, 1991; Technical Supervisor in Vision Program; salary increased \$2,400 from \$24,000
Dr. Sharon A. Mutter	150 per month	January 1, 1991; Assistant Professor; Stipend for duties assumed in the Decision Making Across the Life Span program
Distance Learning/Math Science:		
Ms. Joan Martin	25,476	July 1, 1991; Reappointment as Program Coordinator; salary increased \$2,112 from \$23,364
Nursing/CPR Training Center:		
Ms. Linda Marie Kitchens	874 per month	June 24, 1991; Appointment as Administrative Secretary; replace Ms. Melissa Morris; salary will increase to \$918 effective July 1, 1991, pending approval of the 1991-92 budget
Ms. Melissa Ellen Morris		July 15, 1991; Resignation as Administrative Secretary
Training and Technical Assistance Services:		
Ms. Linda Bean	1,080 per month	April 1, 1991; Classroom Teacher; salary increased \$156 from \$924
Mr. Michael Gramling	1,380 per month	July 1, 1991; Promotion to Disability Associate; salary increased \$280 from \$1,100
Ms. Amy S. Hood	1,380 per month	July 1, 1991; Promotion to Education Associate; salary increased \$280 from \$1,100
Ms. Darla Kidd	1,280 per month	June 1, 1991; Appointed Health/Family Services Associate
Ms. Carol R. Peek	1,020 per month	July 1, 1991; Senior Administrative Secretary; salary increased \$76 from \$944

Part II. Other Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
TEMPORARY -- GRANT FUNDED (continued)		
<u>Potter College of Arts, Humanities and Social Sciences</u>		
Office of the Dean: Ms. Geraldine Combs	31,008	June 1, 1991; Regional Arts Coordinator; Kentucky Arts Council; funded thru May 31, 1992
<u>Institute for Economic Development and Public Service</u>		
Continuing Education: Ms. Melody K. Gravit	1,204 per month	July 1, 1991; Senior Level Training Aide; salary increased \$79 from \$1,125
Ms. Vallory A. Kendall	28,092	July 1, 1991; Training Assistant; salary increased \$1,836 from \$26,256

Part II. Other Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
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EXECUTIVE, ADMINISTRATIVE, AND PROFESSIONAL STAFF

STAFF APPOINTMENTS

Administration and Technology

Public Radio:

Mr. Daniel L. Modlin

32,016

July 1, 1991; News Director; replace Mr. Tim England; Mr. Modlin has been in this position on a temporary basis while Mr. England was on leave of absence; salary will increase \$2,376 from \$29,640 pending approval of the 1991-92 budget

Student Affairs

Career Services Center:

Mr. Mazen Carl Melky

19,500

May 20, 1991; Coordinator; replace Ms. Sylvia Brandwick

Minority Student Support and Retention:

Mr. Byron Costner

22,008

June 7, 1991; Minority Student Recruitment Specialist/AIMS Director; replace Ms. Cornelia Stockton

Ogden College of Science, Technology, and Health

Agriculture:

Mr. Joe William Meng, Jr.

29,004

June 24, 1991; Director of the Brown Agricultural Exposition Center; twelve-month position; replace Mr. Robert Spiller

Institute for Economic Development and Public Service

Continuing Education:

Ms. Sandra L. Rosenberger

42,000

July 1, 1991; Director; will receive \$1,200 annual salary increment upon completion of doctorate; replace Dr. Clayton Riley

ADDITIONAL RESPONSIBILITIES

Student Affairs

Student Life/University Centers:

Mr. Jerry Lee Johnson

200
per month

July 1, 1991; Night Manager of Downing University Center; temporary monthly stipend for assuming additional duties following the retirement of Mr. Lee Murray

Part II. Other Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
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EXECUTIVE, ADMINISTRATIVE, AND PROFESSIONAL STAFF
(continued)

CHANGE OF RESPONSIBILITIES

Student Affairs

Minority Student Support Services:
Ms. Jacqueline Denise Johnson

April 28, 1991;
discontinue \$200 monthly
stipend for duties
assumed following the
resignation of
Ms. Cornelia Stockton

STAFF PROMOTIONS

Student Affairs

Auxiliary Services:
Mr. John Osborne

47,904

July 1, 1991; promoted
from Director of Housing
to Coordinator of
Auxiliary Services;
salary increased \$6,900
from \$41,004 pending
approval of 1991-92
budget; discontinue \$300
monthly stipend June 30,
1991, received for
serving as Acting
Coordinator

Public Safety:
Mr. Horace Johnson

45,000

July 1, 1991; promoted
from Assistant Director
to Director of Public
Safety; replace Mr. Paul
Bunch; salary increased
\$10,404 from \$34,596
pending approval of
1991-92 budget;
discontinue \$300 monthly
stipend June 30, 1991,
received for serving as
Interim Director

STAFF LEAVE OF ABSENCE

Office of the President

President's Office:
Ms. Geneva Garrison

June 1 - August 31, 1991;
extension of leave of
absence

STAFF RESIGNATIONS

President's Office

Development:
Mr. Harold Jeffcoat

June 30, 1991; Director
of Development

Part II. Other Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
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EXECUTIVE, ADMINISTRATIVE, AND PROFESSIONAL STAFF
(continued)

STAFF RESIGNATIONS
(continued)

Administration and Technology

Public Radio:

Mr. Michael Timothy England

June 30, 1991; News
DirectorStudent Affairs

Residence Life:

Mr. Mike Burnette

June 30, 1991; Residence
Hall Director

Ms. Cherie Hauman

May 31, 1991; Assistant
Complex Director

Mr. Jonas Ray Hoskinson

June 30, 1991; Residence
Hall Director

Ms. Kimberly Summers

June 14, 1991; Residence
Hall Director

STAFF RETIREMENTS

Administration and Technology

Postal Services:

Ms. Emily Moulder

22,932

July 31, 1991; Change of
retirement date from
June 30, 1991, to
July 31, 1991; salary
will increase \$1,092 from
\$21,840 effective July 1,
1991, pending approval of
the 1991-92 budgetStudent Affairs

Food Services:

Mr. Curtis J. Barnes, Jr.

27,996

July 31, 1991; Food
Services Manager; salary
increased \$2,076 from
\$25,920 effective July 1,
1991, pending approval of
the 1991-92 budget

Student Life/University Centers:

Mr. James Lee Murray

June 30, 1991; Director
of University Centers

Part II. Other Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
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CLASSIFIED PERSONNEL

APPOINTMENTS

President's Office

Development:

Ms. Renee Suzanne Page

874
per month

May 28, 1991; Accounts Clerk; replace Ms. Mona Graves; salary will be \$918 effective July 1, 1991, pending approval of 1991-92 budget

Academic Affairs

Student Publications:

Ms. Rhonda Lawrence

944
per month

June 10, 1991; Senior Administrative Secretary; replace Ms. Kelly B. Lee; salary will be \$992 effective July 1, 1991, pending approval of 1991-92 budget

Academic Services

Office of the Registrar:

Ms. Beverly A. Goodrum

874
per month

June 17, 1991; Student Records Assistant; replace Ms. Pat Shields; position to be upgraded from grade 8 to grade 9 July 1, 1991; salary will be \$992 effective July 1, 1991, pending approval of 1991-92 budget

Student Affairs

Admissions:

Ms. Elaine Ruth Lumpkins

944
per month

June 17, 1991; Admissions Assistant; replace Ms. Elona Sabo; salary will be \$992 effective July 1, 1991, pending approval of 1991-92 budget

Ogden College of Science,
Technology, and Health

Geography and Geology/

Center for Local Government:

Ms. Lisa Anne Frye

874
per month

May 28, 1991; Administrative Secretary for Center for Local Government; replace Ms. Joan Feller; salary will be \$918 effective July 1, 1991, pending approval of 1991-92 budget

Part II. Other Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
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CLASSIFIED PERSONNEL
(continued)

APPOINTMENTS
(continued)

Potter College of Arts,
Humanities and Social Sciences

Journalism:

Ms. Voletta Gay Havener

874
per month

June 24, 1991;
Departmental Secretary;
replace Ms. Carol Peek;
salary will be \$918
effective July 1, 1991,
pending approval of
1991-92 budget

REASSIGNMENTS, RECLASSIFICATIONS, AND/OR PROMOTIONS

Academic Affairs

Recreation and Honors Programs:

Ms. Elona Mae Sabo

1,061
per month

June 3, 1991;
Transferred from position
of Admissions Assistant
in the Admissions Office
to position as
Administrative Secretary
in the Recreation and
Honors programs; replace
Ms. Doris Farley; salary
will be \$1,115 effective
July 1, 1991, pending
approval of 1991-92 budget

College of Education
and Behavioral Sciences

Home Economics and Family Living:

Ms. Elizabeth Roark

1,154
per month

June 17, 1991; Promoted
from Senior Departmental
Secretary (grade 9) in
the Department of Allied
Health to the position of
Assistant Dining Room
Supervisor/Purchasing
Agent (grade 11) in the
Department of Home
Economics and Family
Living; salary increased
\$160 from \$994; salary
will increase to \$1,254
effective July 1, 1991,
pending approval of the
1991-92 budget

JUL 29 1991

Part II. Other Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
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CLASSIFIED PERSONNEL
(continued)

RESIGNATIONS

Academic Affairs

Student Publications:

Ms. Kelly Burnam Lee

June 11, 1991; Senior
Administrative Secretary

University Libraries:

Ms. Pamela Wade Kenner

June 14, 1991; Museum
Assistant III

Ms. Elizabeth C. Wallace

June 3, 1991;
Departmental Secretary

College of Education
and Behavioral Sciences

Home Economics and Family Living:

Ms. Teresa Donelson

May 31, 1991; Assistant
Academic Complex Dining
Room Supervisor/
Purchasing Agent

Ogden College of Science,
Technology, and Health

Geography and Geology:

Ms. Joan Elizabeth Feller Shartzler

June 11, 1991;
Administrative Secretary

The recommended personnel actions were presented by Chairman Iracane. A motion to approve the actions as submitted was made by Mr. Bartley and seconded by Mr. Travis. The roll call vote follows:

Aye: Bartley, Butler, Catron, Chambless, Evans (on positions), Falmlen, Hankins, Iracane, Judd, Travis

Pass: Evans (on compensation)

Nay: None

AGENDA ITEM 9 - Recommendation for establishment of a Staff Advisory Committee

RECOMMENDATION:

President Meredith recommends the establishment of a Staff Advisory Committee as outlined in the following proposal:

Western Kentucky University Staff Advisory Committee

Purpose:

The Western Kentucky University Staff Advisory Committee is an advisory body to the University President. The committee representatives will respond to items of discussion presented by the University President and will advise the President on all matters of concern to staff employees.

Composition:

<u>EEO Category</u>	<u>EEO Category Title</u>	<u># Representatives</u>
3	Professional Nonfaculty ¹	2
4	Secretarial/Clerical ²	3
5	Technical/Paraprofessional ³	1
6	Skilled Craft ⁴	1
7	Service/Maintenance ⁵	2

Footnotes:

- ¹Excludes librarians and others with faculty rank.
- ²One representative will be elected from each Vice Presidential area. Those within the Office of the President will be combined with those in the Student Affairs area.
- ³Public Safety officers are included in this grouping for purposes of the WKU Staff Advisory Committee.
- ⁴Primarily Physical Plant personnel.
- ⁵One to be elected from the Physical Plant and one to be elected from Food Services/HEFL (Food Service personnel only).

EEO Category Definitions:

- EEO-3, Professional Nonfaculty: Persons employed for the primary purpose of performing academic support, student service, and institutional support activities and whose assignments would require either college graduation or experience of such kind and amount as to provide a comparable background. (EX: accountants, counselors, programmers, assistant coaches, etc.)

- EEO-4, Secretarial/Clerical: Persons whose assignments typically are associated with clerical activities or are specifically of a secretarial nature. (EX: secretaries, clerical assistants, etc.)
- EEO-5, Technical/Paraprofessional: Persons whose assignments required specialized skills which may be acquired through experience or academic work such as offered in many two-year technical institutes, junior colleges or through equivalent on-the-job training. (EX: lab technicians, nurses, etc.)
- EEO-6, Skilled Craft: Persons whose assignments typically require special manual skills and a thorough and comprehensive knowledge of the processes involved in the work, acquired through on-the-job training and experience or through apprenticeship or other formal training programs. (EX: electricians, carpenters, painters, etc.)
- EEO-7, Service/Maintenance: Persons whose assignments contribute to the comfort and convenience of faculty, staff, and students or contribute to the upkeep and care of buildings, facilities or grounds. (EX: Building Services Attendants, Food Services personnel and groundskeepers, etc.)

Criteria for Nomination:

- Candidates for nomination to a representative position on the WKU Staff Advisory Committee should have completed at least two years as a full-time staff member.
- Candidates for nomination should have completed at least one full year as a full-time staff member working in the specific EEO category of employment.

Length of Term:

- Representatives will be elected for a term of one year.
- Representatives can be reelected for one additional year.
- After serving for two years in a row, a person must rotate off the committee for a period of two years.

Meetings:

It is expected that the committee will meet every other month with the University President.

Nomination Forms:

- Nomination forms may be picked up in the Department of Personnel Services, Physical Plant Office, or DUC information desk.
- Nomination forms must be signed and dated by both the nominator and the nominee.

Elections:

- Ballots will be sent through campus mail to staff employees who will vote for nominee(s) in their staff representational area. For example, secretarial/clerical personnel in the Academic Affairs area will vote for one nominee to represent them on the committee. The ballots will give specific voting instructions.
- Each Vice President will appoint one person to serve on an election committee. These three persons cannot be nominators or nominees. This committee will count the ballots and be responsible for resolving any election disputes. The committee will report the results of its activities to the Director of Personnel Services.

- The top candidate in each representative category (top two candidates in the professional nonfaculty area) with at least 30% of the vote will be elected to the representative position.
- When no nominee receives at least 30% of the vote, a run-off election will be conducted within two weeks between the top two candidates. In the professional nonfaculty area, there could be a run-off election between three people for two positions or between two people for one position.

President Meredith noted that "Every group on campus is organized to have direct access to the President except for the staff. One of the things we discussed during my interview process in the session in Garrett Auditorium was a possibility of initiating one of these kinds of organizations for the staff at some future time, and I made a promise then that we would do that sometime in the future, and I'm bringing to you now a recommendation for a Staff Advisory Committee, a group that I will meet with on a regular basis who will be elected by staff members on this campus. There are approximately 500-600 who really don't have a voice that I can hear, and this will give me the opportunity to hear that voice."

Motion for the establishment of a Staff Advisory Committee as outlined above was made by Mr. Bartley, seconded by Mr. Travis, and passed by voice vote.

AGENDA ITEM 10 - Report by the President

President Meredith expressed his delight that the Board had approved the tuition waiver for dependent children of full-time faculty noting, "I think that the 50% waiver will be a major addition for this campus."

Dr. Meredith reported that all information to this point indicates that enrollment will probably be at or near the level of the 1990 fall semester.

Attention was called to the latest photojournalism publication, "Albany," that Board members received in their folders.

AGENDA ITEM 11 - Other Business

11.1 - Resolution of appreciation for Mr. Michael S. Colvin

The following resolution of appreciation read by Miss Heather Falmlen who moved its adoption by the Board. The motion was seconded by Mr. Bartley and passed by voice vote.

RESOLUTION

WHEREAS, Mr. Michael S. Colvin served as the student member of the Board of Regents of Western Kentucky University from August 24, 1990, to July 29, 1991; and

WHEREAS, his term of office was characterized by able leadership, faithful service, and dedication to his responsibilities; and

WHEREAS, such leadership and dedicated efforts are deserving of special recognition; Therefore be it

RESOLVED, That the Board of Regents of Western Kentucky University in a meeting on July 29, 1991, does hereby express its appreciation to Mr. Michael S. Colvin for his contributions and extends best personal wishes for his continued success in all his endeavors; be it

FURTHER RESOLVED, That a copy of this resolution be spread upon the minutes and that a copy thereof be presented to Mr. Colvin as a token of the esteem in which he is held by members of the Board.

Ordered at Bowling Green, Kentucky, this twenty-ninth day of July in the year of our Lord one thousand nine hundred and ninety one.

/s/ Joseph Iracane, Chairman /s/ Thomas C. Meredith, President

RECOMMENDATION:

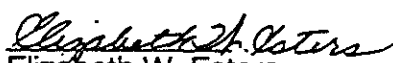
Mr. Butler made a motion to name the football field the "Feix Field" after retired Athletic Director by Mr. Jimmy Feix. The motion was seconded by Mr. Travis and passed by voice vote.

AGENDA ITEM 12 - Adjournment

There being no further business to come before the Board, motion for adjournment was made by Mr. Bartley and seconded by Mr. Travis. The meeting adjourned at approximately 3:10 p.m.

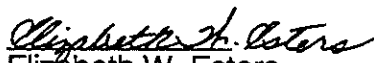
CERTIFICATION OF SECRETARY

I hereby certify that the minutes herein above set forth an accurate record of votes and actions taken by the Board of Regents of Western Kentucky University in a regular meeting held on July 29, 1991, in the Regents Conference Room of the Wetherby Administration Building on the Western campus, and further certify that the meeting was held in compliance with KRS 61.810, 61.815, 61.820, and 61.825 (enacted as Sections 2, 3, 4 and 5 of House Bill 100, 1974 Regular Session, General Assembly).


Elizabeth W. Esters
Secretary


Joseph Iracane
Chairman

October 31, 1991


Elizabeth W. Esters
Secretary

October 31, 1991