

**MINUTES**  
**OF THE BOARD OF REGENTS**  
**WESTERN KENTUCKY UNIVERSITY**

**October 30, 2009**

- **CALL TO ORDER**

Required statutory notice having been given, the fourth quarterly meeting of the Board of Regents of Western Kentucky University was held in the *Cornelius A. Martin Regents Room* of the Mass Media and Technology Hall on the Western Kentucky University campus. The meeting was called to order by Chair Jim Meyer at approximately 9:00 a.m., CDT.

- **INVOCATION**

The invocation was provided by Mr. Bob Skipper, Director of Media Relations.

- **OATH OF OFFICE**

The Constitutional Oath of Office was administered to Dr. Melissa B. Dennison by Mr. Jim Meyer, Chair of the Board of Regents. President Gary A. Ransdell presented Dr. Dennison with the official Regent's pin which was designed specifically for members of the Board.

- **ROLL CALL**

The following Regents were present:

Mr. Jim Meyer, Chair  
Ms. Yvette Haskins, Vice Chair  
Dr. Melissa B. Dennison  
Mr. Freddie Higdon

Mr. Jim Johnson  
Mr. James Kennedy, Staff Regent  
Dr. Patricia Minter, Faculty Regent  
Mr. J. David Porter

Mr. Kevin Smiley, Student Regent  
Mr. Rob Wilkey

Mr. Larry Zielke

Others in attendance included the following WKU Administrative Council members:

Dr. Gary A. Ransdell, President  
Mr. Howard Bailey, Vice President for Student Affairs  
Dr. Richard Bowker, Vice President for Research & Dean of Graduate Studies  
Dr. Barbara Burch, Provost and Vice President for Academic Affairs  
Mr. Tom Hiles, Vice President for Institutional Development  
Ms. Ann Mead, Vice President for Finance and Administration  
Dr. Richard Miller, Associate Vice President for Academic Affairs &  
Chief Diversity Officer  
Mr. John Osborne, Vice President for Campus Services and Facilities  
Dr. Bob Owen, Vice President for Information Technology  
Dr. Wood Selig, Director of Athletics  
Ms. Robbin Taylor, Vice President for Public Affairs  
Ms. Deborah Wilkins, Chief of Staff / General Counsel

**In keeping with the policy of the Board, the agenda for the meeting and information and materials pertinent to items thereon had been mailed in advance of the meeting by the President to members of the Board.**

- **APPROVAL OF MINUTES**

The amended minutes of the April 24, 2009, meeting and the July 31, 2009, meeting were mailed to members of the Board prior to the meeting and were presented for adoption.

**MOTION:** Motion to approve the April 24, 2009, minutes was made by Mr. Larry Zielke, seconded by Ms. Yvette Haskins, and carried unanimously. Motion to approve the July 31, 2009, minutes was made by Ms. Yvette Haskins, seconded by Mr. Kevin Smiley, and carried unanimously.

- **AGENDA ITEM REQUEST/CHANGE** (*Chair Jim Meyer*)

Chair Jim Meyer announced, "At this time I would like to request that we remove Action Item 4.1 – Approval of Employment Contract for Dr. C. Wood Selig from the meeting agenda.

In an effort to recognize some concerns of both WKU faculty and staff regarding compensation, and to try to build a bridge of trust and a professional respect between all departments of the University, this Board, and administrative heads, I suggest that this item be tabled until the January meeting. At that time, I request that the contract comes back to the Board with revisions ensuring that any funds to increase Dr. Selig's compensation come from athletic generated revenues in order to shield any increase in his contract from the University budget and ensure that these funds do not come at the expense of any other University budgets. Let me emphasize that in no way am I suggesting that Dr. Selig's job performance has in any way been anything but above par and in my view, I consider him the best Athletic Director of all the Sunbelt schools; and, I consider him a top national leader in his field. The athletic records and accomplishments of WKU under his leadership speak for itself. In my judgment, we are very fortunate to have him as our Athletic Director. With that being said, I request that this item is tabled until the January 2010 Board meeting."

**MOTION:** Motion to table Action Item 4.1 – Approval of Second Amended Employment Contract for Dr. C. Wood Selig, was made by Mr. Rob Wilkey, seconded by Mr. Larry Zielke, and carried unanimously.

- **2009-2010 COMMITTEE APPOINTMENTS**

Chair Jim Meyer announced the appointments of Mr. Rob Wilkey and Dr. Melissa Dennison to the Academic Affairs Committee.

1. **ACADEMIC AFFAIRS COMMITTEE ACTION ITEMS** (*Ms. Yevette Haskins, Chair*)

- 1.1 **Approval of B.S. in Social Work degree name change to BSW**

**REQUEST:** Approval of degree name change from B.S. in Social Work to

## **Bachelor's of Social Work (BSW).**

**FACTS:** The current diploma for a Social Work B.S. student does not reflect the degree title that is commonly awarded in undergraduate social work education, i.e., the Bachelor's of Social Work (BSW). This change would address the concern of students and, in the opinion of the faculty, more accurately depict the degree that is being awarded. The Council on Social Work Education and the National Association of Social Workers both recognize the BSW as well as the Bachelor of Science and the Bachelor of Arts with a major in social work. However, the number and variety of universities awarding the BSW attests to the well-recognized practice of awarding the BSW or BASW. For example, of the 18 benchmark universities 13 have a BSW degree, 2 BASW, and 3 do not offer Social Work. Of the Kentucky public institutions, with a social work program; five universities offer the BSW and one university offers the BSSW degree. To summarize, the BSW is the commonly utilized degree terminology.

**BUDGETARY IMPLICATIONS:** No funds requested.

**RECOMMENDATION:** President Ransdell recommends the degree name change from B.S. in Social Work to Bachelor's of Social Work (BSW).

**MOTION:** Motion to approve the degree name change from B.S. in Social Work to Bachelor's of Social Work (BSW) was made by Mr. Larry Zielke, seconded by Mr. Kevin Smiley, and carried unanimously.

Ms. Yevette Haskins stated, "I would like for the Board to note that the next item, Action Item 1.2 was not recommended coming out of the committee. At the time, we only had three members of that committee."

### **1.2 Approval for purchase of Colonial Courts – Buildings A, B, and C**

**REQUEST:** Approval of and authorization to purchase from the WKU Real Estate Foundation, three two-story brick apartment buildings (#A, #B, & #C), located at 1594 Normal Drive, in Bowling Green, Kentucky. Properties are to be utilized to house visiting and international scholars and to house international programs and support services for international students.

**FACTS:** The property proposed to be acquired is located directly across the street from Southwest Hall. The three two-story brick apartment buildings (#A, #B, & #C) are part of the property known as Colonial Courts. There are six cottages on the property that are already owned by the University. These cottages will house international and visiting scholars. Two are complete; renovations on the remaining four will be completed by December 2009. The

property is being developed as an international and scholars village to include International Programs, International Students and Scholar Services, and housing for international and visiting scholars. The purchase price of the proposed three two-story brick apartment buildings is \$573,750. The purchase transaction for building #C will take place no later than December 2009. The purchase transaction for buildings #A and #B will occur in May 2010. Building #C will be renovated beginning early in spring 2010. Buildings #A and #B will most likely be razed, with construction of a replacement building to begin in summer 2010.

**BUDGETARY IMPLICATIONS:** The funding is available and is being provided by the Division of Academic Affairs with the support of the Division of Extended Learning and Outreach.

**RECOMMENDATION:** President Ransdell requests authorization and approval to purchase three two-story brick apartment buildings (#A, #B, & #C) at 1594 Normal Drive, in Bowling Green, Kentucky, to be utilized to house visiting and international scholars and to house international programs and support services for international students.

**DISCUSSION:** Dr. Barbara Burch presented additional information to the Board regarding the purchase of Colonial Courts and funding sources from DELO. Mr. Kevin Smiley stated, "I know that I talked about this in the committee meetings, so I will be brief. But again, I support the fact we are trying to move forward internationally. But I think in the Commonwealth, there is more we can do locally with these funds."

*MEETING WAS DISMISSED DUE TO BUILDING FIRE ALARM AT APPROXIMATELY 9:45 A.M.*

*MEETING RECONVENED AT APPROXIMATELY 10:00 A.M.*

Ms. Yvette Haskins asked for the vote stating that "Most of the discussion on this item took place in the committee meetings and the same comments were made at that time."

**MOTION:** Mr. Larry Zielke motioned for authorization and approval to purchase the three two-story brick apartment buildings (#A, #B, & #C), at 1594 Normal Drive, in Bowling Green, Kentucky, to be utilized to house visiting and international scholars and to house international programs and support services for international students. Motion was seconded by Mr. Jim Johnson. Motion was approved with Mr. Kevin Smiley and Dr. Patricia Minter voting nay.

## **1.2 Approval of Faculty Emeritus Appointments**

**REQUEST:** Approval of faculty emeritus status for recommended individuals.

**FACTS:** Listed below are faculty members who have been recommended by the tenured faculty, department head, and college dean to be awarded emeritus/a status. They have served

the University for at least ten years and have had distinguished records of achievement and service at the University.

***Potter College of Arts and Letters***

Department of English

Dr. Elizabeth Oakes, Professor of English, Emerita

***College of Education and Behavioral Sciences***

Department of Counseling and Student Affairs

Dr. Jerry R. Wilder, Professor of Counseling and Student Affairs, Emeritus

Department of Psychology

Dr. Richard L. Miller, Professor of Psychology, Emeritus

**BUDGETARY IMPLICATIONS:** No funds requested.

**RECOMMENDATION:** President Ransdell recommends that faculty emeritus status be awarded for the recommended individuals.

**MOTION:** Motion for approval of faculty emeritus status awarded for the recommended individuals was made by Mr. Larry Zielke, seconded by Dr. Patricia Minter, and carried unanimously.

**1.3 Approval of Clinic Ranks – Approval for use by CHHS only**

**REQUEST:** Approval of the new Clinical Practitioner ranks for College of Health and Human Services only.

**FACTS:** Professional programs in the allied health sciences and health professions require that faculty possess excellent clinical and didactic skills as educators, with a significant responsibility toward both. In the health sciences a clinical component is a mandatory part of the educational experiences for students enrolled in programs that prepare them for licensure and certification. Historically, faculty appointments with clinical titles have been used to affiliate practitioners of specific professions with academic faculties that teach or conduct research in the same profession. Clinical appointments are most common in medicine, dentistry, pharmacy, nursing, allied health professions, social work, and public health.

The proposed clinical practitioner ranks/classifications will be used only for faculty in the College of Health and Human Services (CHHS) who are engaged the majority of their instructional time in clinical or field settings in addition to scholarship and university service

expectations. Faculty appointed to a clinical practitioner rank in CHHS have primary responsibility for providing direct service to patients or clients, training and supervising students, coordinating student field experiences and internships, service to clients in on-campus health care units, and teaching classes in which they have particular clinical expertise. Their primary function is to help students acquire clinical skills needed in a professional environment. Specific terms of appointment and promotion are described in the Tenure and Promotion Policies and Procedures documents for the College of Health and Human Services. Clinical faculty are appointed to non-tenure-eligible, fixed-term, continuing (CNTE, fixed term) positions.

**Proposed Definition of Clinical Practitioner:**

A continuing, non-tenure track faculty member whose primary responsibilities include teaching and supervision of students in a practice setting; scholarship undertaken is generally assumed to be oriented towards scholarship of application.

**Proposed Rank Structure** (minimum requirements to apply):

Clinical Practitioner I – M.A./M.S. Degree, when this does not represent the terminal degree.

Clinical Practitioner II – M.A./M.S. plus five years experience at the rank of Clinical Practitioner I; may be waived for persons holding additional qualifications.

Senior Clinical Practitioner – Terminal degree plus five years experience at the rank of Clinical Practitioner II.

**BUDGETARY IMPLICATIONS:** No funds requested to implement ranks. Future funding for promotions will be required. Specific recommendations will be forthcoming in the next academic year.

**RECOMMENDATION:** President Ransdell recommends approval of new Clinical Practitioner ranks for College of Health and Human Services only.

**MOTION:** Motion for approval to establish new Clinical Practitioner ranks for College of Health and Human Services only was made by Mr. Larry Zielke, seconded by Mr. Rob Wilkey, and carried unanimously.

**1.5 Approval of M.S. in Instructional Design (pending 45-day CPE review)**

**REQUEST:** Approval of a new Master of Science program in Instructional Design offered through the College of Education and Behavioral Sciences.

**FACTS:** The proposed Master of Science in Instructional Design program prepares practitioners to assume leadership roles in public or private organizations. Program graduates are equipped to design and develop instructional elements such as instructional videos, online instructional activities, user manuals for instructors, instruction manuals for commercial products,

professional development curricula for teachers, multi-media instructional units, training packs for trainers, instructional materials for vocational/technical courses, lesson and unit plans for classroom use, and educational curricula.

Program graduates will possess the following competencies:

- Ability to analyze a variety of instructional performance issues in business, government, education, and home settings;
- Ability to design and develop instructional solutions, including appropriate combinations of traditional/instructor led strategies, constructivist techniques, technology systems, and performance support systems;
- Ability to ethically and effectively manage instructional design projects, including project management/tracking and scheduling, budgeting, and client consultation skills;
- Ability to design appropriate assessment plans for instructional solutions;
- Ability to evaluate the efficiency and effectiveness of instructional solutions.

Students who graduate with a master's degree in instructional design may expect employment as instructional designers and trainers in businesses, corporations, school and university settings, government agencies, and military services. Instructional design graduates may also be employed as managers of technology-based systems and designers of technology products in settings that include corporations, universities, community colleges, medical centers, libraries, and school districts.

**BUDGETARY IMPLICATIONS:** No additional funding is needed for the 2010-2011 academic year. A faculty position in Instructional Design is included in the staffing plan for the department for the 2011-2012 academic year. In addition, four part-time faculty members have been identified to support existing faculty resources. Existing facilities and equipment are sufficient for this program.

**RECOMMENDATION:** President Ransdell recommends approval of a new M.S. in Instructional Design.

**MOTION:** Motion for approval to establish a new M.S. in Instructional Design was made by Mr. Larry Zielke, seconded by Mr. Rob Wilkey, and carried unanimously.

## **ACADEMIC AFFAIRS INFORMATION ITEMS**

Dr. Dean Kahler, Academic Affairs and Provost's Office Associate Vice President, provided the Board with the official Enrollment Report for Fall 2009. Ms. Amy Eckhardt, Honors College-Office of Scholar Development Director, provided the Board with a presentation



about the Chinese Flagship Designation.

## **2. FINANCE AND BUDGET COMMITTEE ITEMS (Mr. J. David Porter, Chair)**

### **2.1 Approval of Personnel Actions as of September 18, 2009**

Ms. Ann Mead, Vice President for Finance and Administration, noted “I would like to point out a correction on page 20 of the staff report. An incorrect date was printed for Ms. Alecea Renee Davis in the Academic Affairs & Provost’s Office. The date should be listed as 09/01/09 instead of 07/01/08.”

**REQUEST:** President Gary A. Ransdell requests approval of faculty and staff personnel actions which have previously been approved through administrative channels. Actions include those as of September 18, 2009.

**FACTS:** Personnel changes occur throughout the year and for numerous reasons such as new hires, promotions, reclassifications of existing positions, added duties, degree completions, and market adjustments. The attached report lists personnel actions with source of funds for the respective position and a code associated with each of the actions that include a change in salary.

**RECOMMENDATION:** President Gary A. Ransdell recommends approval of faculty and staff personnel actions.

**MOTION:** Motion to approve faculty and staff personnel actions was made by Mr. Larry Zielke and seconded by Ms. Yevette Haskins. Dr. Patricia Minter requested to amend the motion and remove Dr. Dean Kahler’s personnel action from the report. Mr. David Porter motioned that the Board go into closed session for a discussion related to specific individual employees, as provided under KRS 61.810(1)(f). The nature of the business to be discussed is confidential personnel matters pertaining to individual employees and the reason for the closed session is the privacy considerations with respect to the individual employee. Mr. Porter’s motion was seconded by Mr. Larry Zielke. Mr. Kevin Smiley and Mr. James Kennedy abstained. Dr. Patricia Minter voted nay. Motion to go into closed session carried with the majority votes.

**CLOSED SESSION:** A closed session of the Board meeting began at approximately 10:50 a.m.

**RETURN TO OPEN SESSION:** After a closed session of the Board, Chair Jim Meyer called the meeting back to order at approximately 11:20 a.m. Chair Jim Meyer stated, “The subject of the discussion during the closed session was restricted to that stated in the motion, and no formal

action was taken by the Board in closed session.”

**APPROVAL OF AMENDED MOTION:** Mr. Rob Wilkey motioned to approve the amended motion made by Dr. Patricia Minter and approve the personnel actions, with the exception of Dr. Dean Kahler’s personnel action. Motion was seconded by Mr. Freddie Higdon and carried unanimously.

## 2.2 Approval of Revisions to 2009-10 Operating Budget

**REQUEST:** Approve the revisions to the 2009-10 Operating Budget.

**FACTS:** The proposed revisions to the *Western Kentucky University 2009-10 Operating Budget* total a net decrease of \$2,399,700 which includes the following State Appropriation adjustments:

Decrease in Original Enacted FY10 Budget	(\$787,200)
2% State Mandated Budget Reduction	(1,612,500)
Decrease in FY10 State Appropriation	(5,416,100)
Total	(\$7,815,800)

### **BUDGETARY IMPLICATIONS:**

#### Source

Educational and General

State Appropriations

Government Grants and Contracts, Federal

Total

#### Proposed Revision

(\$7,815,800)

5,416,100

(\$2,399,700)

#### Use

Budget Reduction Reserve

Total

(\$2,399,700)

(\$2,399,700)

**RECOMMENDATION:** President Gary Ransdell recommends that the Board of Regents approve the revisions to the 2009-10 Operating Budget.

**MOTION:** Motion to approve the revisions to the 2009-10 Operating Budget was made by Dr. Patricia Minter, seconded by Mr. Larry Zielke, and carried unanimously.

*CHAIR JIM MEYER DISMISSED THE MEETING FOR LUNCH AT APPROXIMATELY 11:25 A.M.*

*CHAIR JIM MEYER CALLED THE MEETING BACK TO ORDER AT APPROXIMATELY 11:50 A.M.*

**3. STUDENT AFFAIRS COMMITTEE ITEMS (Mr. Jim Johnson, Chair)**

**3.1 Approval for the Sale of Real Property in Greek Village**

**REQUEST:** To approve the sale of property in the area designated as the Greek Village to Sigma Nu Fraternity, comprised of 18.025 sq. ft. (0.4138 acres) located at the intersection of 14<sup>th</sup> and Center Street, for the purchase price of \$50,000.00.

**FACTS:** The Campus Master Plan has designated this area of the campus for development as a Greek Village. The area was established to encourage fraternities and sorority recognized by WKU to relocate existing Greek housing to this location, and was the subject of a Resolution adopted and approved by the Board of Regents on January 26, 2005. The first fraternity to move to the Greek Village was Sigma Alpha Epsilon in 2006.

Sigma Nu plans to build its house on this tract (which is adjacent to property of SAE) in agreement and consistent with the covenants, conditions and restrictions provided by the University. A site plan is included with the Board material.

Sigma Nu's preliminary construction documents have been reviewed and approved by the Campus Master Plan Committee. The purchase price of \$50,000.00 is to contribute to the University's related development expenses for the Greek Village which included items such as architectural fees, engineering, plat expenses, infrastructure and utility installation.

**RECOMMENDATION:** President Ransdell requests Board of Regents approval for the sale of 0.4138 acres of land in the Greek Village to the Sigma Nu Fraternity for a purchase price of \$50,000.00.

**MOTION:** Mr. Larry Zielke motioned to approve the sale of 0.4138 acres of land in the Greek Village to the Sigma Nu Fraternity for the purchase price of \$50,000.00; motion was seconded by Mr. James Kennedy, and carried unanimously.

**4. EXECUTIVE COMMITTEE ITEMS (Mr. Jim Meyer, Chair)**

**4.1 Approval of Second Amended Employment Contract for Dr. C. Wood Selig**

As noted above, this action item is tabled until the January 2010 Board meeting.

#### **4.2 Approval of Resolution for Ms. Judith A. Hughes**

**REQUEST:** Approval of the enclosed Resolution for Ms. Judith A. Hughes.

**FACTS:** The enclosed Resolution is in appreciation of outstanding service demonstrated by former member of the Board of Regents, Ms. Judith A. Hughes.

**RECOMMENDATION:** President Ransdell recommends approval of the enclosed Resolution for Ms. Judith A. Hughes.

**MOTION:** Mr. Jim Johnson motioned to approve the Resolution in honor of past Board member, Ms. Judith A. Hughes. Motion was seconded by Ms. Yevette Haskins, and carried unanimously.

#### **4.3 Approval of Revised 2010-2016 Six-Year Capital Plan**

**REQUEST:** Approval of the University's revised 2010-2016 Six Year Capital Plan.

**FACTS:** Originally submitted and approved by the Board of Regents on April 24, 2009, this revised plan reflects the most recent plan that has received some edits and updating to more accurately present our capital funding priorities and better position ourselves for potential funding to the Capital Planning Advisory Board (CPAB) and the Council on Postsecondary Education (CPE). Both organizations allow updating of agency plans in advance of the January 2010 General Assembly when the 2010-2012 biennial budget will be adopted.

The CPAB is comprised of members representing all three branches of government and has a responsibility under KRS Chapter 7A to biennially develop a comprehensive statewide capital improvements plan and to make funding recommendations to each branch head as to state spending for capital projects. The statewide plan, prepared every two years, is based on plans submitted by all state agencies and postsecondary institutions according to guidelines prescribed by the Board. Additionally, CPE will review these capital spending requests and will make recommendations for Postsecondary Education to the Governor and the General Assembly for the 2010-2012 biennium.

In the development of the Six-Year Capital Plan, we incorporated the priorities contained in our Strategic Plan, solicited input from units across the campus, and integrated our priorities with the capital priorities for higher education as outlined by CPE. This plan places a focus on restoring the architectural integrity of our campus and emphasizes capital renewal, renovation of existing facilities, and upgrading our campus infrastructure. We believe that the top priority projects are reflective of the priorities for Western and consistent with the direction of postsecondary education in Kentucky.

**RECOMMENDATION:** President Ransdell recommends that the Board of Regents approve the University's revised 2010-2016 Six-Year Capital Plan.

**MOTION:** Mr. Larry Zielke motioned to approve the revised 2010-2016 Six-Year Capital Plan for Western Kentucky University. Motion was seconded by Mr. Rob Wilkey, and carried unanimously.

### **EXECUTIVE COMMITTEE INFORMATION ITEMS**

Mr. John Osborne, Vice President for Campus Services and Facilities provided the Board with a construction progress update and information regarding the Energy Savings Performance Contract. Mr. Tom Hiles, Vice President for Institutional Advancement, provided the Board with a campaign update.

#### **5. PRESIDENT'S REPORT (*Dr. Gary A. Ransdell*)**

##### **5.1 Approval of Updated Interim Financing Agreement (Parking Garage Lease)**

President Gary A. Ransdell shared a copy of the Updated Interim Financing Agreement (Parking Garage Lease) with the Board and requested approval of the agreement from the Board.

**MOTION:** Motion to approve the Updated Interim Financing Agreement for the Parking Garage Lease was made by Mr. Jim Johnson, seconded by Mr. Rob Wilkey, and carried with Dr. Patricia Minter abstaining.

President Ransdell provided the Board with updates regarding TIF Block 12. President Ransdell also presented the Harlaxton video to the Board for viewing. In addition, President Ransdell noted the 2010 Committee and Board meeting schedule.

### **OTHER BUSINESS**

Chair Jim Meyer noted the upcoming calendar dates:

Homecoming – November 6 & 7

Commencement – December 19


Next Board Meeting – January 26 & 27

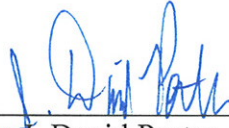
## ADJOURNMENT

With no further business, motion to adjourn was made by Dr. Patricia Minter, seconded by Mr. Rob Wilkey, and carried unanimously. Meeting adjourned at approximately 12:50 p.m.

## CERTIFICATION OF SECRETARY

I hereby certify that the minutes herein above set forth an accurate record of votes and actions taken by the Board of Regents of Western Kentucky University in the fourth quarterly meeting held October 30, 2009, in the Cornelius A. Martin Regents Room in the Mass Media and Technology Hall on the Western campus, and further certify that the meeting was held in compliance with KRS 61.810, 61.815, 61.820, and 61.825 (enacted as Sections 2, 3, 4 and 5 of House Bill 100, 1974 Regular Session, General Assembly).

  
\_\_\_\_\_  
Mr. James G. Meyer, Chair  
WKU Board of Regents  
Approved on January 27, 2010

  
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Mr. J. David Porter, Secretary  
WKU Board of Regents  
Approved on January 27, 2010