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Agenda & Meeting Minutes

WKU Council of Academic Deans

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AGENDA

COUNCIL OF ACADEMIC DEANS

August 27, 1974

- I. Registration Status Reports by College Deans
- II. Recommendation Concerning the Offering of Classes with Small Numbers of Students Enrolled
- III. Proposed Schedule for Preparation of Spring 1975 Class Schedule Bulletin
- IV. Academic Council Dates
- V. "Official Calendar," Fall Semester 1974-75
- VI. Part-time and Overload Faculty
- VII. Other Business

MINUTES

COUNCIL OF ACADEMIC DEANS

August 27, 1974

The Council of Academic Deans met on Tuesday, August 27, 1974, at 3:10 p. m. in Room 120 of Diddle Arena. Those deans present were Drs. Cravens, Corts, Sutton, Russell, Jenkins, Gray, Sandefur, Mounce, Hourigan, Hardin, and Davis. Mr. Lazarus and Mr. House were visitors at the meeting.

Mr. Lazarus and Mr. House discussed registration progress. Each college dean then gave a registration status report of his respective area.

Dr. Davis commented on a recommendation concerning the offering of classes with small numbers of students enrolled. There was general agreement that this approach was a good one but it was felt that the present system of requiring a minimum of 10 students in undergraduate and 6 students in graduate studies should be utilized in the current semester. The recommendation will be discussed at the next deans' meeting.

Dr. Corts discussed a slightly revised proposed schedule for the preparation of the spring, 1975, class schedule bulletin. In the revision, department heads will be given one additional week to submit next semester's schedule. The deans approved this revised schedule unanimously. Dr. Sutton commented that he might bring back a proposal later this semester recommending that seniors and graduate students pre-register in November for spring semester classes.

The dates of Academic Council meetings and Western's official fall semester calendar was disseminated to the deans for their information.

Dr. Davis stressed the importance of department heads and deans submitting part-time and overload faculty request forms to him at the earliest possible date. This will enable part-time faculty members to be placed on the payroll as quickly as possible.

The deans approved Western's applying to become a member of the Servicemen's Opportunity College.

The meeting adjourned at 4:00 p. m.


James L. Davis