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Director of Library Services Miss Sara Tyler

FOR YOUR INFORMATION

Vol. IX No. 5

FROM THE PRESIDENT

March 17, 1969

Additional Insurance Benefits Provided by the University

As you know, all full-time regular employees of Western Kentucky University are now receiving the benefit of group life insurance coverage in the amount of $2,500. I am pleased to inform you that the Board of Regents has approved the recommendation made in a recent meeting and has authorized the University to increase the insurance coverage to $5,000 at no cost to the individual. An effort is now being made to make this additional benefit effective at the beginning of the fiscal year, July 1, 1969. A large percentage of the faculty and administrative faculty are benefitting also by participation in the optional provision of the group life insurance plan.

If you have questions regarding this important fringe benefit, please consult with Mr. James B. Tomes, Staff Business Officer for Personnel Services.

The Kentucky Education Association

Many members of Western's faculty and staff will be active participants in the activities of the annual KEA Convention, scheduled April 9-12 in Louisville, Kentucky. They will serve in various capacities, such as speakers or consultants, representatives to the delegate assembly, or as official representatives of the University.

Western will maintain headquarters in the lobby of the Kentucky Hotel for the Convention. Faculty and staff members are cordially invited to use these headquarters at any time to relax, meet friends, etc.

Western's Annual KEA Breakfast

Western's hosting of the Annual KEA Breakfast is one of the great traditions of the University. This year's Breakfast is set for Friday morning, April 11, at 8 o'clock (EST), in the Crystal Ballroom of the Brown Hotel. It is always meaningful to Western to have a good representation of faculty and staff, along with the wives or husbands, at the KEA Breakfast.

Tickets for the Breakfast may be purchased at the University Business Office or at Western headquarters in Louisville.

Spring Vacation Class Schedule

Classes will be dismissed for spring vacation and the annual meeting of the Kentucky Education Association with the end of the last class period on Saturday, April 5. Classes resume with the first class period on Monday, April 14.

Administrative Office Schedule

Administrative offices will follow the regular schedule through Tuesday, April 8, and will be closed for the remainder of the week.

Mail Service and Post Office Hours

Departmental mail delivery and pickup service will be suspended from Monday, April 7, until Monday, April 14. Faculty members may call for personal or departmental mail at the College Heights Post Office during the following hours:

Monday through Friday, April 7-11

8:00 a.m. - 10:30 a.m.
2:30 p.m. - 4:30 p.m.

Saturday, April 12

8:00 a.m. - 10:30 a.m.

An Announcement from the Director of University Stores

The College Heights Bookstore will be taking orders for rental or purchase of academic regalia until April 1, 1969. All faculty members needing this apparel for the spring commencement on June 6 should communicate with the Bookstore by April 1 to insure prompt delivery.

Spring and the Beauty of the Western Campus

Our University is blessed with a campus of unusual beauty of which all of us are exceedingly proud. We are going into a season of the year when the trees, grass, and plantings will be exceptionally pretty. It is also a season of

the year when it is particularly important that everyone on the campus exercise great care in the treatment of the grounds. Careless abuse at this time of year often results in irreparable damage which leaves unsightly places about the campus. Most occurrences of this nature come from unthinking students who cut across the grass or litter buildings and grounds with no malicious intent. The faculty and staff can assist in preserving and improving the attractiveness of the campus by commenting on this matter occasionally in class or at other appropriate times.

Pleasant Spring Vacation

I take this opportunity to express the hope that you experience a restful and refreshing spring vacation.

Kelly Thompson