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Meeting Minutes

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SUMMARY OF THE MEETING OF THE COUNCIL OF DEANS
OF WESTERN KENTUCKY UNIVERSITY, March 30, 1966

All the academic deans were present plus Mr. Harry Largen, Mr. Dee Gibson, Mr. Ronnie Sutton, Mr. Rhea Lazarus, and Mr. Paul Cook.

The meeting was devoted primarily to the discussions of topics pertinent to the institution. The decisions on most of these topics were deferred to a later meeting. The discussions were centered around the following topics:

1. Mr. Largen and Mr. Gibson discussed student help and certain guidelines that are to be followed. These guidelines will be included in a memorandum to the deans and department heads.

2. Mr. Lazarus discussed the problem of drops and adds and presented information about the number of schedule changes this semester. This is to be put on the agenda for a future meeting. Mr. Lazarus also indicated that senior grades for the present semester should be turned into his office by Wednesday, June 1.

3. Dr. Cravens asked the deans to confer with their department heads concerning the wisdom of giving final examinations at night.

4. Dr. Cravens led a discussion on the feasibility of certain calendar changes and asked that the deans study the calendar.

5. Mr. Sutton asked for recommendations concerning the admission of high school student to college classes.