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Meeting Minutes

WKU Council of Academic Deans

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The following is a summary of the deliberations:

I. Dr. Cravens asked that the Southern Association forms be completed according to the instructions handed out at the meeting and returned to his office by Monday, November 7.

II. Dr. Cravens stated that a training program concerning the Standards For Colleges required by the Southern Association would be instituted and that certain standards would be discussed at future meetings. Standard 5 on page 13 of the guide was discussed briefly and it was suggested that the Deans should consider this in completing their Southern Association forms.

III. A brief discussion was held concerning the Title I Programs without any definite conclusions being reached.

IV. Dr. Cravens noted that the Graduate Committee and the Terminal Studies Committee have been appointed, and that each Dean should work with Dr. Page in selecting members for the Teacher Education Committee. Dr. Cravens gave a tentative assignment to the Teacher Education Committee to review the general education requirements.

V. Dr. Hourigan led a discussion on the final examination schedule. This is to be discussed further at the next meeting.

VI. Dr. Cravens suggested the idea of an eight-week sabbatical. This policy could possibly be implemented by the second semester of this year.

VII. Mr. Downing discussed the giving of a salary list to department heads and suggested two thoughts be kept in mind.

1. That the handling of these be consistent from college to college.

2. That the department heads should keep these in their control and be discreet in using the lists.

VIII. Dr. Minton led a discussion on the stipend for graduate assistants. It was agreed by all that the stipend should be increased. Dr. Cravens is to make the following recommendations:

1. That a teaching assistant (6 hrs.) would receive $2200 the first year and $2400 the second year. This is for the academic school year, and if services are needed for an additional length of time the graduate assistant would be on an hourly basis.

2. That there would be other categories of assistantships with stipend beginning around $1000.
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2. That there would be other categories of assistantships with the stipend beginning around $1000.

IX. The Council of Academic Deans will meet Monday, November 7 at 9:30 a.m. in Dr. Cravens' office.