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Library Staff Council
May 1, 2015

Library Staff Council met on May 1, 2015 at 10.00 a.m. in Cravens Room 100. Those present were: Dean Connie Foster (who will be meeting with the Council periodically), Shaden Melky, Jan Renusch, Amanda Hardin, Maria Lewis and Linda White.

Minutes

Posting the minutes of our meetings in order to keep staff informed was suggested. We will begin this in the fall. A staff e-mail will be created for response to items in the minutes.

Reduction of Library Hours

Hours the library is open were discussed. Dean Foster reported that the library is closing at 6:00 p.m. during the May term instead of 8:00 p.m. Regular summer hours will be observed. Survey results are being evaluated and evening traffic in the library is being carefully monitored.

ALA/KLA Attendance

A question was raised concerning staff attendance at ALA/KLA. Dean Foster said there is an open door policy. Staff members just need to fill out the travel form and send it forward. Approval would be dependent on available money.

Public Services Meeting

Suggestion was received concerning a staff Public Services meeting. This will be forwarded to Brian Coutts.

Committee Appointments

Dean Foster and Jan Renusch will work on a list of current committees. Library Staff Council will solicit names of people interested in being on committees.

Kick-Off

Dean Foster requested suggestions for the library kick-off in August.

Open House Event

An open house type event for the library was suggested so that we could become better informed about work in departments other than our own. Library Staff Council will plan this event. Dean Foster requested that we have this done for the July 16 LLC planning retreat.

25 Year Certificate

In the past the library gave a framed certificate to employees when they attained 25 years of service. A question was raised as to why this was no longer done. When the university began to recognize 25 years of service the library discontinued the certificate. Suggestion was made that 25 years be recognized at the kick-off in August.

New Staff Council Member

Dean Foster will ask Alan Logsdon to serve on the Library Staff Council.

Meeting adjourned at 10:55 a.m.

Respectfully submitted,

Linda G. White