12-15-1966

Meeting Minutes

WKU Council of Academic Deans

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MEMORANDUM TO:  Dr. Raymond L. Cravens  
Dr. William Jenkins  
Dr. Tate C. Page  
Dr. Marvin Russell  
Dr. Paul Hatcher  
Dr. John Minton  
Dr. William Hourigan

The following is a summary of the meeting of the Council of Academic Deans, December 15, 1966. This summary is sent to you for your information and any necessary corrections.

I. A final draft of the University policy on faculty involvement in research, special projects, and consulting activities was agreed upon. A copy of this draft was given to each dean.

II. Dr. Cravens noted that the Academic Council would meeting on January 19, and that no examinations and/or classes would be held on that day.

III. Mr. Lazarus discussed mid-term deficiency reports and this evolved into a discussion of class attendance. After discussing the matter it was agreed that some effort should be made to enforce the calling of the roll.

IV. Dr. Russell gave a report concerning the progress made by the Course Numbering Committee but no definite conclusions were reached.

V. Tentative plans have been made for the following faculty recruitment:  
Dr. Hourigan will go South (Georgia and Florida) the middle of January.  
Dr. Russell will visit institutions in Virginia, North Carolina and possibly South Carolina the last of February or the first of March.  
Dr. Cravens and Mr. Cook will make recruiting trips to be decided on at a later date.

VI. The stipend for graduate assistants for the 1967-68 school year was discussed and it was agreed to recommend to the President a top figure of $2,200. Dr. Cravens indicated that the President would approve this figure providing it was presented on a sliding scale and the stipend would be based upon a recommendation by the department head and the dean of
the college to the graduate dean. The amount of the stipend would be based on the qualifications of the student and the work to be done.

VII. Dr. Cravens gave a brief report of the progress on the academic complex and noted the areas to be occupied by the various programs.

All members of the council were present.

Paul B. Cook