

1-16-1967

## Meeting Minutes

WKU Council of Academic Deans

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### Recommended Citation

WKU Council of Academic Deans, "Meeting Minutes" (1967). *Council of Academic Deans*. Paper 30.  
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# WESTERN KENTUCKY UNIVERSITY

BOWLING GREEN, KENTUCKY

Office of the Vice-President  
for Academic Affairs and Dean of the Faculties

MEMORANDUM TO: Dr. Raymond L. Cravens  
Dr. William Jenkins  
Dr. Tate C. Page  
Dr. Marvin Russell  
Dr. Paul Hatcher  
Dr. John Minton  
Dr. William Hourigan

The following is a summary of the meeting of the Council of Academic Deans, January 16, 1967. This summary is sent to you for your information and any necessary corrections.

- I. Dean Dero Downing discussed the memorandum from Mr. Ted Gilbert to President Thompson concerning college personnel serving as consultants to the public school systems. Each member of the council was given a copy of the memorandum and it was noted that the University would follow the procedures established earlier.
- II. Dr. Charles Clark discussed the authorization of extension courses and instructors, and it was decided that Dr. Clark would work with the department heads in the selection of instructors.
- III. Dr. Ronald Nash discussed the proposal which his sub-committee planned to present to the academic council. This proposal deals with the giving of the area test of the Graduate Record Exam to graduating seniors who have done all their work at Western.
- IV. Faculty needs for 1967-68 were again discussed and Dr. Cravens noted that he should send the projected needs to the President at once. Dr. Cravens also reviewed the procedures to be followed in interviewing prospective faculty members. President Thompson would like to meet prospective faculty members whenever it is possible.
- V. Dr. Cravens briefly noted news clippings - copies of which had been given to each dean.
- VI. Michigan State University will observe Doctoral Days, November 13-17, 1967 and Western will be represented.

- VII. Dr. Cravens suggested that two objectives that might be worked on for the coming year were (1) the consideration of the educational objectives of the institution and (2) the improvement of communications and the refinement of administrative procedures.

  
Paul B. Cook