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Library Staff Council
February 4, 2016

Library Staff Council met on February 4, 2016 at 10:00 a.m. in Cravens 100. Those present were: Amanda Hardin, Jan Renusch, Alan Logsdon, Maria Lewis, Shaden Melky, and Linda White. Jennifer Wilson, Library Marketing Coordinator, joined the meeting to discuss the Communication Committee's plans for improving library communication with WKU students, faculty and staff.

Communication Committee Discussion

Jennifer Wilson asked the Library Staff Council the following questions:

1. What is the best way to communicate our services to the students?
2. What is the best way to tell campus faculty and staff about our services?
3. What motivates faculty, staff, and students to use our services?
4. Are there any areas we could improve upon in our communication efforts?

Discussion ensued and suggestions were made. The Library Staff Council thanked Jennifer for her work on this committee.

Suggestion Box

Amanda Hardin reported on items from the suggestion box.

1. "My suggestion is to let student organizations know that library/staff are not able to sign off on mandatory study forms for students because we don't actually see the students. My suggestion would benefit the students who are required to study, but aren't being credited for it (because we can't guarantee they were actually here) and faculty/staff/student workers who are being asked to do this."

A sign-in sheet had been suggested but Amanda Hardin stated that the Library could not fulfill this request. She will talk to Dean Connie Foster about this situation.

2. "A display for Helm 2nd Floor would be nice. It could display historical events or fashion from history, from newspapers, or microfilms. It would enrich the library's aesthetics, promote library materials, and be something for the student to view."

Amanda Hardin will discuss this with Connie Foster as well.

There were no e-mail suggestions.

Meeting adjourned at 11:00 a.m.

Respectfully submitted,

Linda G. White