

Minutes

Faculty Senate

Western Kentucky University

April 14, 1977

The regular April meeting of the Faculty Senate was called to order by the Chairperson, Dr. Phil Constans, at 3:10 p. m. on Thursday, April 14, 1977.

I. Roll Call

Absent:	Billy Adams	Jo Ann Harrington
	John Burt	Delber Hayden
	Jefferson Caskey	Charles Morse
	Ken Clarke	Robert Panchyshyn
	Stan Cooke	Robert Pulsinelli
	Eugene Evans	Robert Stevenson
	Richard Greer	Donald Tuck
		Rodney Veitschegger
		John Wassom
		Thomas Watson
		Joel Zamkoff

II. Minutes of the previous meeting were approved as presented.

ANNOUNCEMENTS:

By-Laws, Amendments & Elections:

Senator L. Wallace reported that the election in Business Administration had been completed and Mr. William McCartney had been elected replacing Dr. William Shanklin.

Chairperson Phil Constans presented the resignation from Senator Charles Morse. Senator Veenker moved that we accept the resignation of Senator Morse. Motion carried. Resignation from Senator John Burt was presented to the senate. Senator Harrison move that we accept the resignation of Senator Burt. Motion carried.

Dr. Jim Davis gave a status report on the latest edition of the council of Higher Education Mission Report.

### III. Committee Reports Executive Committee

The response from the Attorney General's Office, is being distributed to all senators.

Jody Richards our Representative ~~was~~ met with the executive committee and discussed the teacher retirement system and the prospects of making changes.

#### By-Laws, Amendments and Elections Committee

~~The procedure was presented to the senate~~ A draft proposal of the procedure for the election of the Faculty Regent was presented the Faculty Senate

The proposed rule of the senate concerning Committee composition was adopted.

#### Faculty Status and Welfare Committee

The committee is planning to distribute copies of the salary subcommittee report to the senate and a week later to the entire faculty.

#### Academic Affairs Committee

Senator Leonard moved that the senate charge the Academic Affairs Committee with further investigation of grade distribution at Western Kentucky University.

#### Subcommittee on Administrator Selection and Retention

Senator Shadowen moved that the Faculty Senate inform the President of its desire to participate in an advisory capacity in administrator selection and suggest the following procedure (see attachment A) by which participation may be accomplished. Motion carried, (moved that the senate recommend to the president that the proposal as amended for faculty participation in administrator selection, from the subcommittee on administrator selection and retention be adopted as administrative policy at Western Kentucky University and published in the Faculty Handbook. ←

Senator Shadowen moved that the senate adopt the proposal on periodic reviews of the Administration by faculty. Motion carried.

PROPOSALS FROM THE SUBCOMMITTEE ON ADMINISTRATOR  
SELECTION AND RETENTION

Faculty Participation in Administrator Selection (Faculty = faculty as defined by the Faculty Senate)

In the event of a vacancy or an announced impending vacancy in the Office of President, the Chairperson of the Faculty Senate shall call for a caucus of the senators of each college to elect one senator from each college to serve on a Faculty Advisory Committee. The Faculty Senate shall recommend to the President and to the Board of Regents that the Faculty Advisory Committee have access to all applicant materials for the position. The Committee will advise the President and the Board of its preferences for the position.

In the event of a vacancy or an announced impending vacancy in the Office of Vice President for Academic Affairs, the same procedure as outlined above for the President will be followed.

In the event of a vacancy or an announced impending vacancy in a College Deanship, the Vice President for Academic Affairs initiates a search for a successor. A Search Committee, composed of one faculty member elected by each department of the college, will review applicant materials and inform the Vice President of its preferences for the position. The Vice President will then submit his/her recommendation, along with those of the Search Committee, to the President.

In the event of a vacancy or an announced impending vacancy in a Department Headship (Department Head = to include Department Heads, Directors, or functional equivalents), the College Dean initiates a search for a successor. The department faculty, working within budgetary constraints, will review applicant materials and recommend a slate of not more than three candidates. The College Dean will then recommend through the Vice President of Academic Affairs to the President the Dean's selection from the slate submitted to him by the department faculty.

Periodic Reviews of the Administration by Faculty (Faculty = faculty as defined by the Faculty Senate)

The Faculty Senate shall conduct periodic reviews of the President Vice President for Academic Affairs, College Deans, and Department Heads (Department Head = to include Department Heads, Directors, or functional equivalents). The review shall be by secret ballot and shall indicate whether the faculty member favors retention or is opposed to retention. The review will be supervised and tabulated by the By-Laws, Amendments, and Elections Committee.

A review of the President by the faculty shall be conducted by the Faculty Senate nine months prior to expiration of the term of office of the President, and the results will be presented to the President and to the Board of Regents.

A review of the Vice President for Academic Affairs by the faculty shall be conducted by the Faculty Senate every three years, and the results will be presented to the Vice President and President.

A review of the College Dean by the college faculty shall be conducted every three years by the Faculty Senate unless the Dean indicates that he/she does not desire to continue in that office, and the results will be presented to the Dean, Vice President, and President. If the Dean is opposed by a majority vote of the entire faculty of the college, the Senate will recommend that the Dean not be reappointed as Dean.

A review of the Department Head by department faculty shall be conducted every three years by the Faculty Senate unless the Department Head indicates that he/she does not desire to continue in that office, and the results will be presented to the Department Head, College Dean, Vice President, and President. If the Department Head is opposed by a majority vote of the entire faculty of the department, the Senate will recommend that the Department Head not be reappointed to that position.

Reviews of Department Heads shall be conducted in 1978 and every three years thereafter; reviews of College Deans in 1979 and every three years thereafter; and reviews of the Vice President for Academic Affairs in 1980 and every three years thereafter.