4-24-1967

Meeting Minutes

WKU Council of Academic Deans

Follow this and additional works at: http://digitalcommons.wku.edu/coun_acad_dean

Part of the Higher Education Administration Commons

Recommended Citation

http://digitalcommons.wku.edu/coun_acad_dean/26

This Article is brought to you for free and open access by TopSCHOLAR®. It has been accepted for inclusion in Council of Academic Deans by an authorized administrator of TopSCHOLAR®. For more information, please contact topscholar@wku.edu.
The Council of Academic Deans met in the office of Dr. Cravens on Monday, April 24. All members of the council were present. The following is a summary of the deliberations of the meeting.

I. The procedures for the selection of department heads were discussed with a number of suggestions coming from Dr. Russell and Dr. Jenkins. Dr. Cravens and Mr. Cook are to summarize these suggestions and have a draft available for the next meeting.

II. Dr. Cravens noted that an Audio-Visual Institute for college teachers is being held at Murray this summer.

III. A survey made by Mr. Cook on sabbatical leave policies was presented and will be discussed at the next meeting.

IV. Dr. Cravens noted that proposals for institutes of advanced study under NDEA must be submitted by May 26, 1967. Dr. Henry Hardin has been asked to serve as a clearing house for proposals submitted by the institution. Dr. Hardin was asked to assume this responsibility so that proposals coming from Western would be uniform.

V. Dr. Cravens noted three items of information previously discussed by the Council of Academic Deans had been approved for the information should be passed on to the department heads and members of the faculty. The items concerned were the Basis for the Summer School Stipend, Textbook Selection Procedures, and the University Policies on Faculty Involvement in Sponsored Research, Special Projects, and Consulting Activities. Mr. Cook will make available enough copies of the latter two to be forwarded to the members of the faculty.

It was generally agreed that there is some breakdown in communication regarding the ultimate distributions of items discussed by the deans. Dr. Cravens will be responsible for bringing back to the Council of Deans items that have been approved by the President and/or the Board of Regents.

VI. Dr. Hourigan discussed the final examination schedule and the problem of testing seniors early so that final grades can be submitted to the registrar. It was decided that graduating seniors could be given their examinations the last meeting of the last week of classes.