

Minutes  
Faculty Senate  
Western Kentucky University  
May 12, 1977

The regular May meeting of the Faculty Senate was called to order by Chairperson, Dr. Phil Constans, at 3:10 p.m. on Thursday May 12, 1977.

I. Roll Call

Absent:	Billy Adams	William Moore
	Jeff Caskey	Robert Blann
	Ken Clarke	Bob Panchyshyn
	Sherry Cox	Robert Stevenson
	Del Hayden	Donald Tuck
	Jim Wayne Miller	Tom Warson

II. Minutes of the previous meeting accepted as presented.

Chairperson Constans presented the resignation from Senators K. Clarke and B. Pearson.

Senator Joel Zamkoff moved to accept the resignation of Senators Billy Pearson and Ken Clarke: Motion carried.

III. Committee Reports:

Executive Committee

The executive committee met on April 26 and May 10 discussed a number of matters and received reports informally from several committees.

They requested the chair to write a letter to President Downing expressing the committees regret and disappointment that the President did not agree to provide a 3 hour per semester work load reduction for the Faculty regent.

The senate has received communications from several other institutions faculty senates in the state relative to matters concerning faculties at all the public institutions of Higher Education in Kentucky. Some of these matters, for example desired changes in the retirement system could be best dealt with through cooperative efforts among these institutions.

With the consent of the executive committee chairperson Constans has asked Senator Jack Thacker to act in behalf of the senate in coordinating with senates of the other institution any senate activity which is intended to influence the Kentucky Legislature relative to any laws which we think are in need of change.

## B. A. E. Committee

Senator Constans announced that the B. A. E. Committee had decided to divide its committee into two subcommittees one to deal with by-laws and amendments and the other to deal with elections. The committee has asked Alice Rowe to serve as the general chairman of the B. A. E. Committee. The committee has asked the executive committee to increase the size of election subcommittee so as to allow for one representative from each of the colleges. This is in part done, we needed people from Education, Ogden, Academic Services, Applied Arts and Health. Bob Stevenson from Education, Linda Pulsinelli from Ogden, and Sally Ann Koenig from Academic Services have agreed to serve.

The chair announced that Jeff Caskey has been asked to serve from Applied Arts and Health.

Senator Wallace reported the following alternates for senators going on sebatical :

1. Joseph Glaser for M. E. Miller
2. Catherine Ward for Tom Jones
3. Larry Mayhew for Ron Veenker

The following elections are to be held in the fall:

1. Military Science
2. Folk Studies
3. At-large senator from Applied Arts & Health

The amendment submitted at the last meeting of the senate which would change the parlimentary procedure from Roberts Rules to Sturgis revised. Motion carried

By-law #4 concerning elections. Motion Carried.

Procedure for Faculty Regent Election as amended on items 4 and 6 was adopted by the senate.

Senator Parks distributed copies of his subcommittee report.

Senator Jones moved that the salary report be distributed to the entire faculty. Motion carried.

## Faculty Benefits

Senator Bill Meadors reported on the University.

Senator Meadors moved that the Faculty send a resolution to the administration supporting its action concerning Blue Shield benefits. Motion carried.



Support the Universities efforts to increase medical insurance benefits to the faculty.

Senator Meadors moved that the faculty senate contact Representative Richards requesting the subcommittee on higher education seeking legislation to be enacted to bring the University contribution up to parity with those institutions having TIAA and reduce the faculty members portion. And to provide each faculty a onetime opportunity to continue on KTRS or to going TIAA. Each new faculty member hired will also be given the opportunity to choose between the retirement systems.

Senator Meadors moved that we adopt a resolution seeking legislation that would enable the faculty at Western Kentucky University to vote on whether or not they wanted to continue in the Social Security System. Motion carried (24 to 8)

#### Subcommittee on teaching load

Senator Leapold reported that his committee was making an analysis of teaching load of faculty on WKU's campus.

The proposal from the subcommittee on Tenure, promotion and evaluation on changes in the University Tenure Policy was adopted with instructions for the proposal to be forwarded to President Downing.

Senator Laman moved that the senate receive the report of the parking committee for action at its next meeting. Motion carried.

Procedures for Faculty Regent Election  
Items 4 & 6 as amended

4. Nominations shall be made by petition signed by at least 25 faculty members, who are eligible to vote in the regents election, and presented to the chairperson of the By-Laws, Amendments and Election's Committee at least (10) ten working days prior to the election.

6. Any person wishing to vote absentee must either obtain a ballot directly from the chairperson of the By-Laws, Amendments and Election's Committee and sign next to his or her name on the official eligibility voter list or write a letter requesting a ballot and this letter shall constitute the signing of the eligibility list. The ballot must be returned in person or by mail to the Chairperson of the By-Laws, Amendment and Election's Committee in double envelopes before 8:00 A.M. the day before the election. The chairperson of the By-Laws, Amendments and Election's Committee shall put the date and time of receipt on the unopened absentee ballot.



For CONSIDERATION BY THE  
FACULTY SENATE ON MAY 12, 1977

#### PROCEDURES FOR FACULTY REGENT ELECTION

1. A written notice of the election shall be distributed via campus mail to each faculty member at least twenty (20) working days prior to the initial ballot. This letter shall indicate
  - a) Times and voting locations for the initial ballot;
  - b) Criteria concerning eligibility of candidates and the voting electorate;
  - c) A schedule of public posting for a list which designates those members of the faculty deemed eligible to vote as well as those eligible to serve as Faculty Regent;
  - d) A procedure by which issues of eligibility shall be resolved;
  - e) A procedure by which a faculty member may request his or her name be included on the initial ballot;
  - f) A listing, by college, of members of the Senate By-Laws, Amendments and Elections' Committee who should be contacted concerning questions of eligibility and requests for clarification.
2. A list including the name of each faculty member eligible to vote shall be prepared by the Office of the Vice-President for Academic Affairs and the Dean of the Faculties and posted on each departmental bulletin board at least twenty (20) working days prior to the initial ballot. An asterisk shall be used to designate those faculty members eligible to vote but not eligible for election.
3. Issues of voter eligibility must be reported in writing to a member of the By-Laws, Amendments and Elections' Committee at least ten (10) working days prior to the initial ballot.
4. Any person wishing to place his or her name on the initial ballot must make a request in writing to the Chairperson of the By-Laws, Amendments and Elections' Committee at least ten (10) working days prior to the election. Written acknowledgement of receipt of the request shall be provided by the By-Laws, Amendments and Elections' Committee.
5. The By-Laws, Amendments and Elections' Committee shall meet at least eight (8) working days prior to the election to certify the eligibility list and prepare an initial ballot.

6. Any person wishing to vote absentee must obtain a ballot from the Chairperson of the By-Laws, Amendments and Elections' Committee and sign next to his or her name on the official eligibility voter list. The ballot must be returned in person or by mail to the Chairperson of the By-Laws, Amendments and Elections' Committee in double envelopes before 8:00 A.M. the day before the election. The Chairperson of the By-Laws, Amendments and Elections' Committee shall put the date and time of receipt on the unopened absentee ballot.
7. The election shall take place on two (2) consecutive days from 8:00 A.M. to 4:00 P.M., omitting Saturday and Sunday.
8. Locked and secure ballot boxes shall be provided for the initial vote in each college Dean's office. The key to the ballot box shall be retained in the possession of a Senator of the By-Laws, Amendments and Elections' Committee.
9. The number of paper ballots provided shall coincide with the number of eligible voters. To receive a ballot, each eligible voter shall show his or her official university identification card and sign next to his or her name on the official eligible voter list. An area shall be provided at the voting location for the ballot to be marked in secret. Each voting location shall be supervised at all times by university personnel designated by the By-Laws, Amendments and Election's Committee.
10. Each person shall vote for one candidate only.
11. Immediately upon the closing of the polls on the first day, the ballot box shall be locked, sealed and delivered immediately by the tenders of the polls to the office of the Registrar to be placed in the vault and remain there until picked up by the tenders the following morning.
12. Immediately upon the closing of the polls on the second day, the ballot box shall be locked and sealed. The By-Laws, Amendments and Elections' Committee shall meet and count the ballots.
13. Upon conclusion of the vote tabulation, the committee members shall certify the outcome of the election by affixing their signatures to the tabulation results.
14. If a simple majority is obtained by any single individual, that person shall be the duly elected Faculty Regent.
15. If a simple majority is not obtained on the first ballot, one voting location at the Cravens Graduate Center shall be established for subsequent ballots.



16. Ballots subsequent to the first shall take place in not less than five (5) nor more than ten (10) working days from the previous election.
17. The By-Laws, Amendments and Elections' Committee shall inform all faculty by Campus Mail of the next election. The letter shall include the time and place of voting, provision for absentee ballots, and the names of the members of the By-Laws, Amendments and Elections' Committee by college who should be consulted for clarification of rules and procedures.
18. Names of the candidates shall be placed on the ballot in an order determined by a drawing conducted by the Chairperson of the By-Laws, Amendments and Elections' Committee. The candidates or their designated representatives shall participate in the drawing.
19. The second ballot shall include those individuals receiving the highest number of votes and whose votes total fifty (50) percent of the votes cast.
20. Balloting shall continue according to established procedures until one candidate receives a simple majority.
21. The final certified results as attested by the By-Laws, Amendments and Elections' Committee shall be delivered immediately to the President of the University by the Chairperson of the Senate. The results of the election shall be held in strict confidence by members of the By-Laws, Amendments and Elections' Committee until the results are officially released by the President of the University.