Meeting Minutes

WKU Council of Academic Deans

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The Academic Deans met October 9, 1967. All of the members of the Council were present for a meeting which convened in Dr. Cravens' office and after some discussion the meeting moved to the Regents Conference Room where the Council met with President Thompson.

The following is a summary of the discussions:

I. Dr. Charles Clark was present for the discussion of certification of part-time and extension faculty members. The established procedures will stay in effect and it was suggested that a great effort be made to follow these procedures.

II. Dr. Page and Dr. Hourigan were appointed by Dr. Cravens to a sub-committee to make a study dealing with field trips and to draft some suggested policies.

III. Dr. Minton discussed the selection of graduate faculty members and it was unanimously agreed that a visiting professor would carry the rank set for him by Western and that this would be used to determine his status in connection with the graduate faculty. It was further agreed that assistant professors could only serve on the graduate faculty for one year and that they will serve as an associate member.

IV. Dr. Cravens noted that an Institute for Academic Deans will be held at St. Louis University, November 26 through December 1, and the University of Chicago, April 7 through April 12.

V. Dr. Page commented on the dire need for additional student recreational programs.

VI. The University policy concerning salary increases for faculty members who complete doctorates during the year was reviewed. President Thompson noted that the established policy should be followed unless the University had made a verbal commitment to a member of the present faculty. Dr. Cravens noted that this statement presently used in letters of appointment would be changed to reflect the approved policy.

VII. President Thompson indicated during the discussion related to foreign students that an outside agency would be making suggestions to the foreign students. However, it was suggested by Dr. Cravens that a temporary faculty committee might be appointed to aid this group of students.

VIII. President Thompson and Dr. Cravens discussed a tutoring system and Dr. Cravens appointed a sub-committee to study the system. Dr. Hourigan as appointed chairman and Dr. Hardin and Dr. Jenkins are to serve with him.
IX. President Thompson discussed the use of the conference room in the Wetherby Administration Building, which is to be officially known as the Regents Conference Room. This room is to be used for bona fide campus meetings, and is to be booked through Miss Georgia Bates.

X. President Thompson discussed the use of the guest house and pointed out that at times individuals have stayed in the guest house for a considerable period of time. He suggested in the future guests of the University should only remain in the guest house for a reasonable stay.

XI. President Thompson discussed reimbursement of travel expenses for prospective faculty members and pointed out that state law requires that the institution can only pay an amount equal to the least expensive means of travel.

XII. Sabbatical and other type of leave will be discussed at the next meeting.