

11-16-1967

Meeting Minutes

WKU Council of Academic Deans

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SUMMARY OF THE MEETING OF THE COUNCIL OF ACADEMIC DEANS

The Council of Academic Deans met in Dr. Cravens' office on November 16, 1967. All the members of the Council were present except Dr. William Jenkins who was on a recruiting trip. Mr. Downing and Mr. Lazarus attended a part of the meeting.

The following is a summary of the deliberations of the meeting.

- I. Dr. Cravens suggested that the Council might want to study the Pass-Fail option in the grading system and that the University could consider offering a few courses on this basis each semester. Mr. Lazarus was asked to check with other schools and determine what was done in this regard.
- II. The present automatic "F" for courses dropped after the grace period was discussed and is to be continued at a later meeting.
- III. Dr. Cravens suggested that each Dean should review the course numbering in their departments and consider raising the level of some courses carrying the two hundred number.
- IV. Supervision of graduate assistants was discussed. It was agreed that each graduate assistant must have an assigned supervisor.
- V. Mr. Downing discussed the budget adjustment and asked the cooperation of each Dean in carrying out the adjustments.
- VI. A suggested salary schedule for 1968-69 was handed out and will be discussed at the next meeting.
- VII. Two items listed on the agenda were held over until the next meeting. The two items are as follows:
 1. Consideration of extending invitation to selected students for meeting with Deans.
 2. Distribution of salary lists.