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Meeting Minutes

WKU Council of Academic Deans

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SUMMARY OF THE MEETING OF THE COUNCIL OF ACADEMIC DEANS

The Council of Academic Deans met in Dr. Cravens' office December 7, 1967. All the members of the Council were present for the beginning of the meeting except Dr. Tate Page who missed approximately one-half of the meeting as a result of a speaking engagement.

The following is a summary of the deliberations of the meeting:

- I. Mr. Lazarus presented the report from the Ad Hoc Committee on Point Computation they were bringing to the Academic Council.
- II. Second semester registration was discussed and plans were outlined by Mr. Lazarus and others. Dr. Cravens suggested that faculty overload should be held to a minimum.
- III. Dr. Cravens discussed the development of new curricula and courses and noted that the Deans should screen new programs in an attempt to prevent proliferation and that attempts should be made to prevent the approval of crash programs. Course descriptions should be written in a particular manner and guidance in this regard will be provided by Dr. Cravens.
- IV. Dr. Hourigan submitted a tentative final exam schedule which is due to be reviewed and discussed at a later meeting.
- V. A faculty salary study was presented to each college dean and should be used in recommending raises.
- VI. Dr. O. J. Wilson met briefly with the Council to discuss student and faculty attendance at the lectures. A number of suggestions were made but no definite procedures were decided upon.
- VII. Each Dean is to select a student or students to meet with the Council of Deans on December 11, 1967.