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Meeting Minutes

WKU Council of Academic Deans

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The Council of Academic Deans met in Dr. Cravens' office on Monday, January 22, 1968. All deans were present except Dr. Jenkins who was on jury duty. The following is a summary of the deliberations of the meeting.

I. A tenure evaluation form and list of faculty members who are eligible for tenure was given to the appropriate deans for action by the department head and the dean. Dr. Jenkins submitted a paper for discussion by the Council concerning requirements for tenure. Since Dr. Jenkins was absent, the discussion was limited and Dr. Cravens indicated that he would write an illustration to go with the material submitted by Dr. Jenkins. Discussion on tenure and tenure guidelines will be continued.

II. Sabbatical leave and faculty development programs were discussed and the desirability for both for the coming year was indicated. Specific recommendations concerning sabbatical leave was postponed.

III. Dr. Hourigan presented a report relating to student academic affairs. His report included a proposal for summer orientation and registration for new students. The members of the Council are to study the report and make any commitments to Dr. Cravens within the next two days so that he can submit the report to the President. Dr. Hourigan invited Mr. Steve House and Mr. Dwight Kramer to discuss admission and registration of new students for the second semester.

IV. Dr. Cravens is to submit the following proposal concerning reduction of teaching load to the President:

The standard teaching load for members of the graduate faculty and for professors shall be 24 semester hours per academic year. For other faculty members the standard teaching load shall be 27 semester hours per academic year. The determination of teaching load credit for laboratory courses shall be made by a committee composed of the Head of the Department, the Dean of the College, and the Vice President for Academic Affairs. This regulation shall take effect September 1, 1968.

V. Dr. Hourigan briefly discussed faculty research and noted that some involvement of the deans in research proposals was desirable. It was agreed that all research proposals submitted to the Faculty Research Committee should come from the department head, to the dean of the college, to the Committee.

VI. Two items were postponed until the next meeting at 1:00 p.m., January 29.

1. Regulations concerning adjustment in salary for faculty who complete doctorates during the academic year.
2. Determination of equivalent years of preparation in addition to the master's degree.