

**Western Kentucky University
Staff Council
Meeting Minutes for Wednesday, January 13, 2016
MMTH Regents Room**

- **Call to Order** - Chair brought the meeting to order at 9am.
- **Attendance** – Present: Clint Barber, Kaliegh Belda, Candy Walker, Otto Finta, Chonda White, Jenny Toomey, Luke Bartlett, Brooklyn Foster, Dierdre Greene, Mary Nunn, Jennifer Robbins, Josh Marble, Laura Upchurch, Jan Renush, and Tamela Smith; Absent- Dr. Richard Miller
- **Reading/Approval of previous minutes** – Meeting minutes from November reviewed and approved. November minutes have now been posted to the website.
- **Staff Council Chair Report** –
 - Chair reported that Heather Nicklies is no longer with the university. The Co-Chair position is now open.
 - Chair is introducing the council to parliamentary procedure.
 - Chair mentioned the upcoming election. This has been tabled until February.
- **Staff Regent Report** –
 - Staff Council needs arrangements for the minutes to be archived. Chair will contact Suellyn Lathrop.
 - Met with Gil Johnson concerning the issue of employee compensation.
 - Board of Regent Meeting is January 29, 2016 in Elizabethtown.
- **Treasurer's Report** –
 - The balance review will be in the February meeting.
- **Webmaster Report** -
 - Basic updating of information has been completed.

University Committee Reports:

- University/Academic Calendar Committee
 - No report.
- Benefits Committee
 - No December meeting.
- Budget Council Committee
 - Weekly meetings will now resume.
- Campus Library Advisory Council
 - No report.
- Campus Master Planning Committee
 - No report.
- Diversity Enhancement Committee
 - Office of Diversity and Inclusion (ODI), which serves all minorities, is helping, but not managing, the creation of the Black Cultural Center that will be located in the former International building.
- Parking Appeals Committee
 - Two ad hoc meetings will be January 20th and 21st to catch up.
- Parking and Transportation Committee
 - Meeting addressed the parking on Avenue of Champions and the walkway from the new Russellville Road parking lot. More information will come concerning this.
- Preston Center Advisory Board
 - No report.
- Staff Excellence Committee
 - No report.
- Legislative Committee
 - No report.
- University Senate
 - No report.

Standing Committee Reports

- Staff Leadership Committee
 - Members received, reviewed, and approved 20 applications for the Staff Leadership Institute for 2016.
- Book Scholarship Committee
 - A motion was brought to the floor to make the webmaster a permanent member of the Book Scholarship Committee. The motion was seconded and the motion passed.
 - A motion was made to add Brooklyn Foster in place of Heather Nicklies. The motion was seconded and the motion passed.
 - The call for the Spring 2016 application will be forthcoming.
- Staff Satisfaction Committee
 - Tabled until the February meeting.

Old Business

- Post Office box for anonymous emails.
 - No items received.

New Business

- Co-chair election
 - Motion was made, seconded, and passed to make Chonda White the Co-Chair to fill the vacated position.
- Secretary election
 - Motion was made, seconded, and passed to make Laura Upchurch the Secretary to fill the vacated position.
- Officer elections will be held in June for the 2016-2017 Staff Council.

Guest Speaker

- Julie Uranis spoke with us regarding staff development opportunities.
 - Julie informed the Staff Council that there was low participation in 2015 for professional development courses offered to staff.
 - Julie is looking for suggestions from the Staff Council for how she can increase participation and content offered to staff.
 - Staff Council plans to include questions submitted by Julie in the upcoming Staff Satisfaction survey.

Adjournment

- Motion made and seconded to adjourn the meeting at 12pm.