

Minutes
Faculty Senate
Western Kentucky University
May 11, 1978

Call to Order The regular meeting of the Western Kentucky University Faculty Senate was called to order on Thursday, May 11, 1978, at 3:10 P.M. in the Garrett Conference Center Ballroom by Chairperson Tom Jones. A quorum was present.

Roll Call
Absent:
1. James Sanders
2. Anne Lawson
3. Delbert Hayden
4. Jefferson Caskey
5. Elizabeth Jones
6. Fred Clark
7. John Phillips
8. Albert Laird
9. George Roberts
10. Carl Kreisler
11. William Meadors
12. Phillip Duff
13. Richard Greer
14. Billy Adams
15. Bennie Beach
16. Stan Cooke
17. Donald Tuck
18. Leo Fernandez

Minutes The minutes of the April 13 meeting were accepted as presented.

Reports of Standing Committees

Executive Committee Senator Hendrickson reported on the meeting of the Executive Committee which was primarily a question and answer period with Representative Jody Richards. During the meeting the Retirement System was discussed, including the question of the lack of equity between the regional universities and University of Kentucky, Northern Kentucky State and University of Louisville in contributions into the Retirement System. Representative Richards reported that legislation to remove this inequity must be submitted in the next session of the Legislature; he also felt that the Retirement System is currently in good shape financially. The two Board of Regents positions now up for assignment were discussed and also the need for Faculty and Faculty Senate interest and attention to the make up of the Board as well as legislative activities pertaining to WKU.

Fiscal Affairs Committee Senator Bailey reported that this committee had placed in the hands of the Departmental Senators and others a questionnaire to help determine the cost of instruction vs. the cost of administering instruction and he requested that this questionnaire be returned with an accurate reply as soon as possible. Senator Bailey

reported several problems which have been suggested for the committee to study: possible inequities in allocation of the travel budget and in the percentage of raises in various areas of the Faculty. Senator Bailey noted that during the committee's meeting with Vice-President Harry Lergen and Dr. Paul Cook several items were discussed including the solidity of legal arrangements concerning the University and the College Heights Foundation. Senator Bailey invited specific issues from the Senate for the committee and stated that a report from the committee to disseminate information on its findings will be forthcoming.

By-Laws, Amendments
and Elections
Committee

Senator L. Pulsinelli reported that the committee will meet to act on a request by the Chair to change the title of Chairperson of the Faculty Senate to President of the Faculty Senate.

Faculty Status and
Welfare Committee

Senator Parks reported that the committee was making plans to undertake its study of the promotion policy of the University; he asked for concerns from the Senate on this policy for the committee to consider. The committee also discussed the problem of faculty load and Senator Parks announced that Senator Leopold's subcommittee on faculty load has completed its study which is ready to be printed for distribution to the Faculty. Senator Parks noted that his committee will add more areas of study to the Faculty Salary Report which it presented last year. General discussion followed.

Professional
Responsibilities and
Concerns Committee

Senator Petersen reported that another grievance procedure will be presented at the first fall meeting. The committee is also working on the question of a standardized evaluation form to be used by Department Heads when evaluating Faculty as well as the permission request for faculty consulting and employment outside the University.

Institutional Goals
and Planning Committee

No report.

Academic Affairs
Committee

Senator Butler reported that the committee has

looked at its definition and has identified critical issues to be studied such as establishing continuing contact with the Academic Vice-President and the Academic Council. Senator Butler also expressed personal concern that the word "Faculty" could be better defined.

Remarks

Chairperson Jones praised the work of all of the chairpersons and members of the standing committees for their hard work and reported that all of the committees are now functioning.

Reports of Ad Hoc Committees

Ad Hoc Committee on
Administrative
Evaluation

Senator Harrington presented a handout on the completed faculty evaluation of the administration including numbers of responses, etc. General discussion followed including comments on the counting of the questionnaires, the answer sheet, and the written comments. Chairperson Jones reported on the delivery of their individual evaluations to President Downing and Vice-President Davis, the delivery of a complete packet of evaluation results to the President, and the action of Chairman Cole and the Board of Regents. Chairperson Jones announced that a complete packet of the administrative evaluation is in the Senate office, under lock, for archival purposes. Discussion followed on needed improvements in a future evaluation instrument.

Ad Hoc Committee on
Administrative
Structure

Senator Lucas commented on the committee's report on administrative structure and noted several concerns voiced on the report itself including incorrect classifications, double counting, omissions, overstatement and understatement. Senator Lucas noted that the definitions of "administrator" and "staff" were subject to interpretation and asked that the Senators analyze the statistics in the report and give notice of needed changes to him. Chairperson Jones suggested that the Senate share the reports with the rest of the departmental and administrative officers and that the report be left as is in the interim before the next Senate meeting, waiting for corrections and changes.

New Business

Senator Petersen expressed concern about dissemination of the evaluation of administrators and he moved that the Chair write the President reiterating the original

statement of the Senate that only the President's evaluation results would go to the Board of Regents. General discussion followed on the action of the Senate and the confidentiality of the evaluation results. Chairperson Jones read Senator Shadowen's motion of February 9, 1978, which stated that the results of the evaluation would be sent to the person being evaluated and those of the administrative structure to and including the President and that the evaluation of the President would be sent to the Board of Regents. Discussion continued.

Adjournment

The meeting adjourned at 5:15 P.M. for lack of a quorum.

Sally Ann Koenig
Secretary