

**MINUTES**  
**OF THE BOARD OF REGENTS**  
**WESTERN KENTUCKY UNIVERSITY**

**April 29, 1997**

**AGENDA ITEM 1 - Call to Order**

Required statutory notice having been given, the second quarterly meeting of the Board of Regents of Western Kentucky University was held in the Regents Conference Room of the Wetherby Administration Building on the Western campus. The meeting was called to order at 8:40 a.m., CDT, by Ms. Peggy Loafman, Chair.

**AGENDA ITEM 2 - Invocation**

The invocation was given by Dr. Larry Caillouett, Professor of Communication and Broadcasting.

**AGENDA ITEM 3 - Roll Call**

Ms. Kristen T. Bale  
Mr. Robert Earl Fischer  
Ms. N. Joy Gramling  
Mr. C.C. Howard Gray  
Ms. Peggy W. Loafman  
Mr. Cornelius A. Martin  
Dr. Ray M. Mendel  
Mr. Burns E. Mercer  
Ms. Kristen Miller  
Mr. Fred N. Mudge  
Mr. Raymond B. Preston (arrived late)

Others present were Dr. Thomas C. Meredith, President; Mrs. Liz Esters, Staff Assistant and Secretary to the Board of Regents; Dr. Charles Anderson, Vice President for Information Technology; Dr. Barbara Burch, Vice President for Academic Affairs; Dr. James Ramsey, Vice President for Finance and Administration; Mr. Fred Hensley, Vice President for Institutional Advancement, and Dr. Jerry W. Wilder, Vice President for Student Affairs, and Ms. Deborah Wilkins, University Counsel.

**In keeping with the policy of the Board, the agenda for the meeting and information and materials pertinent to items thereon had been mailed in advance of the meeting to members of the Board.**

**AGENDA ITEM 4 - Disposition of minutes of January 31, 1997, and special meetings of February 8, and 24, 1997**

The minutes were presented by Chairman Loafman. Motion for approval was made by Mr. Mudge, seconded by Mr. Fischer and carried.

**AGENDA ITEM 4.1 - Gift presentation**

Mr. James "Bud" Layne, Span Tech in Glasgow, Kentucky, was on hand to pledge \$200,000 to create an endowment for the Mechanical Engineering and Electro-Mechanical Engineering Technology. This gift is in addition to the 1995 gift of \$40,000.

**AGENDA ITEM 4.2 - Presentation by Dr. James L. Fischer, on leadership and organization in higher education.**

Ms. Loafman introduced Dr. Fisher who has written scores of professional articles and who has also been published in such popular media as *The New York Times*, *The Washington Times*, and *The Baltimore Sun*.

Mr. Fisher spoke to the Board on leadership and organization in higher education and shared his ideas on how to move forward with the Presidential search process.

**AGENDA ITEM 5 - Committee reports:**

Mr. Burns Mercer, Chair of the Finance Committee, reported that the Committee met on April 23, with most of the Board members in attendance. The following recommendations were considered by the Committee:

**5.1.1 - Recommendation for acceptance of the accountant's report and financial statements for WKYU-FM and WKYU-TV for the year ended June 30, 1996**

Reports were provided to the Board members, and a copy is filed in the Board's official files.

**Background:**

On an annual basis, Western Kentucky University contracts with Baird, Kurtz & Dobson (BKD) to provide an audit of the financial statements for WKYU-TV and WKYU-FM Radio. The separate audits are required under the contractual funding arrangements of Western with the Corporation for Public Broadcast. Both of the audits of the financial statements are "clean." No management issues have been raised by BKD. Ms. Sherry Stokes was available at the Finance Committee meeting to discuss the audits.

Mr. Mercer reported approval by the Finance Committee and moved approval by the Board. The motion was seconded by Mr. Mudge and carried unanimously.

**5.1.2 - Review of Third Quarter Financial Statement for 1996-97 and recommendation for approval of the revised budget for the Third Quarter Fiscal Report for 1996-97**

**Background:**

Total realized Educational and General (E&G) revenue, as a percent of the budget, is comparable to the 1995-96 third quarter. The tuition and fees revenue reflects actual collections exceeding the estimated revenue by two percent or approximately \$500,000.

Restricted revenue is recorded in the accounting system when expenses are incurred. Thus, the restricted revenue equals the restricted expenditures on the Quarterly Financial Report. Grants and contracts activity continues to lag behind the level received last year; however, it is anticipated that the projected budget estimate for 1996-97 will be met.

Auxiliary Enterprises revenue is on target for meeting its 1996-97 revenue estimates.

In regard to the Revised Operating Budget through the third quarter, the following increases have been made to the budget: Tuition and fees were increased for the allocation of course-specific fees to the respective departments; "Other" was increased to budget funds from Ogden College Foundation, funds were allocated for miscellaneous reimbursed costs, and a revenue-dependent budget was established for Educational Television; Grants and Contracts were increased based on projected funding through June 30, 1997; and fund balance allocations, based on prior Board of Regents approval, were processed.

Mr. Mercer moved approval of the revised budget for the Third Quarter Fiscal Report for 1996-97, which was approved by the Finance Committee. The motion was seconded by Ms. Bale and carried.

### **5.1.3 - Recommendation for preliminary approval of the 1997-98 Budget for Western Kentucky University**

#### **Background:**

The budget being presented is Western Kentucky University's financial plan for the fiscal year July 1, 1997 through June 30, 1998. The Board of Regents has taken an active role in the establishment of budget goals and priorities for the development of the 1997-98 Budget. The Administration has attempted to communicate with the Finance Committee and the Board of Regents throughout the budget development process through distribution of Budget Committee materials.

The Budget in Brief which outlines the major revenue and expenditure policy issues for the 1997-98 Budget was provided to the Board. If the Board approves the policy issues presented in this document, the final budget will be printed and submitted to the Board of Regents prior to its meeting to be held on June 5.

The Board heard a presentation from Dr. James Ramsey, Vice President for Finance and Administration, on the Budget in Brief.

#### **Secretary's Note:**

A copy of the Budget in Brief used for Dr. Ramsey's presentation was provided to each Board member, and a copy is filed in the Board's official files.

In discussion on the use of monies for technology in which concern was expressed over the amount of debt service built into the fee, it was requested that a market survey be

done by the students indicating what they think they need, and information provided indicating the need for more workshops, hardware, etc. It was felt that more information is needed to some way leverage the money for the most effective use for everyone.

Dr. Charles Anderson, Vice President for Information Technology, reported that a random survey of students had already been conducted which produced information about the uses of computer labs and needs.

Following the presentation and with the approval of the Finance Committee, Mr. Mercer moved preliminary approval of the 1997-98 Budget. The motion was seconded by Mr. Martin and carried.

Mr. Fischer made a motion to approve the mailing of salary letters pending approval of the Budget at the June 5 meeting. The motion was seconded by Dr. Mendel and carried unanimously.

**5.1.4 - Recommendation for approval of the purchase of property at 1901 Nashville Road, Bowling Green, Kentucky, with approval for funding the purchase price in the amount of \$55,000.00 being allocated from the University Reserve.**

**Background:**

This property is located at the corner of University Boulevard and Nashville Road, and is directly opposite of the corner where the current University sign was constructed. The property includes a three bedroom frame home in good condition, which will be relocated to another area on campus and renovated for rental property. The long range plan is that the vacant lot will then be converted to green space and as a future site for a matching University sign.

With the approval of the Finance Committee, Mr. Mercer moved approval of the purchase of property at 1901 Nashville Road, Bowling Green, Ky, to be funded in the amount of \$55,000.00 from the University Reserve. The motion was seconded by Ms. Loafman.

Ms. Gramling made a motion to table the recommendation stating, "I think it is important to be visionary and look toward the future, but I think it also important that this Board look at where we are now."

Ms. Gramling's motion was seconded by Ms. Bale.

Following a lengthy discussion on this issue, a roll call vote was taken on Ms.

Gramling's motion to table the recommendation: The vote follows:

**Aye: Bale, Gramling, Gray, Mendel, Miller**

**Nay: Fischer, Loafman, Martin, Mercer, Mudge, Preston**

The motion failed.

The roll call vote on Mr. Mercer's motion (as previously stated) to purchase the property follows:

**Aye: Fischer, Loafman, Martin, Mercer, Mudge, Preston**

**Nay: Bale, Gramling, Gray, Mendel, Miller**

**Secretary's Note:** A transcript of the discussion on this item has been provided to Board members, and a copy is filed with the Board's official files.

**5.1.5 - Recommendation for authorization of an expenditure of up to \$600,000 from the University Reserve to fund the completion of the conversion of the heating system to natural gas from electric resistance heat and for the installation of air conditioning at the Agricultural Exposition Center.**

**Background:**

In 1990 the Kentucky General Assembly authorized a capital construction project at the L. D. Brown Agricultural Exposition Center to convert from electric resistance heating to natural gas heating. The Commonwealth of Kentucky capital budget also indicated that air conditioning will be added to the facility. Funding was authorized at the time for \$350,000; with \$250,000 appropriated from the state's General Fund and \$100,000 from Western's internal resources. This authorization created some confusion as to whether the project authorized was a heating project or an air conditioning project. The funds authorized were not sufficient to convert the heating to natural gas and to provide for air conditioning. It was determined that the authorization from the state was for the heating project. Western examined various heating alternatives including geothermal heat and it was concluded upon the advice of engineers and architects for the Commonwealth of Kentucky that the state funds to be expended on the project should be expended for the conversion to natural gas heat. The state funding that was available for the project did not allow for this project to be fully completed.

During the 1996 Session of the General Assembly, Western sought and received additional authorization for this project. The Commonwealth of Kentucky's capital construction budget contained the following language: "Reauthorization and additional funding--this project will complete the conversion of the heating system to natural gas from electric resistance heat and install air conditioning in the Agricultural Exposition Center. This additional funding will increase the total authorization for the project to \$700,000." The source of funds identified by the state was restricted funds; i.e., Western's internal funds.

It is recommended at this time that the heating project be completed and the air conditioning be installed at the Agricultural Exposition Center. This project has broad-base support from agricultural leaders and political leaders in the region and the state. It is believed that the completion of this project will give Western Kentucky University a unique advantage in student recruiting and public service among Kentucky's universities that offer agriculture programs. Adding air conditioning to the arena of the Agricultural Exposition Center will enhance the

usefulness of the facility by adding the four summer months to the booking season. During the summer, the mission of the Agricultural Exposition Center will focus on three distinct areas; student recruiting, service to the agricultural community, and service to the local community. Another important implication of the addition of air conditioning is the economic impact that additional activities at the Agricultural Exposition Center will have on the local community. The Agricultural Exposition Center would also benefit from the increased revenues which accrue from rental activities during the summer months.

Mr. Mercer reported the Finance Committee heard a presentation on this recommendation and deferred this item for consideration by the full Board.

President Meredith provided background information and gave additional information that had been acquired since the Finance Committee met on April 23. He reported that other forms of dollars that might be applied to this project to reduce the draw on the reserve are:

- The Agriculture Department can come up with \$100,000 toward project from the Equine Program and other sources;
- a ticket surcharge which, on approximately 30,000 paid admissions each year, could add \$150,000 (over a five-year commitment).
- originally, there was a \$100,000 commitment from the Institution; approximately \$30,000 of that amount was spent on the project at that time; technically, there's still a \$70,000 commitment out there somewhere; and
- the Commissioner of Agriculture committed \$10,000 from his budget for next year."

Following a period of discussion on the recommendation, Mr. Mercer made a motion to approve this expenditure out of the reserve with the understanding, that some \$300,000 of this would be paid back over a period of time out of increased ticket sales, Ag Department reserves; and further moved that the surcharge on ticket sales should not be limited to five years but rather keep the surcharge on until some point that the Finance Committee of the full Board thinks it should be taken off. The motion was seconded by Mr. Fischer.

The Board felt further information was needed before they could make an informed decision on the recommendation, specifically a firm estimate on the costs, and a confirmation of the funds that are available to assist with this project.

In response to an earlier question from Mr. Gray if there was anything in writing about the reserve, President Meredith prepared the following statement which describes the reserve--what it was created for, where it was at the beginning of this administration,

why it's there, and the premise under which it is operated.

President Meredith stated that, "although there is no policy regarding expenditures from the reserve, it has always been the practice to get Board approval before spending from the reserve." Dr. Meredith submitted the following statement on the University Reserve:

#### **Reserve**

**A commitment to increasing the institutional reserve was made beginning in September 1988. The reserve at that time was less than \$250,000.**

**The current reserve is over \$4.1 million. this reserve has been established through conservative budgeting and excellent budget management across the campus. the reserve is increased each year by a Regents' adopted policy of October 28, 1994, and January 20, 1995, which calls for the reserve to be increased each year in order to maintain the reserve at 4.7 percent of the E&G budget (excluding external funding).**

**The intent in establishing a reserve was to have a fund to address emergencies, to be capable of accommodating matching grant opportunities, to address campus needs that were not budgeted, and to generally have a fund for one-time expenditures that were not appropriate for, or were too large for, the contingency funds of the University.**

**Any expenditures from the reserve requires prior Board of Regents approval.**

Mr. Martin suggested that the Facilities Oversight Committee of the Board might look at and explore the sources of funds that may be available to help with this project and to find the best way for the University to do it and then come up with a proposal at the June meeting and put it on the table for consideration then along with all of the facts of what's really available and whether there are other funds to assist with funding.

Mr. Mercer and Mr. Fischer withdrew the earlier motion and second.

Mr. Martin made a motion to table the recommendation until the June 5 Board meeting to give the Facilities Oversight Committee an opportunity to examine all the options that are available to fund the project. The motion was seconded by Mr. Gray and carried.

Mr. Martin stated, "I want to make it perfectly clear that we're not here to try and not do the project, but my concern is that we approve the project today and some of the funding might not be available."

#### **5.1.6 - Recommendation for approval of a contract for university food services for the next five-year period, commencing June 1, 1997**

**Background:**

On October 14, 1996, Dr. James R. Ramsey, Vice President of Finance and Administration, appointed an eleven-person University Committee consisting of students, faculty and staff, to develop a Request for Proposal on the university's food services and to make recommendations for a food services provider. Competing Bid Proposals were submitted by four companies. The Committee has made a comprehensive analysis and evaluation of the proposals submitted and has forwarded a recommendation to the President. The President has reviewed the proposals and the Committee's recommendation.

Pursuant to KRS 45A.085, discussion of the competing proposals must not publicly disclose any specific provisions of the bid proposals pending award of the contract. Following discussion of the competing bids in closed session, and the Committee's report, the President is prepared to make a recommendation to the Board concerning award of the contract.

Mr. Mercer stated, "The Finance Committee met in closed session and got a detailed briefing on all of the particulars of each of these contract offers. The Committee did not make a decision in that closed meeting, but I would like to, based upon a recommendation from the university administration, make a motion to award this contract to Aramark for the next five-year period." The motion was seconded by Mr. Gray and carried.

**5.1.7 - Recommendation for approval of funding from the Auxiliary Reserve for capital construction projects for Bookstore Renovation and Fixture Replacement (\$400,000) and Emergency Elevator Repair - Central Hall and Pearce-Ford Tower (\$46,000)**

**Background:**

The University's Bookstore renovation project and technology enhancements have previously been identified as a \$600,000 expenditure. The allocation of funds for the purchase of the Point-of-Sale (POS) System was given during the Board's meeting on January 31, 1997, for \$175,000. The statutory authorization for the renovations was granted during the regular session by the Commonwealth in 1996 and is under the administration of the Department of Facilities Management, Division of Engineering of the Commonwealth of Kentucky. This allocation request establishes the University's authorization to allocate the funds from the Auxiliary Enterprises Reserve for the expenditures up to \$400,000 for the project. Completion in August of the planned renovation and updating of fixtures is the first major investment in the Bookstore since 1970 and will provide a first-class facility for the University's students, faculty, staff, and alumni.

With the concurrence of the Finance Committee, Mr. Mercer moved approval of the recommended capital construction projects with funding from the Auxiliary Reserve. The motion was seconded by Mr. Fischer and carried unanimously.

**5.1.8 - Recommendation regarding the WKU-Glasgow Campus**

**RECOMMENDATION:**

The Finance Committee has reviewed a request from the Chairman of the WKU-Glasgow Advisory Committee for a financial commitment from Western Kentucky University to assist with proposed program improvements, renovation and/or construction of the WKU-Glasgow facility to meet ADA requirements.

*The Finance Committee supports in principle the renovation/expansion of the Glasgow Campus and recommends that the Board of Regents make an appropriate commitment at the appropriate time.*

**Background:**

The Advisory Committee is actively seeking local and state funding in conjunction with this request; the funding requested from Western is contingent on the success of those efforts. **[Letter from Mr. Freddie Travis, Chairman, Glasgow Advisory Committee is filed attached to the minutes as Exhibit A.]**

Mr. Martin moved adoption of the resolution outlined below. The motion was seconded by Dr. Mendel and carried unanimously.

**RESOLUTION**

**WHEREAS**, Western Kentucky University-Glasgow campus has been located on the present site for nine years and currently serves an average of 2,600 students per year from the Glasgow area and fourteen surrounding counties; and

**WHEREAS**, the Liberty Street location of Western Kentucky University was the former home of Liberty College, the original name of Western Kentucky University; and

**WHEREAS**, WKU-Glasgow has always garnered a significant amount of community support; for example, the Glasgow Business and Profession Women's Club raised \$100,000 for the Library, and the City of Glasgow provides \$7,500 yearly in educational support and paved the former football field behind the present site for parking purposes and improved public access to the campus; and

**WHEREAS**, local leadership groups and organizations have renovated rooms in the current building at costs in excess of \$20,000 and local groups provide yearly scholarships with a total ranging from \$6,000 to \$7,000 specifically for the Glasgow campus; and

**WHEREAS**, the Glasgow campus of Western Kentucky University has now and always paid its way financially so that it is not a drain on the financial resources of Western Kentucky University; and

**WHEREAS**, members of the Glasgow Advisory Committee have recognized that the Glasgow Campus has not yet reached its full potential in filling the educational needs of the communities which the campus serves; and

**WHEREAS**, building improvements, currently estimated in excess of \$3 million in the current facility, are desperately needed to meet

the current and future educational needs of Glasgow and surrounding areas; and

**WHEREAS**, program improvements to fulfill the needs of the 2,000-plus students currently enrolled at Glasgow must be evaluated to determine that the current and future needs of the students are fulfilled.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Regents of Western Kentucky University supports in principle program improvements and renovation/expansion of the Glasgow Campus and stands ready to work in partnership with the Commonwealth of Kentucky and the Glasgow/Barren County community to identify the resources necessary to bring this project to fruition.

**RESOLVED FURTHER**, that the President and Vice President for Finance and Administration immediately direct an investigation into the feasibility of finding the resources and methods to enable the program improvements and renovation/expansion to be accomplished. It further stipulates that any method and resources used must include contribution from the community of Glasgow on a matching basis. The amount of matching is not yet determined.

**RESOLVED FURTHER**, that this study which includes methodology and resources be accomplished no later than August 15, 1997.

Ordered at Bowling Green, Kentucky, this twenty-ninth day of April in the year of our Lord one thousand nine hundred and ninety-seven.

The last item on the agenda is a new recommendation which was not considered at the Finance Committee meeting.

**5.1.9 - Recommendation for acceptance of the Six-Year Capital Plan and the priorities established in the Six-year Capital Plan. [Attached to the minutes as Exhibit B.]**

**Background:**

The Capital Planning Advisory Board of Kentucky State Government requires each agency, department, and institution of Higher Education in the Commonwealth to submit for its review a six-year capital plan which identifies capital needs of the agency, department, or institution, fund sources, and priorities. The Capital Planning Advisory Board reviews all of the submitted capital plans from agencies, departments, and institutions and presents a recommendation to the governor and the Kentucky General Assembly for funding as part of the budget process in the forthcoming biennium.

The Six-year Capital Plan was required to be submitted to the Capital Planning Advisory Board by April 15. Western submitted its Six-year Capital Plan to the Capital Planning Advisory Board by the April 15 due date with a notification to the Capital Planning Advisory Board that Western Kentucky University Board of Regents had not had the opportunity to review the Six-year Capital Plan and to concur with the University Administration's recommendations for recommended priorities. It was further indicated to the staff of the Capital Planning Advisory Board that the Western Kentucky University Board of Regents would meet on April 29, and that the Six-year Capital Plan would be presented to the Board for its review at that time.

The Vice-presidents worked together to identify projects for the Six-year Capital Plan and to establish funding priorities. Each Vice-president attempted to solicit campus involvement and input into the capital planning process. It should be noted that the first two priorities of the Six-year Capital Plan involve additions and/or new construction. The majority of Six-year Capital Plan projects are derived from the university's deferred maintenance plan which was discussed with the ad-hoc facilities planning committee of the Board of Regents at prior meeting. The priorities established in the deferred maintenance plan have not been changed or modified in the Six-year Capital Plan.

Following an explanation by Vice President James Ramsey and a period of discussion on how the six-year capital plan is developed, Mr. Mercer suggested that the Six-Year Capital Plan and how it is arrived at it, should be a subject for discussion at future Board retreat.

Mr. Mercer moved approval of the six-year capital plan. The motion was seconded by Mr. Fischer and carried unanimously.

Mr. Gray offered the following resolution dealing with the six-year capital plan.

#### Resolution

Whereas, Western Kentucky University is desirous of complying with the Commonwealth of Kentucky's request for capital projects; and

Whereas, capital projects are necessary for maintenance and growth of the University; and

Whereas, the Board of Regents is desirous of submitting to the Commonwealth of Kentucky a fair and thoughtfully analyzed capital request in accordance with its strategic plan, mission, and an objective criteria; and

Whereas, it is not fully informed as to the current proposal and already-submitted capital projects summary;

Now therefore, be it resolved that the Board of Regents directs the President and the Vice President for Administration and Finance to assemble a set of objective criteria for determining these capital projects, and further directs the President and the Vice President for Finance and Administration to assemble a list of projects to support its strategic plan and mission, all in accordance with the criteria no later than June 15.

Mr. Fischer suggested the proposed resolution be tabled for further work

stating it was a little heavily worded for where we are in the process right now and thought that this is probably something that should go before the Facilities Oversight Committee for the next round of budget.

Mr. Mercer reported that the Presidential Compensation Committee met the previous afternoon, and the Committee felt that professional assistance was needed with the contract language and **made a motion to give authority to the Compensation Committee to hire a consultant to assist with the presidential contract. The motion was seconded by Mr. Mudge and carried**

**RECOMMENDATION:**

President Meredith Thomas C. Meredith recommends that the Board of Regents approve the recommended personnel changes which have transpired since the meeting of the Board on January 31, 1997.

The recommended personnel changes follow in the next 13 pages.

## PERSONNEL CHANGES

(Subsequent to Meeting of Board of Regents on January 31, 1997)

### Part I. Faculty Personnel Changes

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
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#### ADJUNCT FACULTY APPOINTMENT

Ogden College of Science,  
Technology, and Health

Engineering Technology: Mr. Roy J. Covert	n/a	1997 Spring Semester; Adjunct Professor
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#### FACULTY - ADDITIONAL RESPONSIBILITIES

Ogden College of Science,  
Technology, and Health

Office of the Dean: Dr. Ruby F. Meador	150 per month	January thru June 1997; Professor; declined stipend previously approved for developing new programs
Allied Health and Human Services: Dr. Douglas W. Schutte	300 per month	January 9, 1997; Assistant Professor/Program Director; Stipend for serving as Interim Department Head

#### FACULTY APPOINTMENTS

College of Education  
and Behavioral Sciences

School of Integrative Studies  
in Teacher Education:  
Dr. John Kiraly

8,004

January 1 thru June 30, 1997; Instructor;  
temporary appointment for Spring Semester  
only

Ogden College of Science,  
Technology, and Health

Mathematics:  
Ms. Shirley J. Wildermuth

12,000

January 1 thru June 30, 1997; Instructor;  
temporary appointment for Spring Semester  
only; replaces Dr. Douglas Mooney



## FACULTY - EARLY RETIREMENT WITH SPECIAL TENURE STATUS

Ogden College of Science,  
Technology, and Health

Agriculture:

Dr. Ray E. Johnson

July 1, 1997; Professor; Entering Optional Retirement Program; Teaching load and salary to be determined as part of the 1997-98 budget process

## FACULTY RESIGNATIONS

Ogden College of Science,  
Technology, and Health

Allied Health and Human Services:

Dr. Betty Dawson

June 30, 1997; Associate Professor

Computer Science:

Dr. Seyed Ali Asghar Kooshesh

January 1, 1997; Assistant Professor

Potter College of Arts,  
Humanities and Social Sciences

English:

Mr. Keith Waddle

June 30, 1997; Instructor

Modern Languages  
and Intercultural Studies:

Dr. Richard B. Pace

June 30, 1997; Assistant Professor

Music:

Dr. Gary C. McKercher

June 30, 1997; Associate Professor

## FACULTY RETIREMENT

Ogden College of Science,  
Technology, and Health

Agriculture:

Dr. James P. Worthington

June 30, 1997; Professor

## FACULTY SALARY ADJUSTMENT

Bowling Green College of  
Business Administration

Accounting:

Dr. Mark T. Ross

61,896

January 1, 1997; promoted from Instructor to Assistant Professor; salary increased \$1,200 from \$60,696 in recognition of completion of doctorate

## FACULTY PROMOTIONS IN RANK

Bowling Green College of  
Business Administration

Marketing:

Dr. Richard Shannon

August 16, 1997; Associate Professor

College of Education  
and Behavioral Sciences

Consumer and Family Sciences:

Dr. Marilyn Casto

August 16, 1997; Professor

**Part I. Faculty Personnel Changes (continued)**

<b><u>Name</u></b>	<b><u>Salary</u></b>	<b><u>Effective Date and Remarks</u></b>
<b>FACULTY PROMOTIONS IN RANK</b> (continued)		
Physical Education and Recreation: Dr. Randall E. Deere		August 16, 1997; Associate Professor
School of Integrative Studies in Teacher Education: Dr. Joseph E. Etienne		August 16, 1997; Associate Professor
Dr. Jacqueline M. Schliefer		August 16, 1997; Associate Professor
Dr. Kay W. Terry		August 16, 1997; Associate Professor
Ogden College of Science, <u>Technology, and Health</u>		
Allied Health and Human Services: Dr. Doug Schutte		August 16, 1997; Associate Professor
Biology: Dr. Cheryl Davis		August 16, 1997; Associate Professor
Chemistry: Dr. Lester Pesterfield		August 16, 1997; Associate Professor
Engineering Technology: Mr. Matthew Dettman		August 16, 1997; Associate Professor
Mr. Joel Lenoir		August 16, 1997; Assistant Professor
Mathematics: Dr. Douglas Mooney		August 16, 1997; Associate Professor
Dr. M. Bettina Richmond		August 16, 1997; Professor
Dr. John Spraker		August 16, 1997; Professor
Dr. Randall Swift		August 16, 1997; Associate Professor
Potter College of Arts, <u>Humanities and Social Sciences</u>		
Communication and Broadcasting: Dr. Sally J. Ray		August 16, 1997; Associate Professor
Ms. Jo-Anne Ryan		August 16, 1997; Associate Professor
English: Dr. Loretta Murrey		August 16, 1997; Associate Professor
Dr. Karen Schneider		August 16, 1997; Associate Professor
Government: Dr. Chris Hamilton		August 16, 1997; Professor
Modern Languages and Intercultural Studies: Dr. Michael Ann Williams		August 16, 1997; Professor
Music: Dr. Donald Speer		August 16, 1997; Associate Professor

**Part I. Faculty Personnel Changes (continued)**

<b><u>Name</u></b>	<b><u>Salary</u></b>	<b><u>Effective Date and Remarks</u></b>
<b>FACULTY PROMOTIONS IN RANK</b> (continued)		
University Libraries		
Library Public Services: Ms. Cynthia L. Etkin		August 16, 1997; Associate Professor
Bowling Green College of <u>Business Administration</u>		
Marketing: Dr. Richard Shannon		August 16, 1997
<u>College of Education and Behavioral Sciences</u>		
Educational Leadership: Dr. Aaron Hughey		August 16, 1997
Psychology: Dr. Joseph Bilotta		August 16, 1997
Dr. Elizabeth Lemerise		August 16, 1997
School of Integrative Studies in Teacher Education: Dr. Joseph E. Etienne		August 16, 1997
Dr. Jacqueline M. Schliefer		August 16, 1997
Dr. Kay W. Terry		August 16, 1997
<u>Ogden College of Science, Technology, and Health</u>		
Allied Health and Human Services: Dr. Doug Schutte		August 16, 1997
Biology: Dr. Cheryl Davis		August 16, 1997
Industrial Technology: Dr. Daniel Jackson		August 16, 1997
Mathematics: Dr. Mark Robinson		August 16, 1997
Physics and Astronomy: Dr. Douglas Harper		August 16, 1997

**FACULTY RECOMMENDED FOR TENURE**

<u>Potter College of Arts, Humanities and Social Sciences</u>		
Communication and Broadcasting: Dr. Sally J. Ray		August 16, 1997
Ms. Jo-Anne Ryan		August 16, 1997
English: Dr. Loretta Murrey		August 16, 1997
Dr. Karen Schneider		August 16, 1997

## FACULTY RECOMMENDED FOR TENURE

History:

Dr. Robert Dietle August 16, 1997

Journalism:

Mr. Harry Allen August 16, 1997

Dr. John Barnum August 16, 1997

Music:

Dr. Donald Speer August 16, 1997

University Libraries

Library Public Services:

Ms. Cynthia L. Etkin August 16, 1997

### Part II. Other Personnel Changes

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
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#### TEMPORARY -- GRANT FUNDED

Information Technology

Educational Telecommunications:

Mr. Terry J. Reagan	300 per month	January 18, 1997; Development Officer/Public Radio; Continuation of stipend for serving as Interim Television Development Officer
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College of Education  
and Behavioral Sciences

Educational Leadership:

Ms. Charlene Manco	34,428	January 1, 1997; Director, Training Trio Project Grant; annual salary increased \$900 from \$33,528 based on receipt of Specialist Degree
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Educational Talent Search:

Ms. Martha J. Sales	22,020	January 2 thru August 31, 1997; appointed Counselor; replaces Mr. Michael R. Kenney
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Teacher Education:

Dr. Roger S. Pankratz	101,988	January 1 thru June 30, 1997; Professor and Executive Director; Eighty-four percent of salary funded by the Kentucky Institute for Educational Research
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Training and Technical  
Assistance Services:

Ms. LaVonda D. Burton	1,648 per month	February 28 thru December 31, 1997; reappointed Lead Teacher; salary increased \$48 from \$1,600
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Ms. Edie M. Garcia	1,442 per month	February 28 thru December 31, 1997; reappointed Lead Teacher; salary increased \$42 from \$1,400
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Mr. Tyson Greenfield	1,154 per month	January 6 thru October 31, 1997; appointed Teacher; salary adjusted from part-time rate of \$7.21 per hour as Teacher Assistant
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Mr. Nathan P. Jordan	1,120 per month	November 1, 1996, thru February 27, 1997; Teacher Assistant; salary rate adjusted \$15 from \$1,105
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**Part II. Other Personnel Changes (continued)**

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
<b>TEMPORARY -- GRANT FUNDED</b> (continued)		
<u>College of Education and Behavioral Sciences (continued)</u>		
<u>Training and Technical Assistance Services: (continued)</u>		
Mr. Nathan P. Jordan	1,154 per month	February 28 thru December 31, 1997; reappointed Teacher Assistant; salary increased \$34 from \$1,120
Ms. Leigh Ann Miller	1,854 per month	February 28 thru December 31, 1997; reappointed Coordinating Teacher; no change in salary
Ms. Donna Mitchell	1,440 per month	January 6, 1997; appointed Teacher; salary adjusted from part-time rate of \$9 per hour as Teacher
Ms. Lauri Thomas	9.27 per hour	January 16, 1997; employment status changed from full time as Classroom Teacher to part time as Substitute Teacher; salary adjusted from \$1,483 per month to \$9.27 per hour
Ms. Michelle Jones	700	January 1997; Learning Specialist; Lump sum payment based on receipt of Masters Degree
<u>Ogden College of Science, Technology, and Health</u>		
Physics and Astronomy: Mr. Michael Barbour	18,000	September 1, 1996, thru August 31, 1997; Minority Student Recruiter; funded by Minority Consortia; salary increased \$1,308 from \$16,692
<u>Student Affairs</u>		
Public Safety: Mr. Jeffrey Dale Eversoll	1,580 per month	March 31, 1997; Police Officer; funded by COPS Universal Program Supplement; new position
Mr. Scott A. Wade	1,580 per month	March 1, 1996; Police Officer; funded by COPS Universal Hiring Program; salary increased \$95 from \$1,485
Mr. Scott A. Wade		November 21, 1996; resigned as Police Officer
Mr. Glenn Manuel Woodard	1,580 per month	March 3, 1997; Police Officer; funded by COPS Universal Hiring Program; replaces Mr. Scott Wade
Student Health Service and Wellness Center: Ms. Elizabeth Main	37,872	January 27, 1997, thru January 27, 1998; reappointed Wellness Program Manager; no change in salary

**Part II. Other Personnel Changes (continued)**

**EXECUTIVE, ADMINISTRATIVE, AND PROFESSIONAL STAFF**

**STAFF APPOINTMENTS**

Office of the President

Athletics:

Ms. Deborah Lynn Gregory	35,004	March 1, 1997; Coordinator, Hilltopper Athletic Foundation; replaces Mr. Kevin Warner
Mr. Carl Robert Long	2,500	February 2 thru June 8, 1997; Part-time Assistant Coach

Academic Affairs

Sponsored Programs:

Ms. Marilyn J. Anderson	29,004	January 2, 1997; Sponsored Programs Specialist; new position
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Finance and Administration

Accounts and Fiscal Services:

Ms. Deborah D. Medalie	32,604	January 7, 1997; Staff Accountant; replaces Mr. Randy Wilson
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Human Resources:

Dr. Kenneth L. Burch	4,000 per month	January 13 thru October 31, 1997; temporary position related to Training and Development activities
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Ms. Cheryl Lewis-Smith	33,000	March 24, 1997; Manager, Compensation; new position
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Information Technology

Microcomputing Services:

Mr. Christopher M. Harmon	26,196	February 1, 1997; Microcomputing Consultant; position to be funded by Ms. Charlotte Burchett's position in Administrative Computing Services
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**EXECUTIVE, ADMINISTRATIVE, AND PROFESSIONAL STAFF**

**STAFF APPOINTMENTS**

Institutional Advancement

Office of Development:

Mr. John Paul Blair	60,000	March 1, 1997; Collegiate Director of Development, new position
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Mr. Richard A. DuBose, Jr.	60,000	March 1, 1997; Collegiate Director of Development; new position
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Student Affairs

Student Health Service  
and Wellness Center:

Dr. Ronald A. Berry	99,804	July 1, 1997; Chief Physician; replaces Dr. Phillip Turner
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## EXECUTIVE, ADMINISTRATIVE, AND PROFESSIONAL STAFF

### STAFF APPOINTMENTS

#### Ogden College of Science, Technology, and Health

##### Biology:

Mr. Zhiyu Wang	26,004	January 15, 1997; Electron Microscope Technician; replaces Mr. J. Rodney McCurry; corrects previously approved appointment date of January 2, 1997
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### CHANGES OF STATUS

#### Finance and Administration

##### Budget and Management Information:

Ms. Denise Huffman	30,564	January 1, 1997; position reclassified from Budget Specialist to Budget Analyst; salary increased from \$2,315 per month to \$30,564 on an annual basis
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#### Information Technology

##### Microcomputing Services:

Mr. Rocky Jenkins	34,200	January 10, 1997; transferred from position as Senior Network Specialist in Administrative Computing Services to position as Senior Microcomputing Consultant in Microcomputing Services; replaces Ms. Anthony Kirchner; salary increased \$3,108 from \$31,092
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### EXTENSION OF CONTRACTS

#### Office of the President

##### Athletics:

Mr. Lewis B. Mills		July 1, 1997; Director of Athletics; extend contract for additional year thru June 30, 2000
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Mr. Paul L. Sanderford		July 1, 1997; Head Women's Basketball Coach; extend contract for additional year thru June 30, 2001
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### STAFF PROMOTIONS

#### Institutional Advancement

##### Office of Development:

Ms. Renee S. Page	21,900	May 1, 1997; transferred from position as Office Associate and promoted to the position of Research Assistant; salary increased from \$1,452 per month to \$21,900 on an annual basis; replaces Ms. Dedra Duvall
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#### University Libraries

##### Library Public Services:

Ms. Ruth T. Kinnersley	35,220	April 1, 1997; transferred from position of Coordinator, Education Resources Center, and promoted to the position of Coordinator, Access Services/Assistant Professor; salary increased \$3,960 from \$31,260; replaces Ms. Linda Morrisett
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**Part II. Other Personnel Changes (continued)**

<b><u>Name</u></b>	<b><u>Salary</u></b>	<b><u>Effective Date and Remarks</u></b>
<b>EXECUTIVE, ADMINISTRATIVE, AND PROFESSIONAL STAFF</b>		
Institutional Advancement		
Office of Development: Ms. Dedra Duvall		May 12, 1997; Research Assistant
WKU Foundation: Ms. Dawn Shirley		March 7, 1997; Trust Accountant
<u>University Libraries</u>		
Library Public Services: Ms. Linda A. Morrissett		December 31, 1996; Access Services Coordinator
<b>SUPPORT STAFF</b>		
<b>APPOINTMENTS</b>		
<u>Academic Affairs</u>		
Admissions: Ms. Melissa P. Towe	1,251 per month	January 27, 1997; Admissions Assistant; replaces Ms. Sheila Deckard
<u>Ogden College of Science, Technology, and Health</u>		
Office of the Dean: Ms. DeAnna L. Durrant	1,494 per month	February 26, 1997; Office Associate; replaces Ms. Patricia Thomas
Engineering Technology: Ms. Wendi D. Wilson	1,458 per month	February 24, 1997; Office Associate; replaces Ms. Kira Hatcher
<u>Potter College of Arts, Humanities and Social Sciences</u>		
Office of the Dean: Ms. Mina T. Doerner	1,520 per month	January 31, 1997; Office Associate; replaces Ms. Sue Dillard
Music: Ms. Elaine S. Poston	1,482 per month	January 6, 1997; Office Associate; replaces Ms. Barbara Mandeville
<u>Student Affairs</u>		
Public Safety: Mr. Damon W. Fleming	1,580 per month	March 3, 1997; Police Officer; replaces Mr. Chad Gibson
Mr. Charles L. Webb, Jr.	1,580 per month	March 3, 1997; Police Officer; replaces Mr. Steven Kneifel
Student Health Service and Wellness Center: Ms. Vanessa G. Hill	1,314 per month	January 27, 1997; Insurance Assistant; replaces Ms. Teresa Butts



**Part II. Other Personnel Changes (continued)**

<b><u>Name</u></b>	<b><u>Salary</u></b>	<b><u>Effective Date and Remarks</u></b>
<b>SUPPORT STAFF</b>		
<b>RESIGNATIONS AND TERMINATIONS</b>		
<u>Finance and Administration</u>		
Purchasing: Ms. Mary Ann Woosley		January 31, 1997; Central Stores Assistant
<u>Academic Affairs</u>		
Community College: Ms. Lorrie S. Helson		January 31, 1997; Office Associate
<u>College of Education and Behavioral Sciences</u>		
School of Integrative Studies in Teacher Education: Ms. LaTonya Duffey		March 3, 1997; Office Assistant
<u>Ogden College of Science, Technology, and Health</u>		
Office of the Dean: Ms. Patricia Thomas		February 21, 1997; Office Associate
<u>Potter College of Arts, Humanities and Social Sciences</u>		
Music: Ms. Barbara Mandeville		February 14, 1997; Office Associate
<u>Student Affairs</u>		
Public Safety: Mr. Steven Kneifel		January 31, 1997; Police Officer
Student Health Service and Wellness Center: Ms. Robyn G. Scott		March 12, 1997; Office Assistant
<u>University Libraries</u>		
Library Special Collections: Mr. David Timpany		January 15, 1997; Exhibits Technician
Mr. James Walden		March 6, 1997; Library Assistant
<b>RETIREMENT</b>		
<u>Ogden College of Science, Technology, and Health</u>		
Mathematics: Ms. J. Maxine Worthington		May 31, 1997; Office Associate

Motion for approval of the personnel recommendations was made by Mr. Fischer, seconded by Ms. Bale, and carried unanimously.

**AGENDA ITEM 7 - Recommendation for the appointment of the second two recipients of the University Distinguished Professorship program.**

**Background:**

The University Distinguished Professorship program is designed to recognize faculty members who have served the university over a long period of time and have compiled an outstanding record of achievement in teaching, research, and service.

The University Distinguished Professors are expected to demonstrate sustained excellence and provide leadership for innovative and/or inter-disciplinary efforts in teaching, research/creative activity and service. They will conduct faculty seminars and participate in colloquia as appropriate. They will also be expected to serve on the Advisory Council of the Center for Teaching and Learning.

I am pleased to recommend the following two faculty members as Western's third and fourth University Distinguished Professors:

Dr. Gary Dillard	Dr. Robert Hoyt
Department of Biology	Department of Biology

These faculty will receive recognition as a distinguished faculty member with an annual stipend of \$2,000 and an annual travel allowance of \$1,000.

**DR. GARY E. DILLARD, Professor of Biology**

Dr. Dillard has been a faculty member at Western since 1968. He received advanced degrees from Southern Illinois University-Carbondale and North Carolina State University. He is highly regarded as a teacher by both students and faculty colleagues. The respect they have is reflected in the fact that he has been asked to serve on over 90 master's or doctoral committees during his career. He specializes in botany, the study of plants, and his publications include an internationally-recognized seven volume reference work on freshwater algae. He is a previous recipient of the university-wide award for research and creativity and is a worthy recipient of the designation University Distinguished Professor at Western.

**DR. ROBERT D. HOYT, Professor of Biology**

Dr. Hoyt came to Western in 1969 and has served in the Department of Biology for 28 years. He received his post-secondary education at the University of Central Arkansas, the University of Arkansas-Fayetteville and the University of Louisville. Dr. Hoyt sets high standards for himself and for his students, who invariably look back upon their experiences in his classes as the best possible preparation for success

in medical, dental and veterinarian school or in graduate studies. He has done significant research both in the United States and abroad on his specialty, the early life of fishes, and has published a major bibliography on the subject which is now available in a computer accessible format. He has previously received numerous awards for his teaching, research, and service work and it is appropriate now that he be recognized as a University Distinguished Professor at Western.

Following comments by Vice President Barbara Burch, motion for approval of the recommended recipients of the University Distinguished Professorships was made by Mr. Mercer, seconded by Ms. Bale and carried.

### **AGENDA ITEM 8 - President's Report**

President Meredith:

- **Congratulated Regent Gramling** for receiving an award from the Women's Alliance for her contributions through the year;
- Commented on the sixth annual **Academic-Athletic Banquet** which was held the previous evening. Of about 300 scholarship athletes on campus, 120 of them have a 3.0 or better; 14 have a 4.0, with two "Academic All-Americans;"
- Commented on **volunteerism** - Commented on national leaders who are encourag-ing volunteerism and noted Western was on the front end of that movement which is now growing across the country;
- Commented on the **reorganization in area of Information Technology** - Telephone services and networking are being combined to garner efficiency;
- Congratulated Dr. Barbara Burch on the conclusion of her term as President of the **American Association of Colleges of Teacher Education**;
- Congratulated Kristen Miller for following up on a project that was imitated a few years ago which is a **monument to the tribute of those students, faculty, and staff who have been lost from Western**;
- Commented on another new fixture has been placed on campus at the old water tower location. It contains within it the Western creed that was developed out of Master Plan which outlines the values at Western;
- Reported that the **Robert Penn Warren Center** had a great weekend this past weekend. Joy Bale Boone is stepping down as Director and will be replaced with Ms. Mary Ellen Miller; and
- Reported on **The Governor's Plan** - is moving ahead very rapidly. A letter has been sent to alumni using private funds urging support for the Governor's Plan which has produced a positive response.

### **AGENDA ITEM 9 - Other Business**

- **Resolution of Appreciation**

Mr. Earl Fischer read and moved approval of the following resolution to President and Mrs. Meredith:

**WHEREAS**, Dr. Thomas C. Meredith earned a master's degree from Western Kentucky University in 1966, and returned to his alma mater to serve as the eighth President from August 5, 1988, until May 29, 1997; and

**WHEREAS**, President Thomas C. Meredith has given outstanding leadership to the University and served as an effective advocate for the interests of the University and for public higher education as a whole in Kentucky; and

**WHEREAS**, Dr. Meredith has effectively served in various leadership roles at the local and state level; and

**WHEREAS**, Dr. Meredith provided leadership in establishing Western Kentucky University as a leader in information technology and developed the University's long-range vision through broad-based efforts in implementing Western XXI and "*Moving to a New Level While Keeping Old Traditions*"; and

**WHEREAS**, Dr. Meredith has charted the pathway for academic excellence at Western Kentucky University and leaves the University positioned for excellence; and

**WHEREAS**, The Board of Regents, on behalf of the faculty, staff, students, and alumni desires to recognize his distinguished contributions to the University and to public higher education in Kentucky.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Regents of Western Kentucky University commends and expresses its gratitude to Dr. Thomas C. Meredith, for his dedicated service as the eighth President of Western Kentucky University and for his effective advocacy for the University and public higher education in Kentucky.

**BE IT FURTHER RESOLVED**, that the Board of Regents expresses appreciation to President and Mrs. Meredith for giving unselfishly of their time and energies to this University and extends best wishes to Dr. Thomas C. Meredith and his family as he assumes his new role as Chancellor of the University of Alabama System.

Ordered at Bowling Green, Kentucky, this twenty-ninth day of April, in the year of our Lord one thousand nine hundred and ninety-seven.

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Peggy W. Loafman, Chair

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Fred N. Mudge, Vice Chair

Mr. Fischer's motion was seconded by Mr. Martin and carried unanimously. A signed, framed copy of the resolution was given to President Meredith.

President Meredith thanked the Board for the resolution and summarized his tenure as President with the following statement:

"I took the opportunity last night to reread my inauguration remarks of April 14, 1989. I began this Presidency approximately eight months before in September 1988. I am satisfied that all of the plans laid out in that speech have been fulfilled or are under way."

"Every move Susan and I have made has been after much prayer from us and our friends. We sincerely believe we were led to be at Western during this particular time in this great University's history."

"Whether we caused the changes or happened to be here when they occurred doesn't matter; the fact remains that a great deal of change has transpired during the past nine years. We have seen change in governance, a change in standards, a change in direction, and a change toward more accountability. During this time, higher education in Kentucky suffered the greatest cuts in the Commonwealth's history. Yet through the good work of capable people, we have moved forward in spite of these cuts, made significant progress, and have become fiscally sound."

"I have had an overriding goal to make sure Western would be positioned to become an extraordinary institution ready for the next century. I am confident we are on that path."

"I will regret not seeing some things come to fruition. For example, the move of the Community College to the Institute for Economic Development, the completion of the track, the air conditioning of Diddle, the clearing of the hill in front of Cherry Hall (Master Plan), the construction of a regional performing arts center, the initiation of the White Counties project, the completion of the intramural complex, the completion of the status of women study, and the full implementation of New Level. I also regret leaving Kentucky at a time when we have a Governor who is such a strong advocate for higher education."

"However, there are many accomplishments of which we can all be proud. I have for each of you an 18-page listing of the accomplishments during this administration. (Secretary's Note: A copy of the accomplishments is filed in the Board's official files.) New Level is simply identified on one line instead of listing the 34 separate items. You should be very proud of your role in these listings."

"I have been asked several times to name five things of which I am most proud. Clearly, "Moving to a New Level While Keeping Old Traditions" would rank first. I first drafted this plan during December 1993 as a new vision for Western that would set this institution apart from others through heightened academic excellence and accountability. Our University College and our quality assurance serve as two examples. The adoption of this document by the campus and your quick and steadfast support have us on the right path."

"Second would be the leading role we have earned in technology. You will be hard pressed to find institutions which offer more resources in this area for faculty and students than Western."

"Third is the fact that we have moved this institution from one on the ropes financially to one that is fiscally sound and budgeting openly and professionally. Our reserve has grown from approximately \$200,000 to over \$4 million."

"Fourth is the physical improvement of the campus. The campus is more attractive than it has been in years. The Preston Center, the Institute for Economic Development, and two new residence halls have been added. Potter Hall and Tate Page Hall have been completely renovated. Major improvements have occurred at Cherry Hall and Science and Technology Hall. The fume hood project is under way for Thompson Complex. Just as importantly, the infrastructure of the campus has been redone or is in the process of being redone. Electrical distribution systems, steam lines, chillers, and coal boilers have been replaced, to name just a few. Over \$17 million of maintenance projects have been funded and are in various stages of being initiated."

"Last would be our development effort. When we came, there had only been four gifts in the history of the University of \$25,000 or more. The Cherry Society was initiated, and we now have approximately 110 members of this prestigious group which requires a gift of at least \$25,000 to enter. We have only scratched the surface."

"As you know, I am in love with the students at Western, and I will miss them tremendously. Our already strong faculty has been bolstered by exceptional hires the last few years, and our staff is now competitive in terms of salary. As a side note, the President's Office staff is outstanding."

"I am particularly proud that we have been able to assemble such a strong administrative team. I am blessed to have loyal and hard working deans, and the vice presidents are simply extraordinary. We are lucky to have them."

"Finally, I want to thank you as the Board of Regents for giving me the opportunity to serve this great University for the last eight years and almost nine months. We have tried to make her academically and fiscally sound and ready for the future. It has been my honor to serve."

The Board of Regents recessed at approximately 11:45 a.m. for lunch honoring former President Donald Zacharias followed by the dedication of Zacharias Hall.

The meeting reconvened at approximately 3:10 p.m., following the dedication of Zacharias Hall.

Mr. Mercer made a motion for the Board to go into closed session pursuant to KRS 61.810(1) (f) for discussion involving the appointment, discipline, or dismissal of an individual employee. The motion was seconded by Dr. Mendel and carried.

Accompanied by Ms. Esters and President Meredith, the Board went into closed session at approximately 3:10 p.m.

Returning from closed session at approximately 4:45 p.m., Ms. Loafman stated, "During the closed session, the Board discussed only matters within the scope of the motion, took no formal action and made no decisions."

Mr. Preston made a motion to name Dr. Barbara Burch, Vice President for Academic Affairs, as the Interim President of Western Kentucky University at a \$2,000 per-month stipend, effective May 1. Dr. Burch will interface with President Meredith for the period of May 1-11 and assume the role on May 12, 1997. The motion was seconded by Mr. Mercer and carried unanimously.

Dr. Mendel made a motion that the Board give authority to the Executive Committee to gather further information regarding the desirability of contracting for an institutional review, evaluate the references of various contractors, and award the contract to a firm if the Executive Committee determines that is a desirable course of action. The motion was seconded by Ms. Bale and carried unanimously. Secretary's Note: The discussion on this issue in closed session was inadvertent; and in order to demonstrate the Board's commitment to compliance with the Open Meetings law, the public and the media were advised that no action would be taken on the motion. This issue will be addressed at the meeting on June 5.

With no further business to come before the Board, a motion to adjourn was made by Mr. Fischer and seconded by Mr. Martin. The meeting adjourned at approximately 4:46 p.m.

#### **CERTIFICATION OF SECRETARY**

I hereby certify that the minutes herein above set forth an accurate record of votes and actions taken by the Board of Regents of Western Kentucky University in a regular meeting held on April 29, 1997, in the Regents Conference Room of the Wetherby Administration Building on the Western campus, and further certify that the meeting was held in compliance with KRS 61.810, 61.815, 61.820, and 61.825 (enacted as Sections 2, 3, 4 and 5 of House Bill 100, 1974 Regular Session, General Assembly).

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Elizabeth W. Esters  
Secretary

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Peggy W. Loafman  
Chair  
July 28, 1997

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Elizabeth W. Esters  
Secretary  
July 28, 1997