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Meeting Minutes

WKU Council of Academic Deans

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THE COUNCIL OF ACADEMIC DEANS

September 17, 1968

The Council of Academic Deans met in AAB, Room 210, at 2:30, Tuesday, September 17, 1968.

The following items of business were discussed:

- I. The deans agreed to meet on Wednesday at 1:30 to discuss registration.
- II. Dr. Cravens then asked for reports from the deans regarding the progress of registration. They reported no serious difficulties.
- III. The deans next discussed the University Lecture programs. Dr. Cravens noted that William Sanders would be on campus November 7 and 8. He mentioned Dr. Emmett Fields of Vanderbilt as a possible speaker for the Honors program.

Dr. Russell noted that the Ogden College was considering inviting Dr. Meachem to Western for a visit and that he might appear before other groups.

The handling of the many details involved in having a lecturer on campus was discussed at length. Deans Page, Russell and Jenkins expressed the feeling that some central person or agency should handle the routine details of the visits.

Dr. Cravens said the principal function of the deans would be to serve as host.

- IX. The next item considered was an administrative calendar. The following items were suggested for inclusion:

schedules	Evaluation for graduate faculty
Budgets	Faculty recruitment
Faculty evaluation	Program evaluation and projection
Salaries, rank and tenure	Student employment and work study
Proposal preparation	Committee appointments and elections
Inventory period	Summer employment of faculty decisions

These various items were discussed at length and tentative deadlines set. Dr. Cravens said he would work on this calendar further and present a more refined version for consideration later.

Dr. Hardin noted that he felt some consideration should be given to the relationship between the academic areas and the Business Office. He felt that some problems could arise if communications were not improved. Dr. Russell seconded this feeling.

The deans expressed discontent with the handling of requests for equipment. Dr. Page said the deans needed more choice in these matters. We're willing to go along with saving money if we have some choice or say in how the money saved is used, he added.