

11-12-1968

Meeting Minutes

WKU Council of Academic Deans

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The Council of Academic Deans
November 12, 1968

The Council of Academic Deans met in Dean Craven's office Tuesday, November 12, 1968. The following items of business were discussed.

The meeting opened with discussion of the distribution of faculty basketball tickets. Some questions were raised concerning the number and location of seats left for distribution to faculty members. Dr. Craven's announced that there were plenty of tickets although not all were on the sides.

Attention was next directed to improving and speeding up the budgetary planning process. Dr. Craven's emphasized that early budgetary planning was essential for competing successfully for good graduate students and faculty members. Dr. Craven's and Dean Downing urged the deans to start work now projecting the number of graduate students they would have. Mr. Downing also emphasized the importance of including early projections as to new faculty needs. Mr. Harry Largen noted that forms were available in the Business Office which would aid the deans and department heads in making their formal budgetary requests. Dr. Hatcher indicated that he felt the budget should be explained more fully to the faculty. He cited in particular the provisions pertaining to travel allowances. Dr. Craven's noted that increases in travel allowances might reduce the size of salary increases. Some deans said this might not be a bad idea since travel money would be tax exempt. Dr. Craven's said he felt a study should be made. Dr. Hatcher and Dr. Jenkins noted that travel by faculty members who are officers in national organizations pose a particular problem. Dr. Jenkins suggested a "President's Fund" for helping with such expenses.

Mr. Largen reminded the deans to tell their department heads they could start preliminary budget planning now, but to tell them that no official allocations have been made at this time.

Membership of the Teacher Education Committee was taken up next. Dr. Page moved and Dr. Jenkins seconded the motion that the committee be constituted as outlined on the proposed revision sheet. (copy attached)

On the ad hoc committees Dr. Page appointed Dr. Earl Murphy as the College of Education representative on the Committee to Review Academic Honors Recognition. Dr. Craven's noted that Dean Charles Keown has asked to be relieved of his duties as chairman of the committee on Academic Integrity. Dean Craven's suggested that each dean be thinking of a representative from his college to serve on that committee.

There being no further business, the meeting was adjourned.