

MINUTES
EXECUTIVE COMMITTEE
OF THE BOARD OF REGENTS
WESTERN KENTUCKY UNIVERSITY

October 2, 1998

AGENDA ITEM 1 - Call to Order

Required statutory notice having been given, a meeting of the Executive Committee of the Board of Regents of Western Kentucky University was held in the Regents Conference Room of the Wetherby Administration Building to make the final decision relative to the third party administrator for the University after further reviewing the proposals. The meeting was called to order at 9:40 a.m., CDT, by Mr. Cornelius A. Martin, Chair.

AGENDA ITEM 2- Roll Call

Ms. Kristen Bale
Ms. Peggy Loafman
Mr. Cornelius Martin

Mr. Robert Earl Fischer and Ms. Lois Gray were absent.

Regents Joy Gramling and Raymond Mendel were in attendance for the full meeting.

Others in attendance were President Ransdell, Mrs. Liz Esters, Staff Assistant and Secretary to the Board of Regents; Mrs. Deborah T. Wilkins, General Counsel; Mr. Warren Irons, Internal Auditor; Mr. Willie Carter, Director of Purchasing; Ms. Brenda Keith, Employee Benefits Coordinator; Dr. Barbara Burch, Provost and Vice President for Academic Affairs; and Ms. Ann Mead, Chief Financial Officer.

AGENDA ITEM 3 - Consideration of third party administrator of self insurance for employees of Western Kentucky University

At a special meeting of the Board on September 25, 1998, the Board voted to proceed with a self-insurance program for employee health insurance and authorized the Executive Committee to make the final decision relative to the third party administrator

for the University after further reviewing the proposals.

Ms. Bale moved the Executive Committee go into closed session for purposes of discussing information contained in proposals submitted by competing offerors pursuant to KRS 45A.085(6) and KRS 61.810(k). The reason for the closed session is that the specific information to be discussed is required to be conducted in privacy under Kentucky law until such time as a contract is awarded. The motion was seconded by Ms. Loafman and carried.

The Executive Committee, accompanied by President Ransdell, Ms. Esters, Ms. Deborah Wilkins, General Counsel; Mr. Warren Irons, Internal Auditor; Mr. Willie Carter, Director of Purchasing; Mr. Tony Glisson, Director of Human Resources, and Ms. Brenda Keith, Employee Benefits Coordinator, went into closed session at approximately 9:41 a.m.

Returning from closed session at approximately 10:43 a.m., Chair Martin stated, "During the closed session, the Committee discussed only matters within the scope of the motion, took no formal action, and made no decisions."

Ms. Loafman moved that the Executive Committee approve the recommendation to enter into a contract with Medical Benefits Administrators in accordance with the University's request for proposal and Medical Benefits Administrator's response to that request. The motion was seconded by Ms. Bale and carried.

With no other business on the agenda, motion to adjourn was made by Ms. Loafman and seconded by Ms. Bale at approximately 10:45 a.m.

CERTIFICATION OF SECRETARY

I hereby certify that the minutes herein above set forth an accurate record of votes and actions taken by the Board of Regents of Western Kentucky University in a meeting of the Executive Committee held on October 2, 1998, in the Regents Conference Room of the Wetherby Administration Building on the Western campus, and further certify that the meeting was held in compliance with KRS 61.810, 61.815, 61.820, and 61.825 (enacted as Sections 2, 3, 4 and 5 of House Bill 100, 1974 Regular Session, General Assembly).

Elizabeth W. Esters
Secretary

Cornelius A. Martin
Chair
January 29, 1999

Elizabeth W. Esters
Secretary
January 29, 1999

