1-13-1969

Meeting Minutes

WKU Council of Academic Deans

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The Council of Academic Deans met in Vice President Cravens' office at 1:30 p.m., Monday, January 13, 1969. All deans were present except Dr. Henry Hardin.

Dr. Cravens opened the meeting by asking the deans how they felt about about Western's sending a representative to a meeting in Atlanta, February 9 - 11, on the role of the department head. The meeting sponsored by Higher Education Executive Associates. No decision was reached.

After approval of the minutes Dr. Cravens called attention to the revised guidelines on new faculty ranks. After some modifications, Dr. Jenkins moved approval of the proposal. Dr. Russell seconded the motion and it was approved unanimously.

Dr. Cravens called attention to an except on the organization and duties of the University of Kentucky's Committee on Privilege and Tenure. He said he felt Western needed something along this line. Dr. Jenkins and Dr. Minton were designated to draw up some plans for such a group to be submitted at the next meeting.

The deans next discussed at some length the need for some policy guidelines on refusal to rehire persons.

Dr. Craven's read a letter from Commissioner Harold Howe concerning USOE Fellowships. He said the deans should consider making some nominations.

Travel budget formulae were discussed next and a plan providing the following was agreed upon:

- Department Head $200
- Professors 125
- Assoc. Professors 100
- Assist. Professors 75
- Instructors 50

Contingency 10% of the total per department.

Attention was turned to increment schedules. The deans expressed a feeling that size of raises should reflect more accurately the contribution made. They suggested lower raises for minimum contributions and larger raises for maximum contributions. Dr. Cravens indicated the increment forms would be revised and new copies sent to the deans. Dr. Cravens requested the deans to send him a rough estimate of what it would cost to give the raises they suggested in their respective colleges.
The council agreed that summer stipends this year should be 13% with no limits. Next year they should be 15%. The teaching load for summer school should be 5 to 7 hours.

It was agreed to request $45,000 in the budget for sabbatical leaves.

Dr. Minton presented material giving guidelines on budgeting for graduate assistantships. It was agreed to raise the upper level for stipends from $2400 to $2700 and to raise each descending level correspondingly.

There being no further business the meeting was adjourned.