

MINUTES
OF THE BOARD OF REGENTS
WESTERN KENTUCKY UNIVERSITY

July 31, 1998

AGENDA ITEM 1 - Call to Order

Required statutory notice having been given, the third quarterly meeting of the Board of Regents of Western Kentucky University was held at The Summit Country Club in Owensboro, Kentucky. The meeting was called to order at approximately 2:30 p.m., by Ms. Peggy Loafman, Chair.

AGENDA ITEM 2 - Invocation

The invocation was given by Dr. Marilyn Brookman, Director, Extended Campus-Owensboro.

The Constitutional Oath of Office was administered to three new Board members during a luncheon by District Judge David Charles Payne. The new members are: Miss Stephanie L. Cosby, a Senior from Greenville, Kentucky, who was elected by the student body for a one year-term; Mr. Ronald G. Sheffer, and Mr. James B. Tennill, Jr., both from Louisville, Kentucky, who were appointed to six-year terms by Governor Paul E. Patton.

AGENDA ITEM 3 - Roll Call

The following Board members were in attendance:

Ms. Kristen Bale
Ms. Stephanie L. Cosby
Mr. Earl Fischer
Ms. N. Joy Gramling
Ms. Lois W. Gray
Ms. Sara L. Hulse
Ms. Peggy W. Loafman
Mr. Cornelius A. Martin
Dr. Raymond Mendel
Mr. Ronald G. Sheffer
Mr. James B. Tennill, Jr.

Others present were President Gary A. Ransdell; Dr. Barbara G. Burch; Provost and Vice President for Academic Affairs; Mrs. Liz Esters, Staff Assistant and Secretary to the Board of Regents; Dr. Charles Anderson, Vice President for Information Technology; Mr. Fred Hensley, Executive Assistant to the President for Public Affairs

and Govern-mental Relations; Dr. Jerry W. Wilder, Vice President for Student Affairs; Ms. Ann Mead, Chief Financial Officer; and Ms. Deborah Wilkins, General Counsel.

AGENDA ITEM 4 - Resolutions of appreciation for Mr. Keith Coffman, Mr. C.C. Howard Gray, and Mr. Burns E. Mercer

The following resolution was read by Ms. Cosby:

WHEREAS, Mr. Keith Coffman, Russellville, Kentucky, has served as a member of the Board of Regents of Western Kentucky University from July 1, 1997, to July 1, 1998, and

WHEREAS, his term of office was characterized by able leadership, faithful service to the needs and concerns of students, and dedication to his responsibility of ensuring effective governance for the University; and

WHEREAS, Mr. Coffman served as a Student Regent during the selection and appointment of the ninth President of Western Kentucky University; and

WHEREAS, this was a significant period in the history of the University; and

WHEREAS, his loyal service and leadership have made significant and lasting contributions to the University; and

WHEREAS, such leadership and dedicated efforts are deserving of special recognition; therefore, be it

RESOLVED, that the Board of Regents of Western Kentucky University in a meeting on July 31, 1998, does hereby express its appreciation to Mr. Keith Coffman for his contributions and extends best personal wishes for his continued success in all his endeavors; be it

FURTHER RESOLVED, that this resolution be spread upon the minutes and that a copy thereof be presented to Mr. Coffman as an expression of the esteem in which he is held by the members of the Board.

Ordered at Owensboro, Kentucky, this thirty-first day of July in the year of our Lord one thousand nine hundred and ninety-eight.

Peggy W. Loafman
Chair
Board of Regents

Gary A. Ransdell
President

Ms. Bale read the following resolution for Mr. Gray:

WHEREAS, Mr. C.C. Howard Gray, Lexington, Kentucky, has served as a member of the Board of Regents of Western Kentucky University from April 1, 1992, to July 17, 1998; and

WHEREAS, Mr. Gray has served this Board and this University in numerous capacities including member of the Executive Committee and the Finance Committee, and as Chair of the Institutional Advancement Committee of the Board during his tenure; and

WHEREAS, Mr. Gray received the Western Kentucky University *Distinguished Alumnus Award* in 1988; and

WHEREAS, his term of office was characterized by able leadership, creativity, faithful service, and dedication to his responsibilities; and

WHEREAS, Mr. Gray served as a member of the Board during the selection and appointment of the ninth President of Western Kentucky University; and

WHEREAS, this was a significant period in the history of Western Kentucky University; and

WHEREAS, his loyal service and leadership have made significant and lasting contributions to the University; and

WHEREAS, such leadership and dedicated efforts are deserving of special recognition; therefore, be it

RESOLVED, that the Board of Regents of Western Kentucky University in a meeting on July 31, 1998, does hereby express its appreciation to Mr. C.C. Howard Gray for his contributions and extends best personal wishes for his continued success in all his endeavors; be it

FURTHER RESOLVED, that this resolution be spread upon the minutes and that a copy thereof be presented to Mr. Gray as an expression of the esteem in which he is held by the members of the Board.

Ordered at Owensboro, Kentucky, this thirty-first day of July in the year of our Lord one thousand nine hundred and ninety-eight.

Peggy W. Loafman
Chair
Board of Regents

Gary A. Ransdell
President
Western Kentucky University

Mr. Fischer read the following resolution for Mr. Mercer:

WHEREAS, Mr. Burns E. Mercer, Hardinsburg, Kentucky, has served as a

member of the Board of Regents of Western Kentucky University from April 1, 1992, to July 17, 1998; and

WHEREAS, Mr. Mercer served as Chair of the Board from 1992-1994, and has served this University in numerous capacities including member of the Executive Committee and as Chair of the Finance and Budget Committee; and

WHEREAS, Mr. Mercer has a long record of service to higher education in the Commonwealth having served as a member of the Council on Higher Education from April, 1982 to April, 1988. Mr. Mercer served as Chair of the Council on Higher Education from May, 1985 to May, 1987; and

WHEREAS, Mr. Mercer served as a member of the Board during the selection and appointment of the ninth President of Western Kentucky University; and

WHEREAS, his term of office was characterized by strong leadership, keen insight, faithful service, and dedication to his responsibilities; and

WHEREAS, his loyal service and leadership have made significant and lasting contributions to the University; and

WHEREAS, such leadership and dedicated efforts are deserving of special recognition; therefore, be it

RESOLVED, that the Board of Regents of Western Kentucky University in a meeting on July 31, 1998, does hereby express its appreciation to Mr. Burns E. Mercer for his contributions and extends best personal wishes for his continued success in all his endeavors; be it

FURTHER RESOLVED, that this resolution be spread upon the minutes and that a copy thereof be presented to Mr. Mercer as an expression of the esteem in which he is held by the members of the Board.

Ordered at Owensboro, Kentucky, this thirty-first day of July in the year of our Lord one thousand nine hundred and ninety-eight.

Peggy W. Loafman
Chair
Board of Regents

Gary A. Ransdell
President
Western Kentucky University

Motion for adoption of the three resolutions was made by Ms. Hulse, seconded by Mr. Fischer and carried unanimously.

AGENDA ITEM 5 - Reorganization of the Board applying to the offices of Chair, Vice Chair, and Secretary.

Mr. Fischer, who served as Chair of a Nominating Committee which also included

Ms. Hulse and Ms. Gramling, placed in nomination the names of Mr. Cornelius A. Martin for Chair, Ms. Kristen T. Bale for Vice Chair, and Ms. Liz Esters for Secretary. The motion was seconded by Ms. Hulse and carried unanimously.

With the passage of this motion, Ms. Loafman, having concluded her two-year tenure as Chair, turned over the gavel and the position of Chair to Mr. Cornelius Martin.

AGENDA ITEM 6 - Disposition of minutes of the May 15, 1998, meeting.

The minutes were mailed prior to the meeting and were presented by Chair Martin. Motion for approval was made by Mr. Fischer, seconded by Ms. Bale, and carried unanimously.

AGENDA ITEM 7 - Committee reports:

7.1 Executive Committee, Ms. Peggy Loafman, Chair

7.1.1 Athletics Review

Board members were provided copies of the review prior to the meeting, and a copy is filed in the Board's official files. Ms. Loafman reported that during a morning session the Board heard a presentation by consultant Dr. Frederick W. Obear. Following the presentation, Board members were provided an opportunity to ask specific questions of Dr. Obear.

Ms. Loafman moved that the *Board accept the Athletic Review and Report and that the President be delegated authority to act on the recommendations contained therein as appropriate, and provide periodic reports to the Board concerning decisions and actions taken by the University in response to the Review Report.* The motion was seconded by Ms. Gray and carried unanimously.

7.1.2 Recommendation for approval of a Strategic Plan

RECOMMENDATION:

President Gary Ransdell recommends to the Board of Regents the

following:

- That the *Western Kentucky University Strategic Plan, 1998-2003* (enclosed as separate document) be approved;
- That the Administration has license to modify language in the attached draft, for incorporation into a printed publication, if such changes improve its readability;
- That the Administration will prepare a bi-annual report to the Board of Regents on the status of implementing the *Strategic Plan*; and
- That the *Strategic Plan* serve as the basis for future state biennial budget requests and the subsequent allocation and reallocation of resources in each year's annual budget.

Background:

Strategic planning is an open, dynamic, and continuing process which ensures that any organization remains flexible and responsive to a changing environment. In a university setting particularly, the planning process is highly dependent upon broad university acceptance and participation. The resulting strategic plan charts a course for the future and a means of developing priorities and actions to achieve intended outcomes.

The *Western Kentucky University Strategic Plan, 1998-2003* represents a consolidation of a number of preceding University planning documents and a response to the state-level postsecondary education and strategic agenda. More specifically, it synthesizes and incorporates the following major policy statements and documents:

- *2020 Vision: A Strategic Agenda for Kentucky Postsecondary Education*, approved by the Council on Postsecondary Education in July 1998;
- Draft vision and mission statements submitted to Board of Regents by President Ransdell in January 1998;
- The Kentucky Postsecondary Education Improvement Act of 1997, enacted in the 1997 Special Session of the General Assembly;
- Board of Regents' commissioned "Institutional Review of 1997;"
- "Moving to a New Level while Keeping Old Traditions, 1995; and
- *Western XXI*, 1990.

The *Strategic Plan* sets forth the following goals which will guide Western Kentucky University in elevating the quality of all programs and services, ach
ievi

ng
nati
ona
l
pro
min
enc
e in
sele
cte
d
pro
gra
m
are
as,
and
pro
vidi
ng
opti
mu
m
ser
vic
e to
the
citi
zen
s of
Ke
ntu
cky
:

Strategic Goal 1: Increasing Student Learning

Promote learning that fully develops individual potential and produces nationally and globally competitive graduates for the workforce.

Strategic Goal 2: Developing the Student Body

Attract and retain an increasingly diverse, academically talented, and achievement-oriented student body with successful graduation into the workforce.

Strategic Goal 3: Assuring High Quality Faculty and Staff

Attract, retain and support high quality faculty and staff.

Strategic Goal 4: Enhancing Responsiveness to Constituents

Respond to educational, social, cultural, and economic development needs through increased outreach, applied scholarship, service, and innovative opportunities for lifelong learning.

Strategic Goal 5: Improving Institutional Effectiveness

Commit to continuous improvement of institutional efficiency and effectiveness in all programs and services.

These Strategic Goals are consistent with the University's Mission to be nationally competitive in its educational programs and to provide optimum service to the citizens of Kentucky. Collectively, these Strategic Goals and the subsequent Objectives and performance indicators (specifically identified in the *Strategic Plan*) will focus institutional energies, sustain the vision of the Commonwealth's reconceptualized postsecondary education system, and guide us in achieving the Vision to "be the best comprehensive public institution in Kentucky and among the best in the nation."

Equally important to being able to clearly state strategic goals and objectives, is for the University to know when it has been successful in achieving these goals and objectives. The *Strategic Plan* includes a set of performance indicators that capture the intent of each goal in a quantifiable manner. These performance indicators are not the complete universe of indicators of our achievements. From July through December of 1998 units and departments will be developing Action Plans so as to document how everyone knows their special role in strategic plan implementation. The Action Plans will be more detailed than the *Strategic Plan*, will include additional performance indicators, and will establish time lines and identify levels of accountability for achieving initiatives.

Lastly, the Administration has set forth a specific performance indicator for greater accountability to the Board of Regents and our stakeholders. Specifically, the Administration will provide annual University reports indicating progress toward goal attainment.

Board members received a copy of the Strategic Plan, and a copy is filed in the Board's official files. The Strategic Plan was summarized in a power-point presentation to the Board and discussed in the morning meeting.

Ms. Loafman made a motion for approval of the Strategic Plan. The motion was seconded by Ms. Bale and carried unanimously.

7.2 Academics and Student Affairs Committee, Dr. Raymond Mendel,

Chair

Dr. Mendel reported a meeting of the Committee on Thursday, July 30, during which the following recommendation was reviewed and approved:

RECOMMENDATION:

President Ransdell recommends approval of a new Associate Degree Program in Paramedicine. The program will be offered through the Community College of Western Kentucky University in cooperation with the University's Department of Public Health and the South Central Kentucky Health Education Training Center. The new Associate Degree will build on the existing Emergency Medical Technician (EMT) certification offered through the Department of Public Health and paramedic certification program offered through the South Central Kentucky Health Education Training Center.

There is a substantial identified demand for this program from practicing paramedics and emergency medical technicians in Kentucky. The need has been documented through surveys and through studies by the Medical Services Branch, Cabinet for Human Services and the Training Committee of the Kentucky EMS Council. Eastern Kentucky University offers the only other program of this type in Kentucky. Anticipated enrollments are projected to grow to 20 full-time and 100 part-time students within five years.

With approval of the Academics and Student Affairs Committee, Dr. Mendel moved its approval by the Board. The motion was seconded by Ms. Hulse and carried unanimously.

The Committee also reviewed a draft Policy on Post Tenure Review; Preliminary Information on Early Retirement Incentive; Implementation Plans for Program of Distinction and the Status of Institutional Review Items 17 & 18.

7.3 Institutional Advancement Committee

In the absence of a Chair for the Committee, the Board heard a presentation by Mr. Tom Hiles, Vice President for Development and Alumni Relations, who reported year-end totals have climbed to \$4.2 million as reflected on page 29 in the report presented in the agenda booklet.

Mr. Hiles also presented the goals for the division of Development and Alumni Relations with the **Goals for Alumni Relations being:**

- Continue to revitalize the alumni chapter and club network
- Diversify and secure the funding sources of the Association
- Create new programs to serve the needs of our alumni (future and current) as well as the institution
- Integrate the priorities of the Division and the University into the goals mentioned above

Goals for Annual Gifts are:

- Solicit all alumni at least once through the Annual Fund
- Raise \$2.3 million from gifts <\$10,000 to support Western Kentucky University>
- Secure contributions from 11,500 donors
- Achieve an 18% participation rate among solicitable WKU alumni

Goals for Development - Major Gifts are:

- **Increase private support**
 - Major Gifts -- \$1,730,000
 - Deferred Gift Inventory -- \$4,150,000
- **Increase the quantity and enhance the quality of donor and prospect contacts**
 - 192 annual personal visits per officer
 - 300 total “moves” per officer
- **Facilitate the development of the University community’s philanthropic culture**
- **Function as members of the team**

Fund Raising Targets For 1998-2003

- **Increase WKU’s combined endowment to \$50 million**
Note: -- Western’s combined endowment is currently approximately million
- **Provide 25 new endowed faculty positions**
Note: -- WKU currently has two endowed faculty positions

- **Achieve a level of \$10 million annually in private gift support**
Note: -- Total giving for FY 1997 was \$3.08 million
- **Reach a level of \$25 million in deferred gift inventory**
Note: -- The current deferred gift inventory reflects approximately \$10 million in **commitments**
- **Achieve 20% participation among alumni in annual giving**
Note: -- The current alumni giving rate is 32% of those solicited and
16% of all alumni

Mr. Hiles also shared proposed themes that would relate to the marketing document and compliment the Strategic Plan.

AGENDA ITEM 8 - Recommendation for approval of personnel recommendations

RECOMMENDATION:

President Gary Ransdell recommends that the Board of Regents approve the recommended personnel changes which have transpired since the meeting of the Board on May 15, 1998.

The recommendations are contained in the next thirty-one pages.

Mr. Martin presented the personnel items for review. Motion for approval was made by Ms. Bale, seconded by Ms. Gray, and carried unanimously.

Dr. Ransdell noted that he has moved to include administrative actions twice a year--July 1 and January 1--to be more consistent and fair with academic actions which typically do not take place at any given point throughout the year. This will treat faculty and staff comparatively. This refers to the typical movement through the classification system for classified staff--those actions will be confined to twice a year.

AGENDA ITEM 9 - Recommendation for preliminary approval for the administration to develop a health insurance program

RECOMMENDATION:

President Gary A. Ransdell recommends that authority be delegated to the Administrative Council to approve and implement a new employee health insurance plan effective January 1, 1999, which provides quality health care coverage in the most cost effective manner. [This recommendation was later reworded.]

Background:

An analysis of employee health insurance has been on-going for approximately the past 18 months. J & H Marsh McLennan, an insurance consultant retained by the University, recommended last year that Western self-insure its health insurance program. Following this recommendation, proposals were solicited for both self-insurance and fully-funded insurance during the Fall of 1997. Due to a request for additional historical claims information from several of the companies submitting proposals, the University continued participation in the Kentucky Health Purchasing Alliance in January 1998. Consideration was given to changing plans mid-year, July 1, 1998. Because the collection of this data took longer than expected and because additional input from employees was determined to be necessary regarding future changes, the University elected to not make any plan changes until January 1, 1999.

One outcome of the recent legislative session was elimination of the Kentucky Health Purchasing Alliance as of June 30, 1999. Therefore, Western will be required to provide employee health insurance through another source(s) as of January 1, 1999.

It is the University's desire to establish a long-term strategy for providing employee health benefits to eliminate the need for extensive study each year. The chosen health care delivery system, whatever method elected, should provide the following outcomes: 1) quality comprehensive health care services for Western employees; 2) affordable cost for employees and the institution; 3) high customer service standards, and; 4) flexibility and plan simplification to increase understanding by employees. While a long-term business strategy is sought, the employee health insurance program will be periodically evaluated to ensure the desired standards and goals are being met.

A review committee comprised of faculty and staff will review the proposals from third-party administrators and health insurance providers for both self-insured and fully (traditional)-insured plans. Following the analysis of proposals and recommendation by the committee, and negotiation with the appropriate provider(s), the Administrative Council will make a decision determined to best serve the health care needs of employees while maximizing the University's financial resources.

Ms. Wilkins reported that a Committee, comprised of faculty and staff, is in the process of reviewing bids now in the same way that food service bids were reviewed, and the Committee will bring forth a recommendation to the Administrative Council. "The purpose of this recommendation," Ms. Wilkins stated, "is to enable us to go forward and enter into an agreement with the appropriate bidder and bring that to the Board later for ratification."

Dr. Ransdell reviewed the process to date noting that a RFP was sent out for both self-insured and fully-insured proposals on June 5, 1998; seven companies submitted proposals. A committee of ten faculty and staff members has been appointed which includes representatives from the Faculty Senate and the Staff Council. The Committee met June 22 to begin review of the proposals. Two or three more meetings are anticipated to complete the review and evaluation process. A consultant for J. H. Marsh McLennan was present to assist and gave a target date to bring something forward to the Administrative Council in thirty to forty days. Dr. Ransdell anticipates a recommendation for approval at the October meeting.

Commenting on the matter of self insurance, President Ransdell stated, "It is

an important administrative decision that has the potential to be a good business tool to allow us to optimize our resources. It is not without risks. Some institutions which have implemented a self-insurance program and who have gotten into trouble made two mistakes, in my opinion. It's not uncommon for institutions to immediately want to cut premiums over what employees have been accustomed to paying, thereby saving employees money, which is admirable. That increases the risks. The second thing is to find other uses for the money saved in the institutional budget, which in my opinion, increases the risks. Therefore, if we're to proceed thoughtfully in this plan, one of the strong requests that I've made is that we (a) try to keep our premium consistent for a relatively significant period of time, some period of three to five years in order to generate some revenue through the savings that the self-insurance program has, and dedicate any savings to a restricted fund that can only be used to serve as a backup account in the event that we have years where our payout exceeds our capacity to meet an unexpected downturn in revenues because of increased payout requirements. If we dedicate any savings to a fund to be used for that purpose, and if we are cautious about only reducing the premiums after that fund is built sufficiently to be a fall back position for us, then we can look at reducing premiums. After this fund rises to a certain point, then we could come back to this Board with a recommendation to draw from it to use somewhere, but I would like to continue to keep it in the area of Human Resources as a benefit for our employees. The whole purpose of a self-insurance program is to enhance our benefits and reduce our premiums over time to better serve our employees. I would like to refrain from using any revenues generated in that regard for other purposes that don't benefit our employees."

Following a period of discussion, the wording of the recommendation was

changed to read “**Recommends preliminary approval for the Administration to develop a fully-insured or self-insured health insurance program.**”

Motion for approval of the recommendation for preliminary approval for the administration to develop a self-insured or fully insured health insurance program was made by Ms. Bale, seconded by Ms. Gray and carried unanimously.

AGENDA ITEM 10 - Executive Session

Ms. Loafman moved that the Board go into closed session for deliberations and discussion related to the future acquisition or sale of real property by the University, as provided under KRS 61.8209(1)(b). The reason for the closed session is that public discussion and publicity of proposed real property acquisitions or sales would likely affect the value of the specific property to be acquired or sold. The motion was seconded by Ms. Gray and carried unanimously.

The Board accompanied by President Ransdell, Ms. Esters, Keith Coffman, and members of the Administrative Council went into closed session at approximately 3:20 p.m.

Returning from Executive Session at approximately 4:40 p.m., Chair Martin stated, “During the closed session, the Board discussed only matters within the scope of the motion, took no formal action and made no decisions.”

Ms. Loafman moved that:

- 1) the Board authorize the University to offer for sale real property owned by the University located at 1556 Normal Drive and that the Board further delegate authority to the President to dispose of such property in accordance with state law; and that
- 2) the Board approve the transfer of 3.4 acres of real property situated at the corner of Campbell Lane and Industrial Drive to Miller’s Bottle Gas, Inc.; and that
- 3) the Board approve the purchase of 1441, 1445, and 1447 Kentucky Street and 1426 Adams Street for the sum of \$33,000.00.

Background:

The University has entered into a gift agreement with a donor which provides for four properties to be gifted in part and sold in part to the University. The total appraised value of the properties is \$195,000.00. The University has agreed to payment of the sum of \$33,000, and the remaining value of the property has been gifted to the University.

The motion was seconded by Ms. Bale and carried unanimously.

AGENDA ITEM 11 - President's Report:

11.1 Update on Institutional Review

Page 66 through 100 of the agenda book provides and update on items in the Institutional Review. Note: A copy is filed in the Board's official files. Updates will continue to be provided on items at each Board meeting. Dr. Ransdell reported that good progress is being made on addressing recommendations of the Institutional Review.

11.2 - Update on Task Force Study of the Status of Women on Campus

Updates on progress on the recommendations contained in this report can be found on pages 101-108 in the agenda book. Debbie Wilkins has been appointed as the Coordinator to work with the Chair of the Task Force and each of the subcommittees to implement this plan. A contact person has been identified in each of the divisions of the University that are responsible for implementing the recommendations.

11.3 - Institutional Peer Group

Page 109 of the agenda book contains the suggested peer group of ten institutions propose to be used in comparing relevant data sets in order to measure Western's progress. By state requirement, the CPE will require the use of a different set of institutions for different data sets. "From our own perspective," Dr. Ransdell stated, "to measure our progress, this is the group that we want to measure ourselves

against and penetrate by our deed and action in terms of a more national vision that was outlined in our strategic plan.”

11.4 - Governor’s Conference on Leadership

Dr. Ransdell reminded the Board of the Governor’s Conference on Leadership which is scheduled for September 27-28 at the Radisson in Lexington.

11.5 - Use of Reserve Fund - Campus Improvements

Dr. Ransdell distributed a July 29 memo from John Osborne which lists deferred maintenance projects and campus improvement projects as follows:

\$4.2 Million in Deferred Maintenance

1) Life Safety & Fire Alarm Improvements	\$ 476,000
2) TCNW HVAC replacement	1,000,000
3) Campus Electrical Infrastructure Upgrades	1,500,000
4) Building Electrical System Upgrades	270,000
5) Cherry Hall Window Replacement	635,000
6) Campus Improvement Projects	<u>319,000</u>
	\$ 4,200,000

The projects that make up the \$319,000 for campus improvements above, as part of the deferred maintenance projects include:

1) Mill and resurface Big Red Way & Virginia Garrett	\$ 75,000
2) Curb repair & replacement on Big Red Way	25,000
3) Tile replacement at AC entrance	6,500
4) Diddle Lot drain line repair	5,000
5) Thirty-seven (37) landscape projects	46,070
6) Tile replacement at Thompson entrances	28,000
7) Lighting replacement, Diddle West Lot	35,000
8) Lighting replacement, PFT Lot	10,000
9) Lighting replacement, Tate Page SW side	5,000
10) Helm Lot repairs	35,000
11) Seal, Stripe various lots	8,500
12) General sidewalk repairs	7,500
13) Restripe Parking Structure	7,500
14) Ivan Wilson Bridge repair	<u>25,000</u>
	\$ 319,000

All of the above projects are budgeted within the \$4.2 million deferred maintenance matching fund.

From the \$1.2 million approved by the BOR in May, \$747,000 will be

allocated for the Deferred Maintenance Match and \$453,000 will be used for additional campus improvements. The total amount that will be spent on “campus improvements” will be approximately \$772,000, however.

A breakdown of the \$1.2 million is as follows:

\$ 428,000	Deferred Maintenance Match
\$ 319,000	Deferred Maintenance Match for Campus Improvements
<u>\$ 453,000</u>	Campus Improvements
\$ 1,200,000	Total

Other prioritized Campus Improvements to be funded from the \$453,000 include:

<u>Priority</u>	<u>Project Description</u>	<u>Cost</u>
1.	South Lawn	\$ 143,000
2.	Gates for Hilltop and Snell parking lots	24,000
3.	Property Demolition/Expansion/Surfacing, fence and lighting of Mimosa Lot	153,500
4.	Reseal and restripe PFT Lot to increase capacity	4,500
5.	Construction/lighting and striping of Kentucky/Adams Street Lot, includes demo of 6 Properties. (Excludes property acquisition)	117,000
6.	Expand, stripe and install Shuttle Shelter at Campbell Lane Lot	<u>11,000</u>
	TOTAL	\$ 453,000

AGENDA ITEM 12 - Other business

Mr. Martin expressed appreciation to Ms. Loafman for serving as Chair for the previous two years, stating, “She has done an outstanding job for this University and made decisions based on what’s right for this university, and that means a lot to me.”

Mr. Martin further added, “The appointments I am going to make to committees are going to be what I feel is right for this University based on the overall view of this University. I only have one agenda, and that is to carry out the mission of this University and to do what has been set in the Strategic Plan, the long-term plan for this University.”

Mr. Martin made the following committee assignments for 1998-99:

**COMMITTEE MEMBERSHIP
1998-99**

EXECUTIVE COMMITTEE

Mr. Cornelius A. Martin, Chair

Ms. Kristen T. Bale, Vice Chair

Mr. Earl Fischer

Ms. Lois Gray

Ms. Peggy Loafman

ACADEMICS AND STUDENT AFFAIRS COMMITTEE

Ms. Lois W. Gray, Chair

Ms. Kristen Bale

Ms. Stephanie Cosby

Dr. Raymond Mendel

FINANCE AND BUDGET COMMITTEE

Mr. Earl Fischer, Chair

Ms. Joy Gramling

Ms. Sara Hulse

Dr. Raymond Mendel

Mr. Ronald G. Sheffer

INSTITUTIONAL ADVANCEMENT

Ms. Peggy W. Loafman, Chair

Ms. Kristen T. Bale

Ms. Sara Hulse

Mr. James B. Tennill, Jr.

Mr. Martin stated, "This is a committee structure I have put into place. Once again, I think it's the right committee structure for the University at this time, and I hope that each and every one of the Board members will support this decision; because, in order for this University to move forward, we need 110% of your support and commitment. I know that we all have the same mission, and that is the mission that we discussed this morning as has been set in the Strategic Plan. There's many steps that we have to take, but we all want the same thing, and that is for this University to be the best, not only that it can be, but as good as any other university in the land. That is what I will strive for in my tenure as Chair during the next year, and I ask each and everyone of you to support me in that and also to participate in that."

Mr. Martin appointed Ann Mead as Treasurer and Dr. Randall Capps as

Parliamentarian for the 1998-99 year.

An attempt will be made to schedule all four committee meetings in October.

With no further business to come before the Board, motion for adjournment was made by Ms. Bale and seconded by Ms. Cosby. The meeting adjourned at approximately 5:10 p.m.

CERTIFICATION OF SECRETARY

I hereby certify that the minutes herein above set forth an accurate record of votes and actions taken by the Board of Regents of Western Kentucky University in a regular meeting held on July 31, 1998, in at the Summit Country Club in Owensboro, Kentucky, and further certify that the meeting was held in compliance with KRS 61.810, 61.815, 61.820, and 61.825 (enacted as Sections 2, 3, 4 and 5 of House Bill 100, 1974 Regular Session, General Assembly).

Elizabeth W. Esters
Secretary

Cornelius A. Martin
Chair
October 30, 1998

Elizabeth W. Esters
Secretary
October 30, 1998

