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## UA66/14/1 Advisory Board Meeting

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### Recommended Citation

WKU Nursing, "UA66/14/1 Advisory Board Meeting" (2000). *WKU Archives Records*. Paper 9769.  
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Associate Degree Nursing Program  
Advisory Board Meeting  
April 27, 2000

The Associate Degree Nursing program Advisory Board Meeting was held in Room 145 on the South Campus of Western Kentucky University on April 27, 2000. The meeting began at 5:00 PM with a welcome from the Dean of the Community College, Dr. Frank Conley. Both the nursing faculty and the Board members made introductions.

Nursing faculty in attendance were Janice Gibson, Barbara Strande, Nancy Rascoe, Martha Houchin, Interim Chair of the Health Sciences Division, Linda Clark, Kacy Harris, Lora Moore, and Becky Foster. Faculty not in attendance were Rhonda Helm and Wanda Key.

Board members in attendance were Dr. Scott Sims, Clara Sumner, Emogene Stephens, Laura Roenker, Dorothy Bailey, Sandy Stahl, Wanda Humphrey and Wes Stephens. Members who could not attend were Connie Smith, Cathy Abell, Anna Lewis and Dr. Nelson B. Rue.

Martha Houchin began the meeting with a brief overview of the program and explained to the members of the administrative move of the program from the Department of Nursing from Odgen College to the Community College. Board members were given a copy of the new organizational chart. Martha also gave a summary of the history of the program. Nancy Rascoe explained the current program on both the Bowling Green and Glasgow campus and gave statistics of the “typical student” of today. Martha then explained the projected changes in the curriculum and the LPN articulation program.

Linda Clark explained how the Board would assist the program and what contributions and /or impact the Board could make. Several questions were then presented to the Board for discussion. The highlights of the discussion were as follows:

- The issue of professional image of the student in uniform and the absence of the hat worn by students.
- Expressed a positive response in the possible requirement of the CNA before entry to the program since most of our graduates seek employment in acute care. Also that agencies have a difficult time in employment of CNA's, that many of the students could find employment in the local agencies while attending school.
- The issue of an interview before admission was brought up.
- Students would need keyboarding skills before entry into practice.
- That to find more skills for students during clinical that perhaps the instructor could post a “need these skills” list on the unit for all staff to see, then it would be easier to assist.
- Assign students one-on-one with a nurse for a period of hours.
- Teaching about Health Care Surrogates/Advance directives to students.
- More supervisory skills needed by new graduates.
- Remember to teach the bedside manner and compassion skills.
- To emphasize to students and especially new graduates that to ASK if they are unsure of how to perform a skill.
- The topic of what and how to give a deposition as a nurse.

- Request to facilities in attendance for expired clinical supplies and encouraged them to ask for manufacture of new supplies to donate one to the nursing program when changing for instance, IV pumps, accucheck machines.

The meeting adjourned at 7:00 PM.

Respectfully submitted,

Linda Clark  
Advisory Committee Chairperson

Idea generated by faculty for the next meeting were:

- Ask more people to serve on the Board so that an appropriate number will attend.
- Send reminder cards to each member prior to the meeting.
- A means of communicating over the year.
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