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## UA61/1 Advisory Committee Meeting Minutes

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**Associate Degree Nursing Program  
Advisory Board Meeting  
April 25, 2002**

**Agenda**

<b>Welcome.....</b>	<b>Shala Wilson</b>
<b>Introduction of New Members.....</b>	<b>Shala Wilson</b>
<b>Reading of Minutes.....</b>	<b>Linda Clark</b>
<b>Curriculum Update.....</b>	<b>Martha Houchin</b>
<b>Discussion</b>	

**Advisory Board Members**

Connie Smith  
Brenda Waltz  
Dr. Nelson Rue  
Dr. Scott Sims  
Anna Lewis  
Laura Roenker  
Clara Sumner  
Dorothy Bailey  
Sandy Stahl  
Wanda Humphrey  
Linda Thomas  
Stephanie Dye

**Nursing Faculty**

Martha Houchin  
Janice Gibson  
Nancy Rascoe  
Linda Clark  
Lora Moore  
Kacy Harris  
Judy Walker  
Shala Wilson  
Wanda Key  
Becky Foster  
Carole Evans

**Part-time Faculty**

Nancy English  
Audrey Cornell  
Nancy Coffman  
Sherry Lovan  
Vicky Hood  
Nellie Bell  
April Tracey  
Nancy Shoultz

## Associate Degree Nursing Program Advisory Board Meeting April 25, 2002

The Associate Degree Nursing Program Advisory Board Meeting was held in Room 145 on the South campus of Western Kentucky University on April 25, 2002. The meeting began at 5:40 PM with a welcome from the Shala Wilson, Advisory Board Committee Chairperson. Shala announced the names of three new board members. The new members are as follows: Linda Thomas, Attorney; Brenda Waltz, CEO Greenview Hospital; Stephanie Dye, Administrator, Hopkins Nursing Home. Unfortunately, due to previously scheduled commitments none of the new members were in attendance.

Board members in attendance were Dr. Nelson Rue, Butch Humphrey, RN, Dorothy Bailey, RN, Sandy Stahl, RN, and Emogene Stephens, RN.

Faculty members in attendance were Lora Moore, RN, Nancy Rascoe, RN, Wanda Key, ARNP, Becky Foster, RN, Judy Walker, RN, Janice Gibson, RN, Kacy Harris, RN, Shala Wilson, ARNP, and Director of Health Sciences Division, Martha Houchins, RN.

Minutes from the April 17, 2001 Advisory Board meeting were read by Shala Wilson and accepted as read. The following is a summary of the discussion and actions taken.

- Lora Moore presented the attached table, which outlines the number of Associate Degree Nursing applicants, admissions, retention rates and number of faculty. Lora reviewed the data and discussed the statistics with the committee. See attached.
- Director of Health Sciences Division, Martha Houchins presented an update of the AND curriculum. The first class to complete the new curriculum will graduate this May. The first class of LPNs from the LPN articulation program will also graduate in May. The AND faculty will meet for a full day retreat May 3, 2002, to review the curriculum and to revise as deemed necessary. Martha also announced the following:
  - There has been one new faculty position approved.
  - One faculty position open due to retirement of Janice Gibson, RN.
  - Possibility of new program with evening classes. This proposal is in the final stages of negotiation but is expected to be approved. If proposed plan is approved, this will allow for the admission of 20 students in fall of 2002 and 20 additional students in the spring of 2003.
  - Review of possible preceptor program that is expected to be mandated by the Kentucky Board of Nursing. Curriculum committee is currently reviewing information to attempt to establish a preceptor component for our AND program. Discussion ensued from the Committee regarding

how healthcare facilities are likely to respond to the employee time commitment in internship programs.

- Ms. Houchins reported several education institutions already include preceptor components with favorable results.
- Dr. Nelson Rue apprised the Committee of a proposed program being developed jointly by the nursing departments of Vanderbilt University and Tennessee State College aimed at nurses who are re-entering the profession following a prolonged absence. Dr. Rue's daughter, Becky Keck, RN is a member of the Vanderbilt Nursing Department and is participating in this project. The Advisory Board members voiced a positive response to this proposed project.
- Other discussion regarding recruitment and retention efforts were discussed, including students' perception of their clinical experience and the correlation between positive experiences and decisions to work at a particular facility. Martha Houchins discussed the many incentives being offered by the facilities in our region and noted the heavy recruiting and high monetary incentives offered to students by large metropolitan facilities which is limiting the number of students available regionally.
- Dr. Rue noted that the agenda and other written documents identify the title of the medical profession but often exclude nurse's title and recommended that nurse's titles should be included. This recommendation was greeted with a positive response.

The meeting adjourned at 6:45 p.m.

Respectfully Submitted,

Shala Wilson, MSN, CS, ARNP