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UA61/1 Advisory Committee Meeting Minutes

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Associate Degree Nursing Program
Community Advisory Board Meeting
November 17, 2005

The Associate Degree Nursing Program Advisory Board Meeting was held in Room 145 on South Campus of Western Kentucky university on November 17, 2005. The meeting began at 1750 with a welcome and introduction by Carol Byrd of the members.

Board members in attendance were Vicki Weaver, Laura Reynolds, Jody Richards, Shellie Willett, Dorothy Baily, Besty Kullman, Janice Gipson, Chesa Montgomery, Wanda Humphery,

Faculty members in attendance were Linda Clark, Becky Foster, Judy Walker, Jackie Wofford, Carol Evans, Martha Houchin, Kacy Harris, Lisa Proctor, Nancy English, Nancy Rascoe, Jason Shuffett, Carol Byrd

Judy Walker made a motion that the minutes of the 2004 Advisory committee be dispensed with and accepted as read. There was no objection and the motion passed.

The following is a summary of the discussion and actions taken:

Martha Houchin, Program Director for the Associate Degree Nursing Program, welcomed all members with introductions of all members, faculty and staff. Martha gave an overview of the new building and construction plans (see attached report). She reviewed our change in the admission process of the ADN program which makes fewer students eligible for admission. The ADN program is to have a reaccreditation visit from NLN in spring 2007 preparations are being made and policies are being updated and reviewed. Martha reviewed the addition of a biterm semester (5 weeks) between fall and spring semesters. She reminded board members about Sim Man's uses and an addition of another Sim Man to our nursing lab. Martha notified the board that the ADN program is going to a standardized uniform, lab coat and updated arm patch, this change is to emphasize professionalism.

Academic Standards Report: Carol Evans presented a report which outlined the number of applicants, admissions, graduates, full-time faculty as well as program retention rates for the last six years. See attached report.

Curriculum Report: By Kacy Harris
Advisory Committee Curriculum Report

ERI-Purchased a new testing package for the students. It is a total testing package that will

- track critical thinking and nursing process throughout the program
- provide documentation of student outcomes for accreditation purposes
- validate the curriculum against national norms
- increase NCLEX pass rates

- decrease student attrition
- provide online practice tests and online secured tests
- provides online audio and video remediation
- provides NCLEX review course

LXR-software the faculty purchased to allow onsite scantron grading. The software allows faculty to create secure tests with statistical analysis. The test bank can be shared for greater access to questions while building the statistical support for individual questions. All faculty will be utilizing the system by Spring 2006.

Curriculum-practicum to begin in spring and graduate first class in new curriculum May 2006

Curriculum has been reviewing the program philosophy and framework as part of the preparation for NLN accreditation.

Linda Clark reported: The placement of students for the Integrated Practicum is proceeding well. Sonya House from the BSN program and Linda Clark from the ADN program are working together with the clinical facilities.