



## February 06, 2013 Meeting Minutes

*Adrienne Browning*

*Jason Abston\**

*Denise Creek*

*Jessica Dunnegan\**

*James Kennedy\**

*Betty Keown\**

*Keith Lancaster\**

*Sophie McAdams*

*Heather Nicklies\**

*Casey Scruggs\**

*Tanya Vincent\**

*Melvin Watson\**

*Eric Wolfe\**

\*--attended meeting

The Staff Council meeting opened with Christian Ryan-Downing, Sustainability Coordinator, talking about her role at WKU and what the office of Sustainability has been doing to make WKU a greener campus. Christian had a lot to share and her enthusiasm for a greener WKU was very evident. From their website, Sustainability's mission is "to promote a culture of sustainability at WKU, integrating principles of ecological integrity and social equity into academics, practices, and partnerships. Our goal is to ensure that WKU is an institution that provides innovative solutions to global challenges, prepares students as engaged and responsible citizens, and observes best practices in campus operations and services." This mission takes the teamwork of the whole University to make it happen.

Sustainability has recently moved to a new location at 503 Regents Avenue. The new office is inside an old house that will soon be remodeled and upgraded to be a top-of-the-line sustainable house. Once the house is complete, staff members are encouraged to visit the office and see the upgrades. A great program Sustainability offers is free Energy Audits for your classroom or office. A Green Campus Intern will come to your office and perform a 20-minute energy audit. The Intern will check ways for your office to be greener and replace the light bulbs if needed! If you would like more information about these audits, please e-mail [sustainability@wku.edu](mailto:sustainability@wku.edu) to schedule an appointment. Another program that staff members may be unaware of is TopperTrader. Staff members can access a list of available items in surplus and list any items you might need to put in surplus. This is a way to reuse and recycle items around campus.

Staff Council would like to thank Christian for sharing information about Sustainability around campus. Staff members can get involved to make WKU a greener campus such as: recycle, turn off lights and computers, reuse, and educate others about the importance of Sustainability. To learn more about this information please visit: [www.wku.edu/sustainability](http://www.wku.edu/sustainability) or call Christian at 745-2508.

Next on the agenda included Constitution review of Articles V-X. They were discussed and a few words were suggested to be added and/or removed. Once the final wording is suggested, the revised constitution will be voted on and sent to the Council for review.

The results of the DFM staff satisfaction are ready and will be presented to Facilities Management in the next couple of weeks. It was discussed on how to present the result's to the employees. Jessica Dunnegan will contact HR and DFM to find out how they would like to proceed, either via e-mail or printed survey. Once determined the results will be distributed. The Staff survey for all other

employees was also discussed. As soon as final dates are established, a staff-all e-mail will be sent out. Staff Council encourages every staff member to fill out the survey. This is an opportunity for your voice to be heard.

Discussions of the location for the June retreat and guest speakers were brought up. Several suggestions were made and a final place will be determined at our next meeting.

Staff Council elections will take place on February 15, 2013. There were several great nominees and the Council thanks everyone who was nominated. As a staff member, please take the time to vote for your fellow employees. We are excited to bring on new members and make the next year very successful.

An anonymous e-mail questioned what needed to be done to get an employee discount listed on our discount page. For those of you who are unaware, the Council has a list of Community Discounts on our web page at <http://www.wku.edu/staffcouncil/discounts.php>. You can find some great deals here for WKU employees. If you know of other discounts offered around town, please send us an e-mail and we will get the information on our page.

Please let us **continue to hear from ALL staff**, via the anonymous drop box, directly to the Staff Council collectively, or to individual members of the Council. We need to know issues you have or believe need addressing in order to better serve you.

The next meeting will be March 6, 2013.

Meeting adjourned at 11:00 a.m.

**FYI:** Visit the Staff Council web page at <http://www.wku.edu/staffcouncil/>. It offers a wide variety of information. Click Contact Us to access an anonymous e-mail form where you can voice your concerns, questions, suggestions, and any ideas you would like Staff Council to address.

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