



December 2011 Meeting Minutes

The Staff Council had recommended two people for the Benefits Committee, since Chester McNulty was rotating off. President Ransdell approved Ben Spitler to be the newest staff representative on the Benefits Committee.

OfficeMax requested to be added to the WKU Staff Council Community Discounts web form. OfficeMax office supplies and tech products are the same price to WKU for business purchases as they are to WKU faculty/staff for personal purchases. The Staff Council approved this request. It will be added to our discount page soon.

April Gaskey reported on Campus Child Care. She is going to investigate benchmark institutions on this matter. We also talked about a survey to find out how many people might use the facility. The first problem would be location.

Diane Carver reported that she is on the committee for the Wellness Program RFP. She said they have met once and gave the timeline for the initiative.

Aramark reported that we had 675 staff participate in the Fall Break Brunch in October. Diane had asked if DUC would be available next year, since renovations were taking place. Aramark said Fresh Food would be open during the renovations.

A committee member on the Parking Appeals Committee said she thought the Parking and Transportation web site concerning all the parking lots restrictions were not very clear. She did not think the printed brochure always matched what was on the web site. Another member on the Parking and Transportation Committee said she would bring this up at their next meeting. This member also passed out paperwork given at the last Parking and Transportation Committee Meeting. It reviewed total permit

sales and projected sales, occupancy rates, parking inventory in relation to projects being built across campus, and proposed future permit fees.

Casey Scruggs, Staff Council Web Master, demonstrated the new Anonymous Drop Box web site. He indicated a problem concerning the text box. When it opens up, the cursor is set at the second character in the box, with the first character a space. After the person types the information and hits the submit button, a red box appears and states a FAULTCODE. The person should then remove the space at the front of the line and resubmit. This is a known problem and should be fixed soon. He also showed us the new Staff Book Scholarship form. It also has the same problem. The Staff Council agreed to keep the old pdf Book Scholarship Form

*Diane Carver—chair **

Jason Abston

*Cassandra Bailey**

*Adrienne Browning**

*April Gaskey**

Jessica Gibbs

*Janet Hall**

*Judy Hatcher**

*James Kennedy**

*Sophie McAdams**

*Chester McNulty**

*Casey Scruggs**

*Retha Spinks**

*Tanya Vincent**

*--attended meeting

as well as this new form in place, until the problem is fixed. The Staff Council Book Scholarship form for Spring 2012, will be activated the first week we get back in January.

Chester McNulty brought up the issue concerning BSA overtime hours. He will contact Human Resources for further clarification. The matter was tabled at this time.

A member said someone had asked if winter term hours could be similar to prior summer term hours for 2013. We said we would look into this.

Our January meeting will be on 1/11/12.

Meeting adjourned at 11:00am.