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Meeting Minutes

WKU Council of Academic Deans

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The Council of Academic Deans met on Monday, November 17 in the office of the Vice President for Academic Affairs. All the members were present and the following items were considered:

1. Dr. Russell gave a five minute report on the Apollo 12 launching.

2. The final exam schedule for the fall semester was discussed and the deans offered no suggestions. The exam schedule is to be analyzed by the computer center and published.

3. Dr. Minton discussed the dates on which the graduate students might expect their stipends. Dr. Cravens announced that deans and department heads could expect at least the same level of support for graduate assistantships for the next year and that Dr. Minton will communicate with the department heads in this regard. Dr. Minton also discussed the guidelines with regard to graduate faculty. A lengthy discussion ensued and it was decided that it would be on the agenda for the deans meeting on December 8.

4. The form to be used for requesting permission to engage in sponsored research or outside consulting was considered and Dr. Chelf is to incorporate any suggestions and forward copies to the deans.

5. The draft on the policies on faculty absentee due to illness was considered and it was decided that the deans would discuss the form with their departments heads and bring it back to the next meeting.

6. The general guidelines relative to University committees were discussed and IT WAS AGREED that we would operate under these guidelines and that suggestions would be considered for next school year. Dr. Chelf is to distribute revised copies to the deans.

7. The members of the Council were asked to study the draft proposal on leaves of absence, preferential status and deferred appointments and submit proposed changes at the next meeting.

8. The assignment of summer school positions for each department is being worked on and will be brought to the deans with the next few weeks.

9. On Monday, December 8 the deans will hold a session from 9:00 a.m. to 3:00 p.m.