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Meeting Minutes

WKU Council of Academic Deans

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The Council of Academic Deans met in Dr. Cravens' office at 1:30 p.m., Wednesday, May 27. All deans were present with Dr. Jenkins' arrival at 2:00 p.m.

The meeting was opened with discussion of the proposed Faculty Affairs Committee. Dr. Cravens indicated he wanted the deans to continue to consider the desirability of such a committee. He noted that several matters had come up recently which could have been referred to such a committee. He said the deans might also consider the possible need for a grievance committee of some type.

Dr. Cravens indicated that the item of Faculty Contracts would be put on the agenda for future consideration.

Leaves of Absence were also deferred for further consideration.

Dr. Hardin distributed some materials to clarify operations of the libraries during summer school.

Next the deans discussed at some length the guidelines to clarify faculty teaching loads. Dr. Hourigan said he felt some further clarification was needed relative to investigations courses, direction of Theses and supervision of laboratories. Dr. Minton said there was a need to clarify the policy for undergraduate teachers having other responsibilities. Dr. Cravens said any deviations from the established guidelines for undergraduate teachers must be approved by the college dean, the department head and the Vice-President for Academic Affairs. He also noted that the guidelines should apply to the whole school year rather than semester by semester. It was further noted that off-campus classes are a part of the faculty member's regular teaching load.

Attention was next directed to the question of consideration of graduate courses by the curriculum committees. After some discussion it was agreed that the curriculum committees should review proposed graduate courses and express their endorsement or reservations relative to such courses.

Dr. Cravens called attention to an article on student protests included in materials for the meeting.

Meeting adjourned.